



CITY COUNCIL WORKSHOP
DATE: 2/13/2024

ITEM: **City Council and Planning Commission Joint Work Session**
SUBMITTED BY: Sophia Jensen, City Planner

SUMMARY:

The intent of the Planning Commission and City Council Joint Workshop is to review the 2024 Planning Commission work plan, discuss proposed changes, and provide guidance for staff.

2024 WORKPLAN DETAILS:

Planning Department Staff has updated the Planning Commission Work Plan for 2024. The Planning Commission reviewed and recommended approval of the proposed plan at the 11/13/2023 Planning Commission Meeting with amendments to change the priority level of the sign ordinance from a level 3 to a level 2 and to change annual joint workshops with City Council to quarterly. (Vote 6-0).

Activities that have been completed from the 2023 Work Plan include:

1. Update the PUD Objectives and Bonus Density Section
2. Update the Landscape and Screening Provisions
3. Annual Planning Commission Training - 2023
4. Review of the CIP - 2023

ATTACHMENT:

- Draft 2024 Planning Department Work Plan

2024 Planning Commission Work Plan

Reviewed by the Planning Commission: 11-13-23

Reviewed by the City Council: _____



Key

Status	C – Complete IP – In Progress
PL	Priority Level (1-5 with 1 being the highest priority)

Project and Description	PL	Status
Code Amendments		
<ul style="list-style-type: none"> Process the package of clean up amendments identified by City Staff in 2023. 	3	IP
<ul style="list-style-type: none"> Review and update the City's sign ordinance. 	2	IP
Comprehensive Plan Amendments		
<ul style="list-style-type: none"> Planning Commission review of City Capital Improvement Plan for consistency with Comprehensive Plan. 	3	
Other Planning Initiatives		
<ul style="list-style-type: none"> Provide training to Planning Commission. 	2	
<ul style="list-style-type: none"> Hold a quarterly joint Planning Commission City Council work session. 	2	
<ul style="list-style-type: none"> Streamline and improve policies/procedures for handling of routine land matters, including but not limited to variances, site plan review, setbacks et al; 	1	IP
<ul style="list-style-type: none"> When possible, add Planning Module from Permit works or equivalent to track planning and zoning applications. 	4	IP
<ul style="list-style-type: none"> Create educational materials that may include a brochure, website, or other publication to communicate the intended and planned development patterns in the urbanizing area. 	5	Done
Ongoing Planning Activities		
<ul style="list-style-type: none"> Zoning Map Amendments – as amendments are requested. 	1	
<ul style="list-style-type: none"> Zoning Code Amendments – as amendments are requested. 	1	
<ul style="list-style-type: none"> Comprehensive Plan Amendments – as amendments are requested. 	1	