



## STAFF REPORT

DATE: December 5, 2023

### **CONSENT**

**AGENDA ITEM:** Approve 2024 Meeting Schedule

**SUBMITTED BY:** Julie Johnson, City Clerk

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### **BACKGROUND:**

Adopting a meeting calendar serves as the official notice for the year of all upcoming meetings; thereby, satisfying legal requirements and increasing transparency to the general public. If approved, the meeting calendar will be posted at City Hall and on the City's website.

### **PROPOSAL:**

Changes to normal meeting dates on the 2024 calendar include moving the Board of Review meeting to a Council Meeting night and adjustments due to elections and National Night to Unite.

As part of its Consent Agenda, the City Council is respectfully requested to approve the 2024 City Meeting schedule or amend as necessary.

### **RECOMMENDATION:**

***“Move to approve the 2024 Meeting Schedule.”***

### **FISCAL IMPACT:**

None

### **ATTACHMENTS:**

2024 Meeting Schedule



## **2024 REGULAR MEETING DATES**

<b>January 2</b>	<b>City Council</b>	<b>July 2</b>	<b>City Council</b>
<b>January 9</b>	<b>City Council Workshop</b>	<b>July 9</b>	<b>City Council Workshop</b>
<b>January 16</b>	<b>City Council</b>	<b>July 16</b>	<b>City Council</b>
<b>February 6</b>	<b>City Council</b>	<b>August 7</b>	<b>City Council</b>
<b>February 13</b>	<b>City Council Workshop</b>	<b>August 14</b>	<b>City Council Workshop</b>
<b>February 20</b>	<b>City Council</b>	<b>August 20</b>	<b>City Council</b>
<b>March 6</b>	<b>City Council</b>	<b>September 3</b>	<b>City Council</b>
<b>March 12</b>	<b>City Council Workshop</b>	<b>September 10</b>	<b>City Council Workshop</b>
<b>March 19</b>	<b>City Council</b>	<b>September 17</b>	<b>City Council</b>
<b>April 2</b>	<b>City Council</b>	<b>October 1</b>	<b>City Council</b>
<b>April 9</b>	<b>City Council Workshop</b>	<b>October 8</b>	<b>City Council Workshop</b>
<b>April 16</b>	<b>City Council</b>	<b>October 15</b>	<b>City Council</b>
<b>April 16</b>	<b>Appeal &amp; Equalization</b>	<b>November 6</b>	<b>City Council</b>
<b>May 7</b>	<b>City Council</b>	<b>November 12</b>	<b>City Council Workshop</b>
<b>May 14</b>	<b>City Council Workshop</b>	<b>November 19</b>	<b>City Council</b>
<b>May 21</b>	<b>City Council</b>	<b>December 3</b>	<b>City Council</b>
<b>June 4</b>	<b>City Council</b>	<b>December 10</b>	<b>City Council Workshop</b>
<b>June 11</b>	<b>City Council Workshop</b>	<b>December 17</b>	<b>City Council</b>
<b>June 18</b>	<b>City Council</b>		

City Council Meetings are held at 7:00 p.m. & Workshops are held at 6:30 p.m.

Planning Commission Meetings are held at 7:00 p.m. on 2<sup>nd</sup> & 4<sup>th</sup> Mon.

Parks Commission Meetings are held at 6:30 p.m. on 3<sup>rd</sup> Mon.

Board of Appeal and Equalization held 4:30 – 6:30 p.m. in April

All meetings are held in the Council Chambers unless otherwise noted

National Night to Untie- August 6th

# City of Lake Elmo

2024

JANUARY

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- City Council Meetings
- City Holidays
- National Night to Unite
- Workshop
- Pay Date
- Internal Safety Meeting (ISC)
- Planning Commission Mtgs
- Parks Commission
- Board of Appeal and Equalization
- Election Day

remove cc 17?