



**City of Lake Elmo Planning Commission Meeting  
City Council Chambers – 3880 Laverne Avenue North  
Minutes of Regular Meeting of  
January 13, 2025**

**CALL TO ORDER:** Commission Chair Rehkamp called to order the meeting of the Lake Elmo Planning Commission at 6:30 p.m.

**COMMISSIONERS PRESENT:** Amed, Bohlig, Chars, Dunn, Rehkamp, Vrieze

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Community Development Director Jason Stopa, Senior City Planner Sophia Jensen

**Pledge of Allegiance** at 6:30 PM

**Planning Commission Appointments:**

M/S/P: Vrieze / Chars nominated Commissioner Rehkamp as Chair for 2025. **Vote: 6-0, motion carried unanimously**

M/S/P: Vrieze / Bohlig nominated Commissioner Chars as Vice Chair for 2025. **Vote: 6-0, motion carried unanimously**

**Approve Agenda:**

M/S/P: Dunn / Vrieze made a motion to approve the agenda with an amendment tabling the Chavez Property Variance public hearing to 1-27-25. **Vote: 6-0, motion carried unanimously**

**Approve Minutes:**

M/S/P: Vrieze/Bohlig made a motion to approve the 11-25-24 meeting minutes. **Vote: 6-0, motion carried unanimously.**

**Public Hearing: (Mr. Chavez requested moving the hearing to 1-27-25 so that he is able to attend)**

- a) **Chavez Property Variances.** Joe and Joan Chavez have submitted a variance application for seven (7) deviations from the City's Shoreland Overlay District (LEC 105.12.1260) for the property located at PID 14.029.21.24.0004. The variances are for the construction of a new single family home on a bluff near Sunfish Lake. *(Formal Public Hearing to be held at City Council Meeting 1/21/2025)*

**New/Unfinished Business**

n/a

**Communications/Updates**

- a) Goal Setting Commissioner Representative – Commissioner Rehkamp  
b) City Council Updates – 1/2/24  
i. Royal Golf CUPs and Variance – 12-3-2024 – passed  
ii. Cannabis Ordinance – 12-3-2024 – passed  
iii. Landscape Ordinance Amendments – 12-3-20204 – Tabled to February

**Upcoming Meetings**

- January 27<sup>th</sup>, 2025
- February 10<sup>th</sup>, 2025
- February 11<sup>th</sup>, 2025: Joint Planning Commission and City Council Workshop

Meeting adjourned at 6:34 PM.

Respectfully submitted,  
Diane Wendt  
Permit Technician