

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
SEPTEMBER 5, 2023**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Matt Hirn and Jeff Holtz.

ABSENT: Councilmembers Katrina Beckstrom and Lisa McGinn.

Staff present: Administrative Services Director Goers, City Attorney Sonsalla, City Engineer Isakson, Assistant Public Works Director Swanepoel, Fire Chief Kalis and City Clerk Johnson.

APPROVAL OF AGENDA

Mayor Cadenhead, seconded by Councilmember Hirn, moved TO MOVE ITEM 7, “APPROVE DRAW ON LENNAR LETTER OF CREDIT FOR THE SAVONA 3RD AND 4TH ADDITION” TO THE SEPTEMBER 19TH COUNCIL AGENDA. Motion passed 3 – 0.

Councilmember Holtz, seconded by Councilmember Hirn, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 3 – 0.

ACCEPT MINUTES

Councilmember Holtz, seconded by Councilmember Hirn, moved TO ACCEPT THE MINUTES OF THE AUGUST 15 AND AUGUST 29, 2023 CITY COUNCIL MEETINGS AS PRESENTED. Motion passed 3 – 0.

PUBLIC COMMENTS/INQUIRIES

Reggie Kopesky, Lower St. Croix Valley Yellow Ribbon, invited the community to attend the Field of Bands fundraiser at the Washington County Fairgrounds on September 16, 2023.

Paul Fitzpatrick, 11066 39th St. Unit A, commented on pedestrian safety when crossing streets near his home and asked for sidewalk completion on the county roads along with crosswalk improvements.

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payments and Disbursements
3. Approve Stormwater Management MOU between VBWD, Lake Elmo and Washington County – *Resolution 2023-082*
4. Approve Pay Request for Pebble Park Court Project
5. Approve MPCA Grant Agreement for Well 2 Evaluation and Water System Modeling
6. Approve Grant Agreement for Recycling Receptacles
7. ~~Approve Draw on Lennar Letter of Credit for the Savona 3rd and 4th Addition~~

Councilmember Holtz, seconded by Councilmember Hirn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 3 - 0.

ITEM 8: Parks Plan Contractor Selection

Assistant Public Works Director Swanepoel presented a review of proposals received for preparing a parks master plan.

Councilmember Hirn, seconded by Councilmember Holtz, moved TO APPROVE THE HIRING OF BOLTON AND MENK TO PREPARE A PARKS MASTER PLAN FOR THE CITY OF LAKE ELMO, NOT TO EXCEED \$50,000. Motion passed 3 – 0.

COUNCIL REPORTS

Councilmember Holtz: Reported on the school district facilities group meeting.

STAFF REPORTS AND ANNOUNCEMENTS

Fire Chief Kalis: Noted the Fire Department is actively recruiting paid on call fire fighters.

Meeting adjourned at 7:32 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk