

Public Meetings Next Week

 City Council Meeting Tuesday, April 5 -7:00PM

City Agendas and Minutes



Visit our website



The Brookfield building at 3880 Laverne Ave is closed and under construction. All City Services are available at City Hall, 3800 Laverne

Please drive slowly and watch for construction activity

April 5 City Council Meeting Agenda



NOTICE OF MEETING

City Council Meeting Tuesday, April 5, 2022 7:00 P.M. City of Lake Elmo | 3800 Laverne Avenue North

AGENDA

- A. Call to Order/Pledge of Allegiance
- B. Approval of Agenda
- C. Approval of Minutes
 - March 8, 2021 & March 15, 2021
- D. Public Comments/Inquiries
- E. Presentations
 - Proclamation for Sydney Peterson
 - Arbor Day Proclamation

F. Consent Agenda

- 2. Approve Payment of Disbursements and Payroll
- 3. Approve Contract with Matrix Consulting
- Approve Ordinance Amendments: Fire Department Organization and Open Burning Ordinance 2022-01, Resolution 2022-029
- 5. Approve Easement and ROE Agreements, and Pay Request #1 for the CSAH13 Phase 2 Improvements
- Accept Bids and Award a Contract for the Parkview-Cardinal Neighborhood Street and Utility Improvements – Resolution 2022-031
- 7. Approve 2nd Amendment to Northpoint Purchase Agreement
- 8. Approve Step Increase for Building Official
- Approve Purchase of Building Department Vehicle
- 10. Approve Hire of Assistant Public Works Director

G. Regular Agenda

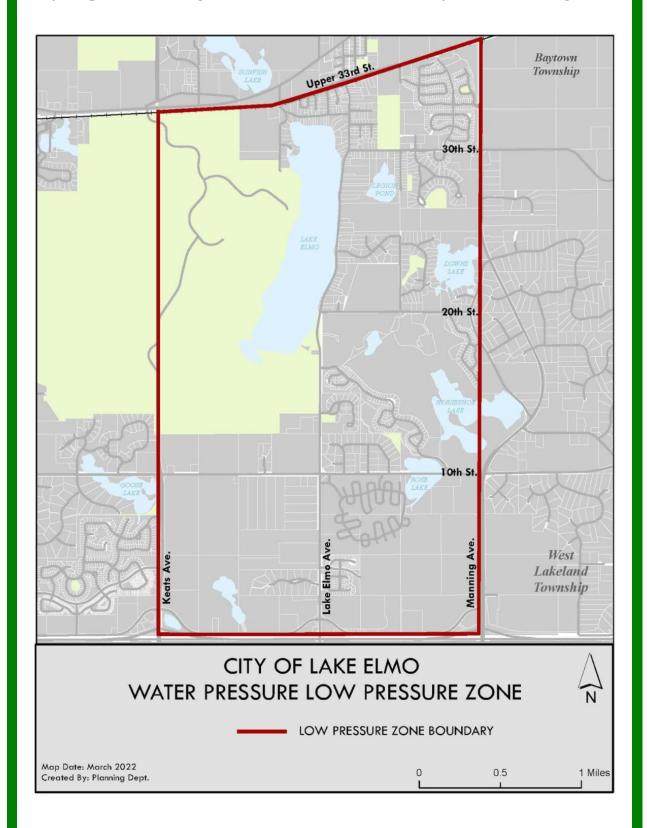
- One Energy Solar Conditional Use Permit for the Construction and Operation of a Solar Farm on the Property Located at 10755 50th Street N (PID#1102921110003) – Resolution 2022-030
- 12. Public Hearing Interim Ordinance Ordinance 2022-03
- 13. Final Alternative Urban Areawide Review for the Cyphers Logistics Park Resolution 2022-033
- Comprehensive Plan Amendment and MUSA Amendment for Tapestry at Charlotte's Grove Resolution 2022-035
- Crossroads East Development Agreement 1st Amendment Resolution 2022-034
- Zoning Text Amendment Medium Density Residential District (MDR) and High Density Residential District (HDR) Minimum Lot Area and Density- Ordinance 2022-02, Resolution 2022-032
- H. Council Reports
- I. Staff Reports
- J. Adjourn

Meeting Materials Can Be Accessed Here

At their April 5th meeting, the City Council will be considering a moratorium on all (residential and commercial) new platted development in the Water System Low Pressure Zone. During the moratorium the city would study water usage and needs.

All persons wishing to be heard on the above item should attend the meeting or submit their comments before the meeting to city staff. Written comments may be emailed to Molly Just at

mjust@lakeelmo.org no later than noon on the day of the meeting.



LAKE ELMO NOTICE OF PUBLIC HEARING

DATE: Tuesday, April 5, 2022

TIME: 7:00 p.m.

PLACE: Lake Elmo City Hall

3800 Laverne Avenue North Lake Elmo MN 55042 Phone: 651-747-3912

PURPOSE: The Lake Elmo City Council will be holding a public hearing to consider the following item:

INTERIM ORDINANCE: The interim ordinance would place a moratorium on all new platted development in the area south of the Union Pacific Railroad and east of Keats Avenue North.

The moratorium would last for one year and would be effective on the date of publication. During the moratorium the city would study the water usage and needs in this area.

All persons wishing to be heard on the above item should attend the meeting or submit their comments before the meeting to city staff. Written comments may be submitted to the city by mail no later than 5:00 p.m. on Wednesday, March 30, 2022; or emailed to Molly Just at mjust@lakeelmo.org no later than noon on the day of the meeting.

Public Notice

On Tuesday, April 5th the Lake Elmo City Council will consider Ordinance No. 2022-01 which amends Chapter 3.12 related to the purpose and direction of the Fire Department, and Chapter 5.12 related to open burning. A full text of the ordinance is available in the City Council Meeting Packet, available above.

Public Notice

On Tuesday, April 5th the Lake Elmo City Council will consider Ordinance No. 2022-02, an ordinance that amends the City Code language in the Zoning Ordinance. This ordinance alters language in the City Code about residential density in the Medium Density Residential (MDR) District and the High Density Residential (HDR) District. The following is a summary of the adopted ordinance language:

Ordinance 2022-03 includes the following elements:

- 1. Revisions to City Code Section 105.12.700 Purpose and District Descriptions that increases the allowed residential density in the MDR District to comply with the Comprehensive Plan.
- 2. Revisions to City Code Section 105.12.720 Table 10-2 that reduces the lot size requirement for single-family attached units in the MDR and HDR Districts to comply with the Comprehensive Plan.
- 3. A revision to City Code Section 105.12.720 Table 10-2 to reduce the land area required per multiple family dwelling in the MDR District to comply with the Comprehensive Plan.

The full text of Ordinance 2022-02, is available in the City Council Meeting Packet

The City of Lake Elmo is accepting artifacts from Lake Elmo History to

display in the new City Center. If you have something you'd like displayed, contact Jake Dickson, Assistant City Administrator at 651-747-3908 jdickson@lakeelmo.org

COUNTY HIGHWAY 13 (IDEAL AVENUE)

Project Update



When is this project expected to occur?

This project is expected to start in late-March or early-April with tree removals and private utility relocations. After private utilities have relocated, roadway work will start and is anticipated to be completed fall of 2022.

What hours will workers be in the area? Will they work on weekends?

Normal working hours for this project will be Monday through Friday from 7:00 AM to 7:00 PM and on Saturdays from 9:00 AM to 5:00 PM. No work will be allowed on Sundays.

Will there be dust? Noise?

Residents that live near the project should expect to see dust and hear noise from construction equipment during normal working hours. To help limit the amount of dust in the air, water or a dust palliative will be sprayed on gravel surfaces.

Will Ideal Avenue be closed during construction?

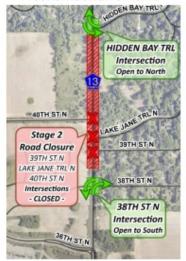
Two-way traffic will remain on Ideal Avenue during tree removal and private utility relocation; however, these lanes may be shifted and narrowed. Once roadway work starts, segments of Ideal Avenue will be closed. See the Construction Staging and Detour Route Graphics for more information.

DETOUR ROUTE



CONSTRUCTION STAGING







STAGE 1 STAGE 2 STAGE 3

Allan Brandt | Washington County Project Engineer | 651-430-4348 | Allan.Brandt@co.washington.mn.us



2022 Spring Road Restrictions



Spring Load Restrictions begin March 16th

Weight Restrictions (Seasonal)

Weight Restrictions

Axle weight limits are restricted on certain streets within the City of Lake Elmo to protect the streets from damage when road and weather conditions warrant in accordance with State & City regulations.

All City streets are limited to **SEVEN TON AXLE** per axle weight limit unless otherwise posted. Residents are encouraged to plan ahead for moving or construction projects during the spring thaw season since weight restrictions will be enforced & large trucks will not be allowed on restricted streets.

Dates

Weight restrictions take effect during the spring thaw season, which is usually around March 1st to May 15th, dependent upon the weather. City of Lake Elmo follows the Seasonal Load Limits established by the State of Minnesota. Check the MN DOT website for dates.

Exemptions

No exemptions or permits are given during this time period, except for vehicles responding for emergency situation.

Streets Regulated

The City of Lake Elmo only regulates the city streets.

All County roads are regulated by Washington County and all Highways are regulated by the State of Minnesota. Private roads are not regulated by the City, but by the homeowners associations or designated responsible party. The City does not maintain any information on contracts for private roads.

The City of Lake Elmo is on Nextdoor!

In an effort to reach as much of the community as possible we've joined Nextdoor. We will use our public agency page to post news and important updates for residents.

Find us here!



Sydney Peterson medals in Paralympic Games



The City of Lake Elmo is hiring Public Works Seasonals. We are accepting applications for seasonal workers to assist the Public Works department with general maintenance of City streets, parks, and properties. This is a great opportunity for graduating seniors as well as students home from college. Information and applications are available here.



Business Retention and Expansion Program

The Lake Elmo Economic Development Authority (LEEDA) will be kicking off a Business Retention and Expansion Program in March. LEEDA members will be reaching out to schedule visits with members of our business community to learn more about their business, what's going well, what could be done differently and how LEEDA can help them continue to grow and prosper in Lake Elmo.

With around 300 businesses in Lake Elmo and only 6 LEEDA commissioners, this campaign will take many months and likely continue into 2023. Commissioners will be focusing on businesses in the Old Village area first and then moving towards the I-94 corridor later this

year. If you have any questions or would like to schedule a visit contact Kristina Handt at 651.747.3905 or khandt@lakeelmo.org



Need a Trusted Business Advisor?

This program provides free and confidential one-on-one assistance from MCCD's experienced staff, customized to meet the specific needs of each entrepreneur in the creation, growth, and success of their business.

Technical Assistance & Lending



- Business & strategic planning
- Marketing & communications planning
- Regulatory, tax, licensing, & accounting training
- Financial assessment
- Referrals to critical professional services
- · Access to capital



To learn more about a free personalized plan for your business contact:



info@mccdmn.org (612) 789-7337 www.mccdmn.org/open-to-business









Lake Elmo Arbor Day Celebration

Saturday, April 23, 2022



In celebration of Arbor Day, the City of Lake Elmo's Environmental Committee is sponsoring a tree give-away on Saturday, April 23 9:00am-11:00am at City Hall. Please bring a bag for your tree.

www.arborday.org

LEFD Updates



Severe Weather Awareness Week is April 4 - 8, 2022

Are you ready for severe weather? Each year, the Lake Elmo Fire Department in collaboration with the Washington County Sheriff's Office, Minnesota Department of Homeland Security and Emergency Management, National Weather Service supports Severe Weather Awareness Week in Minnesota. The week is designed to refresh, remind and educate everyone about the seasonal threats from severe weather and how to avoid them. It's also a great time to make and practice your emergency plan and build or refresh your emergency preparedness kit.

Keep an eye on our Lake Elmo Fire Department Facebook page at https://www.facebook.com/lakeelmofd for these daily topics:

Monday - Alerts and Warnings

Tuesday - Severe Weather, Lightning and Hail

Wednesday - Floods

Thursday - Tornadoes

Friday - Extreme Heat

Statewide Tornado Drills - Thursday, April 7 - 1:45pm & 6:45pm

The most important events during Severe Weather Awareness Week are the two annual statewide tornado drills. Outdoor warning sirens will sound in a

simulated tornado warning. These drills are an excellent opportunity for residents to prepare their homes, families, neighborhoods and communities!

Afternoon Tornado Drill - 1:45 p.m.

Schools, businesses and other facilities are encouraged to conduct a tornado drill at this time to practice their tornado sheltering plans.

Evening Tornado Drill- 6:45 p.m.

The reason for a 6:45 p.m. drill is that severe weather including tornadoes occurs most often between 3 and 8 p.m. The statewide 1:45 p.m. drill gives institutions, first-shift and day workers a time to practice, but it does not allow second-shift workers the same opportunity. The 6:45 p.m. tornado drill also allows families to practice their sheltering plans.

Outdoor Warning Siren Network

The City of Lake Elmo owns and maintains 9 outdoor warning sirens throughout the city. Our siren network is tested and activated through the Washington County 911 Commination Center.

Outdoor warning sirens are meant to be heard outside. When sirens sound, residents should always seek shelter and tune to local weather information on radio, television, or NOAA weather radio for more information.

When the sirens are sounded, they will run for three minutes and then stop. The threat of severe weather does not stop when the sirens stop.

Residents should continue to shelter and stay tuned to local weather information on radio, television or NOAA Weather Radios for the duration of the warning period.

There is no such thing as an all-clear siren.

Outdoor warning siren activation is based on the following criteria:

- · Washington County Sheriff's Office 911 Communication Center tests/activates all sirens in the Washington County at 1:00 p.m. on the first Wednesday of the month, from March through October.
- · When a Tornado Warning is issued for Washington County by the National Weather Service.
- Sirens are activated for each Tornado Warning issued by the National Weather Service. It is possible for a new Warning to be issued before a previous Warning expires.
- · When the National Weather Service indicates sustained wind speeds of 70 miles per hour or more.
- When a City or County Public Safety Official (Police, Fire) requests activation due to imminent danger to life and/or property. In this situation, Washington County also notifies the National Weather Service Office in Chanhassen.

Water Rebate Programs In Lake Elmo



this summer. The City of Lake Elmo offers rebates for smart irrigation controllers up to \$200, and rebates for efficient toilets up to \$100. Find out more <u>here</u>.

Public Works Crews have begun filling potholes on City Streets. Feel free to report potholes by calling Public Works at 651-747-3940. Please slow down when approaching street crews. Thank you for your cooperation.



Public Works will be sweeping all asphalt city streets Monday April 4th through Friday April 8th.

Please minimize street parking and keep garbage containers in your driveway and off the streets. Thank you for your understanding and cooperation.





The City of Lake Elmo is Seeking Applicants for Multiple Committees

The City of Lake Elmo is seeking interested residents to serve on two committees:

-EDA

-Planning Commission

More Information Available Here



The City of Lake Elmo is Accepting Applications for the following positions:

Public Works Seasonal

<u>Visit our website for information and application materials.</u>



LAKE ELMO FARMER'S MARKET

Seeking YOUTH Vendors for the 2022 Season

Market runs weekly beginning Saturday June 18th – September 3rd from 9-1pm

The market is offering an amazing opportunity for Youth in the community this summer, a booth dedicated to Youth Vendors/ Entrepreneurs!

Youth vendors may include: youth organizations (ie: Scouts), fundraising efforts (ie: PTO), youth farmers, young entrepreneurs looking for an opportunity within the community to sell their amazing creations/inventions, etc.

If you or someone you know is interested, please contact Jill (Market Manager) for more information about specific guidelines for youth vendors, application process and to answer any additional questions.

651-261-4493 or pottingshedpottery@gmail.com

See YOU at the market!

(in less than 5 months)

Like us on Facebook @Lake Elmo Farmers Market and watch for updates!

Business and Community Working Together/Lake Elmo Farmer's Market is a 501c3



Sally Manzara Interpretive Nature Center (SMINC)

Family Nature Exploration Saturdays 2022 10-11am



Suggested \$5 donation/family at the door will help support our programming.

Most events are held outdoors, please dress appropriately for the weather.

The Sally Manzara Interpretive Nature Center is located in Sunfish Lake Park in Lake Elmo, MN

https://sminc-lake-elmo.org/

www.facebook.com/sunfishlakepark



April 2 Seed Planting & Garden Planning

Plant vegetable seeds and start planning your vegetable garden with a Master Gardener. All Ages.



April 9

Mini Easter Bunny Craft

Make a mini easter bunny craft for a senior and one to take home.

All ages. \$5/child for supplies.



April 23 Earth Day Clean Up

Learn about and Earth Day and

help clean up Sunfish Lake Park. Bring gloves. All ages.



April 30

City Nature Challenge

Learn how to

use the iNatualist app and join in the CityNatureChallenge.org by collectively capturing images for the Sunfish Lake Park Project. Bring a device to load app and take photos. All ages.



Summer Camps

Get your kids outdoors in nature this summer! Learn more about our summer camps for ages 5-14:

https://sminc-lake-elmo.org/summer-camps-2022/



SALLY MANZARA INTERPRETIVE NATURE CENTER 2022 FUNDRAISER

KEEP US. 13 PP

WEDNESDAY MAY 11, 6:00 P.M.



LAKE ELMO INN EVENT CENTER

Special grest
WILLIAM KENT KRUEGER
AWARD WINNING MINNESOTA AUTHOR





\$100 per plate, \$1,000 for table for 8, \$1,200 for table for 8 + wine experience

- · dinner from the Lake Elmo Inn
- live auction of some amazing experiences
- · silent auction
- camaraderie



Purchase tickets online at sminc-lake-elmo.org or call 651-408-2838

SALLY MANZARA INTERPRETIVE NATURE CENTER

SUMMER CAMPS

where kids of all ages experience the unique natural history and ongoing ecology of Sunfish Lake Park



Sally Manzara Interpretive Nature Center is located next to Sunfish Lake Park in Lake Elmo, Minnesota. The park offers 284 acres of natural area and over 5 miles of trails through forest, wetlands, and prairie.

SUMMER DAY CAMPS

Summer Day Camps are for kids ages 4-14 and run Monday - Thursday mornings, 9:00 a.m. - 12:00 p.m. Camps are run by instructors based out of the SMINC Nature Center and include hikes and activities in Sunfish Lake Park in Lake Elmo. Camps are \$175 per session. Participants bring their own backpack with a mask, snack, water bottle, hat, sunscreen, bug spray and change of clothes if needed. Maximum of 10 campers per camp.

June 13 - 16 for 4-6 year olds

NATURE MURAL ART CAMP June 20-23

for 9-14 year olds

OUTDOOR ADVENTURES July 11-14

for 9-12 year olds

BEES & BUTTERFLIES
August 8-11

for 6-8 year olds

birds, hikes and many more adventures enriched with Spanish language. Groups will be organized by age.

June 22
ALL ABOUT BIRDS

June 29

FISHING

July 20 WATER PLAY July 27 RAPTORS

WONDER WEDNESDAYS

Kids ages 5-10 can enjoy a full day of outdoor adventures

on select Wednesdays from 9:00 a.m. - 3:00 p.m. and

are \$70 per date. Participants bring their own backpack

with a mask, snack, lunch, water bottle, hat, sunscreen,

bug spray and change of clothes if needed. Maximum of

10 campers per camp. Campers will explore the outdoors

with different themes including nature art, fishing, bees,

August 3
NATURE ART

August 17
POLLINATORS



Sally Manzara Interpretive Nature Center is operated by Friends of Lake Elmo's Sunfish Lake Park, a 501(c)(3) nonprofit.

Contact us: 651-408-2838 | camps@sminc-lake-elmo.org Find us online: sminc-lake-elmo.org/summer-camp-registration-2022/



Water softeners account for up to 65% of the chloride that is discharged from municipal wastewater treatment plants statewide.

Hard water is pervasive in our state; thus, water softeners are a common fixture in many Minnesota homes. Conventional water softeners treat hard water by exchanging the hard minerals with sodium and potassium ions. When the system is 'full,' it resets or regenerates by sending a pulse of salt water through the system. Municipal wastewater treatment plants do NOT treat for chloride, meaning that salty water is then discharged to our waterways.

How do I reduce my chloride footprint?

Do you need to soften your water? If you live in a city, check to see whether your water utility softens the water before distribution. This eliminates or decreases the need for a water softener.

Using more than 1 40-lb bag of salt a month? Check with a water professional to optimize softener

efficiency!

Optimize your water softener settings: If you have an older water softener, regeneration generally happens on a timer versus by water use – extending the timing between regeneration cycles will reduce the amount of wastewater produced.

Replace your water softener: Newer water softener models regenerate based on water use versus a timer, using less salt and water.

Don't soften ALL your water: Only soften the water from your hot water taps versus cold water drinking taps.

Reduce your overall water use: Cutting back lessens demand for softened water and conserves our water resources!



March and April 2022 at Lake Elmo Library

Please visit Lake Elmo Library as new books and opportunities arrive daily! For example, a new "Career Corner" is now available in the public computer room. Here you will find current job listings and other career development resources available in our area.

We welcome community families to visit the library for in-person Storytime on most Fridays at 10:30 a.m. Visit washcolib.org/storytime for the online calendar and for links to virtual storytimes and other resources. Kids can find fun activities in the children's area on their library visits.

Lake Elmo Area adults are invited to peruse our "Let's Make Stuff" crafting class offerings. Details about what we will be creating, event dates and times can be found at washcolib.org under "Events calendar." Classes are held monthly and require registration by phone or online.

Hours:

Monday 10-4 Tuesday, Wednesday, Thursday 12-8 Friday 10-4 Saturday 10-2

Lake Elmo Library 3537 Lake Elmo Avenue N Lake Elmo MN 55042 651-275-8515 washcolib.org

Washington County Library Events

Public Facilities Project Update

- At the November 3 City Council Meeting the City Council awarded bids for the new City Center and Public Works Addition.
- At the January 4, 2022 City Council Meeting the City Council awarded bids for painting at the new City Center
- A groundbreaking ceremony is scheduled for April 30. More details to come.

Regular updates and documents are available here.



CITY OF LAKE ELMO COMBINED CITY HALL & PUBLIC SAFETY FACILITY

The new Lake Elmo City Hall / Public Safety Facility combines City Hall staff and functions, the entire Fire Department, and a satellite office for the Washington County Sheriff's department. This co-location involves renovating and expanding the City-owned Brookfield Office building to concentrate civic resources into a single structure at the historic core of the city. In addition, the Public Works facility will also be expanded to accommodate City growth and expanded service needs.



TOTAL ANTICIPATED PROJECT COST: \$14,600,000
DESIGN COMPLETION: Late summer 2021
CONSTRUCTION COMPLETION: Fall of 2022





MEETING THE DEMANDS OF AN EVOLVING FIRE SERVICE

AN EVOLVING FIRE SERVICE
Lake Elino carrently has two five
stations, Fire Station #1 at 3310
Laverine Ave. N. and Fire Station #2
at 4259 Jamaco Ave. N The project
will consolidate these two stations
into a siegle, state of the art station
that will meet the needs of our
community and firefighters foday
and into the future. The building in
designed to accommodate increasing
call volumes, meet the demands for
training and to support our evolution
role and all hazard responders.

Educational materials pro by the City of Lake Elmo









A FUNCTIONAL FIRE STATION

- A FONCTIONAL FIRE STATION
 A FIRE, state-of-the-art station will meet the needs of our
 openmently and firefighters odds and into the future. Decigned to
 accommodate our recivity might as all-heard responders in will:

 Modernize our facilities following best practices in station design.

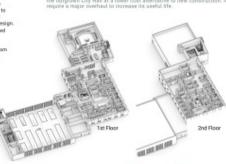
 Enhance firefighter training with training features incorporated
 into the building.

 The addition of living quarters will allow the department to
 transition to a staffing model that provides 24/7 coverage from
 the single coolier.

 Improve response times and overall department operations.

DESIGNED FOR FIREFIGHTER **HEALTH AND SAFETY**

- Distinct spaces to properly decominante gear and equipment. Focus to netice estall exposure to freelighting carenogess and other tools materials. Properly ventilate the apparatus bay to rectuce staff exposure to desice deshabit and other hamfal funned. Space that supports the physical and mental health of staff.
- · Clear separation between public and private spaces.

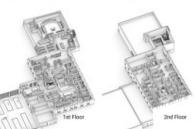












AN EXPANDED AND IMPROVED CITY HALL

- CITY HALL

 Improved service accessibility

 Conneuntly room available for
 public use

 New council chambers with
 updated technology

 Additional conference rooms

 Co-locate Washington Downly

 Sheriff state

 Office space for growth of
 city staff

 Accessible restrooms.



ETATION 41 ETATION 42 CITY HALL ERCORPELL D CELL 1990

Combined City Hall Placific Staffing Facility [ARE PLANO]

