



## STAFF REPORT

DATE: 02/06/2024

**Regular**

**TO:** MAYOR AND CITY COUNCIL  
**AGENDA ITEM:** Lake Elmo Dog Park Name  
**FROM:** Adam Swanepoel, Assistant Public Works Director  
**REVIEWED BY:** Marty Powers, Public Works Director

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### **BACKGROUND:**

Staff has started doing work on the new city dog park located at 4259 Jamaca Ave. With the intent of the dog park in 2024, staff has offered up the opportunity for community members to present ideas for the name of the park.

Two different opportunities were open for the community to offer suggestions. The Light up Lake Elmo event held on December 1<sup>st</sup> brought in about 40 name suggestions. In addition to the event a survey was posted on city's web page and Fresh newsletter. An additional 20 suggestions were made by those viewers.

### **ISSUE BEFORE COUNCIL:**

What name would City Council like to select for the Dog Park?

### **PROPOSAL DETAILS/ANALYSIS:**

Staff has put together the list of the names that were suggested by the community, all duplicate names were only listed once. Council should review the park naming policy that was created in 2019 for the purposes of naming city parks.

The list of names were presented to the Parks Commission at its January 17<sup>th</sup> meeting. Staff recommended the following names for discussion: Bones Throw, Lucky Paws, Lake Elmo Pup Park, Paws Park, and Sunfish Meadow. Commissioners reviewed the names and suggested the following names to be considered by City Council:

Lake Elmo Dog Park  
Lake Elmo Pup Park  
Tri Lake Dog Park  
Lake Jane Dog Park  
Lake Elmo Lucky Paws Park

### **FISCAL IMPACT:**

Financial cost of naming the park is minimal at this time. Staff will be purchasing a sign at a future date for the park which will include the name selected.

### **RECOMMENDATION:**

Staffs opinion is that no one name stood out more than others.

*“Motion to approve \_\_\_\_\_ as the formal name for the dog park located at 4259 Jamaca Ave. through resolution 2024-020.”*

**ATTACHMENTS:**

- Dog Park Name List
- Naming Policy

**CITY OF LAKE ELMO  
WASHINGTON COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. 2024-020**

**RESOLUTION APPROVING THE NAME FOR THE CITY DOG PARK LOCATED AT  
4259 JAMACA AVE.**

**WHEREAS**, the City of Lake Elmo Parks Commission is an appointed body established to advise the Mayor and City Council on Parks and Recreation; and

**WHEREAS**, the City owns a property listed as 4259 Jamaca Ave. and:

**WHEREAS**, this park was not formally given a name during the approval and construction of the project and it now needs a formal name; and

**WHEREAS**, the City would like to install signage that reflects an official name for the park and is used on City maps and location reference materials; and

**WHEREAS**, the Parks Commission has reviewed and recommended names according to the criteria set forth in the Lake Elmo Park Naming Policy, and

**WHEREAS**, the City Council has selected the name, “ \_\_\_\_\_ ”, as the name of the newly constructed dog park; and

**NOW, THEREFORE, BE IT RESOLVED**, the Lake Elmo City Council has selected the name, “ \_\_\_\_\_ ”, as the name of the park within the mentioned area.

**ADOPTED**, by the Lake Elmo City Council on the 6<sup>nd</sup> day of February, 2024.

\_\_\_\_\_  
Charles Cadenhead  
Mayor

ATTEST:

\_\_\_\_\_  
Julie Johnson  
City Clerk

A Bark Above  
Bacon Park  
Bark Park  
Bluey  
Bones Throw  
Christmas Puppy's  
Dale and Doug's Dog Park  
Dash Dogs Ally  
Diggady Dog Park  
Dog City  
Dog Fun Park  
Dog King Gym  
Dog World  
DOGE  
Dogs Place  
Elmo's Tails  
Fetch Bone Park  
Fetch This  
Fido's Place  
FishBone Park  
Gentry's Field  
Green Meadows  
Jamaca Dog Park  
Lake Elmo Dog Park  
Lake Jane Canine Park  
Loto  
Louie's Place  
Lucky Paws  
Oak View Dog Park  
Park & Bark  
Park Side  
Paw-rk  
Paws and Pals  
Paws Park  
Paw-some Dog Park  
Pawsome Park  
Peppy Pooch Playground  
Pooch Playground  
Pretty Paw Place  
Pup Meetup Park  
Puppies at Play  
Puppies Home Forever  
Puppy Adventure  
Puppy Park  
Puppy Town  
Ruff Park  
Ruff Ruff Park

Sunfish Lake Bark Park  
Sunfish Meadow Dog Park  
Sunny's Bark Park  
SunnySide  
Teddie's Park  
The Lake Elmo Pup Park  
The Plaza  
The Puppy Place  
The Puppy Place  
Tri Lakes Dog Park  
Woof Wonderland  
Woofalicious  
Wuff Park



## City of Lake Elmo Policy and Procedure for Naming City Parks, Trails, Recreational Areas, and Facilities

### **Purpose:**

The purpose of this policy is to establish a standard procedure for the naming and renaming of parks, trails, recreational areas and facilities owned and/or operated by the City of Lake Elmo. This policy will guide name recognition and establish a uniform process. The Parks Commission shall be responsible for providing a recommended name to the City Council. The City Council will have the final say for the approved name.

### **Objectives:**

- To name City parks, trails, recreational areas and facilities with the intent of enhancing the community by provoking a sense of place.
- Ensure that parks and recreational areas are easily identified and located with names that are consistent with the values and characteristics of the City of Lake Elmo.
- Assure the quality of the title/name, so that it will serve the purpose of the City in a permanent manner.
- Encourage public participation and input in order to fully represent the best interest of the community.

### **Criteria for Submitting a Name:**

When a proposed name is presented for review, City Staff will first vet the name against the criteria listed below. If a name does not fall into one of the categories listed below or is deemed to be derogatory or offensive in nature, the consideration will be thrown out. It should also be known that the City will not consider names that are directly named after a specific neighborhood or subdivision.

### **The Park name shall not:**

- Park Names shall not be duplicated.
- The City will not name parks directly after a development.
  - For example, the park within Wildflower shall not be called Wildflower Park. However, rose park, fox glove park, etc. would be acceptable.

### **Categories for potential park Names:**

- An outstanding feature of the area. (example: hill, river, vegetation)
- Geographical location of the park such as a street name.
- Naming after an individual (living or non-living) or organization. The City may require additional information to further enforce that the individual has significantly contributed to the improvement of the Lake Elmo Parks system.
  - A person (living or non-living) or group who significantly contributed to the acquisition or development of park/facilities, who provided an exceptional service in the interest of the park system, or for the community as a whole. When naming after a person or persons, written documentation of approval by next of kin is required (if available/possible) as part of the proposal.
  - A standard for significant contribution shall consist of providing at least 50% of the cost to develop or acquire the land.
- The City understands there are other categories that a name could be pulled from and would not exclude its consideration.



### **Procedure:**

The City has created a process that will provide consistency for naming or re-naming City Parks. In general a submission will come in, go through staff review and approval, undergo a Parks Commission review, and end with final approval or denial from the City Council. The City would like to encourage residents to stay interested and voice their opinions during the meetings when the name is being considered.

- Step 1) At the time that the City is ready to name or rename a park, notification will be put in the Fresh, City Facebook, and or use other measures as appropriate. The City will seek name suggestions from the City Council or Commissions, City residents, Community leaders or organizations interested in proposing a name for a park, trail, recreational area or facility. The applicant should either request a Naming Policy form from the City Clerk or download the form from the City Website on the Parks page. After the form has been filled out it will need to be submitted to the City Planner to review against the criteria. Once the timeframe for receiving names has closed, Staff will begin the review process.
- Step 2) Staff will notify the applicant if the proposed name has or has not met the requirements. After a proposed name has been approved by Staff, the applicant will be informed when the name is going to be discussed by the Parks Commission. After the Commission discussion, the recommendation(s) will move onto the City Council for final approval or denial.
- Step 3) Once the City Council votes to approve a name, the name of the park shall be confirmed by passing a resolution.

### **Renaming:**

The intent of naming is for permanent recognition, the renaming of parks and facilities is discouraged. Though, the City understands that renaming a park, trail, or facility may be necessary to create more cohesiveness throughout the City. It is recommended that efforts to change a name become subject to crucial examination so as not to diminish the original justification for the name or discount the value of the prior contributors. Renaming a park will follow the same procedure stated above.