

**CITY OF LAKE ELMO
CITY COUNCIL WORKSHOP MINUTES
NOVEMBER 14, 2023**

CALL TO ORDER

Mayor Cadenhead called the meeting to order at 6:30 pm.

PRESENT: Mayor Cadenhead, Councilmembers Katrina Beckstrom, Matt Hirn, Jeff Holtz and Lisa McGinn.

Staff present: City Administrator, Public Works Director Powers, Fire Chief Kalis, Finance Director Hadler, City Planner Jensen, Contract Planner Fuerst and City Clerk Johnson.

Mayor Cadenhead, seconded by Councilmember McGinn, moved TO AMEND THE AGENDA TO ADD A CLOSED SESSION TO THE END OF THE AGENDA PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBDIVISION 3 (A) FOR THE PURPOSES OF THE CITY ADMINISTRATOR PERFORMANCE REVIEW. Motion passed 5 – 0.

Update Long Range Financial Plan for Utilities

Tammy Omdal, Northland Securities, presented the Utility Financial Management Plan, noting that the plan is guide that changes over time. Discussion was held regarding water rates and encouraging water conservation.

New Lake Elmo Elementary Sketch Plan

Contract Planner Fuerst presented the proposed site plan, land use analysis, CUP conditions and other considerations. Discussion was held regarding proximity to the Oakdale Gun Club and the wooded nature of the location.

Mark Drommerhausen, Stillwater School District Director of Operations, commented on the site and anticipated number of students.

Council discussed concerns related to water supply issues, the rural character of the proposed location and request for extending city water and sewer to the site.

General Engineering Firm Interviews and Discussion

Interviews were held with Focus Engineering and Bolton & Menk.

Items for Future Meeting

City Administrator Handt noted that future meeting items will include two development sketch plans and possibly an update from Washington County on the TH36/CSAH 17 interchange project.

Closed Session

Councilmember Hirn, seconded by Mayor Cadenhead, moved TO ENTER INTO CLOSED SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBDIVISION 3 (A) FOR THE PURPOSES OF THE CITY ADMINISTRATOR PERFORMANCE REVIEW. Motion passed 5 – 0.

Closed session held.

Councilmember Beckstrom, seconded by Councilmember Hirn, moved TO RETURN TO OPEN SESSION. Motion passed 5 – 0.

Meeting adjourned at 11:33 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk