



## STAFF REPORT

DATE: August 16, 2022

### **CONSENT**

**AGENDA ITEM:** Approve Payment No. 1 for the County State Aid Highway (CSAH) 15 (Manning Avenue) and 30th Street Intersection Improvements

**SUBMITTED BY:** Jack Griffin, City Engineer

**REVIEWED BY:** Kristina Handt, City Administrator  
Marty Powers, Public Works Director  
Chad Isakson, Assistance City Engineer

---

**ISSUE BEFORE COUNCIL:** Should the City Council approve Payment No. 1 for the County State Aid Highway (CSAH) 15 (Manning Avenue) and 30th Street Intersection Improvements (Project)?

**BACKGROUND:** Washington County is leading a project to install a steel galvanized pole traffic signal at the intersection of County State Aid Highway 15 (Manning Avenue) and 30th Street North to improve intersection traffic operations. In addition to the traffic signal, the improvements include the construction of dedicated left and right turn lanes along both the west leg (located in Lake Elmo) and east leg (located in Baytown and West Lakeland Townships) of 30th Street North.

On May 17, 2022 the City Council entered into Cooperative Agreement 14787 with Washington County for the cost share in the Project. The County received contractor bids on June 28, 2022 and awarded a contract on July 26, 2022. The City of Lake Elmo approved concurrence with the County to award the contract on July 5, 2022. Following the bid opening, Washington County updated the Post Bid Estimate of Project Cost using the contractor's actual unit pricing from the bid tabulation. The post bid estimated cost share for Lake Elmo is \$726,917 vs. a pre-bid estimated amount of \$496,570. Because the Cooperative Cost Share Agreement is based on estimated quantities, the actual cost share is determined once the Project is complete and the final quantities and costs are known. The City's share of the costs, as assigned by the County, include 100% of the street and storm sewer costs located in City right-of-way for 30th Street North, and 25% of the traffic signal costs.

**PROPOSAL DETAILS/ANALYSIS:** In accordance with the approved Cooperative Agreement for the Project, Washington County has submitted the initial invoice for the City's cost share. The amount invoiced reflects 10% of the City's share of the total estimated project costs. The amount due is \$72,691.70. The invoice has been reviewed and approval of the invoice is recommended as presented.

**FISCAL IMPACT:** No additional fiscal impact. Payment is proposed in accordance with Cooperative Agreement No. 14787 with Washington County.

**RECOMMENDATION:** Staff is recommending that the City Council approve, *as part of the consent agenda*, Pay Request #1 for the Project. If removed from the *consent agenda*, the recommended motion for this action is as follows:

***“Move to approve Pay Request #1 to Washington County, in accordance with Cooperative Agreement No. 14787, in the amount of \$72,691.70, for the County State Aid Highway (CSAH) 15 (Manning Avenue) and 30th Street Intersection Improvements.”***

### **ATTACHMENTS:**

1. Washington County Project Invoice per Cooperative Agreement No. 14787.



**To:** CITY OF LAKE ELMO  
 3880 LAVERNE AVE N  
 LAKE ELMO MN 55042

<i>Invoice</i>	
Invoice Number:	204890
Account Number:	20498
Due Date:	7/27/22
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

*Please return top portion with payment. Thank You.*

Invoice											
Date	Number	Type	Due Date	Remark	Amount						
7/27/22	204890	Invoice	7/27/22 7/27/22	CSA 15 & 30th St. Intersection Initial Invoice Coop Agr 14787	\$72,691.70						
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid.  Please make check payable to <b>Washington County</b> and mail to the address above.					<table border="1"> <tr> <td><b>Invoice Total</b></td> <td>\$72,691.70</td> </tr> <tr> <td><b>Sales Tax</b></td> <td></td> </tr> <tr> <td><b>Balance Due</b></td> <td>\$72,691.70</td> </tr> </table>	<b>Invoice Total</b>	\$72,691.70	<b>Sales Tax</b>		<b>Balance Due</b>	\$72,691.70
<b>Invoice Total</b>	\$72,691.70										
<b>Sales Tax</b>											
<b>Balance Due</b>	\$72,691.70										

CSAH 15 & 30th St Intersection  
 City of Lake Elmo  
 County/City Cooperative Agreement #14787  
 Initial Billing  
 7/27/2022

	Estimated Cost Share (Post Bid)	Initial Invoice 10%	Previously Paid	Current Amount Due
Construction	\$ 517,944.00	\$ 51,794.40	\$ -	\$ 51,794.40
Design Engineering	\$ 128,011.00	\$ 12,801.10	\$ -	\$ 12,801.10
Construction Engineering/Contract Administration	\$ 39,512.00	\$ 3,951.20	\$ -	\$ 3,951.20
County Furnished Material	\$ 41,450.00	\$ 4,145.00	\$ -	\$ 4,145.00
<b>Total Costs</b>	<b>\$ 726,917.00</b>	<b>\$ 72,691.70</b>	<b>\$ -</b>	<b>\$ 72,691.70</b>