

MINUTES

City of Lake Elmo Park Commission September 19, 2016

Members Present: Acting Chair Nelson, Commissioners Frick, Hartley, Nelson, Zeno, Ames

Absent: Steele, Weis, Silvernale

Others Present: City Administrator Kristina Handt, City Planner Emily Becker, Jamie Colemer, Public Works and Clark Schroeder, Developer Representative, Tony Manzara, Interpretive Nature Center Presenter.

The meeting was called to order by Chair Nelson at 6:30 PM.

Approval of Agenda

Agenda approved as presented.

Approval of Minutes

Commissioner Frick, seconded by Commissioner Hartley, moved to approve the June 20, 2016 minutes as amended. Motion passed 6- 0.

Commissioner Frick, seconded by Commissioner Hartley, moved to approve the August 15, 2016 notes as amended. Motion passed 4-0-2. Hartley and Zeno Abstained.

Sally Manzara interpretive Nature Center

Tony Manzara presented a proposal to build a Nature Center in Lake Elmo's Sunfish Park. Discussion was held to determine if the Park Commission would be in favor, and to seek advice for any changes before the Park Commission would recommend approval to the City Council. Questions arose about the septic system and drain field, which has not been decided yet, but may potentially entail a lift station or pump out tank. The details of the final plan would need to meet building code as well as City approval. Responsibilities of the Friends Organization and the City were discussed as well as details of operation including hours and staffing, programs, and ideas to generate money, such as grants and donations. Manzara presented a rough sketch of the exterior and interior of the Nature Center. The Park Commission is interested but would like more information and more detailed blueprints of how it actually will look and the materials that will be used.

Royal Golf Club Development

City has not received Preliminary Plat yet. Trail connectivity is a priority and the golf course may or may not be included in the park dedication fees.

Clark Schroeder, Government Relations for Hollis Cagner Golf Course Development, presented a summary of the course of events from 3m selling Tartan Park to the present progress of The Royal Golf Course Development. Clark informed the Park Commission of the names and titles of the people on The Royal Golf Club Team. Clark talked about the progress and explained that they have been refining the development to try and accommodate working within the regulations of Lake Elmo.

Rick Packer, President of H.C. Golf Course Development LLC, informed the Park Commission of the development details. He indicated that the park dedication paid in fee does not include public land. It would include a fitness center, swimming pool, and youth par 3 golf course. A study of traffic motion and movements would be considered in relation to putting in a trail. The Park Commission recommends that the trail extend to the east for a safe route for bikers and trail users, also they would like to have the trail reach to the Oakland Jr High School.

Packer reported that the streets of the development are projected to be in by the Fall of 2017 and the building of homes will then begin. There will be around three hundred homes and the development will start in the west and move east.

Legends Preliminary Plat Application

City Planner, Emily Becker, informed the Park Commission about the proposed preliminary plat, south of Sanctuary, and asked them to reaffirm or make additional recommendations. There is 1.084 acres of park land and the value of 6.6 acres of land will go to park land dedication. The Commission added to look at the grade to get up to Sanctuary Park, eight foot wide trail to connect to City Trails and they recommended that a continuous trail from 50th Street to connect to City Trails, as well as that the trail reach to the High School.

Trails Plan

The Trails Plan was created in 2005. Staff would like the Park Commission to help identify the gaps and what needs to be updated. Commissioner Ames explained that the Trails Plan was intended to be a guide, and should not be considered to be a plan. Commissioner Frick pointed out that a lot has changed in ten years and some of the trails on the guide are no longer useable. It was concluded that the trails plan would be looked at as a preliminary view and updates would need to be made.

October Meeting Agenda

- A) Change meeting date to October 31st due to the Forum taking place on October 17, 2016
- B) Savona

Staff Reports

Administrator Handt reported that they are seeking approval from City Council I for Lion's Park to secure Miller Architecture, Tablyn Park scale back plan, and additional \$10,000 for both the drain tile and curbing for Easton Village Park.

City Planner Becker reported on a newly proposed location for Hammes Tot Lot and clarified that it would be association maintained, it will be located south of Goose Lake.

Lake Bridge Crossing wanted to incorporate the Hammes family name for the tot lot, and also for a Hammes name plate on the fishing pier for the City Park.

Meeting adjourned at 8:24 p.m.

Respectfully Submitted,

**Patti Stucke
Administrative Assistant**