

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JANUARY 21, 2025**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Acting Mayor Jeff Holtz and Councilmembers Nick Dragisich, Matt Hirn and Nick Kragness. **ABSENT:** Mayor Charles Cadenhead

Staff present: Administrator Miller, Administrative Services Director Goers, City Attorney Sonsalla, City Engineer Griffin and City Clerk Johnson

APPROVAL OF AGENDA

Item #9, “Approve Plans and Specifications and Order Advertisement for Bids for the Village Parkway UPRR Crossing Improvements” was moved to the Regular Agenda.

Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 4 – 0.

ACCEPT MINUTES

Councilmember Hirn, seconded by Councilmember Dragisich, moved TO ACCEPT THE MINUTES OF THE JANUARY 7, 2025 SPECIAL AND REGULAR CITY COUNCIL MEETINGS AS PRESENTED. Motion passed 4 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payments and Disbursements
3. Approve Massage Therapy Licenses
4. Approve Pay Request 3 (FINAL) for the 30th Street North Gap Segment Improvements
5. Approve Release of Warranty Security for the Wildflower 4th Addition
6. Approve Security Reduction for Easton Village 7th Addition
7. Approve MPCA Grant Agreement Amendment for Well 2 Water Treatment Plant

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8. Approve Crossroads East 5th Amendment to the Development Agreement – *Resolution 2025-009*
- ~~9. Approve Plans and Specifications and Order Advertisement for Bids for the Village Parkway UPRR Crossing Improvements – *Resolution 2025-010*~~
10. Approve Lease Extension at 3303 Langly Ct. N. with T-Mobile Central, LLC

Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.

ITEM 11: Lake Elmo Airport Advisory Commission Appointment

Acting Mayor Holtz, seconded by Councilmember Dragisich, moved TO APPOINT COUNCILMEMBER HOLTZ AS THE PRIMARY REPRESENTATIVE TO THE LAKE ELMO AIRPORT ADVISORY COMMISSION AND COUNCILMEMBER KRAGNESS AS THE ALTERATE. Motion passed 4 – 0.

ITEM 9: Approve Plans and Specifications and Order Advertisement for Bids for the Village Parkway UPRR Crossing Improvements

City Engineer Griffin explained the status of the project and the next steps, noting that updated costs will be presented to the City Council after bids are received. Discussion was held regarding funds allocated in development agreements to contribute toward the cost of the improvements. Council directed staff to clarify at the next Council meeting the funding sources in development agreements allocated for the railroad crossing improvements.

Councilmember Hirn, seconded by Acting Mayor Holtz, moved TO APPROVE RESOLUTION NO. 2025-010, APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR THE VILLAGE PARKWAY UPRR CROSSING IMPROVEMENTS. Motion passed 4 – 0.

COUNCIL REPORTS

Acting Mayor Holtz: Reported on the upcoming airport commission meeting.

STAFF REPORTS AND ANNOUNCEMENTS

City Administrator Miller: Thanked the Council for participating in the goal setting session and noted that the strategic plan is in the works.

City Engineer Griffin: Reported the 2025 Streets project upcoming neighborhood meetings.

Future Agenda Items

Councilmember Dragisich requested a discussion at a future workshop regarding trail and sidewalk definitions.

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Meeting adjourned at 7:38 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk