

**CITY OF LAKE ELMO
ECONOMIC DEVELOPMENT AUTHORITY MINUTES
February 20, 2024**

Call to Order/Roll Call

Ninna Waldoch called the meeting to order at 6:02pm.

PRESENT: Charles Cadenhead, Ninna Waldoch, Jeff Holtz and Tony Manzara

ABSENT: Paul Ryberg

Staff Present: Interim City Administrator Clark Schroeder, City Planner Sophia Jensen, Community Development Director Jason Stopa, and Planning Assistant Ashley Monterusso

November 21, 2023 Minutes:

Motion by Waldoch, seconded by Holtz to approve. Motion carried.

Election of Officers:

Motion by Manzara to elect Mayor Cadenhead as President. Seconded by Waldoch to approve.

Motion by Holtz to elect Tony Manzara as Vice President. Seconded by Waldoch to approve.

Sign Ordinance Review for Discussion

Jensen presented on current sign code and provided a table of neighboring cities for comparison to facilitate conversation about needs and wants for updates in the City of Lake Elmo's code. Feedback and discussion occurred around creating code that is user friendly for businesses in various districts.

2024 Review of EDA Work Plan

Stopa presented an updated work plan to the EDA. Modifications were made for goals (1) and (2). Exploring the feasibility of developing a solar farm on former city landfill site using 3M Settlement Priority 2 grant funds was added to the plan (4). Manzara distributed a fact sheet on the project. Reviewing and making changes to the Old Village Plan was also added to the plan as goal 5. Action steps and deliverables were added to the plan. Discussion about adding a workshop meeting for EDA occurred.

Motion to accept 2024 EDA work plan made by Holtz, seconded by Manzara. Approved.

Motion passes to forward the EDA work plan to City Council.

Future Agenda/Reports

The next meeting of the EDA is scheduled for May 21, 2024.

Adjourn

Meeting adjourned by Cadenhead at 7:02pm

Respectfully Submitted,
Ashley Monterusso