

**CITY OF LAKE ELMO
CITY COUNCIL WORKSHOP MINUTES
SEPTEMBER 12, 2023**

CALL TO ORDER

Mayor Cadenhead called the meeting to order at 6:30 pm.

PRESENT: Mayor Cadenhead, Councilmembers Katrina Beckstrom, Matt Hirn, Jeff Holtz and Lisa McGinn.

Staff present: City Administrator Handt, Administrative Services Director Goers, City Planner Jensen, City Attorney Sonsalla and City Clerk Johnson.

Landscape Revival Event Sponsorship Request

Colleen Swedberg, volunteer for the Landscape Revival event, explained the purpose of the event and provided information on the organization. Discussion was held regarding potential city sponsorship of the event. Council consensus to assist with promotion of the event without providing insurance coverage or staff at the event.

Solar Farm Ordinance Review

City Planner Jensen presented elements of the solar farm ordinance in place in Scandia, Cottage Grove and Hugo related to setbacks, screening and lot size. Planner Jensen also presented a map noting parcels in the city that would qualify for a solar farm.

Discussion held regarding setbacks and screening and also visibility from major roads. Consensus was reached to draft updates to the solar farm ordinance incorporating setbacks in the Hugo ordinance and screening requirements in the Scandia ordinance.

Public Officials Training

Council viewed video training: “In the Scope of your Authority: Preventing Public Officials’ Liability.” City Attorney Sonsalla provided additional training on social media, quasi judicial proceedings, data practices and conflict of interest.

Items for Future Meeting

Mayor Cadenhead noted that future meeting items will include criteria for a new ballpark and the CSAH 17/TH 36 interchange.

Meeting adjourned at 8:27 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk