



STAFF REPORT

DATE: September 3, 2024

CONSENT

AGENDA ITEM: Recommendation for Reappointment to Valley Branch Watershed District Board

TO: Mayor and City Council

SUBMITTED BY: Nicole Miller, City Administrator

BACKGROUND:

William Armstrong has requested reappointment to the Valley Branch Watershed District Board. Mr. Armstrong resides in Lake Elmo and was appointed by the Washington County Board of Commissioners on January 10, 2023 to complete a vacant term that expires November 14, 2024.

The appointment process for watershed district managers as stated in Minnesota Chapter 103D.311 provides that County Commissioners must select district managers from a list of nominees "submitted jointly or severally" by the municipalities that are wholly or partially in the watershed district. Such a list must be submitted to the County at least 60 days prior to the expiration of term of office of a manager. If no list is submitted, the County Board may then appoint a manager through its open appointment process.

No person shall be appointed who is not a voting resident of the watershed district and none shall be a public officer of the county, state or federal government, provided that a soil and water conservation supervisor may be appointed as manager.

ISSUE BEFORE COUNCIL:

Should the Council recommend reappointment of William Armstrong to the Washington County Board of Commissioners for Appointment to the Valley Branch Watershed District?

PROPOSAL:

John Hanson, Valley Branch Watershed District Engineer, contacted staff to make us aware that Mr. Armstrong would like to be reappointed. If the Council is in agreement, the City Administrator can forward a letter to Washington County relaying the Council's approval.

FISCAL IMPACT:

NA

OPTIONS:

- 1) Recommend reappointment of William Armstrong
- 2) Recommend Appointment of someone else in Lake Elmo and Valley Branch Watershed District
- 3) Make no recommendation

RECOMMENDATION:

If removed from the Consent Agenda staff recommends the following motion:

Motion to recommend William Armstrong be reappointed to the Valley Branch Watershed District.

ATTACHMENTS:

- *None*