



## STAFF REPORT

DATE: November 8, 2023

### **CONSENT**

**AGENDA ITEM:** Accept Improvements and Approve Pay Request No. 1 (FINAL) for the 2023 Pavement Striping Project

**SUBMITTED BY:** Mike Rusenovich, Project Engineer

**REVIEWED BY:** Kristina Handt, City Administrator  
Jack Griffin, City Engineer  
Marty Powers, Public Works Director

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**ISSUE BEFORE COUNCIL:** Should the City Council accept the improvements and approve Pay Request No. 1 (FINAL) for the 2023 Pavement Striping Project?

**BACKGROUND:** The City entered into an agreement with Sir Lines-A-Lot LLC, dated August 16, 2023, to complete pavement striping/markings for the street segments that were seal coated as part of the 2023 Street Maintenance Project.

**PROPOSAL DETAILS/ANALYSIS:** The 2023 Pavement Striping Project has been fully completed. The Project Engineer has prepared a Certificate of Completion and is recommending acceptance of the improvements and release of payment in full. The one-year warranty period will begin on November 8, 2023, and will extend to November 8, 2024.

Sir Lines-A-Lot LLC has submitted Pay Request No. 1 (FINAL) in the amount of \$8,262.76. The request has been reviewed and payment is recommended in the amount requested.

**FISCAL IMPACT:** None. Payment is proposed in accordance with the contract for the project. Payment remains within the authorized scope and budget amount.

**RECOMMENDATION:** Staff is recommending that the City Council, *as part of the Consent Agenda*, accept the improvements and approve Pay Request No. 1 (FINAL) to Sir Lines-A-Lot LLC in the amount of \$8,262.76 for the 2023 Pavement Striping Project. If removed from the *consent agenda*, the recommended motion for the action is as follows:

***“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to Sir Lines-A-Lot LLC in the amount of \$8,262.76 for the 2023 Pavement Striping Project”.***

### **ATTACHMENTS:**

1. Sir Lines-A-Lot Invoice dated October 12, 2023.
2. Engineer's Certificate of Completion dated November 8, 2023.

**INVOICE - Application for Payment****Project:** Lake Elmo 2023 Striping**Project No.:** SAP #**Remit To:** Sir Lines-A-Lot LLC  
7175 CAHILL RD  
EDINA MN 55439**Invoice No.:** H23-0930-001  
**Invoice Date:** 10/12/23  
**Period Thru:** 10/31/23  
**Customer Project No.:** PRIM #**To:** City of Lake Elmo  
3800 Laverne Ave N  
Lake Elmo MN 55042

ITEM NO.	ITEM	UM	\$ PRICE	----- TO DATE -----		----- THIS PERIOD -----	
				UNITS	\$ AMOUNTS	UNITS	\$ AMOUNT
1	4in SOLID LINE - WHITE ACRYLIC LATEX	LF	0.29	15,833.00	4,591.57	15,833.00	4,591.57
2	4in BROKEN LINE - YELLOW ACRYLIC LATEX	LF	0.14	1,170.00	163.80	1,170.00	163.80
3	4in SOLID LINE - YELLOW ACRYLIC LATEX	LF	0.29	1,441.00	417.89	1,441.00	417.89
4	4in DOUBLE SOLID LINE - YELLOW ACRYLIC LATEX	LF	0.58	4,225.00	2,450.50	4,225.00	2,450.50
5	24in SOLID LINE - WHITE ACRYLIC LATEX	LF	9.00	71.00	639.00	71.00	639.00

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**Billing Totals:****\$8,262.76****\$8,262.76**

**CERTIFICATE OF COMPLETION**

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DATE OF ISSUANCE: NOVEMBER 8, 2023

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OWNER:	<u>CITY OF LAKE ELMO, MN</u>
CONTRACTOR:	<u>SIR LINES-A-LOT, LLC.</u>
PROJECT NAME:	<u>2023 STRIPING PROJECT</u>
PROJECT NO.:	<u>2023.108</u>

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- ☒ This Certification of Completion applies to all work under the Contract Documents  
☐ This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated August 16, 2023. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: November 8, 2023

Michael Rusenovich Reg. No. 58717



FOCUS Engineering, Inc.

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THE WARRANTY PERIOD BEGINS November 8, 2023 AND ENDS November 8, 2024

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