



DATE: November 16, 2021  
**CONSENT**

**AGENDA ITEM:** Approve Change Order No. 3 for the Old Village Phase 5 and 6 Street, Drainage and Utility Improvements

**SUBMITTED BY:** Chad Isakson, Project Engineer

**REVIEWED BY:** Kristina Handt, City Administrator  
Marty Powers, Public Works Director  
Jack Griffin, City Engineer

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**ISSUE BEFORE COUNCIL:** Should the City Council approve Change Order No. 3 for the Old Village Phase 5 and 6 Street, Drainage and Utility Improvements?

**BACKGROUND:** A-1 Excavating was awarded a construction contract on March 16, 2021 to complete the Old Village Phase 5 and 6 Street Drainage, and Utility Improvements. Work remains in progress with a milestone 1 completion date of October 15, 2021, milestone 2 completion date of October 14, 2022, substantial completion date of June 30, 2023 and final completion date of July 28, 2023.

**PROPOSAL DETAILS/ANALYSIS:** A change order has been prepared and has been signed by A-1 Excavating, Inc. to address work that was not included in the contract and has been ordered to be completed by the city. The changes are itemized below:

- Replace a section of 60-feet of watermain originally removed for jack and bore pit #1 on 32<sup>nd</sup> Street west of Lampert Avenue. This section of watermain was intended to be replaced as a part of the 2021 phase of the improvements, but due to the issues with the jack and bore operation the reconstruction of 32<sup>nd</sup> Street west of Lampert Avenue was removed from the scope of work planned to occur in 2021. The watermain reinstallation was required to provide service to existing customers over the winter.
- Remove an existing watermain valve found to be leaking on 32nd Street and repair the watermain.

**FISCAL IMPACT:** This change order will increase the construction contract with A-1 Excavating in the amount of \$9,512.25 bringing the revised construction contract to \$6,707,174.64. The total project costs remain within the approved budget and contingencies.

**RECOMMENDATION:** Staff is recommending that the City Council approve Change Order No. 3 for the Old Village Phase 5 and 6 Street, Drainage and Utility Improvements. The recommended motion for the action is as follows:

***“Move to approve Change Order No. 3 for the Old Village Phase 5 and 6 Street, Drainage, and Utility Improvements, thereby increasing the contract amount by \$9,512.25.”***

**ATTACHMENTS:**

1. Change Order No. 3.

# CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA  
OLD VILLAGE PH 5 & 6: STREET, DRAINAGE, & UTILITY IMPROVEMENTS  
PROJECT NO. 2019.116

**FOCUS** ENGINEERING, inc.

CHANGE ORDER NO. 3

DATE: November 16, 2021

TO: A-1 Excavating, 8237 State Hwy 64, PO Box 90, Bloomer, WI 54724

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

## CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This change order is being processed at the direction of the City to amend the Contract as follows:

1) Replace a section of 60-feet of watermain originally removed for jack and bore pit #1 on 32nd Street west of Lampert Avenue. This section of watermain was intended to be replaced as a part of the 2021 phase of Improvements, but due to the issues with the jack and bore operation, reconstruction of 32nd Street west of Lampert Avenue was removed from the scope of work to occur in 2021. The watermain required reinstallation to provide service to existing water customers over the winter.

2) Remove an existing leaking watermain valve and tie watermain back together on 32nd Street.

Attachments (list documents supporting change): N/A

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
CO 3-1	Replace Watermain on 32nd Street	LS	1	\$7,729.75	\$7,729.75
CO 3-2	Remove Leaking Water valve on 32nd Street	LS	1	\$1,782.50	\$1,782.50
NET CONTRACT CHANGE					\$9,512.25

Amount of Original Contract	\$	6,488,157.83
Sum of Additions/Deductions approved to date (CO #1 and 2)	\$	209,504.56
Contract Amount to date	\$	6,697,662.39
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$	9,512.25
Revised Contract Amount	\$	6,707,174.64

The Contract Period for Completion Milestone 1 will be (UNCHANGED) (INCREASED) (DECREASED) 0 days

\*However, the scope of improvements required to be completed has been reduced.

The Contract Period for Completion Milestone 2 will be (UNCHANGED) (INCREASED) (DECREASED) 0 days

The Contract Period for Substantial Completion will be (UNCHANGED) (INCREASED) (DECREASED) 0 days

The Contract Period for Final Completion will be (UNCHANGED) (INCREASED) (DECREASED) 0 days

APPROVED BY ENGINEER: FOCUS Engineering, Inc.

Chl dl

ENGINEER

11/3/2021

DATE

APPROVED BY CONTRACTOR

BLA

BY

11-3-21

DATE

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA

BY

DATE

BY

DATE