

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
NOVEMBER 6, 2024**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Nick Dragisich, Matt Hirn and Jeff Holtz. **ABSENT:** Councilmember Katrina Beckstrom.

Staff present: Administrator Miller, Administrative Services Director Goers, Community Development Director Stopa, City Planner Jensen, Contract Planner Fuerst, Fire Chief Kalis, Public Works Director Powers, City Attorney Sonsalla, City Engineer Griffin and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 4 – 0.

ACCEPT MINUTES

Councilmember Holtz, seconded by Councilmember Hirn, moved TO ACCEPT THE MINUTES OF THE OCTOBER 15, 2024 CITY COUNCIL MEETING AS PRESENTED. Motion passed 4 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

Cyndi Harper and Steve Baisden from Metro Transit reviewed current Metro Transit trends and introduced the new Network Now transit plan.

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Approve Liquor License Renewals
4. Approve Massage Therapy License Renewals
5. Accept Donation to the Fire Department – *Resolution 2024-113*
6. Approve Lake Demontreville/Olson Lake Association Grant
7. Approve Lake Jane Lake Association Grant
8. Approve Inwood 5th Addition Landscape Security Release
9. Approve Bulk Water Meter Purchase

10. Approve Disposal of City Equipment
11. Approve POC Firefighter Job Offers
12. Approve Date for City Administrator Probationary Review
13. Approve Compensation Plan
14. Approve Public Service Recognition Event
15. Approve Public Works Operator Hire
16. Approve Release of Warranty Security for Legacy at Northstar 1st Addition
17. Accept Improvements and Approve Pay Request No. 1 for the 2024 Striping Project
18. Accept Improvements and Approve Pay Request No. 9 for Torre Pines Street & Utility Improvements
19. Accept Improvements and Approve Pay Request No. 12 for Whistling Valley Street and Utility Improvement

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.

ITEM 20: Lake Elmo Elementary – CUP, Variance and Preliminary Plat

Contract Planner Nathan Fuerst presented requests from the Stillwater Area Public Schools for a conditional use permit, variance and preliminary plat approval to allow construction of a new elementary school. Discussion was held regarding trees, irrigation, and traffic/access to the site. Planner Fuerst reviewed the proposed conditions of approval.

Brian Johnson, 10841 10th Street N., expressed concern over tree removal and screening from 10th Street, and increased traffic.

Mark Drommerhausen, Stillwater Area Schools Director of Operations, explained why the site in Lake Elmo was chosen.

Additional discussion held regarding noise mitigation and trees.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO ADOPT RESOLUTION 2024-114 APPROVING THE VARIANCES REQUESTED FOR LAKE ELMO ELEMENTARY AS PROPOSED BY STILLWATER AREA PUBLIC SCHOOLS, ISD 834, WITH THE CONDITIONS AND FINDINGS LISTED IN THE STAFF REPORT. Motion passed 4 – 0.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO ADOPT RESOLUTION 2024-115 APPROVING THE PRELIMINARY PLAT REQUESTED FOR LAKE ELMO ELEMENTARY AS PROPOSED BY STILLWATER AREA PUBLIC SCHOOLS, ISD 834, WITH THE CONDITIONS AND FINDINGS LISTED IN THE STAFF REPORT. Motion passed 4 – 0.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO ADOPT RESOLUTION 2024-116 APPROVING THE CONDITIONAL USE PERMIT REQUESTED FOR LAKE ELMO ELEMENTARY AS PROPOSED BY STILLWATER AREA PUBLIC SCHOOLS, ISD 834, WITH THE CONDITIONS AND FINDINGS LISTED IN THE STAFF REPORT.

Councilmember Hirn, seconded by Mayor Cadenhead, moved TO AMEND THE MOTION TO ON RESOLUTION 2024-116 TO MODIFY CONDITION 10 TO REMOVE “OR \$250,000, WHICHEVER IS LESS”. Motion passed 4 – 0.

Primary motion passed 4 – 0.

Councilmember Hirn, seconded by Councilmember Holtz, moved TO RECONSIDER THE VOTE ON RESOLUTION 2024-114. Motion passed 4 – 0.

Councilmember Holtz, seconded by Councilmember Hirn, moved TO AMEND THE MOTION TO ON RESOLUTION 2024-114 TO MODIFY CONDITION 10 TO REMOVE “OR \$250,000, WHICHEVER IS LESS”. Motion passed 4 – 0.

Councilmember Hirn, seconded by Councilmember Holtz, moved TO RECONSIDER THE VOTE ON RESOLUTION 2024-115. Motion passed 4 – 0.

Councilmember Holtz, seconded by Councilmember Hirn, moved TO AMEND THE MOTION TO ON RESOLUTION 2024-115 TO MODIFY CONDITION 10 TO REMOVE “OR \$250,000, WHICHEVER IS LESS”. Motion passed 4 – 0.

ITEM 21: Approve Well 2 PFAS Treatment General Construction Plans and Specifications and Authorize Advertisement for Bids

City Engineer Griffin presented the project timing and proposed improvements.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE RESOLUTION NO. 2024-117, APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING THE ADVERTISEMENT FOR BIDS FOR THE WELL NO. 2 WATER TREATMENT PLANT. Motion passed 4 – 0.

ITEM 22: EDA Appointment and Reappointment

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO REAPPOINT NINNA WALDOCH TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR A TERM ENDING 12/31/27. Motion passed 4 – 0.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPOINT BRANDON QUAM TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR A TERM ENDING 12/31/27. Motion passed 4 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Thanked staff for their efforts on election day.

Councilmember Holtz: Reported on the quarterly school district meeting.

Councilmember Hirn: Thanked staff for adding future agenda items to the agenda.

STAFF REPORTS AND ANNOUNCEMENTS

City Administrator Miller: Noted the future agenda items spreadsheet will be added to all future Council agenda packets.

City Clerk Johnson: Provided an election update.

Fire Chief Kalis: Reported on a gas leak recently reported and urged residents to call 911 if they smell natural gas.

City Engineer Griffin: Reported on Bridgewater Bank excavation starting soon.

City Attorney Sonsalla: Reported on progress with the Carriage Station Park transfer.

Meeting adjourned at 9:03 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk