



*Our Mission is to Provide Quality Public Services in a Fiscally Responsible Manner in Partnership with our Community.*

## **NOTICE OF MEETING**

**City of Lake Elmo Parks Commission  
3880 Laverne Avenue North  
March 18, 2024  
6:30 p.m.**

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda
4. Approve Minutes
  - a) February 21, 2024
5. Public Comment
6. Sunfish Star Gazing Event
7. Greenway Trail – Connor Schaefer
8. Pebble Park Playground Replacement
9. Tablyn Park Parking
10. Tablyn Park Amenities
11. Communications
  - a) Future Agenda Items
  - b) Ridge Park
12. Adjourn

*\*\*\*Note: Every effort will be made to accommodate person or persons that need special considerations to attend this meeting due to a health condition or disability. Please contact the Lake Elmo City Clerk if you are in need of special accommodations.*

**City of Lake Elmo Parks Commission Minutes**  
**February 21, 2024**

**Members Present:** Commissioners Kastler, Hoelscher, Esch, Elam, and Bloyer

**Absent:** Commissioner Barrett

**Staff Present:** Assistant Public Works Director Swanepoel, City Planner Sophia Jensen and Interim Administrator Clark Schroeder

**The meeting was called to order by Kastler at 6:30 PM.**

**Approval of Agenda**

**Elam motioned to approve the agenda as presented, Esch provided a second; no discussion. Unanimously approved 5-0.**

**Approval of Minutes**

**Hoelscher motioned to approve the January 17<sup>th</sup>, 2024 Parks Commission Minutes with correction to the year, Esch provided a second; no discussion. Motion passed unanimously 5-0.**

**Public Comments**

None

**SHIP Grant**

Assistant Public Works Director Swanepoel presented. Commission had grant related questions.

**Esch moved to recommend to City Council to accept the Statewide Health Improvement Partnership Grant in the amount of \$6,000, Bloyer provided a second; discussion. Unanimously approved 5-0.**

**Lake Elmo Baseball Donation**

Assistant Public Works Director Swanepoel presented. Commission had questions related to reservation policy, construction, and donation.

**Esch moved to recommend to the City Council to accept the donation of \$35,000 from the Lake Elmo Baseball Association for the improvements of Reid Park baseball field with the intent that it happen for the 2024 baseball season with reservations of Reid Park following existing policy, Elam provided a second; discussion. Esch friendly amended the motion to read: moved to recommend to the City Council to accept the donation of \$35,000 from the Lake Elmo Baseball Association for the improvements of Reid Park baseball field, excluding bases, with the intent that improvements be made for the 2024 season but with reservations of Reid Park following existing city policy, Elam seconded; no discussion. Amendment passed 5-0. Discussion. Motion unanimously approved 5-0.**

**Limerick Village Concept Plan**

City Planner Sophia Jensen presented.

Mario J. Cocchiarella, owner of Maplewood Development Company, provided comments and answered questions related to the concept plan.

**Elam moved to reject the acceptance of the 2.42 acres of land for a neighborhood park, with park dedication credit for trails, if acceptable, and a fee in lieu of dedication for the remainder based on the findings listed in the staff report and get closer to the 10% land per city requirement, Esch provided a second; discussion. Motion passed 3-2, Kastler and Bloyer nay.**

**Legends of Lake Elmo Concept Plan**

City Planner Sophia Jensen presented.

Nathan Landucci of Landucci Homes Inc. commented on the concept plan.

**Kastler moved to recommend the acceptance of fee in lieu of land for the Legends of Lake Elmo project with public connections to Hidden Knoll Park, 50<sup>th</sup> Street, and Tamarack Farms with up to 25% park dedication credit for trails, if applicable, based on the findings listed in the staff report, Hoelscher provided a second; discussion. Motion approved 5-0.**

### **Invasive Species**

Tony Manzara located at 5050 Kirkwood commented on the buckthorn management in Sunfish Lake Park and is in favor of having a policy for invasive species.

Assistant Public Works Director Swanepoel presented background information and Commissioner Esch provided an update. Commission discussion.

### **Communications**

- a) Commission Handbook.
- b) Tour of Tablyn Park.
- c) Future agenda items.
- d) Planning updates.
- e) Pup Park update.
- f) Ivywood pickleball nets are currently up. That could change if the weather turns.
- g) Ice rink closed due to weather.

**Kastler adjourned the meeting at 8:19 PM**

Respectfully Submitted  
Rebecca McGuire, Deputy Clerk



## STAFF REPORT

DATE: 03/18/2024

### **Motion**

**TO:** Parks Commission  
**AGENDA ITEM:** Sally Manzara Nature Center – Star Gazing Event  
**FROM:** Adam Swanepoel, Assistant Public Works Director  
**SUBMITTED BY:** Marty Powers, Public Works Director

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### **BACKGROUND:**

The Sally Manzara Nature Center has been providing community programming since 2017. Programming provided by the center focuses on community activities related to outdoor life for all ages. Current programming is ran by the center’s program manager Verity Davis and include; summer camps, family nature day, buckthorn removal festival and adopt a tree program. Along with programs the center provides a number of exhibits and activities that include, bee, butterfly, tree, bird and aquatic life resources.

Normal business hours for the center currently in the winter are 9am- 3pm. Sunfish Lake Park is open from dawn to dusk with the gates closing to the park at 9pm.

### **ISSUE BEFORE THE COMMISSION:**

Would the Parks Commission consider recommending the Sally Manzara Nature Center to hold a star gazing event on October 19<sup>th</sup>?

### **PROPOSAL DETAILS/ANALYSIS:**

The Sally Manzara Nature Center is requesting to host a star gazing event to be held on site the evening of October 19th with (October 26th being the backup). The event would start around 7pm and would conclude at 10pm. Attendees would hear from the MN Astronomical Society about star constellations and be able to use telescopes in the prairie area for viewing.

Consideration for this event is being brought forward for the purpose of extending the hours of the park for the event. Currently the park closes at 9:00pm and volunteers are requesting extension of the hours for their event. The Center is planning for approximately 20-25 people to attend the event.

### **RECOMMENDATION:**

Staff recommends the following motion:

“Move to recommend to City Council the request to extend Sunfish Lake Park hours until 10:30pm on Oct. 19, 2024 with Oct 26 being considered to host a star gazing event.”



## STAFF REPORT

DATE: 03/19/2024

### **DISCUSSION**

**TO:** Parks Commission  
**AGENDA ITEM:** Greenway Trail  
**FROM:** Adam Swanepoel, Assistant Public Works Director  
**REVIEWED BY:** Marty Powers, Public Works Director

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### **BACKGROUND:**

At the August 2023 Parks Commission meeting staff presented information on future trail connections and current gaps within our trail system. Discussion of future trails brought up questions regarding the Gateway Trail which is planned to run from Oak Park Heights through Lake Elmo and connect to the Lake Elmo Reserve. Commissioners asked for an update on the Gateway Trail and its future route throughout the city.

The Central Greenway Regional Trail will enhance recreation system by providing a safe and accessible trail connection between three of the region's premier regional park facilities, Big Marine Park Reserve, Lake Elmo Park Reserve and Cottage Grove Ravine Regional Park.

A fully developed Central Greenway Regional Trail will act as a central arterial route. This is a link in Washington County's trail network and will connect several communities and offer another option to access local areas. When fully developed, the Central Greenway Regional Trail will provide residents of Washington County with direct access to a regional trail that connects three premier regional park facilities: Big Marine Park Reserve, Lake Elmo Park Reserve and Cottage Grove Ravine Regional Park. In addition, the regional trail will provide a separated, off-road facility for recreation and transportation purposes that will connect with adjacent local trails and other recreation amenities

Connar Schaefer is a Senior Planner at Washington County and will present on the future of the Gateway Trail.

### **ISSUE BEFORE THE COMMISSION:**

Are there any questions for the Washington County Senior Planner on the future of the Gateway Trail?

### **PROPOSAL DETAILS/ANALYSIS:**

The potential of the Greenway trail through the City of Lake Elmo will be a large asset to the community and trail users of Washington County. Of our current users of our trails 45% of them use them for walking and biking. Those results also showed user's second choice for trail use was biking at 41%.

Commissioners should keep in mind the cities overall contribution to the proposed project. The contribution should be reflected in the CIP when it is reviewed in June. In addition, Commissioners

should continue to look for and address gaps with in our trail system that would assist users from residential trails to regional trails.

**FISCAL IMPACT:**

Fiscal Impacts are outlined in the 2024-2033 Capital Improvement Plan (CIP). CIP items are funded through the Parks Dedication Fund while Operations and Maintenance items are funded through the Public Works Budget. The current CIP has \$520,000 allotted for the contribution of the Gateway Trail.

**ATTACHMENTS:**

- Greenway Regional Trail

A dark green silhouette of Washington County with a white, torn-paper-style border on its right side.

Washington County

Central Greenway Regional Trail

Lake Elmo Parks Commission – 3/18/24

# Agenda

- Introduction
- Central Greenway Regional Trail Master Plan
- Recent Progress
- County Trail System Vision
- Questions/Discussion





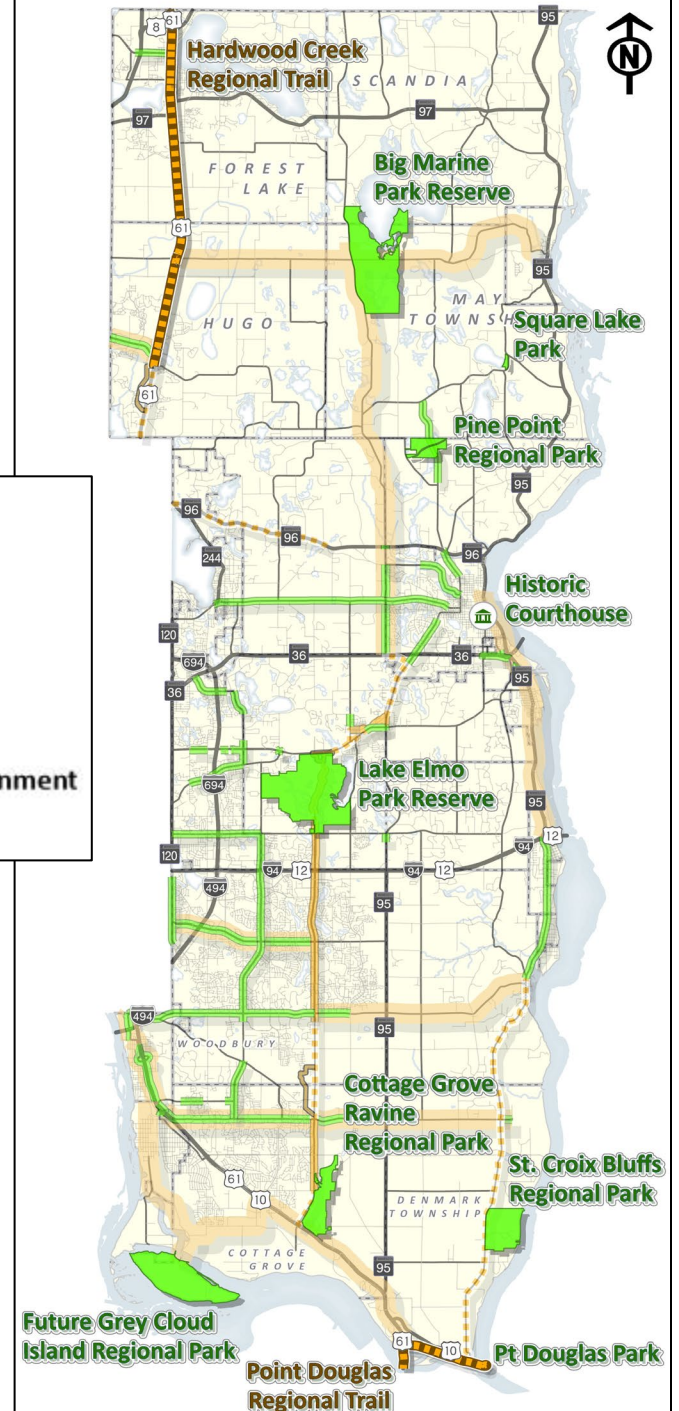
# County Park & Trail System

- 4,400+ acres
- 12+ miles regional trail
- Regional and County Parks
- Parks Reserves
- Regional Trails
- Historic Courthouse
- 1.9 million annual visits

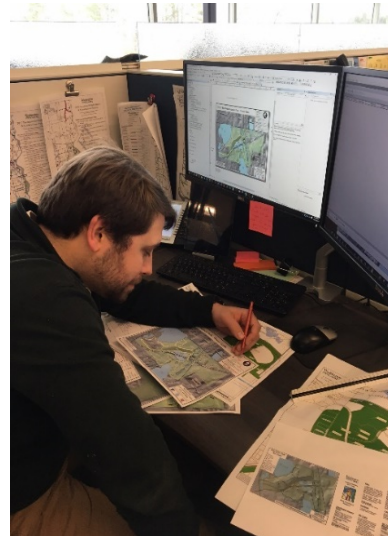


**Legend**

- Existing County Trail
- Existing Regional Trail
- Planned Regional Trail Alignment
- Regional Trail Search Corridor
- Planned Alternate Regional Trail Alignment
- Regional & County Parks

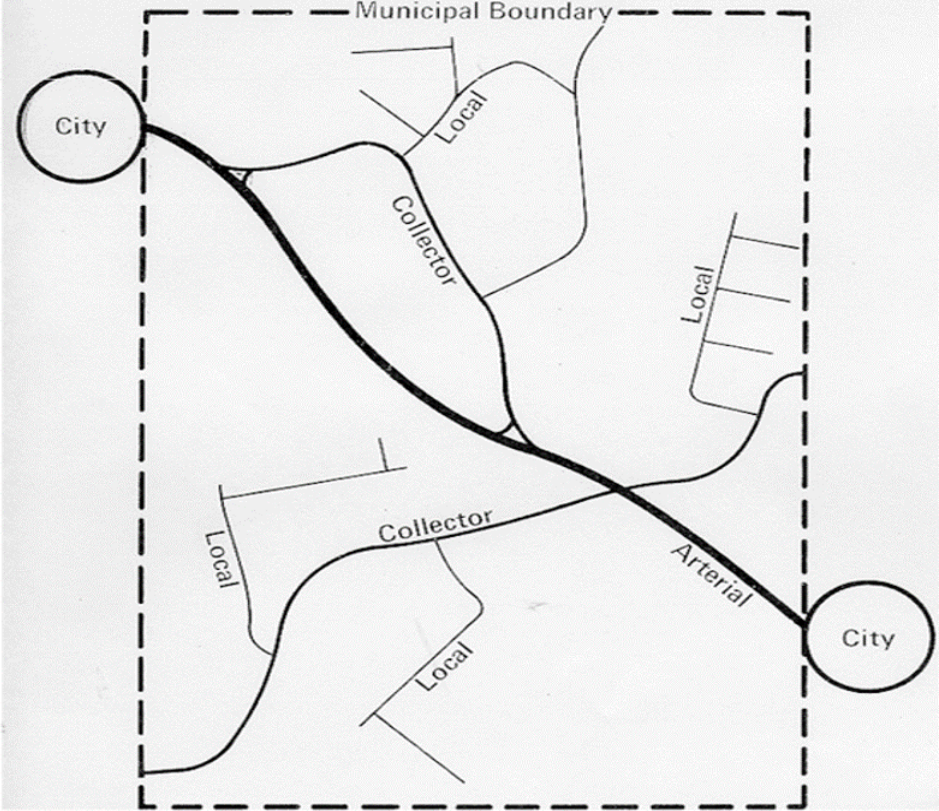


# The Team that makes it happen:



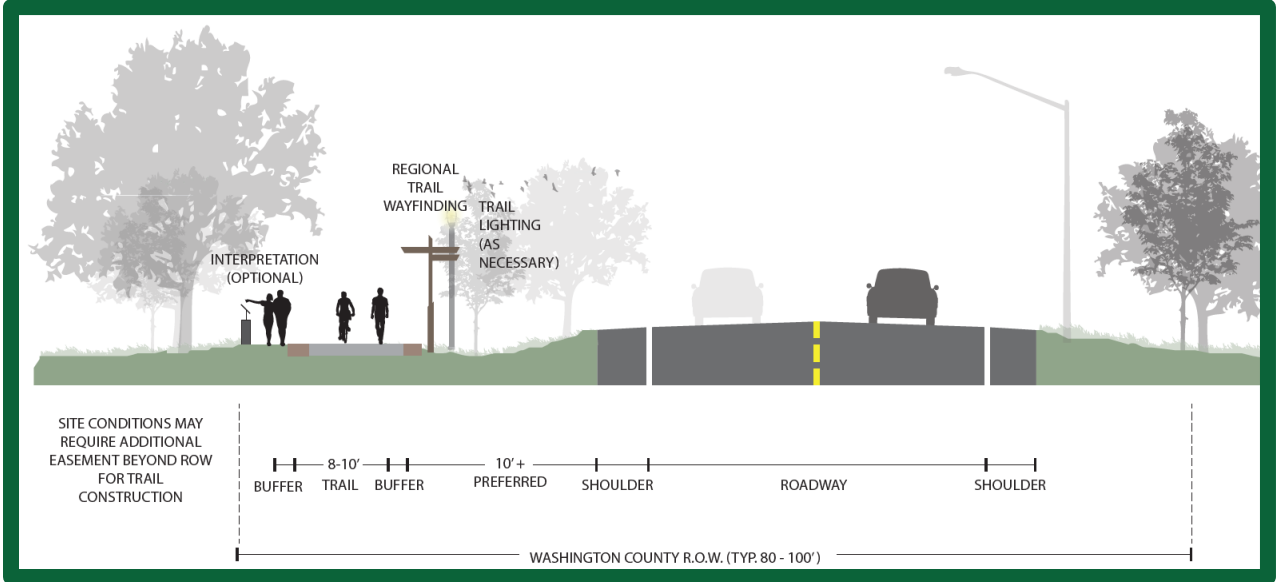
# Central Greenway Regional Trail Master Plan

# Regional Trails



Washington County Design Standard

The “tree trunks” or “highways” of trail systems



Example: Hardwood Creek Regional Trail, Hugo



# Master Plans/Long Range Plan



Provide guidance on:

- Future route alignment
- Trail improvements, uses, facilities
- Corridor resource management

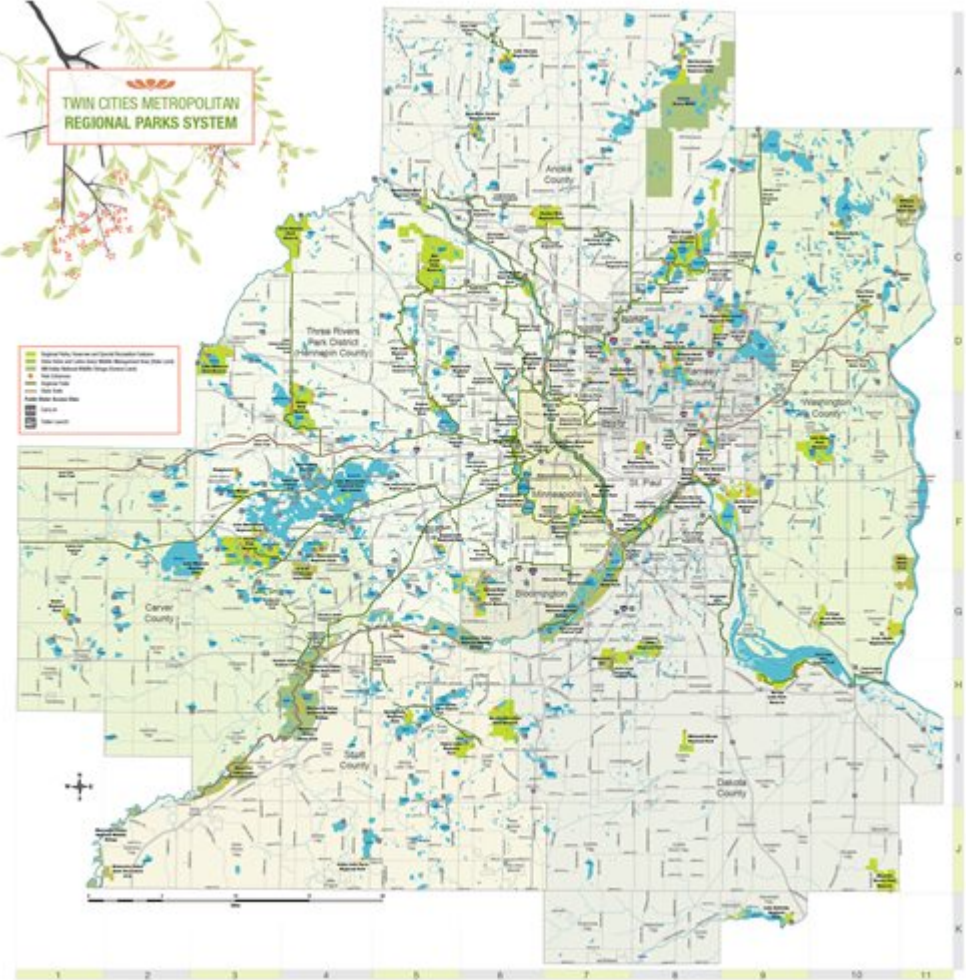
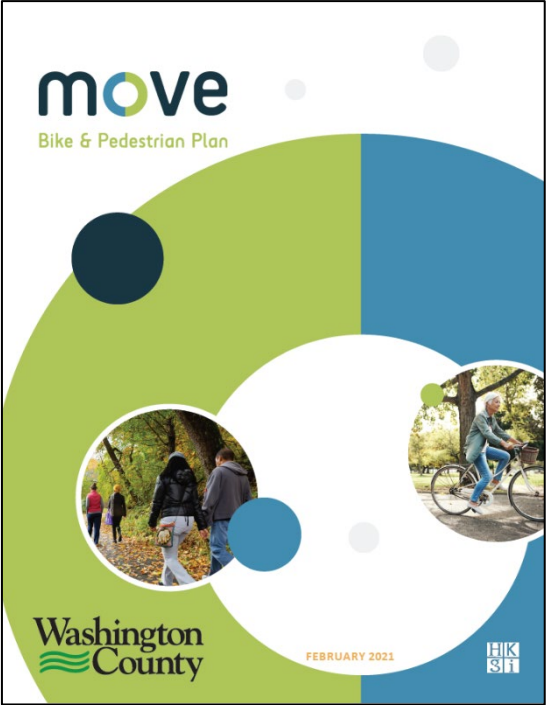
Eligible for State and Regional funding:

- Right-of-way/land acquisition
- Trail development
- Operations and maintenance

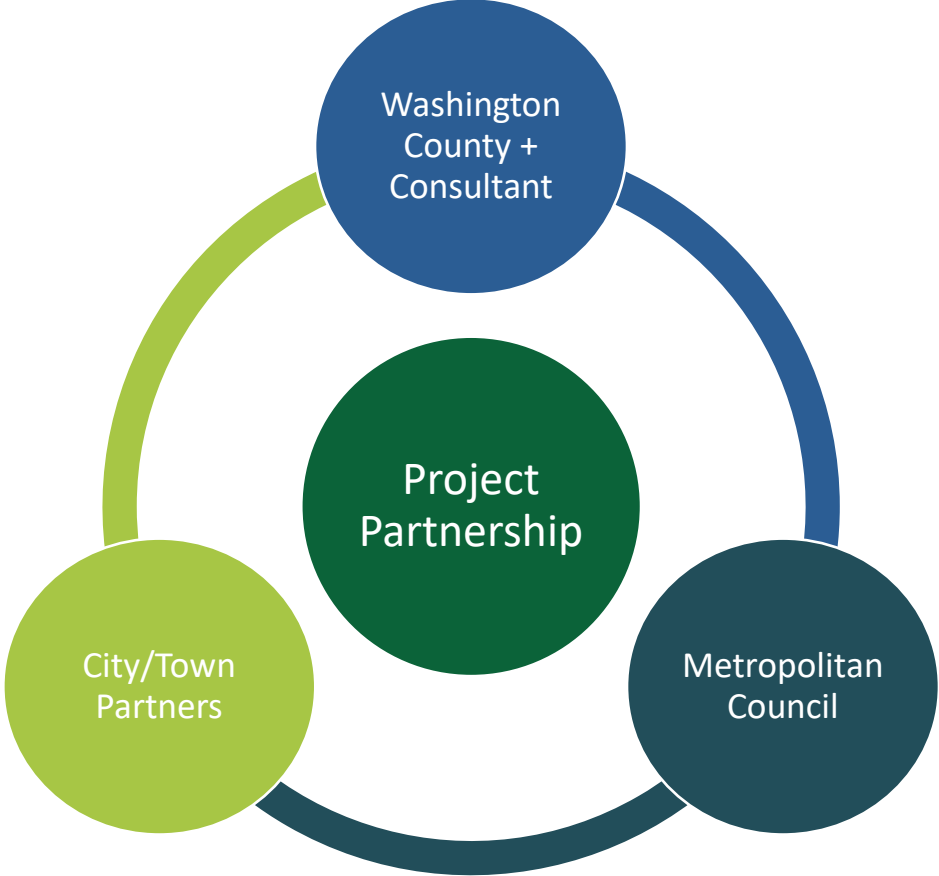
Engagement and coordination with local public agencies and residents

# Planning Background

- Regional Parks Policy Plan - System Vision
- Bike and Pedestrian Plan (2021)
- County-wide Survey



# Planning Partnership



# Central Greenway Regional Trail – Corridor



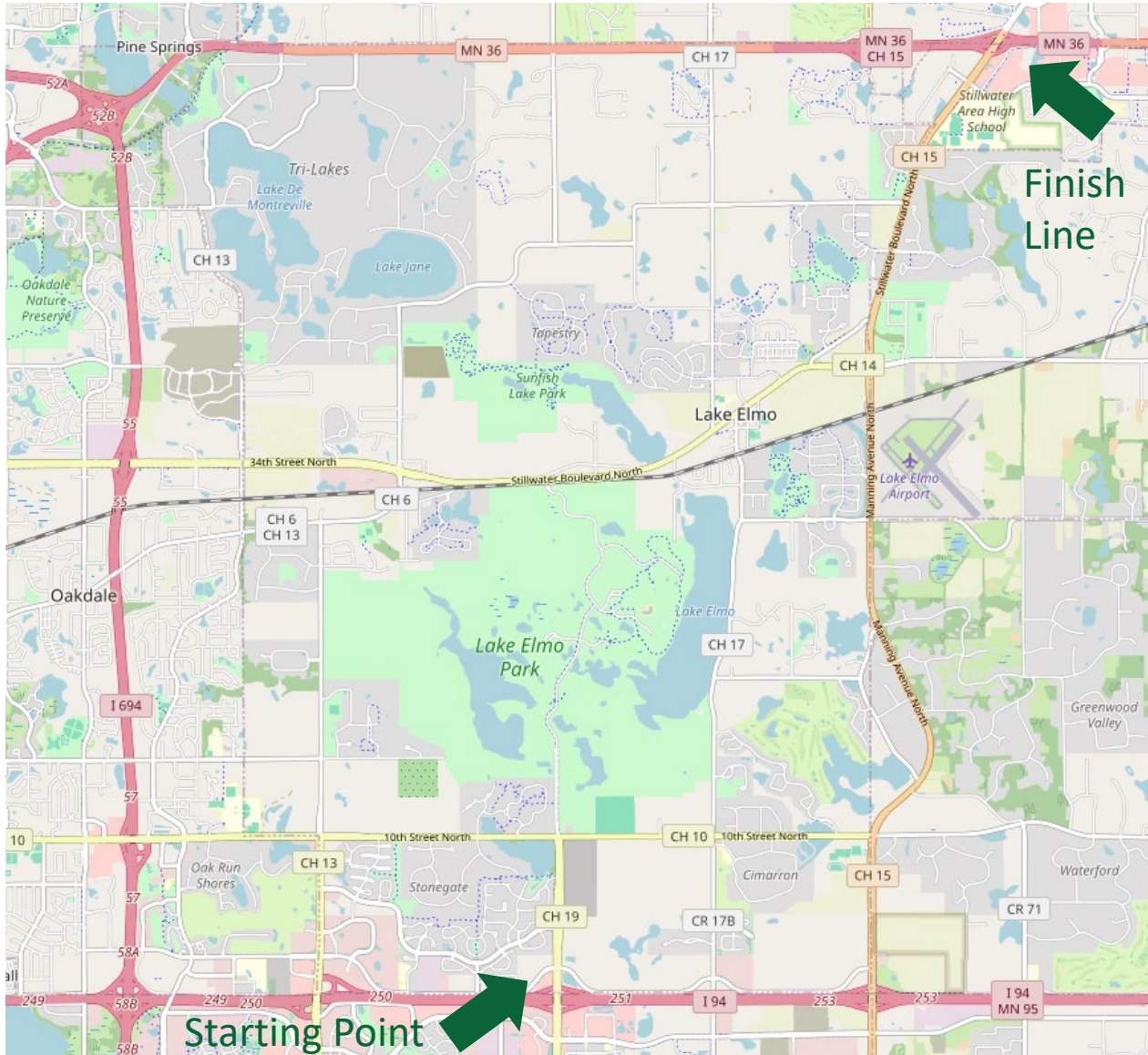
North Segment  
(master plan needed)

Lake Elmo  
Segment

South Segment  
(2017 master plan)



# Project Area



Search Area:

~6-mile North-south Arterial Trail

- **North:** TH-36
- **South:** I-94

Link between Woodbury & OPH,  
Stillwater, Grant

# Plan Goals

North-South artery  
to provide  
connectivity to the  
region

Connect with other  
county parks

Local trail  
connections is a  
priority

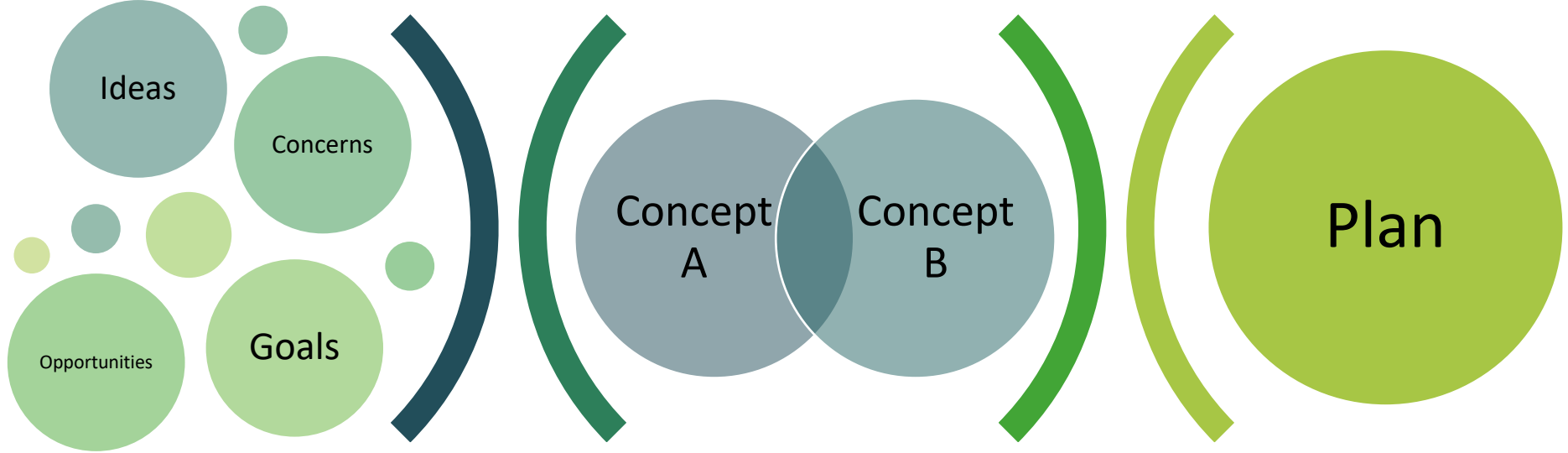
Safe route with  
minimal amount of  
access conflicts

Minimize impacts  
to property and  
natural resources

Consistency with  
existing agency  
plans and policies

Work  
collaboratively with  
project partners

# Planning Process



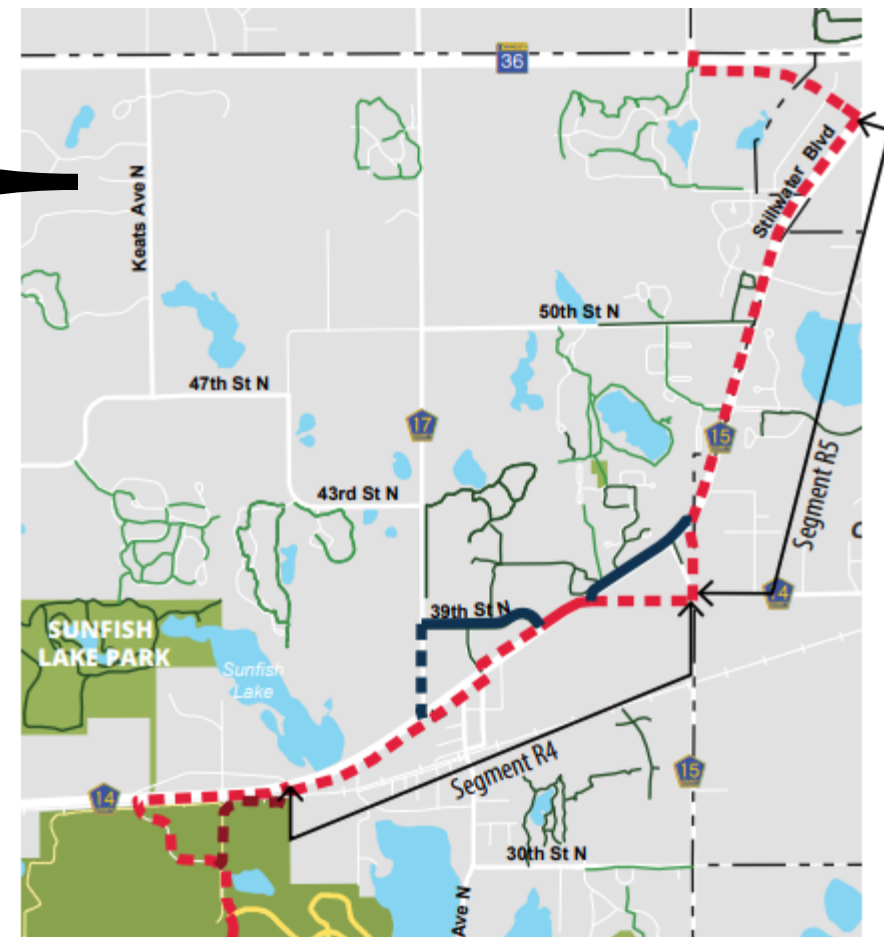
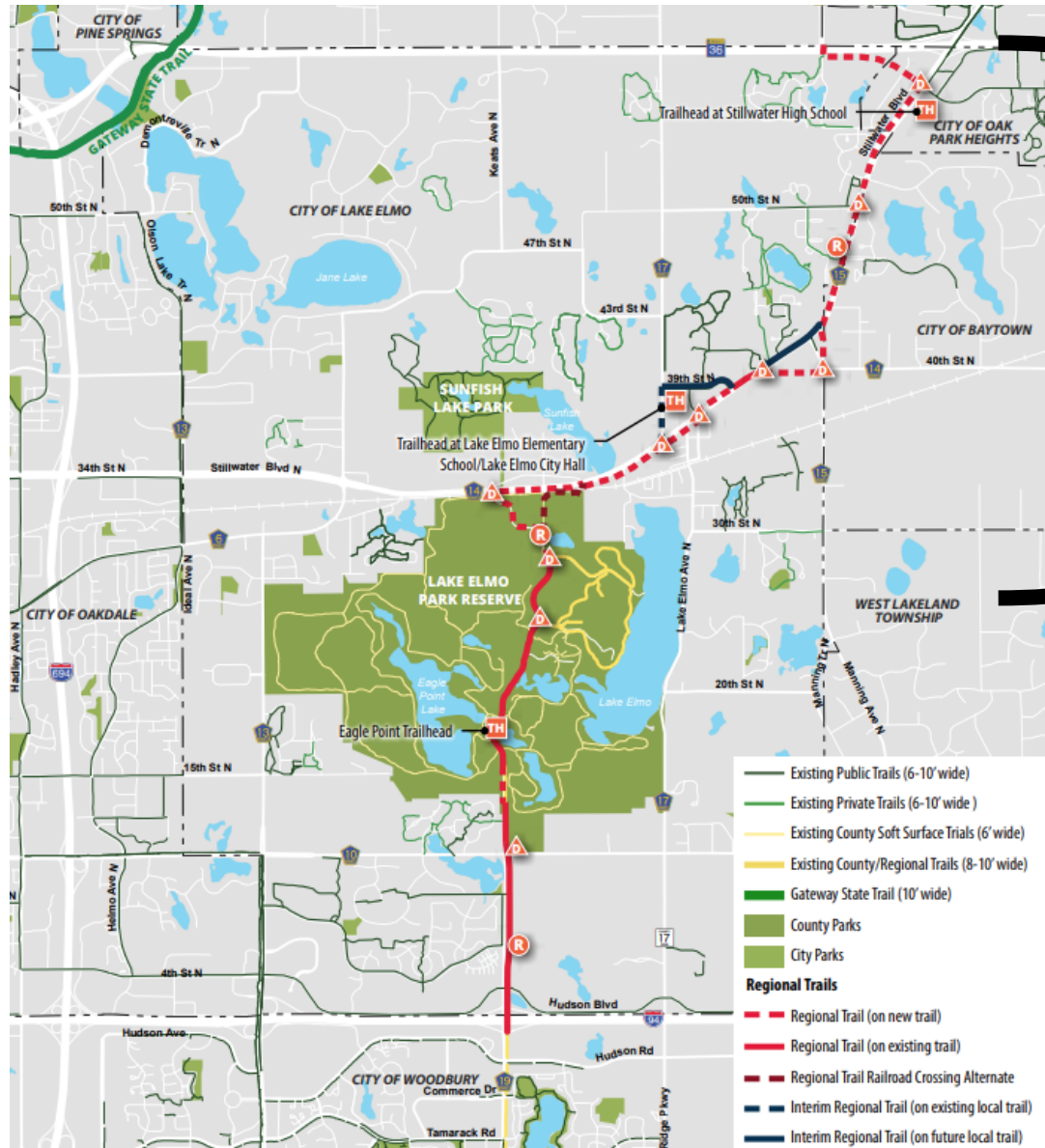
Input Gathering

Analysis

New Vision

*Stakeholder Engagement*

# Central Greenway Reg. Trail – Preferred Route



# Plan Considerations



- Long-term Plan
  - As funds/resources become available
  - Coordination with related projects
- Capitalize on opportunities
- Master plan allows City & County to pursue grants, state/regional funding

# Recent Progress

# 2022 Project: Trail within Lake Elmo PR



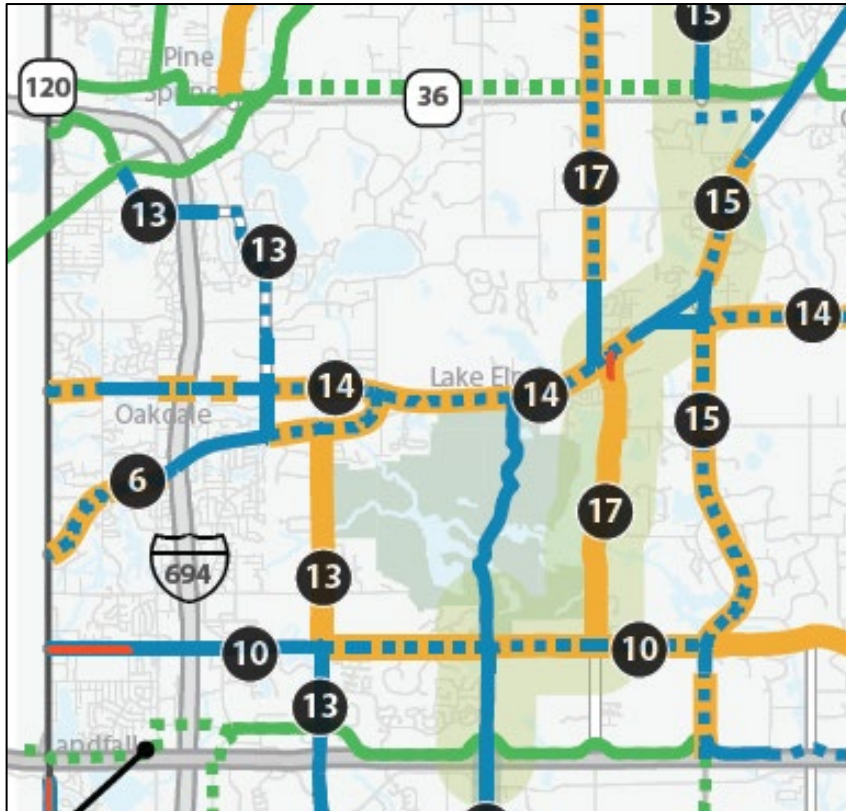
# 2023 Construction Project – Eagle Point Trailhead





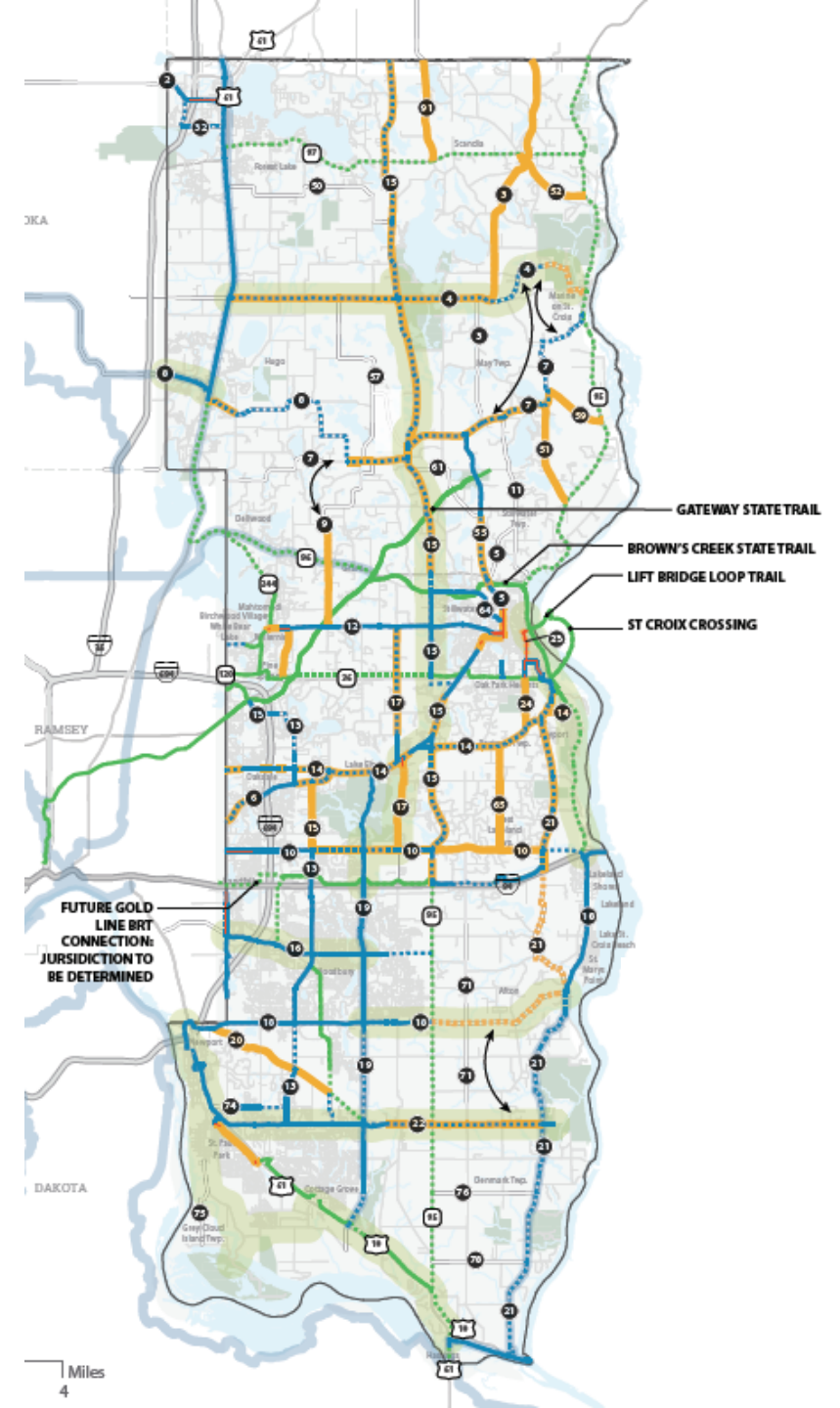
# County Trail System Vision

# Vision for County Trail Network



**LEGEND**

- EXISTING SIDEWALKS
- EXISTING OFF-ROAD NETWORK
- - - FUTURE OFF-ROAD NETWORK
- EXISTING ON-ROAD NETWORK
- - - FUTURE ON-ROAD NETWORK
- EXISTING LOCAL / STATE ROUTES
- - - FUTURE LOCAL OR STATE CONNECTOR
- EXISTING / PLANNED REGIONAL TRAIL
- REGIONAL TRAIL SEARCH CORRIDOR
- ↪ FUTURE NETWORK OPTIONS
- ## WASHINGTON CO. ROADS OR HIGHWAYS
- ## STATE HIGHWAY
- ### INTERSTATE HIGHWAYS





**Questions  
&  
Discussion**

**Connor Schaefer**

Senior Planner

651-430-4303

[connor.schaefer@co.washington.mn.us](mailto:connor.schaefer@co.washington.mn.us)

**Washington  
County**



## STAFF REPORT

DATE: 03/18/2024

### **Motion**

**TO:** Parks Commission  
**AGENDA ITEM:** Pebble Park Playground Replacement  
**FROM:** Adam Swanepoel, Assistant Public Works Director  
**SUBMITTED BY:** Marty Powers, Public Works Director

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### **BACKGROUND:**

Pebble Park play set was originally installed in 1992 and has exceeded its lifespan. At the December 2023 Parks Commission meeting, commissioners elected to move forward with planning and design of a new play set at Pebble Park. Recommendations for Pebble Park were to design a park to serve kids ages 5-12 years of age, incorporate a climbing structure with slides, add additional benches or seating and incorporate a concrete boarder around the play area.

### **ISSUE BEFORE THE COMMISSION:**

Would the Parks Commission like to recommend one of the following playset options to City Council?

### **PROPOSAL DETAILS/ANALYSIS:**

Flagship Recreation has provided three options for a playset which incorporate the recommendations made by the Park Commission.

Option 1: Offers a multiple tower structure with three slides and climbing cargo net. This area is approximately 30x20 and will include seating areas. Total equipment cost for this project is \$98,763 with a total install price of \$119,949.

Option 2: Offers a multiple tower structure with two slides and a separate Eclipse climbing net structure. This are is approximately 45x40, includes seating areas and a Curva Spinner as an additional play option. Total equipment cost for this project is \$97,427 with a total install price of \$119,945.

Option 3: A new Volo Product offered by Flagship Recreation. This structure offers two slides, interior cargo net area, an interactive route map and 4 seat seesaw. This area is approximately 40x40 and will include seating areas. Total equipment cost for this project is \$92,672 with a total install price of \$119,194.

### **FISCAL IMPACT:**

Fiscal impacts are outlined in the 2024-2033 Capital Improvement Plan (CIP). CIP items are funded though the Parks Dedication Fund while Operations and Maintenance items are funded through the Public Works Budget. The current CIP has \$125,000 toward the playset.

### **RECOMMENDATION:**

Staff recommends the following motion:

“Move to recommend to City Council the request to purchase and install a new playground set at Pebble Park and to recommend Option “ \_\_\_ ” not to exceed \$120,000.

### **ATTACHMENT:**

- Flagship Recreation Playground Options



## Pebble Park - Option 1

LE\_Pebble Opt 1 012924 • 1.29.2024





### Pebble Park - Option 1

LE\_Pebble Opt 1 012924 • 1.29.2024





## Pebble Park - Option 1

LE\_Pebble Opt 1 012924 • 1.29.2024







## Pebble Park - Option 1

LE\_Pebble Opt 1 012924 • 1.29.2024





### CONTAINER DETAILS

|                            |                       |
|----------------------------|-----------------------|
| TOTAL CONTAINER AREA       | 2137 SF               |
| ASTM SAFETY SURFACING TYPE | ENGINEERED WOOD FIBER |
| TOTAL EWF AREA             | 2137 SF               |
| TOTAL PERIMETER            | 187 LF                |
| EDGING TYPE                | 6"X12" CONCRETE CURB  |
| FINISH GRADE               | TOP OF CURB           |

**\*\*SITE PREPARATION REQUIREMENTS:**

- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
- NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
- DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
- NO DRAINAGE AGGREGATE PRE-INSTALLED
- NO FABRIC PRE-INSTALLED
- MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION



**FLAGSHIP RECREATION**  
 11123 UPPER 33RD ST N  
 LAKE ELMO, MN 55082  
 763-550-7860  
 FLAGSHIPPLAY.COM  
 @FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS  
 DESIGNED FOR AGE RANGES AS NOTED  
 ON PLAN.

## PEBBLE PARK PLAYGROUND OPTION 1

8160 LAKE JANE TRAIL N  
 SAINT PAUL, MN

**SALES  
 REPRESENTATIVE:  
 EMILY MALONEY**

**DESIGNED BY:  
 AO  
 1/29/24**

**3/8" = 1'-0"**

SHEET

# LS101

### 5-12 AREA

|  |   |          |   |
|--|---|----------|---|
| TOTAL ELEVATED PLAY COMPONENTS                   | 1 |          |   |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP     | 0 | REQUIRED | 0 |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER | 7 | REQUIRED | 6 |
| TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN   | 5 | REQUIRED | 4 |
| TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS | 5 | REQUIRED | 5 |

# State Contract #218091



## PROJECT INFORMATION

|                 |                               |
|-----------------|-------------------------------|
| Project name    | <b>Pebble Park Opt 1</b>      |
| Address         | <b>8160 Lake Jane Trail N</b> |
| City, State ZIP | <b>St Paul, MN 55128</b>      |
| Contract Year   | <b>2024</b>                   |

## EQUIPMENT INFORMATION & PRICING

| <u>Qty</u> | <u>Item No.</u> | <u>Description</u>  | <u>Price</u> | <u>Ext Price</u> |
|------------|-----------------|---|--------------|------------------|
| 1          | 193173C         | TightRope Bridge w/o Deck Connections   | \$2,173      | \$2,173.00       |
| 1          | 185583A         | Ring Tangle Climber Ground Level  | \$2,173      | \$2,173.00       |
| 1          | 122913B         | Snake Climber 72"Dk DB  | \$2,504      | \$2,504.00       |
| 1          | 148434B         | Loop Pole Perm Handholds 72"Dk DB   | \$1,596      | \$1,596.00       |
| 1          | 157427B         | Pod Climber w/Handloop 40"Dk DB Right Handhold                                    | \$1,887      | \$1,887.00       |
| 1          | 176079A         | Sunbeam Climber   | \$2,321      | \$2,321.00       |
| 1          | 176080A         | Logo Climber 56"Dk DB   | \$1,923      | \$1,923.00       |
| 1          | 202594A         | Portal Climber w/Permalene Handhold (Left) 8" Deck Diff attached to 72"Dk DB Only | \$7,247      | \$7,247.00       |
| 2          | 111228A         | Square Tenderdeck   | \$1,341      | \$2,682.00       |
| 1          | 111231A         | Triangular Tenderdeck   | \$1,035      | \$1,035.00       |
| 2          | 121948A         | Kick Plate 8"Rise   | \$148        | \$296.00         |
| 1          | 121949A         | Tri-Deck Kick Plate 8"Rise  | \$219        | \$219.00         |
| 2          | 122197A         | 90* Triangular Tenderdeck   | \$1,127      | \$2,254.00       |
| 1          | 152911B         | Curved Transfer Module Left 40"Dk DB  | \$3,606      | \$3,606.00       |
| 1          | 116244B         | Pipe Barrier w/Wheel Above Deck   | \$1,071      | \$1,071.00       |
| 1          | 193168A         | Netplex 7-Post No Roof Steel Posts and DB Only                                    | \$8,665      | \$8,665.00       |

|   |         |   |          |             |
|---|---------|---|----------|-------------|
| 1 | 271911A | Disc Net Climber w/Alpine Slide 7-Post DB Only          | \$35,766 | \$35,766.00 |
| 1 | 111357A | Chinning Bar Alum DB                                    | \$704    | \$704.00    |
| 4 | 166809A | E-Pod Seat  | \$403    | \$1,612.00  |
| 1 | 111404N | 140"Steel Post DB                                       | \$403    | \$403.00    |
| 1 | 111404M | 148"Steel Post DB                                       | \$464    | \$464.00    |
| 2 | 111404Z | 182"Steel Post DB 44" Bury                              | \$607    | \$1,214.00  |
| 4 | 111404H | 92"Alum Post DB   | \$362    | \$1,448.00  |
| 1 | 111404E | 116"Alum Post DB  | \$403    | \$403.00    |
| 1 | 111404D | 124"Alum Post DB  | \$464    | \$464.00    |
| 2 | 111404C | 132"Alum Post DB  | \$485    | \$970.00    |
| 2 | 111404B | 140"Alum Post DB  | \$490    | \$980.00    |
| 2 | 111404A | 148"Alum Post DB  | \$515    | \$1,030.00  |
| 1 | 130390A | Double Swoosh Slide 64"Dk DB                            | \$3,080  | \$3,080.00  |
| 1 | 222708A | WhooshWinder Slide 72"Dk DB                             | \$6,599  | \$6,599.00  |
| 1 | 120710A | Pod Climber 8" DB                                       | \$362    | \$362.00    |
| 1 | 182503C | Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury | \$0      | \$0.00      |
| 2 | 141683A | 72" TenderTuff Bench w/Back No Armrests DB              | \$806    | \$1,612.00  |

**Total Equipment Cost at State Contract Pricing**

**\$98,763.00**



City of Lake Elmo  
 3800 Laverne Avenue North  
 Lake Elmo, Minnesota 55042  
 Adam Swanepoel, Assistant Public Works Director

**PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE**

|   | Preliminary Budget  | Possible Additions     | Possible Reductions     | QTY    | Notes  |
|---|---------------------|------------------------|-------------------------|--------|--|
| <b>Play Equipment</b>   |                     |                        |                         |        |  |
| Pebble Park Opt 1,EM706   | 98,763.00           |                        |                         |        | 2024 List Price of Equipment   |
| State Contract #218091  | (7,901.04)          |                        |                         | 8%     | (6% discount under \$80,000 & 8% discount \$80,000 & above)  |
| Sales Tax - if applicable   | 0.00                |                        |                         |        | ST3 Certificate of Exemption must be provided by owner.  |
| <b>Delivery of Play equipment</b>                                 | 650.00              |                        |                         |        | Estimated / Final quote will be provided upon final design.  |
| <b>Mobilization</b>   | 750.00              |                        |                         |        |  |
| Dumpster(s) - 30 Yard   | 750.00              |                        |                         |        | Disposal of packaging material   |
| <b>Site work</b>  |                     |                        |                         |        |  |
| Demo of Existing Equipment & Excavation (existing container)      | 0.00                |                        |                         | 0      | BY OWNER - OWNER TO SET DESIRED FINISH GRADE BY EXCAVATING 12" BELOW IT  |
| Hauling of Excavated Material (CY)                                | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Disposal of Excavated Material (CY)                               | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| <b>Border Options</b>   |                     |                        |                         |        |  |
| Concrete Border Straight (LF)                                     | 8,474.94            |                        |                         | 187    | Standard 6" W x 12" D.   |
| <b>Equipment Installation (Labor &amp; Concrete for Footings)</b> | 14,277.87           |                        |                         | 15.71% | Full professional installation by Landscape Structures Certified Installers. <b>Standard labor rate unless otherwise noted</b> |
| <b>Concrete Flatwork</b>  |                     |                        |                         |        |  |
| Concrete Flatwork (Sq. Ft.)                                       | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| <b>Subgrade Prep &amp; Engineered Wood Fiber Surfacing (EWF)</b>  |                     |                        |                         |        |  |
| Drainage Aggregate - Pea Rock or Concrete Sand (Tons)             | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Drain Tile (LF)   | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| GeoTextile Fabric (Sq. Ft.)                                       | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| EWF - Playground Safety Surfacing (CY)                            | 4,184.89            |                        |                         | 93     | IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC   |
| Rubber Wear Mats  | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Site Restoration (Sq.Ft.)   | 0.00                |                        |                         | 0      | NOT INCLUDED   |
|   | <b>Budget Total</b> | <b>Total Additions</b> | <b>Total Reductions</b> |        | <b>Total w/ Additions &amp; Reductions</b>   |
|   | 119,949.66          | 0.00                   | 0.00                    |        | 119,949.66   |



## Pebble Park - Option 2

LE\_Pebble Opt 2 012924 • 1.30.2024





## Pebble Park - Option 2

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## Pebble Park - Option 2

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## Pebble Park - Option 2

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Pebble Park - Option 2

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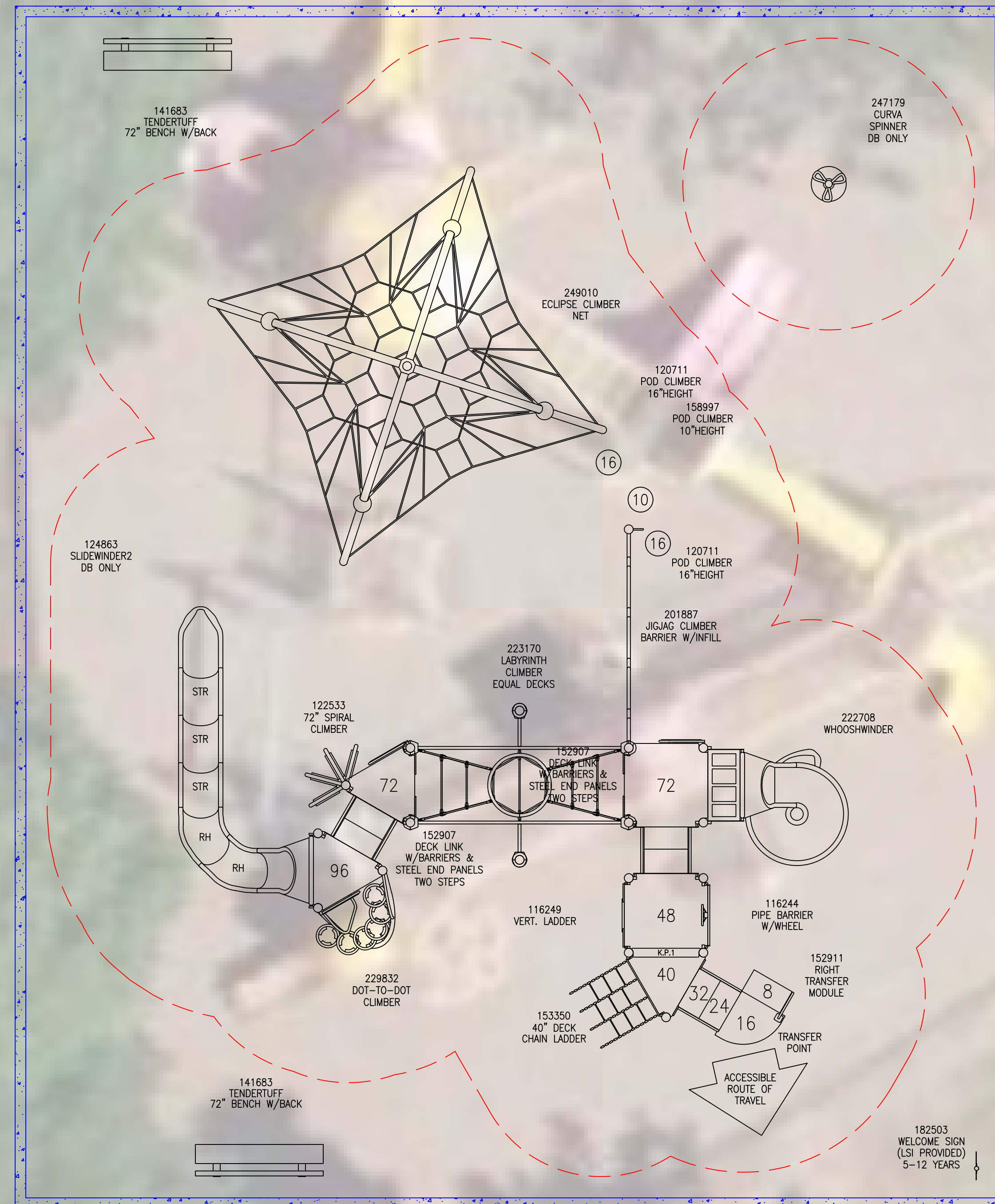
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### CONTAINER DETAILS

|                            |                       |
|----------------------------|-----------------------|
| TOTAL CONTAINER AREA       | 2523 SF               |
| ASTM SAFETY SURFACING TYPE | ENGINEERED WOOD FIBER |
| TOTAL EWF AREA             | 2523 SF               |
| TOTAL PERIMETER            | 206 LF                |
| EDGING TYPE                | 6"X12" CONCRETE CURB  |
| FINISH GRADE               | TOP OF CURB           |

**\*\*SITE PREPARATION REQUIREMENTS:**

- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
- NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
- DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
- NO DRAINAGE AGGREGATE PRE-INSTALLED
- NO FABRIC PRE-INSTALLED
- MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION



**FLAGSHIP RECREATION**  
 11123 UPPER 33RD ST N  
 LAKE ELMO, MN 55082  
 763-550-7860  
 FLAGSHIPPLAY.COM  
 @FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS  
 DESIGNED FOR AGE RANGES AS NOTED  
 ON PLAN.

**PEBBLE PARK  
 PLAYGROUND  
 OPTION 2**  
 8160 LAKE JANE TRAIL N  
 SAINT PAUL, MN

**SALES  
 REPRESENTATIVE:  
 EMILY MALONEY**

**DESIGNED BY:  
 AO  
 1/30/24**

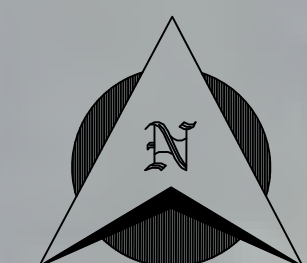
**1/4" = 1'-0"**

SHEET

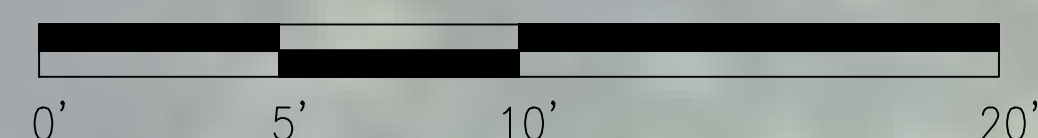
**LS101**

**5-12 AREA**

|  |   |          |   |
|--|---|----------|---|
| TOTAL ELEVATED PLAY COMPONENTS                   | 9 |          |   |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP     | 0 | REQUIRED | 0 |
| TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER | 5 | REQUIRED | 5 |
| TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN   | 5 | REQUIRED | 3 |
| TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS | 3 | REQUIRED | 3 |



SCALE IN FEET:



# State Contract #218091



## PROJECT INFORMATION

|                 |                               |
|-----------------|-------------------------------|
| Project name    | <b>Pebble Park Opt 2</b>      |
| Address         | <b>8160 Lake Jane Trail N</b> |
| City, State ZIP | <b>St Paul, MN 55128</b>      |
| Contract Year   | <b>2024</b>                   |

## EQUIPMENT INFORMATION & PRICING

| <u>Qty</u> | <u>Item No.</u> | <u>Description</u>   | <u>Price</u> | <u>Ext Price</u> |
|------------|-----------------|--|--------------|------------------|
| 1          | 116249B         | Vertical Ladder 48"Dk DB   | \$1,102      | \$1,102.00       |
| 1          | 122533D         | Spiral Climber 72"Dk Left Handhold                                       | \$2,678      | \$2,678.00       |
| 2          | 152907B         | Deck Link w/Barriers Steel end panels 2 Steps                            | \$2,678      | \$5,356.00       |
| 1          | 153350A         | Chain Ladder 40"Dk DB  | \$1,209      | \$1,209.00       |
| 1          | 201887B         | JigJag Climber w/Permalene Handhold (Left) 72"Dk                         | \$2,336      | \$2,336.00       |
| 1          | 223170C         | Labyrinth Climber w/Permalene Handholds Equal Decks Attached to 72"Dk DB | \$15,550     | \$15,550.00      |
| 1          | 229832A         | Dot-to-Dot Climber   | \$2,963      | \$2,963.00       |
| 2          | 111228A         | Square Tenderdeck  | \$1,341      | \$2,682.00       |
| 3          | 111231A         | Triangular Tenderdeck  | \$1,035      | \$3,105.00       |
| 1          | 121948A         | Kick Plate 8"Rise  | \$148        | \$148.00         |
| 1          | 152911B         | Curved Transfer Module Right 40"Dk DB                                    | \$3,606      | \$3,606.00       |
| 1          | 116244B         | Pipe Barrier w/Wheel Above Deck  | \$1,071      | \$1,071.00       |
| 3          | 111404Z         | 182"Steel Post DB 44" Bury   | \$607        | \$1,821.00       |
| 1          | 111404G         | 100"Alum Post DB   | \$383        | \$383.00         |
| 1          | 111404E         | 116"Alum Post DB   | \$403        | \$403.00         |
| 2          | 111404D         | 124"Alum Post DB   | \$464        | \$928.00         |

|   |         |   |          |             |
|---|---------|---|----------|-------------|
| 2 | 111404C | 132" Alum Post DB                                       | \$485    | \$970.00    |
| 5 | 111404A | 148" Alum Post DB                                       | \$515    | \$2,575.00  |
| 2 | 111404K | 156" Alum Post DB                                       | \$576    | \$1,152.00  |
| 1 | 124863G | SlideWinder2 96"Dk DB Only 3 Straight 2 Right           | \$5,483  | \$5,483.00  |
| 1 | 222708A | WhooshWinder Slide 72"Dk DB                             | \$6,599  | \$6,599.00  |
| 2 | 120711A | Pod Climber 16" DB                                      | \$367    | \$734.00    |
| 1 | 158997A | Pod Climber 10" DB                                      | \$362    | \$362.00    |
| 1 | 249010A | Eclipse Net Climber DB Only                             | \$30,156 | \$30,156.00 |
| 1 | 247179A | Curva Spinner DB Only                                   | \$2,443  | \$2,443.00  |
| 1 | 182503C | Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury | \$0      | \$0.00      |
| 2 | 141683A | 72" TenderTuff Bench w/Back No Armrests DB              | \$806    | \$1,612.00  |

**Total Equipment Cost at State Contract Pricing**

**\$97,427.00**



City of Lake Elmo  
 3800 Laverne Avenue North  
 Lake Elmo, Minnesota 55042  
 Adam Swanepoel, Assistant Public Works Director

**PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE**

|   | Preliminary Budget  | Possible Additions     | Possible Reductions     | QTY    | Notes  |
|---|---------------------|------------------------|-------------------------|--------|--|
| <b>Play Equipment</b>   |                     |                        |                         |        |  |
| Pebble Park Opt 2,EM706   | 97,427.00           |                        |                         |        | 2024 List Price of Equipment   |
| State Contract #218091  | (7,794.16)          |                        |                         | 8%     | (6% discount under \$80,000 & 8% discount \$80,000 & above)  |
| Sales Tax - if applicable   | 0.00                |                        |                         |        | ST3 Certificate of Exemption must be provided by owner.  |
| <b>Delivery of Play equipment</b>                                 | 650.00              |                        |                         |        | Estimated / Final quote will be provided upon final design.  |
| <b>Mobilization</b>   | 750.00              |                        |                         |        |  |
| Dumpster(s) - 30 Yard   | 750.00              |                        |                         |        | Disposal of packaging material   |
| <b>Site work</b>  |                     |                        |                         |        |  |
| Demo of Existing Equipment & Excavation (existing container)      | 0.00                |                        |                         | 0      | BY OWNER - OWNER TO SET DESIRED FINISH GRADE BY EXCAVATING 12" BELOW IT  |
| Hauling of Excavated Material (CY)                                | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Disposal of Excavated Material (CY)                               | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| <b>Border Options</b>   |                     |                        |                         |        |  |
| Concrete Border Straight (LF)                                     | 9,336.03            |                        |                         | 206    | Standard 6" W x 12" D.   |
| <b>Equipment Installation (Labor &amp; Concrete for Footings)</b> | 13,922.09           |                        |                         | 15.53% | Full professional installation by Landscape Structures Certified Installers. <b>Standard labor rate unless otherwise noted</b> |
| <b>Concrete Flatwork</b>  |                     |                        |                         |        |  |
| Concrete Flatwork (Sq. Ft.)                                       | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| <b>Subgrade Prep &amp; Engineered Wood Fiber Surfacing (EWF)</b>  |                     |                        |                         |        |  |
| Drainage Aggregate - Pea Rock or Concrete Sand (Tons)             | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Drain Tile (LF)   | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| GeoTextile Fabric (Sq. Ft.)                                       | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| EWF - Playground Safety Surfacing (CY)                            | 4,904.88            |                        |                         | 109    | IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC   |
| Rubber Wear Mats  | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Site Restoration (Sq.Ft.)   | 0.00                |                        |                         | 0      | NOT INCLUDED   |
|   |                     |                        |                         |        |  |
|   | <b>Budget Total</b> | <b>Total Additions</b> | <b>Total Reductions</b> |        | <b>Total w/ Additions &amp; Reductions</b>   |
|   | 119,945.83          | 0.00                   | 0.00                    |        | 119,945.83   |



*LS*  
landscape  
structures

Pebble Park - Option 3

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### Pebble Park - Option 3

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### Pebble Park - Option 3

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Pebble Park - Option 3

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# State Contract #218091



## PROJECT INFORMATION

|                 |                               |
|-----------------|-------------------------------|
| Project name    | <b>Pebble Park Opt 3</b>      |
| Address         | <b>8160 Lake Jane Trail N</b> |
| City, State ZIP | <b>St Paul, MN 55128</b>      |
| Contract Year   | <b>2024</b>                   |

## EQUIPMENT INFORMATION & PRICING

| <u>Qty</u> | <u>Item No.</u> | <u>Description</u>  | <u>Price</u> | <u>Ext Price</u> |
|------------|-----------------|---|--------------|------------------|
| 1          | 323659A         | Volo DB   | \$81,595     | \$81,595.00      |
| 1          | 166809A         | E-Pod Seat  | \$403        | \$403.00         |
| 1          | 111404H         | 92" Alum Post DB  | \$362        | \$362.00         |
| 1          | 120710A         | Pod Climber 8" DB   | \$362        | \$362.00         |
| 2          | 158997A         | Pod Climber 10" DB  | \$362        | \$724.00         |
| 1          | 201889A         | JigJag Climber Single w/Firepole Aluminum Posts and DB Only | \$2,744      | \$2,744.00       |
| 1          | 148637A         | Seesaw 4-Seats DB   | \$4,483      | \$4,483.00       |
| 1          | 158105A         | Wobble Pod DB Only  | \$1,999      | \$1,999.00       |
| 1          | 182503C         | Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury     | \$0          | \$0.00           |

**Total Equipment Cost at State Contract Pricing**

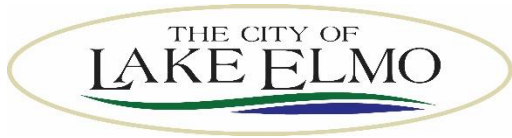
**\$92,672.00**



City of Lake Elmo  
 3800 Laverne Avenue North  
 Lake Elmo, Minnesota 55042  
 Adam Swanepoel, Assistant Public Works Director

**PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE**

|   | Preliminary Budget  | Possible Additions     | Possible Reductions     | QTY    | Notes  |
|---|---------------------|------------------------|-------------------------|--------|--|
| <b>Play Equipment</b>   |                     |                        |                         |        |  |
| Pebble Park Opt 3,EM706   | 92,672.10           |                        |                         |        | 2024 List Price of Equipment   |
| State Contract #218091  | (7,413.77)          |                        |                         | 8%     | (6% discount under \$80,000 & 8% discount \$80,000 & above)  |
| Sales Tax - if applicable   | 0.00                |                        |                         |        | ST3 Certificate of Exemption must be provided by owner.  |
| <b>Delivery of Play equipment</b>                                 | 650.00              |                        |                         |        | Estimated / Final quote will be provided upon final design.  |
| <b>Mobilization</b>   | 750.00              |                        |                         |        |  |
| Dumpster(s) - 30 Yard   | 750.00              |                        |                         |        | Disposal of packaging material   |
| <b>Site work</b>  |                     |                        |                         |        |  |
| Demo of Existing Equipment & Excavation (existing container)      | 0.00                |                        |                         | 0      | BY OWNER - OWNER TO SET DESIRED FINISH GRADE BY EXCAVATING 12" BELOW IT  |
| Hauling of Excavated Material (CY)                                | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Disposal of Excavated Material (CY)                               | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| <b>Border Options</b>   |                     |                        |                         |        |  |
| Concrete Border Straight (LF)                                     | 8,656.22            |                        |                         | 191    | Standard 6" W x 12" D.   |
| <b>Equipment Installation (Labor &amp; Concrete for Footings)</b> | 18,900.23           |                        |                         | 22.17% | Full professional installation by Landscape Structures Certified Installers. <b>Standard labor rate unless otherwise noted</b> |
| <b>Concrete Flatwork</b>  |                     |                        |                         |        |  |
| Concrete Flatwork (Sq. Ft.)                                       | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| <b>Subgrade Prep &amp; Engineered Wood Fiber Surfacing (EWF)</b>  |                     |                        |                         |        |  |
| Drainage Aggregate - Pea Rock or Concrete Sand (Tons)             | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Drain Tile (LF)   | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| GeoTextile Fabric (Sq. Ft.)                                       | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| EWF - Playground Safety Surfacing (CY)                            | 4,229.89            |                        |                         | 94     | IPEMA Certified Playground Surfacing - Meets the standards of ASTM, ADA & CPSC   |
| Rubber Wear Mats  | 0.00                |                        |                         | 0      | NOT INCLUDED   |
| Site Restoration (Sq.Ft.)   | 0.00                |                        |                         | 0      | NOT INCLUDED   |
|   | <b>Budget Total</b> | <b>Total Additions</b> | <b>Total Reductions</b> |        | <b>Total w/ Additions &amp; Reductions</b>   |
|   | 119,194.67          | 0.00                   | 0.00                    |        | 119,194.67   |



## STAFF REPORT

DATE: 03/18/2024

### **MOTION**

**TO:** Parks Commission  
**AGENDA ITEM:** Tablyn Park Parking  
**FROM:** Adam Swanepoel, Assistant Public Works Director  
**SUBMITTED BY:** Marty Powers, Public Works Director

---

### **BACKGROUND:**

In the summer of 2022, commissioners conducted an onsite review of Tablyn Park. In consideration were survey results from the community which expressed the need for additional parking. Commissioners took the results of those comments into consideration and added parking to the CIP for 2024.

Tablyn Park is sought by many in the winter for its great sliding hill. Due to the number of users in the winter this causes vehicles to park on Stillwater Boulevard in order to utilize the hill. In addition the upgrade of the tennis courts began in 2023 to include both tennis and pickle ball courts. Staff expects the number of cars to exceed the current parking spots which are currently available.

The parking topic at Tablyn was brought up and considered in 2015 and in 2018. At that time options were considered to remove the basketball court and swing for additional parking, sign one side of the drive isle as no parking or providing additional parking at the bottom of the hill. No action was taken during either discussion.

### **ISSUE BEFORE THE COMMISSION:**

Would the Parks Commission like to extend the current parking lot to add an additional 10 parking spots?

### **PROPOSAL DETAILS/ANALYSIS:**

Parking at Tablyn Park has been a discussion with the Parks Commission in the past and continues to be a topic brought up by some of its users. Currently the park provides about 10 parking stalls. In the past, this may have been sufficient for its summer amenities however, winter activities continue to become a major attraction at the park and cause many to park outside of the park in order to utilize it. In an effort minimize the impact to the park and maximize usable park amenities, additional parking could be provided with the removal of landscaping.

Extension of the current parking lot to the north 100-110' along the park entrance road could add 10-11 additional parking stalls. In doing so, three trees would be removed along with 100 feet of black dirt and sod. Public works staff would construct the removal of trees along with the removal of black dirt, construct a base using sand and gravel material at a minimal expense.

Considering the proposed area, staff has estimated the following expenses:

|                        |                             |
|------------------------|-----------------------------|
| Excavating/ Removal    | \$0 – Conducted by PW staff |
| Gravel Base            | \$0 - PW stock material     |
| Sand Base              | \$4,000                     |
| Asphalt                | \$17,000                    |
| Boulder Retaining Wall | \$3500                      |



|                |        |
|----------------|--------|
| Parking Blocks | \$2000 |
| New Trees      | \$1000 |

**FISCAL IMPACT:**

Fiscal impacts are outlined in the 2024-2033 Capital Improvement Plan (CIP). CIP items are funded through the Parks Dedication Fund while Operations and Maintenance items are funded through the Public Works Budget. The current CIP has \$75,000 towards additional parking at Tablyn Park.

**RECOMMENDATION:**

Staff recommends the following motion:

“Move to recommend to City Council the proposed extension of the parking lot at Tablyn Park.”



## STAFF REPORT

DATE: 03/18/2024

### **DISCUSSION**

**TO:** Parks Commission  
**AGENDA ITEM:** Tablyn Park  
**FROM:** Adam Swanepoel, Assistant Public Works Director  
**SUBMITTED BY:** Marty Powers, Public Works Director

---

### **BACKGROUND:**

Parks Commissioners were asked to review Tablyn Park to discuss any future updates this park could benefit from. This review comes as this park is beginning to see more users during the summer and winter months. Tablyn Park is commonly used for recreation due to its large open space and amenities.

Tablyn Park is currently classified as a neighborhood park and is 8.62 acres.

In 2022, the City conducted a community survey on the Park. Results from the parks survey indicated 61% would like to see the basketball court refurbished and 94% would like to see the playset updated. The tennis courts were reviewed in 2022-2023 and approved to be upgraded to both pickle ball and tennis. These courts will be completed in the spring of 2024.

### **ISSUE BEFORE THE COMMISSION:**

Would the Parks Commission like to see the Replacement Playset moved?

Would the Parks Commission like to see the Baseball Field Removed?

Would the Parks Commission like to see the Soccer nets in-stalled at Tablyn Park?

Would the Parks Commission like to see the Basketball Court removed or updated in the future?

Would the Parks Commission like to see a pavilion installed at the Park?

### **PROPOSAL DETAILS/ANALYSIS:**

The current playset is scheduled to be replaced in 2026, this playset was installed in 1997 and has exceeded its 25 year life span. Staff suggests putting the swing set and playset in the same location when this is considered for replacement. Would the location of the replacement remain at the bottom of the hill or should it be considered up near the parking for easier use and access?

With ten baseball fields in the community and the current consideration a pinwheel complex, should removing this ballfield be considered? Staff currently drags the ballfield weekly in the spring and summer and sees minimal use of the field during these months. Removal of the field could serve as a wider open space for such sports at ultimate frisbee and soccer. This would still leave the open field for the sledding hill in the winter months.

The current basketball court is a half size and currently serves its purpose, the asphalt is in good shape with minimal cracks or obstructions. Staff is considering resurfacing the court in the next few years as part of a

court resurfacing project. Before adding this item to the list of resurfacing, staff would like consideration on any improvements or if the courts should be removed.

Tablyn Park currently does not have a shelter or pavilion for rental or community use. Staff has considered this as a potential amenity that would benefit the increased users of this park.

**FINANCIAL IMPACT:**

At this time there are no financial obligations to any of the considerations. Commissioners should consider any future items in the upcoming Capital Improvement Plan as well as any future work plans.