

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
OCTOBER 3, 2023**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Matt Hirn, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Engineer Griffin, Contract Planner Nathan Fuerst and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Beckstrom, seconded by Councilmember Holst moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Councilmember McGinn, seconded by Councilmember Hirn, moved TO ACCEPT THE MINUTES OF THE SEPTEMBER 19, 2023 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

Councilmember McGinn presented a wood sign to Sergeant Erickson for the Sheriff's Department office at the City Center.

CONSENT AGENDA

2. Approve Payments and Disbursements
3. Approve Employee Recognition Event
4. Approve Date for City Administrator Annual Review
5. Approve Gorman Settlement
6. Approve MPCA Grant Agreement and Engineering Task Order for the Stillwater Boulevard (CSAH 14) Trunk Watermain Improvements – *Resolution 2023-097*
7. Approve Release of Security for the Four Corners 1st Addition.
8. Approve Pay Request No. 1 for the 2023 Street Maintenance Project.

9. Approve Hire of Planning Assistant
10. Approve Updated Grade for Finance Coordinator
11. Approve 2024 Medical Insurance Plans – *Resolution 2023-095*

Councilmember Holtz, seconded by Councilmember Hirn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 12: Northstar Comprehensive Plan Amendment

Contract Planner Fuerst presented background information on the project and explained the need for a comprehensive plan amendment to update the time frame for public utilities to be brought to the Northstar development site.

Councilmember Hirn, seconded by Councilmember Beckstrom, moved TO ADOPT RESOLUTION 2023-096 APPROVING A COMPREHENSIVE PLAN AMENDMENT TO CHANGE THE PHASING OF THE LAND COMPRISING THE NORTH STAR DEVELOPMENT, ON THE PARCELS IDENTIFIED BY STAFF, FROM A TIMELINE OF 2035 TO 2040 TO A TIMELINE OF 2020-2030. Motion passed 5 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Reported on meeting with Senator Seeberger regarding water issues and asked residents to slow down when driving in residential areas.

Councilmember Holtz: Will be attending a school district 832 meeting on Friday and the Establish Salon anniversary open house.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Provided a reminder of the City Center ribbon cutting and open house event on October 14th.

CLOSED SESSION

Councilmember Holtz, seconded by Councilmember Hirn, moved TO ENTER CLOSED SESSION PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBD. 3(B) TO DISCUSS MATTERS PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE PERTAINING TO THE LITIGATION MATTER, INDEPENDENT SCHOOL DISTRICT NO. 834, STILLWATER AREA PUBLIC SCHOOLS V. EN PROPERTIES, LLC AND E & E PROPERTIES, LLC/EN PROPERTIES, LLC V. CITY OF LAKE ELMO, COURT FILE NO. 82-CV-20-1422. Motion passed 5 – 0.

Closed session held.

Councilmember Holtz, seconded by Councilmember McGinn, moved TO RETURN TO OPEN SESSION. Motion passed 5 – 0.

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Meeting adjourned at 8:08 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Julie Johnson, City Clerk

Charles Cadenhead, Mayor