



STAFF REPORT

DATE: August 7, 2024

CONSENT

AGENDA ITEM: Approve Pay Request No. 1 (FINAL) for the 2024 Crack Seal Project

SUBMITTED BY: Mike Rusenovich, Project Engineer

REVIEWED BY: Nicole Miller, City Administrator
Marty Powers, Public Works Director
Clarissa Hadler, Finance Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council accept the improvements and approve Pay Request No. 1 (FINAL) for the 2024 Crack Seal Project?

BACKGROUND: Gopher State Seal Coat, Inc. was awarded a construction contract on June 6, 2024 to complete the 2024 Crack Seal project. The work has been fully completed. The Project Engineer has prepared a Certificate of Completion and is recommending acceptance of the improvements and release of payment in full. The one-year warranty period will begin on August 7, 2024 and will extend to August 7, 2025.

PROPOSAL DETAILS/ANALYSIS: Gopher State Seal Coat, Inc. has submitted Pay Request No. 1 in the amount of \$129,395.70. The request has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: None. Final payment is proposed in accordance with the Contract for the project.

RECOMMENDATION: Staff is recommending that the City Council, *as part of the Consent Agenda*, accept the improvements and approve Pay Request No. 1 (FINAL) to Gopher State Sealcoat in the amount of \$129,395.70 for the 2024 Street and Utility Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to Gopher State Seal Coat, Inc. in the amount of \$129,395.70 for the 2024 Crack Seal Project”.

ATTACHMENTS:

1. Engineer’s Certificate of Completion dated August 7, 2024.
2. Gopher State Seal Coat Invoice dated July 2, 2024.

CERTIFICATE OF COMPLETION

DATE OF ISSUANCE: August 7, 2024

| | |
|---------------|-----------------------------------|
| OWNER: | <u>CITY OF LAKE ELMO, MN</u> |
| CONTRACTOR: | <u>GOPHER STATE SEALCOAT, INC</u> |
| PROJECT NAME: | <u>2024 CRACK SEAL PROJECT</u> |
| PROJECT NO.: | <u>2024.108</u> |

- This Certification of Completion applies to all work under the Contract Documents
- This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated June 5, 2024. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: August 7, 2024

Michael Rusenovich Reg. No. 58717



FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS August 7, 2024 AND ENDS August 7, 2025



Invoice

12519 Rhode Island Avenue
Savage, MN 55378

| Date | Invoice # |
|----------|-----------|
| 7/2/2024 | 20392 |

| Bill To |
|--|
| City of Lake Elmo 3880 Laverne Avenue North Suite 100 Lake Elmo, MN 55042 |

| Job Location |
|-------------------------------------|
| various streets per map provided |

| P.O. No. | Terms | Due Date | Rep |
|----------|--------|-----------|-----|
| 2024-108 | Net 10 | 7/12/2024 | CAO |

| Description | Amount |
|---------------------------------------|------------|
| Crack Sealing: 32,430 lbs @ \$3.00/lb | 129,395.70 |

We now accept VISA, MasterCard, AMEX and Discover, Add 3.5% credit card fee.

| | |
|--------------|--------------|
| Total | \$129,395.70 |
|--------------|--------------|

| | | | | |
|---------|--------------|-------|--------------|-------------------------------|
| Phone # | 952-931-9188 | Fax # | 952-931-0956 | info@gopherstatessealcoat.com |
|---------|--------------|-------|--------------|-------------------------------|