



## STAFF REPORT

DATE: March 21, 2023

**REGULAR**

**AGENDA ITEM:** Planning Commission Appointments

**SUBMITTED BY:** Kristina Handt, City Administrator

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### **BACKGROUND:**

The Planning Commission is established to meet the requirements of state statute; to develop and enforce the Comprehensive Plan and amendments to the plan, subject to Council approval and the requirements of the Municipal Planning Act; and to review and make recommendations on subdivisions, zoning applications, planned unit developments, and site and building plans as provided by ordinance. No expenditures by the Commission shall be made unless and until authorized for the purpose by the Council. The Planning Commission shall consist of 7 voting members. The voting members shall be appointed for a 3-year term so that only 1/3 of the appointments will expire on December 31 of each year.

The city has two vacancies on the planning commission for a term ending 12/31/23 and 12/31/24. The City advertised for applications for those interested in serving on the Planning Commission from the general public.

### **ISSUE BEFORE COUNCIL:**

Who should the Council appoint to the Planning Commission?

### **PROPOSAL:**

The city received applications for the Planning Commission from Colin O'Brien, Dennis Geffre Jr and Michelle Bohlig. They were interviewed in a special meeting on March 21<sup>st</sup>.

### **OPTIONS:**

Council may appoint any of the above individuals and/or continue advertising for additional applications.

### **RECOMMENDATION:**

*“Move to appoint \_\_\_\_\_ to the Planning Commission for a term ending 12/31/23.”*

*“Move to appoint \_\_\_\_\_ to the Planning Commission for a term ending 12/31/24.”*