



DATE: December 7, 2021
CONSENT

AGENDA ITEM: Approve Change Order No. 1 for the 38th-39th Street Neighborhood Street and Utility Improvements

SUBMITTED BY: Chad Isakson, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Powers, Public Works Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Change Order No. 1 for the 38th-39th Street Neighborhood Street and Utility Improvements?

BACKGROUND: A-1 Excavating was awarded a construction contract on June 1, 2021 to complete the 38th-39th Street Neighborhood Street and Utility Improvements. The work is substantially complete with a final completion date of July 22, 2022.

PROPOSAL DETAILS/ANALYSIS: A change order has been prepared and has been signed by A-1 Excavating, Inc. to address work that was not included in the contract and has been ordered to be completed by the city. The changes are itemized below:

- Extend a roadway culvert by 8-feet on 39th Street North to improve side slop stability and safety.
- Install a 40-foot driveway culvert at 8370 39th Street North not included in the original design.
- Install a 30-foot driveway culvert at 3948 Innsdale Avenue not included in the original design.

FISCAL IMPACT: This change order will increase the construction contract with A-1 Excavating in the amount of \$8,011.50 bringing the revised construction contract to \$2,884,419.50. The total project costs remain within the approved budget and contingencies.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 1 for the 38th-39th Street Neighborhood Street and Utility Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 1 for the 38th-39th Street Neighborhood Street and Utility Improvements, thereby increasing the contract amount by \$8,011.50.”

ATTACHMENTS:

1. Change Order No. 1.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA
38TH - 39TH ST NEIGHBORHOOD: STREET & UTILITY IMPR.
PROJECT NO. 2020.120

FOCUS ENGINEERING, inc.

CHANGE ORDER NO. 1

DATE: December 7, 2021

TO: A-1 Excavating, 8237 State Hwy 64, PO Box 90, Bloomer, WI 54724

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This change order is being processed at the direction of the City to amend the Contract as follows:

- 1) Extend roadway culvert by 8-feet at Station 39+50 on 39th Street to improve side slope stability / safety and install a 40-foot driveway culvert at 8370 39th Street not originally included in the design documents.
- 2) Install a 30-foot driveway culvert 3948 Innsdale Avenue not originally included in the design documents.

Attachments (list documents supporting change): N/A

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
CO1-1	Extend culvert (39+50) and install driveway culvert (8370 39th St)	LS	1	\$6,620.00	\$6,620.00
CO1-2	Install driveway culvert (3948 Innsdale Ave)	LS	1	\$1,391.50	\$1,391.50
NET CONTRACT CHANGE					\$8,011.50

Amount of Original Contract	\$	2,876,408.00
Sum of Additions/Deductions approved to date	\$	0.00
Contract Amount to date	\$	2,876,408.00
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$	8,011.50
Revised Contract Amount	\$	2,884,419.50

The Contract Period for Completion will be (UNCHANGED) (~~INCREASED~~) (~~DECREASED~~) _____ days

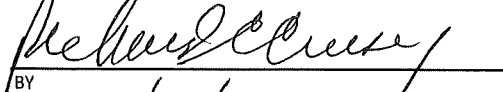
APPROVED BY ENGINEER: FOCUS Engineering, inc.



ENGINEER
11/30/2021

DATE

APPROVED BY CONTRACTOR



BY

DATE

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA

BY

DATE

BY

DATE