

Preliminary Quote Estimate

City of Lake Elmo

Prepared by Civic Systems, LLC



civicsystems

strong software, strong community

Civic Systems, LLC
P.O. Box 7398
Madison, WI 53707-7398
Phone: 888.241.1517
mlaesch@civicsystems.com
www.civicsystems.com

January 2, 2025

Estimated Summary of Costs

1. Payment Terms

The total fees for Software and Services are estimated to be **\$139,600** as set forth in following section. The Client agrees to the following Payment Terms.

- A. Civic shall invoice Client **\$69,800** upon the effective date.
- B. Civic shall invoice Client **\$69,800** after training.
- C. Civic shall invoice Client fees for all other Services, plus all expenses, if and as provided/incurred.

2. Investment Summary

The following Investment Summary reflects an estimated range of costs related to the Software and Services. Detailed costs are provided in Attachment A – Cost Detail

	<u>Investment</u>
Connect License Fees (5 Concurrent)	\$ 80,800
Setup/Conversion Estimate	35,700
Training	23,100
Sub-total	<u>139,600</u>
ANNUAL SUPPORT TOTAL (Software For Life)	<u>\$ 24,095</u>
ANNUAL HOSTING FEES (Up to 5 Named Users)	<u>\$ 5,520</u>

*Above amounts do not include travel costs. Travel costs will be invoiced as incurred and are estimated below. Mileage will be invoiced at the federally mandated mileage rate currently at \$0.68 per mile for round trip travel. Hotel will be invoiced for the amount incurred by Civic staff. Civic's staff stays at a Holiday Inn or equivalent. Hotel rates vary; we estimate those rates to be \$170 nightly. Meals are invoiced as actual with a daily maximum of \$35.

Travel cost estimates are based on six (6) round trips and 20 overnights. Only needed if training is onsite.

Mileage (6) 504 mile round trips @ \$0.68/mile)	\$ 2,056
Hotel (20 nights at \$170/night)	3,400
Meals (20 days at \$35/day)	700
TOTAL INVESTMENT	<u>\$ 6,156</u>

Detailed Module Costs

SELECTED MODULES (Included in the estimate)

Selected Product Descriptions	License Fee Purchase Price	One-Time conversion / setup	Training Cost	Year one Total w/o Support	Annual Fees*
5 Concurrent User Licenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Accounts Payable with ACH	5,500	900	900	7,300	1,650
miExcel AP	FREE	Included	Included	Included	FREE
Accounts Receivable	5,500	1,200	1,200	7,900	1,650
Cash Receipting	4,500	600	900	6,000	1,125
Web Services and Payment Import	Included	Included	Included	Included	Included
Community Portal (Online Payment Portal)	3,500	1,800	600	5,900	1,125
Utility Billing and Miscellaneous	Included	Included	Included	Included	Included
Accounts Receivable	Included	Included	Included	Included	Included
Custom Forms	2,000	2,400	1,200	5,600	600
Fixed Assets	3,500	1,200	600	5,300	1,050
General Ledger	7,000	2,400	2,400	11,800	2,100
Activity Reporting	Included	Included	Included	Included	Included
Bank Rec	Included	Included	Included	Included	Included
Budgeting	Included	Included	Included	Included	Included
miExcel GL	Included	Included	Included	Included	Included
miViewPoint (Hosted)	4,500	1,200	1,200	6,900	1,350
miAP Workflow	4,500	1,200	1,200	6,900	1,350
miAR and miCR	Included	Included	Included	Included	Included
miBudget	2,000	600	600	3,200	600
miOpen Enrollment	3,000	600	600	4200	900
Payroll with Direct Deposit	9,900	4,500	3,600	18,000	2,975
ACA Reporting	Included	Included	Included	Included	Included
Electronic Submittals (State and Feds)	Included	Included	Included	Included	Included
miPay Online (Employee Portal) (Hosted)	FREE	Included	Included	Included	FREE
miTime (Remote Time Entry) (Hosted)	4,500	1,200	1,200	6,900	1,350
Special Assessments	4,500	1,200	1,200	6,900	1,350
Utility Billing	13,400	9,000	4,800	27,200	4,020
Direct Pay	Included	Included	Included	Included	Included
Electronic Read Interface	Included	Included	Included	Included	Included
Service Orders with Mobile	3,000	900	900	4,800	900
Tax Certification	Included	Included	Included	Included	Included
Implementation Project Management	--	4,800	--	4,800	--
Hosted (5 Named Users)	--	--	--	--	5,520
TOTALS COSTS	<u>80,800</u>	<u>35,700</u>	<u>23,100</u>	<u>139,600</u>	<u>29,615</u>

*First Year Annual Support Fees are prorated based on your Go-Live date.

Optional Modules

OPTIONAL MODULES (Not Included in the agreement)

Optional Product Descriptions (Not Selected)	License Fee Purchase Price (7 Concurrent Users)	One-Time conversion/ setup	Training Cost @ \$1,200/Day	Year one Total w/o Support	Annual Fees
Hosted (Additional Named Users/Each)	--	--	--	--	720

*Above amounts include the discount provided.