

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
SEPTEMBER 17, 2024**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Nick Dragisich, Matt Hirn and Jeff Holtz.

Staff present: Administrator Miller, Community Development Director Stopa, Finance Coordinator Kraemer, Contract Planner Fuerst, Public Works Director Powers, Fire Chief Kalis, Finance Director Hadler, City Attorney Sonsalla, City Engineer Griffin and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Councilmember Hirn, seconded by Councilmember Dragisich, moved TO ACCEPT THE MINUTES OF THE AUGUST 27, 2024 SPECIAL CITY COUNCIL MEETING AND WORKSHOP; SEPTEMBER 3, 2024 CITY COUNCIL MEEITNG; AND SEPTEMBER 10, 2024 CITY COUNCIL WORKSHOP AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Approve Boulder Ponds 4th Addition Landscape Security Release
4. Approve Highpointe Crossing Preliminary Plat and OP PUD; *Resolution 2024-093, Ordinance 2024-16, Resolution 2024-094*
5. Approve Inwood 4th Addition Landscape Security Release
6. Approve Ebertz Addition Security Reductions
7. Approve Bridgewater Village Development Agreement; *Resolution 2024-092*
8. Accept Oakdale Gun Club Donation to the Fire Department – *Resolution 2024-097*

9. Approve Youth Service Bureau Contract
10. Approve Pay Request No. 4 for 2024 Street and Utility Improvements
11. Approve Pay Request No. 3 for Stillwater Blvd. Trunk Watermain Improvements
12. Approve Pay Request No. 1 for the 15th St. Improvements
13. Call for Final Assessment Hearing for 2024 Street and Utility Improvements (Carriage Station & Jamaca Court)

Councilmember Dragisich, seconded by Councilmember Holtz, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 14: Old Village Zoning Text Amendment and Design Standards Update

Community Development Director Stopa presented proposed text amendments resulting from a study performed by Bolton & Menk to update the city's Village Districts code. Director Stopa also provided a summary of the public engagement and priorities for the updates.

Councilmember Hirn, seconded by Councilmember Holtz, moved TO ADOPT ORDINANCE 2024-14 APPROVING THE ZONING TEXT AMENDMENTS TO THE VILLAGE DISTRICTS CODE AND THE CHANGES TO THE CITY DESIGN GUIDELINES AS PRESENTED BY STAFF. Motion passed 5 – 0.

Councilmember Hirn, seconded by Councilmember Holtz, moved TO ADOPT SUMMARY OF PUBLICATION OF ORDINANCE 2024-14 WITH APPROVAL OF RESOLUTION 2024-098. Motion passed 5 – 0.

ITEM 15: Old Village Moratorium

Community Development Director Stopa reviewed the moratorium and process of studying and updating the Village Districts code during the moratorium period.

Councilmember Dragisich, seconded by Councilmember Hirn, MOVED TO ADOPT ORDINANCE 2024-15 TERMINATING THE MORATORIUM DECLARED BY ORDINANCE NO. 2024-04 THAT IMPOSED A MORATORIUM ON DEVELOPMENT WITHIN THE OLD VILLAGE CORRIDOR AREA. Motion passed 5 – 0.

ITEM 16: Authorize Preliminary Design, Geotechnical Services and Feasibility Report for the 2025 Street and Utility Improvements

City Engineer Griffin presented the proposed project areas, scope of improvements, project schedule and engineering proposals.

Councilmember Dragisich, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION NO. 2024-101, ORDERING PREPARATION OF PRELIMINARY DESIGN,

GEOTECHNICAL SERVICES AND FEASIBILITY REPORT FOR THE 2025 STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.

ITEM 17: Approve Well 2 Equipment Procurement Plans and Specifications and Authorize Ad for Bids

City Engineer Griffin presented the project schedule, location map and an overview of the proposed equipment.

Councilmember Holtz, seconded by Councilmember Hirn, MOVED TO APPROVE RESOLUTION NO. 2024-100, APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR THE WELL 2 PFAS REMOVAL EQUIPMENT. Motion passed 5 – 0.

ITEM 18: Preliminary 2025 Budget and Tax Levy

Finance Director Hadler presented a review of revenue and expenditures, preliminary tax levy and capital funds.

Councilmember Dragisich, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION 2024-099 APPROVING 2025 PRELIMINARY GENERAL FUND BUDGET, 2025 PRELIMINARY PROPERTY TAX LEVY, AND SETTING PUBLIC HEARING DATE FOR THE 2025 BUDGET AND 2025 PROPERTY TAX LEVY FOR TUESDAY DECEMBER 17, 2024 AT 7:00 P.M. Motion passed 5 – 0.

COUNCIL REPORTS

Councilmember Dragisich: Commented on infrastructure planning and thanked staff for providing information on the topic.

Councilmember Holtz: Reported on the Lake Elmo Airport open house and November White Bear Lake water group meeting.

STAFF REPORTS AND ANNOUNCEMENTS

City Administrator Miller: Attended the Lake Elmo Rotary meeting.

Fire Chief Kalis: Noted the upcoming Fire Department Open House and Paid on Call Firefighter application deadline on September 30th.

Public Works Director Powers: Reported on storm clean up, noting that stump grinding will begin soon. Also reported on volleyball courts recently completed in Easton Village and Carriage Station parks.

Meeting adjourned at 7:53 p.m.

LAKE ELMO CITY COUNCIL MINUTES
September 17, 2024

LAKE ELMO CITY COUNCIL

ATTEST:

Julie Johnson, City Clerk

Charles Cadenhead, Mayor