

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
FEBRUARY 18, 2025**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Nick Dragisich, Matt Hirn and Jeff Holtz. **ABSENT:** Councilmember Nick Kragness.

Staff present: Administrator Miller, Administrative Services Director Goers, City Attorney Sonsalla, City Engineer Stanley, Public Works Director Powers, Fire Chief Kalis, Finance Director Hadler, Community Development Director Stopa, Finance Coordinator Kraemer and City Clerk Johnson

APPROVAL OF AGENDA

“County Commissioner Bethany Cox Introduction” was added under Presentations and Item 6, “Approve Interfund Loan & Fund Transfers for Ballfield Purchase” was moved to the Regular Agenda.

Councilmember Hirn, seconded by Councilmember Dragisich, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 4 - 0.

ACCEPT MINUTES

Councilmember Hirn, seconded by Councilmember Dragisich, moved TO ACCEPT THE MINUTES OF THE FEBRUARY 4, 2025 CITY COUNCIL MEETING AS PRESENTED. Motion passed 4 – 0.

PUBLIC COMMENTS/INQUIRIES

Susan Dunn, 11097 Upper 33rd St. N., asked the Council to cancel the interfund loan for the purchase of the ballfields and obtain resident involvement in the decision.

PRESENTATIONS

Chaplain Woody Glanzer and Firefighter Richard Sachs, Jr. were recognized for their retirement from the Lake Elmo Fire Department.

Met Council District 11 Member Dr. Gail Cederberg introduced herself to the Council and reviewed Met Council projects and services.

CONSENT AGENDA

2. Approve Payments and Disbursements
3. Approve EDA Work Plan
4. Approve Planning Commission Work Plan
5. Approve Parks Commission Work Plan
- ~~6. Approve Interfund Loan & Fund Transfers for Ballfield Purchase — Resolution 2025-016~~
7. Approve Budget Amendments & Fund Transfers
8. Approve Job posting for PW Seasonals

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.

ITEM 9: Accept 2025 Streets Feasibility Report and Call for Improvement Hearing; Approve Plans and Order Ad for Bids

City Engineer Stanley presented the scope of improvements and reported on neighborhood meetings held to discuss the project with residents.

Jennifer Anderson, 9800 55th Street North, stated she is in favor of replacing the street but in favor of extending water utilities.

Kathrine Todd, 9961 55th Street North, stated she is in favor of the road project but not in favor of extending city water to the area.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE PRELIMINARY DESIGN FINDINGS AND RECOMMENDATIONS AND AUTHORIZE FINAL DESIGN FOR THE 2025 STREET AND UTILITY IMPROVEMENTS. Motion passed 4 – 0.

ITEM 10: Adopt Strategic Plan

City Administrator Miller presented objectives and goals developed at the strategic planning session held in January.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO ADOPT THE 2025 LAKE ELMO STRATEGIC PLAN. Motion passed 4 – 0.

ITEM 11: Approve Finance Software Purchase

Finance Director Hadler reviewed the benefits of purchasing a new software system for the finance department and reviewed the process used for identifying goals for the new software and testing software platforms.

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Discussion was held regarding the cost of the proposed software purchase and annual fees.

Mayor Cadenhead, seconded by Councilmember Hirn, moved TO TABLE FOR FURTHER CONSIDERATION WITH A FULLY AGREED UPON CONTRACT. Motion passed 4 – 0.

ITEM 6: Approve Interfund Loan & Fund Transfers for Ballfield Purchase

Mayor Cadenhead provided clarification on the nature of the proposed loan and fund transfers.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION 2025-016 APPROVING INTERFUND LOAN AND FUND TRANSFERS FOR LAND PURCHASES. Motion passed 4 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Reported on a meeting he attended with residents in the Tri Lakes Area.

Councilmember Holtz: Thanked the Fire Department for their response to a recent house fire in the Cimarron neighborhood.

STAFF REPORTS AND ANNOUNCEMENTS

Finance Director Hadler: Noted that 4th quarter 2024 financial reports are in the packet for review.

Fire Chief Kalis: Thanked neighboring departments for their assistance at the house fire in Cimarron, noting it was very helpful given the extreme cold temperatures.

Meeting adjourned at 8:46 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk