

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JULY 5, 2022**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Jeff Holtz and Lisa McGinn. **ABSENT:** Councilmember Dale Dorschner.

Staff present: Administrator Handt, City Attorney Tierney, City Engineer Griffin, Public Works Director Powers, Fire Chief Kalis, and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 4 – 0.

ACCEPT MINUTES

Councilmember McGinn, seconded by Councilmember Holtz, moved TO ACCEPT THE MINUTES OF THE JUNE 21, 2022 CITY COUNCIL MEETING AS PRESENTED. Motion passed 4 – 0.

PUBLIC COMMENTS/INQUIRIES

Dave Moore, 8680 Stillwater Boulevard, commented on City equipment being operated on public streets without slow moving vehicle signage and expressed concern for the operator's safety.

PRESENTATIONS

Richard Sachs, Jr. was recognized for his 25 years of service with the Lake Elmo Fire Department
Mike Coleman was recognized for his 5 years of service with the Lake Elmo Public Works Department.

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Adopt Resolution Appointing Election Judges – *Resolution 2022-069*
4. Adopt Solid Waste Ordinance Updates – *Ordinance 2022-04, Resolution 2022-039*
5. Approve Special Event Permit for Bridge the Valley Bike Rally
6. Approve Cross Country Ski Trail Grooming Grant – *Resolution 2022-071*
7. Approve Pay Request No. 5 for Lake Elmo City Center Public Works Addition
8. Approve Pay Request No. 1 for Water Tower No. 3

Councilmember Holtz, seconded by Councilmember McGinn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.

ITEM 9: Change Order for Lake Elmo City Center Project – Motor Power Clarifications

City Administrator Handt provided an overview of the requested change order for the City Center project to add low ambient heating equipment to the VRF system to provide a supplemental heat source during extreme cold conditions.

Cindy McCleary, Leo A. Daly, explained the recommendation for adding on to the heating system.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPROVE ASI-12 FOR THE NEW CITY CENTER AND PUBLIC WORKS ADDITION. Motion passed 4 – 0.

ITEM 10: Change Order for Lake Elmo City Center Project – Public Works Revisions

City Administrator Handt reviewed proposed changes to add steel that was missed on a revision to the plans and update the floor plan.

Councilmember McGinn, seconded by Councilmember Holtz, moved TO APPROVE PR-12 FOR THE NEW CITY CENTER AND PUBLIC WORKS ADDITION. Motion passed 4 – 0.

ITEM 11: Portable Toilet Policy

Public Works Director Powers presented the proposed portable toilet policy to be used in determining portable toilet placement in City parks.

Councilmember Beckstrom, seconded by Councilmember McGinn, moved TO APPROVE ADOPTING THE PARKS PORTABLE TOILET POLICY AS PRESENTED. Motion passed 4 – 0.

ITEM 12: Approve Concurrence to Award a Construction Contract for the CSAH 15 (Manning Ave.) and 30th St. Intersection Improvements

City Engineer Griffin reviewed the bids and project costs and the City's share of the cost for the improvements.

Councilmember McGinn, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION NO. 2022-072 CONCURRING WITH WASHINGTON COUNTY TO AWARD A CONSTRUCTION CONTRACT FOR THE COUNTY STATE AID HIGHWAY (CSAH) 15 (MANNING AVENUE) AND 30TH STREET INTERSECTION IMPROVEMENTS. Motion passed 4 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Thanked the Fire Department, Public Works and volunteers for their help with the 4th of July kids' parade.

Councilmember Holtz: Thanked volunteers for their work on the 4th of July kids' parade.

Councilmember McGinn: Commented on the 4th of July celebration and thanked volunteers.

STAFF REPORTS AND ANNOUNCEMENTS

Fire Chief Kalis: Noted that recruitment of paid on call firefighters is open.

City Engineer Griffin: Reported on various construction projects currently in progress.

CLOSED SESSION

Councilmember Holtz, seconded by Councilmember McGinn, moved TO GO INTO CLOSED SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBDIVISION 3 (B), ATTORNEY-CLIENT PRIVILEGE TO REVIEW THREATENED LITIGATION BY NORTHPOINT DEVELOPMENT, LLC. Motion passed 4 – 0.

Closed session held

Councilmember Holtz, seconded by Councilmember McGinn, moved TO RETURN TO OPEN SESSION. Motion passed 4 – 0.

Meeting adjourned at 9:02 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk