

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
AUGUST 3, 2022**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Attorney Sathe, Planning Director Just, City Planner Hetzel and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Councilmember McGinn, seconded by Councilmember Dorschner, moved TO ACCEPT THE MINUTES OF THE JULY 19, 2022 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Approve Dish Wireless Water Tower Lease Agreement at 3445 Ideal Ave. N.
4. Approve Building Inspector Hire
5. Approve Job Description and Authorize Advertising for Finance Director
6. Approve Disposal of Public Works Equipment
7. Approve Probationary POC Firefighter Promotion

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 8: Side Yard Setback Variance Request for 1567 Ivory Ave N

City Planner Hetzel presented a resolution approving the variance request prepared at the direction of the City Council at the July 19, 2022 meeting.

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION 2022-070 APPROVING THE REQUEST WITH CONDTIONS FROM AL WOOLHOUSE ON BEHALF OF THE PROPERTY OWNER BRENDA LECUYER FOR A VARIANCE TO REDUCE THE SIDE YARD SETBCK TO 5 FEET WHERE A MINIMUM OF 15 FEET IS REQUIRED AT 1567 IVORY AVENUE N. Motion passed 5 – 0.

ITEM 9: Animal Inn Training LLC Zoning Text Amendment

City Planner Hetzel presented the request to allow a commercial kennel as a conditional use in the Limited Commercial zoning district. Planner Hetzel also reviewed the history of the property, comprehensive plan guidance, zoning code impacts and recommended findings for approval.

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO ADOPT THE REQUESTED ZONING TEXT AMENDMENTS FROM ANIMAL INN TRAINING LLC TO AMEND TABLE 12-1 OF LEC 105.12.920 TO ALLOW A COMMERCIAL KENNEL AS A CONDITIONAL USE IN THE LIMITED COMMERCIAL ZONING DISTRICT. Motion passed 5 – 0.

Councilmember Holtz, seconded by Councilmember Dorschner, moved TO APPROVE SUMMARY PUBLICATION OF ORDINANCE 2022-12 WIT APPROVAL OF RESOLUTION 2022-074. Motion passed 5 – 0.

ITEM 10: Conditional Use Permit for Chapel at 8249 Demontreville Tr, Carmelite Hermitage of the Blessed Virgin Mary

City Planner Hetzel reviewed the history of the parcel, the proposal to construct a chapel and mechanical/bathroom building on the property and recommended findings for approval. Brief discussion was held concerning fire sprinklers in the new buildings.

Reverend John Burns, 8249 Mt. Carmel Rd., commented on the new access road at the site, the fire sprinkler, hours of operation of the chapel, and also thanked staff for their hard work and assistance with the project.

Councilmember Holtz, seconded by Councilmember McGinn, moved TO APPROVE RESOLUTION 2022-075, APPROVING A CONDITIONAL USE PERMIT FOR THE CONSTRUCTION OF A CHAPEL WITH THE LISTED CONDITIONS BASED ON THE FINDINGS LISTED IN THE STAFF REPORT. Motion passed 5 – 0.

ITEM 11: Crossroads East Development Agreement 2nd Amendment

Planning Director Just presented the request for a second amendment to the Crossroads East Development Agreement to extend the time allowed to complete the public infrastructure improvements.

David Johnson, Crossroads Properties, commented on the requested modification that would allow the project to continue to move forward and explained delays in the sewer installation due to large rocks underground at the site.

Dan Ryan, Airlake Development, commented on the text of the Development Agreement and stated that the language is more suitable for residential development.

Councilmember McGinn, seconded by Councilmember Beckstrom, moved TO ADOPT RESOLUTION 2022-076 APPROVING THE SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR CROSSROADS EAST 1ST ADDITION.

Councilmember Holtz, seconded by Mayor Cadenhead, moved TO DIRECT STAFF TO DRAFT ANOTHER AMENDMENT TO THE DEVELOPMENT AGREEMENT THAT INCORPORATES COUNCIL DISCUSSION REGARDING TENANT IMPROVEMENTS. Motion passed 5 – 0.

Primary motion passed 5 – 0.

ITEM 12: Parks Commission Appointment

Councilmember Holtz, seconded by Mayor Cadenhead, moved TO APPOINT VITTORIO BLOYER TO THE PARKS COMMISSION FOR A TERM ENDING 12/31/22. Motion passed 5 – 0.

COUNCIL REPORTS

Mayor Cadenhead: reported on the TH36/Manning Avenue ribbon cutting and thanked volunteers and businesses at National Night Out.

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Councilmember Dorschner: Thanked volunteers and businesses for their efforts at National Night Out.

Councilmember Holtz: Reported on the 3M workgroup.

Councilmember McGinn: Thanked staff, volunteers and businesses for participation in National Night Out.

STAFF REPORTS AND ANNOUNCEMENTS

City Clerk Johnson: provided reminders on absentee voting and the upcoming Primary Election.

Fire Chief Kalis: noted that the Fire Department is accepting applications for paid on call firefighters until August 26th.

Meeting adjourned at 9:22 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk