



STAFF REPORT

DATE: 12-3-2024

Regular Motion

TO: City Council
FROM: HKGi Staff & Ashley Monterusso, City Planner
PRESENTED BY: HKGi Staff
AGENDA ITEM: **Zoning Text Amendments - Landscaping**
REVIEWED BY: Sophia Jensen, Senior City Planner
Jason Stopa, Community Development Director

BACKGROUND:

The City has initiated a zoning text amendment to Article VIII Environmental Performance Standards to correct dated language, update standards, and clarify planting/plan standards.

ISSUE BEFORE THE CITY COUNCIL:

The City Council is being asked to make a determination on the proposed amendments.

PROPOSAL DETAILS:

Sections under review:

- **105.12.470 – Tree Preservation**
- **105.12.480 – Landscape Requirements**

ANALYSIS OF PROPOSALS:

Proposed language is underlined. Deleted language is shown with a ~~strikethrough~~.

105.12.470 – Tree Preservation

Proposed Language:

- Purpose.* Within the City of Lake Elmo, trees and woodlands are considered a valuable asset to the community. The City places a priority on protecting this asset and finds that it is in the best interest to regulate the development and alteration of wooded areas within the community. All applicants shall comply with all the provisions in the Zoning Code which address the preservation of existing significant trees, including this section. All applicants shall demonstrate a good faith effort to maximize tree preservation during the development review phase and shall avoid a mass-grading approach to site development where possible. Applicants are encouraged to preserve all healthy trees of significant value even if the trees do not meet the size requirements to be considered significant trees.
- Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Applicant means any person or entity submitting an application to the City for approval of a land use permit including preliminary plat, final plat, conditional use permit, interim use permit, planned unit development, variance or grading permit.

Common tree means and includes Ash, Aspen, Basswood, Catalpa, Elm, Hackberry, Locust, Poplar, Silver Maple, Willow and any other tree not defined as a hardwood deciduous tree or a coniferous/evergreen tree.

Coniferous/evergreen tree means a wood plant, which, at maturity, having foliage on the outermost portion of the branches year-round. Tamaracks are included as a coniferous tree species.

Construction area means any area in which construction activity has or is occurring.

Construction activity means any disturbance to the land that results in the movement of earth, the alteration in the topography or existing soil cover (both vegetative and non-vegetative) that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface water or drainage systems. Examples of construction activity may include clearing, grading, filling, excavating, building construction and landscaping.

Construction damage means any action such as filling, scraping, trenching, or compacting the soil around trees or wounding trees in such a manner that it may result in the eventual death of the tree.

Critical root zone (CRZ) means an imaginary circle surrounding the tree trunk with a radius distance of one (1) foot per one (1) inch of tree diameter. E.g., a 20-inch diameter has a critical root zone with a radius of twenty (20) feet.

Deciduous hardwood tree means a tree that loses its foliage or leaves annually such as Birch, Cherry, Hickory, Ironwood, Hard Maples, Oak and Walnut.

Development means any activity or proposal that requires City approval of a preliminary plat, final plat, building permit, demolition permit, conditional use permit, interim use permit, planned unit development, variance or grading permit.

Diameter breast height (DBH) means the diameter of trees at breast height, measured 4 1/2 feet (54 inches) above the ground.

Drip line means the farthest distance away from the trunk of a tree that rain or dew will fall directly to the ground from the leaves or the branches of the tree.

Healthy tree means a healthy tree has:

- 1) A live top (live crown) that is greater than one-third (1/3) the total tree height;
- 2) Dead branches that make up less than fifteen percent (15 %) of the total crown;
- 3) Less than fifteen percent (15%) of the tree crown with missing branches;
- 4) Consistent growth of foliage throughout the live portion of the crown; and
- 5) A tree trunk with no open wounds that are greater than one-third (1/3) the diameter of the tree, with no wounds in contact with the ground and no wounds that have soft, punky wood or other indication of decay.

New development means all sites with construction activity or development that are not defined as redevelopment.

Nuisance tree means:

- 1) Any living or standing tree or part thereof infected to any degree with a shade tree disease (see *Tree disease* below) or shade tree pest;
- 2) Any logs, stumps, branches, firewood or other part of dead or dying tree(s) infected with a shade tree disease or shade tree pest unless properly treated; and
- 3) Any standing dead trees or limbs which may threaten human health or property.

Also included are noxious or invasive trees such as Amur Maple, Japanese Barberry, Russian Olive, Siberian Elm, Buckthorn, Boxelder, and Cottonwood.

Ornamental tree means a small tree, usually less than thirty (30) feet in height at maturity, often planted for ornamental characteristics such as flowers or attractive bark.

Redevelopment means a site with construction activity that creates new or replaces existing impervious surface,

buildings or structures on a parcel that is fully or partially occupied by buildings, structures, or other impervious surfaces.

Tree disease or diseased means Dutch elm disease (*Ophiostoma ulmi* or *Ophiostoma novo-ulmi*), oak wilt (*Ceratocystis fagacearum*) or any other tree disease of epidemic nature.

Tree pest means Emerald Ash Borer (*Agrilus plannipenis*), European elm bark beetle (*Scolytus multistriatus*), Native elm bark beetle (*Hylurgopinus rufipes*) or any other tree pest with potential to cause widespread damage.

Significant tree means a healthy tree measuring a minimum of six (6) inches in diameter for hardwood deciduous trees, nineteen (19) feet in height or eight (8) inches in diameter for coniferous/evergreen trees, or twelve (12) inches in diameter for common trees, as defined herein.

Site means a parcel or area of land within which construction activity, development, or redevelopment occurs or is to occur.

Specimen tree means a healthy, deciduous hardwood tree measuring equal to or greater than thirty (30) inches in diameter breast height or a healthy coniferous/evergreen tree measuring equal to or greater than twenty-five (25) feet in height.

Tree ~~p~~Preservation ~~p~~Plan means a plan prepared by a ~~certified~~ landscape architect licensed by the State of Minnesota or forester ~~indicating~~ identifying all of the significant and specimen trees in the proposed development or parcel. A Tree Preservation Plan must include a proposed site plan, a proposed grading plan including all custom graded lots, a tree inventory that includes the size, species, and location of all significant trees proposed to be saved and removed on the area of development, and the measures proposed to protect the significant and specimen trees that are to be saved. The applicant shall have the ~~Tree~~ ~~p~~Preservation ~~p~~Plan superimposed on the proposed development grading plan.

Woodland evaluation report means a report prepared by a certified forester, landscape architect licensed by the State of Minnesota, ~~forester~~ or land surveyor indicating the general location, condition, and species of significant trees on a parcel planned for future development or grading activity. The report must demonstrate that there will be no impact to existing significant trees as part of the development or grading activity. Finally, the report must include the measures proposed to protect significant trees on the site.

c) *Tree preservation standards for developing properties.*

1) *Applicability.*

- a. A ~~Tree~~ ~~p~~Preservation ~~p~~Plan, or suitable alternatives as determined by the City, shall be submitted and approved by the City for the following activities:
 1. New development or redevelopment in any Zoning District. A Tree Preservation Plan shall be required as part of any new development, redevelopment, or subdivision application.
 2. Any grading or excavation project that results in the movement of greater than 400 cubic yards of material per acre of site per Lake Elmo Code Section 105.08.060.
 3. If the applicant is able to demonstrate that the proposed development, redevelopment, construction activity or grading activity includes no impact to the significant trees on the site, then the applicant may be exempt from the requirement to submit a Tree Preservation Plan. It is the responsibility of the applicant to demonstrate that there are no impacts to significant trees through a Woodland Evaluation Report or some other form of tree survey or study.

~~The Tree Preservation Plan shall reflect the applicant's best effort to determine the most feasible and practical layout of lots, buildings, parking lots, driveways, streets, storage, storm water management facilities and other physical features, so the fewest significant and specimen trees are destroyed or damaged.~~
- b. A Tree Preservation Plan is not required for the following activities:
 1. The issuance of a development approval for the construction of a single-family residence on an existing platted lot of record.

2. The harvesting of trees. For the purposes of this section, "harvesting" means cutting or clearing trees for purposes relating to forestry operations, as defined in Lake Elmo Code Section 105.12.110. "Harvesting" does not include the clearing of land for purposes of development, even where the trees are sold for purposes of creating lumber for related purposes.
 3. Additions to single-family homes, general homes improvements and the construction of accessory buildings (i.e., garages, sheds) on residential properties.
 4. Home gardens or an individual's home landscaping, installation, repairs, or maintenance work.
 5. Tree removal related to public improvement projects and maintenance or repairs to existing streets, roadways, sewers, parks, storm water facilities and utility infrastructure.
 6. Emergency removal of trees to protect the public health and safety or to alleviate immediate dangers to life, limb, property, or natural resources.
 7. Tree removal related to public improvement projects to restore or enhance woodlands, savannas, or prairies.
 8. Removal of dead or dying trees, unless those trees were planted as part of tree replacement in which case the property owner shall replace such trees based on the City-approved Tree Preservation Plan for the property.
 9. Removal of nonnative trees that the City deems as nuisance or as an invasive species.
- 2) *Tree ~~p~~Preservation ~~p~~Plan*. All applicants shall submit a Tree Preservation Plan prepared by a certified forester or landscape architect licensed by the State of Minnesota in accordance with the provisions of this section. The Tree Preservation Plan shall reflect the applicant's best effort to determine the most feasible and practical layout of lots, buildings, parking lots, driveways, streets, storage, storm water management facilities and other physical features, so that the maximum amount of significant and specimen trees are preserved and protected from development and construction.
- 3) During the review of an application for a building permit, grading permit, site plan approval, planned unit development, conditional use permit, interim use permit, or preliminary plat, the City will review the project and the Tree Preservation Plans ~~s according to~~ in order to ensure that the Tree Preservation Plan has the best available layout in order to preserve significant trees and to ensure that the applicant used the best possible design to mitigate and minimize construction damage to significant trees.
- 4) *Tree ~~p~~Preservation ~~p~~Plan requirements*. The ~~t~~Tree ~~p~~Preservation ~~p~~Plan shall be a separate plan sheet(s) that includes the following information:
- a. The name(s), certification(s), telephone number(s) and address(es) of the person(s) responsible for tree preservation during the course of the development project.
 - b. Tree inventory. The Tree Preservation Plan must include a ~~T~~tree ~~i~~nventory through one of the following methods:
 1. *Individual tree inventory*. An individual tree inventory including an identification system linked to metal field tags located four and one-half (4 1/2) feet from grade on all significant trees must be identified on a plan sheet in both graphic and tabular form.
 2. *Tree inventory sampling*. In cases of sites with large tracts of significant trees, the City may approve the use of a sampling inventory for all or portions of a site as an alternative to an individual tree inventory. The sampling inventory must include the methodology for sampling, identification ribbon around the perimeter of the

sampling areas, and metal field tags located four and one-half (4 1/2) feet from grade on all significant trees in the sampling area. Within the sampling area, the quantity, size, species, health and location of all significant trees must be identified on a plan sheet in both graphic and tabular form. Based on sampling, total estimates and locations of healthy significant trees shall be provided.

3. *Combination tree inventory.* With the approval of the ~~city~~ City, sites that include both large tracts of significant trees and areas of individual significant trees may utilize a combination of the individual and sampling inventory methods.
 - c. Trees that were planted as part of a commercial business such as a tree farm or nursery do not need to be inventoried on an individual tree basis. A general description of the trees and an outer boundary of the planted area must be provided. The burden of proof shall be on the applicant to provide evidence to support the finding that the trees were planted as part of a commercial business.
 - d. A listing of healthy significant trees inventoried in subsection (c)(3)b of this section. Dead, diseased, nuisance or dying trees do not need to be included in the totals.
 - e. A listing of the healthy significant trees removed, identified by the metal field tag or some other form of identification used in the tree inventory in subsection (c)(3)b of this section.
 - f. A listing of the healthy significant trees to remain, identified by the metal field tag or some other form of identification used in the tree inventory in subsection (c)(3)b of this section.
 - g. Outer boundary of all contiguous wooded areas, with a general description of trees not meeting the significant tree size threshold.
 - h. Locations of the proposed buildings, structures, or impervious surfaces.
 - i. Delineation of all areas to be graded and limits of land alteration and disturbance.
 - j. Identification of all significant trees proposed to be removed within the construction area. These significant trees should be identified in both graphic and tabular form.
 - k. Measures to protect significant and specimen trees and City standard tree protection detail.
 - l. Size, species, number and location of all replacement trees proposed to be planted on the property in accordance with the Mitigation Plan, if necessary.
 - m. Signature of the person(s) preparing the plan.
- 5) *Implementation.* All new construction areas, development sites, and redevelopment sites shall be staked, as depicted in the approved Tree Preservation Plan, and the required tree protection fencing shall be installed and approved by the City's Landscape Architect around the critical root zone before land disturbance is to commence. The City has the right to inspect the site at any time for compliance with the plan. No encroachment, land disturbance, trenching, filling, compaction, or change in soil chemistry shall occur within the fenced areas protecting the critical root zone of the trees to be saved.
- 6) *Allowable tree removal.* Up to thirty (30) percent of the diameter inches of significant trees on any parcel of land being developed, redeveloped, graded, or proposed for construction activity may be removed without having to adhere to the tree replacement requirements. Replacement according to the tree replacement schedule is required when removal exceeds more than thirty (30) percent of the total significant tree diameter inches. The following types of trees do not need to be included as part of the tally of tree removals:
 - a. Dead, diseased, nuisance, or dying trees;
 - b. Trees that are transplanted from the site to another appropriate area within the City;
 - c. Trees that were planted as part of a commercial business, such as a tree farm or nursery (subject to verification by the City); or
 - d. Trees that were planted by the current property owner. In making such a determination, the City shall consider consistency of the age of the trees, any patterns in the location of trees, historical aerial photography and evidence of intentional planting such as invoices, formal planting plans or cost sharing agreements.

7) *Mitigation plan.*

- a. In any new development, redevelopment, new construction area, or grading project where the allowable tree removal is exceeded, the applicant shall mitigate the tree loss by planting replacement trees in appropriate areas within the development in accordance with the ~~T~~ree ~~R~~eplacement ~~S~~chedule.
 - b. The form of mitigation to be provided by the applicant shall be determined by the City.
 - c. The planting of trees for mitigation on residential projects shall be in addition to any other landscape requirements of the City.
 - d. All trees, with the exception of ornamental trees, planted as landscaping on commercial or mixed-use projects may be counted towards tree replacement requirements.
- 8) *Tree replacement calculations.* Thirty (30) percent of the total diameter inches of significant trees on the site of new construction, new development, or redevelopment may be removed without replacement. The applicant shall plant all required replacement trees on the site of the proposed new construction, new development, or redevelopment. The following calculation procedure must be used to determine tree replacement requirements:
- a. Tally the total number of diameter inches of all significant trees on the site.
 - b. A calculation must be provided which breaks out the number of inches removed for hardwood, evergreen/deciduous, and common trees. The thirty (30) percent removal figure applies to each category individually and trees are replaced according to the Tree Replacement Schedule in subsection (c)(8) of this section.
- 9) *Tree replacement schedule.* Tree removals over the allowable tree removal limit on the parcel or site of new construction, new development, or redevelopment shall be replaced according to the following schedule:
- a. Common tree species shall be replaced with new trees at a rate of one-fourth (1/4) the diameter inches removed.
 - b. Coniferous/evergreen tree species shall be replaced with new coniferous or evergreen trees at a rate of one-half (1/2) the diameter inches removed. Since coniferous species are often sold by height rather than diameter inch, the following conversion formula can be used: Height of Replacement Coniferous Tree/2 equals Diameter Inches of Credit.
 - c. Hardwood deciduous tree species shall be replaced with new hardwood deciduous trees at a rate of one-half (1/2) the diameter inches removed.
 - d. Replacement tree size. Replacement trees must meet the minimum sizes listed in Lake Elmo Code Section 105.12.480.
- 10) *Species requirement.* The City must approve all species used for tree replacement. Ornamental trees are not acceptable for use as replacement trees. Where ten (10) or more replacement trees are required, not more than thirty (30) percent of the replacement trees shall be of the same species of tree. The planting of native species is encouraged, and hardiness and salt tolerance of the plants should be considered where applicable.
- ~~11) *Warranty requirement.* Any replacement tree which is not alive or healthy, as determined by the City, or which subsequently dies within two (2) years after the date of the initial landscape inspection and acceptance by the City or of the project closure, whichever occurs later shall be removed by the applicant and replaced with a new healthy tree meeting the same minimum size requirement within eight (8) months of removal.~~
- ~~10-11) *Protective measures.*~~ The Tree Preservation Plan requires the following measures to be utilized to protect significant trees planned for preservation:
- a. Before any grading or construction activity, the applicant shall install snow fencing or polyethylene laminate safety netting at the drip line or at the perimeter of the critical root zone, whichever is greater, of significant trees, specimen trees and significant woodlands to be preserved. No grade change, construction activity, parking, or storage of materials shall occur within this fenced ~~in~~ area.
 - 1. See Minnesota Department of Transportation Standard Plan 5-297.301 and Minnesota Department of Transportation Specification Section 2572 for specific requirements related to tree protection and restoration.
 - b. Measures to be taken so that oak trees are not wounded, trimmed, pruned, or damaged in any way (root, bark, branches, etc.) between the dates of March 15 and October 31.

- Measures to be taken to ensure that any oak trees pruned or trimmed have any cut areas sealed with an appropriate nontoxic tree wound sealant.
- c. Prevention of change in soil chemistry due to concrete washout and leakage or spillage of toxic materials, such as fuels or paints.
- d. Removal of any nuisance or dead trees located in areas to be preserved.
- e. Installation of erosion control methods.

12) *Additional protective measures.* The City encourages applicants to use the following tree protection measures to protect the root zones and to prevent damage to significant and specimen trees that the applicant intends to preserve;

- a. Installation of retaining walls or tree wells to preserve trees.
- b. Placement of utilities in common trenches outside of the drip line of significant and specimen trees or use of tunneled utility installation.
- c. Use of tree root aeration, fertilization, or irrigation systems.

13) *Compliance with the ~~Tree~~ ~~PP~~ Preservation ~~P~~Plan.* The applicant shall implement the Tree Preservation Plan and receive confirmation of acceptance from the City's Landscape Architect prior to the start of and during any grading or construction activities. The tree protection measures shall remain in place until all grading, and construction activity is terminated or until a request to remove the tree protection measures is made to, and approved by, the City.

- a. No significant trees shall be removed until the Tree Preservation Plan is approved by the City and except in accordance with the approved Tree Preservation Plan.
- b. If an applicant damages or removes a significant tree that is intended to be preserved to the point that City staff believes the tree will not survive, the applicant must remit to the City a cash mitigation, calculated per diameter inch of the removed or damaged tree in the amount set forth in the City fee schedule.
- c. The City shall have the right to inspect the site in order to determine compliance with the approved Tree Preservation Plan. The ~~e~~City shall determine whether the Tree Preservation Plan has been met prior to the release of any financial security obtained for tree preservation.
- d. Instances where a significant tree is removed due to new development, redevelopment, new construction activity or were disturbed, and the removal was not noted on the landscaping or tree removal plan will result in a one-to-one replacement penalty regardless of if the removal is over the thirty percent (30%) allowance.

d) *Tree protection standards for non-developing properties.*

1) *Existing developed commercial, industrial, and mixed-use properties.*

- a. *Trees that are removed in an existing commercial, industrial, or mixed-use development must be replaced in accordance with the original landscaping plan, unless the property owner has obtained City approval for an alternative landscaping plan. If the original landscaping plan is not able to be found, trees identified by the most recent aerial photo of the property will be assumed to be part of the original landscape plan.*
- b. *Trees that are removed that were part of a designated tree preservation area must be replaced in accordance with the tree replacement requirements outlined in Lake Elmo Code Section 105.12.470. The thirty percent (30%) allowable tree removal limit does not apply in these situations.*

e) *Warranty requirement. Any tree installed as a required replacement tree shall have the same two year warranty requirements as trees required by Lake Elmo Code Section 105.12.480*

f) *Financial security.* In cases where mitigation or tree replacement is required, the City may require that a financial security, in a form acceptable to the City, be provided as part of a development agreement, site improvement agreement or applicable permit to ensure compliance and performance of the ~~M~~itigation ~~P~~lan. The financial security will be released to the applicant upon verification by the City that the ~~M~~itigation ~~P~~lan was followed, and that all replacement trees have been installed in accordance with the approved landscaping plan, match or exceed approved plan quantities, and meet City acceptance requirements to begin the two year landscape warranty.~~are planted and are healthy~~ The financial security may be used to replace any replacement trees that ~~have become damaged, are not healthy, or are diseased after planting, do not satisfy the warranty criteria.~~

g) *Exceptions.*

1) *Exception standards.* Notwithstanding the City's desire to accomplish tree preservation and protection goals, there may be instances where these goals are in conflict with other City objectives. These conflicts will most likely occur on small, heavily-wooded parcels. The City recognizes there may be instances where it is not practical or reasonable to have an applicant plant the total required replacement trees on the site. The City encourages applicants to have the required number of tree replacements ~~tree~~s planted ~~entirely~~ on the site to the extent this is of as much as possible. The City will only approve the use of fee-in-lieu of tree replacement or other mitigation methods when all the required tree replacements cannot practically or reasonably occur on the site in the judgement of the City.

Applicants may ask the City to approve exceptions to the City's tree preservation and replacement standards. The City Council may grant exceptions if all of the following conditions exist:

- a. It is not feasible to combine the subject parcel with adjacent parcels that could use the parcel as required green space;
- b. Strict adherence to the City's tree preservation and replacement standards would prevent reasonable development that is consistent with the Comprehensive Plan and desirable to the City on the parcel; and
- c. The exception requested is the minimum needed to accomplish the desired development or redevelopment.

2) *Reduced mitigation for exceptions.* If the City Council approves an exception to the tree preservation standards, relief from the requirements of the standards may take the form of reduced mitigation requirements, greater allowable tree removal, higher thresholds for determining significant trees, or any combination of the above. The City Council will determine which form of relief best balances the objectives of the City and tree preservation.

The City Council may require payment to the City of a fee-in-lieu of tree replacement, payment of additional park dedication fees; the implementation of woodland management practices by the applicant; or the planting of replacement trees on City property by the applicant under direction of the City Public Works Director; or a combination of these methods as a condition of the City approving relief or an exception from the City tree preservation and replacement standards. The amount of the fee-in-lieu of tree replacement is set forth in the City's fee schedule.

105.12.480 – Landscape Requirements

Proposed Language:

All development sites shall be landscaped, as provided in this section, in order to control erosion and runoff, promote conservation of water, moderate extremes of temperature and provide shade, aid in energy conservation, preserve habitat, provide visual softening of, especially, urban development, and generally enhance the quality of the physical environment within the ~~city~~City.

- a) *Landscape plan requirements.* A landscaping plan is required for all new commercial, industrial, institutional, and multifamily developments, all planned unit developments, and all subdivisions, with the exception of minor subdivisions, as defined in this chapter. The landscape plan shall be prepared by a ~~certified~~ landscape architect licensed by the State of Minnesota, shall be drawn to a scale identified on the plan, and include the following:
1. ~~The location, size, quantity, and species of all existing and proposed plant materials. Landscape plan(s) must include a legend with all line types and hatch patterns depicted on the plan and backgrounds. Legend items shall match the hatch and line type, and scale depicted on the plans.~~
 2. ~~The landscaping plan(s) shall locate and label all existing and proposed plant materials and ground covers.~~
 3. ~~The landscaping plan(s) shall provide a plant schedule which includes the following information:~~
 - a. ~~Common Name This name shall align with the corresponding plan symbol or hatch pattern in the legend~~
 - b. ~~Scientific Name~~
 - c. ~~Trees shall be ordered in the plant schedule by genus~~
 - d. ~~Total quantities for deciduous, coniferous, and ornamental trees~~
 - e. ~~Quantity by species~~
 - f. ~~Size~~
 - g. ~~Root ball type~~
 - h. ~~Height and spread of each plant:~~
 1. ~~at the time of planting and~~
 2. ~~at the time of anticipated maturity.~~
 4. ~~size, quantity, and species of all existing and proposed plant materials.~~
 4. Location and Methods for protecting existing trees and other landscape material, consistent with Lake Elmo Tree Preservation Code Section 105.12.470.
 3. ~~The plant schedule shall depict the height and spread of each plant type at the time of planting and at the time of maturity.~~
 5. All existing and proposed features such as buildings, structures, parking areas, pervious and impervious pavement, signs, fences, walls, enclosures, natural features, grading, property lines, easements, utilities, and driveways shall ~~shall~~ be clearly shown on the plans.
 6. Seeding, sodding, and ground cover materials shall be identified in the landscaping plan with hatching.
 7. Provisions for irrigation and other water supplies. A watering plan and schedule shall be provided for all areas where an irrigation system is not included.
 8. Elevation view, details, and cross-sections of all required screening.
 9. City standard plan notes and planting details, ~~and as well as any~~ project specific planting instructions and notes.
 10. Topsoil preservation plan that includes: stockpile location, calculations that a sufficient amount of topsoil will be set aside to restore the site with a depth of four (4) inches, erosion control requirements, and a soil report prepared by an independent party verifying topsoil borrow meets or has been altered to meet the composition requirements of Minnesota Department of Transportation MN-DOT Specification 3877 as modified to contain no less than ~~than~~ 6% organic matter.
- b) *Design considerations.* The following design concepts and requirements shall be considered when developing a landscape plan.
1. To the maximum extent possible, the landscape plan shall incorporate, preserve and protect, existing significant trees and other healthy, non-invasive vegetation on the site.
 2. Landscaped areas should be of adequate size to allow for healthy plant growth, to a typical mature size without impeding ~~on~~ roads, walks, trails, buildings or other areas needed for service access or public safety. Planting areas should provide adequate areas for plant maintenance.
 3. A variety of trees and shrubs should be used to provide visual interest year-round. No more than 25 percent of the required number of trees and shrubs may consist of any one taxonomic genus. A minimum of 25 percent of the required number of trees shall be deciduous shade trees, and a minimum of 25 percent shall be coniferous trees. Ornamental trees may be used when applied towards landscaping requirements. However, the number of trees shall not exceed 15 percent of the required amount.

4. Final slopes greater than 3:1 will not be permitted without special treatment such as terracing, retaining walls, erosion control blankets, or special ground covers.
5. All plant materials, except trees planted per the tree replacement schedule, shall meet the following minimum size standards in Table 6-1. Trees planted per the tree replacement schedule shall meet the minimum requirements outlined in [Lake Elmo Code Section 105.12.470\(c\)\(8\)d](#).

Table 6-1: Minimum Size Standards for Landscape Materials

<i>Plant Type</i>	<i>Minimum Size at Planting **</i>
Trees:	
Evergreen	6 feet in height
Deciduous--shade	2.5 inches caliper, measured six inches from base
Deciduous--ornamental	2 inches caliper, measured six inches from base
Shrubs:	
Evergreen	# five container*
Deciduous	# five container*
Shrubs used for screening (evergreen or deciduous)	# five container*

* Approximately five gallons.

** See American Standards for Nursery Stock, ANSI 260.1-2004 for exact specifications.

* This table and its requirements do not apply to the tree replacement schedule.

6. As an alternative to the minimum standards for landscape materials, a landscape plan prepared by a qualified professional certifying that said plan will meet the intent of this section may be submitted.
 7. ~~As a general rule, trees should~~ must be planted a minimum of ten feet away from all utilities including water and sewer stubs unless approved by the ~~e~~City. No plantings may be placed in or within 5 feet of a drainage and utility easement, unless approved by the Public Works Director.
- c) *Landscaping of setback areas.* All required setbacks not occupied by buildings, parking, paths or plazas shall be landscaped with turf grass, native grass, trees, shrubs, vines, perennial flowering plants, and surrounding pervious ground cover.
1. A minimum of one tree per lot or one tree for every 50 feet of street footage, lake shore or stream frontage, or fraction thereof shall be planted at the time of development. The total tree requirement will be whichever quantity is greater.
 - a. Trees adjacent to streets shall be planted within the front yard and may be arranged in a cluster or placed at regular intervals to best complement existing landscape design patterns in the area.
 - b. Salt tolerance, species soil compatibility, and root structure should be considered when selecting tree species adjacent to streets, sidewalks and parking areas.
 - c. Where property abuts a lake or stream, trees shall be planted at intervals of no more than 50 feet along the shoreline, except where natural vegetation is sufficient to meet this requirement.
 2. In addition to the requirements of subsection (c)(1) of this section, a minimum of five trees shall be planted for every one acre of land that is disturbed by development activity. Such trees may be used for parking lot landscaping or screening as specified in subsections (d) and (e) of this section.
- d) *Interior parking lot landscaping.* The purpose of interior parking lot landscaping is to minimize the expansive appearance of parking lots and provide shaded parking areas. Landscaping shall consist of planting islands, medians and borders, comprising the required planting area specified under subsection (d)(1) of this section.
1. At least five percent of the interior area of parking lots with more than 30 spaces shall be devoted to landscape planting areas. Areas may consist of islands or corner planting beds.

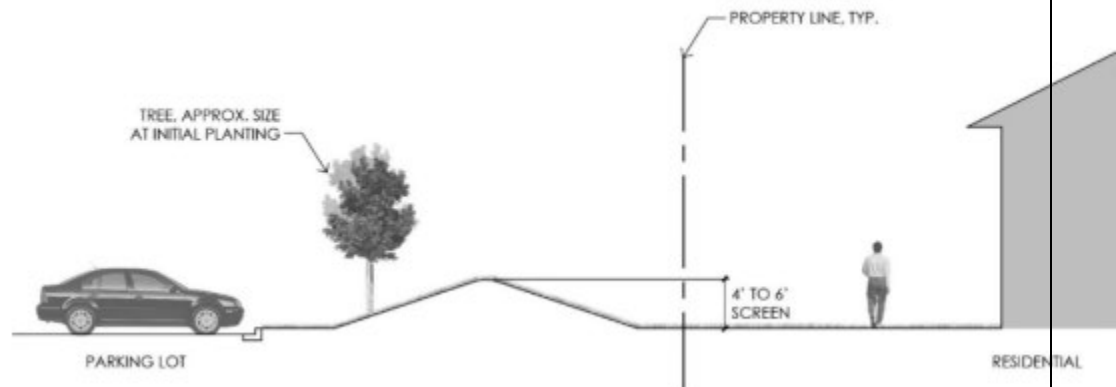
2. Shade trees shall be provided within the interior of parking lots (in islands or corner planting beds) in accordance with the following table:

Table 6-2: Minimum Required Tree Planting for Parking Lots

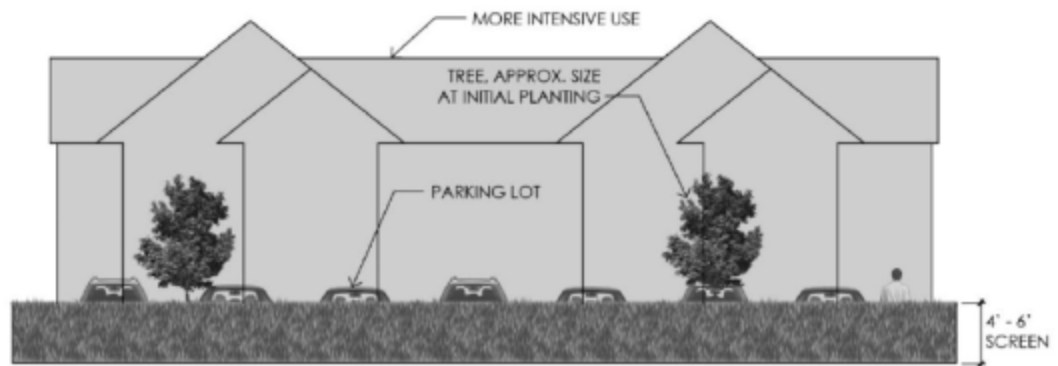
<i>Number of Parking Spaces</i>	<i>Minimum Required Tree Planting</i>
0--30	None required
31--100	1 tree per ten spaces or fraction thereof
101+	1 tree per 15 spaces or fraction thereof

- e) *Perimeter parking lot landscaping.* Parking areas, and especially vehicle headlights, shall be screened from public streets and sidewalks, public open space, and adjacent residential properties. Where applicable an applicant may demonstrate that distance ~~and/or~~ finished grades would achieve this objective, whereupon this requirement may be waived by the Community Development Director. The perimeter of parking areas shall be screened as follows:

1. With the exception of the VMX area, a landscaped frontage strip at least eight feet wide shall be provided between parking areas and road right-of-way. If a parking area contains over 100 spaces, the frontage strip shall be increased to twelve feet in width.
 - a. Within the frontage strip, screening shall consist of either a masonry wall, fence, berm, or hedge or combination that forms a screen a minimum of 3 1/2 and a maximum of four feet in height, and not less than 50 percent opaque on a year-round basis.
 - b. Trees shall be planted at a minimum of one deciduous tree per 50 linear feet within the frontage strip.
2. Along side and rear property lines abutting residential properties or districts, screening shall be provided, consisting of either a masonry wall, fence or berm in combination with landscape material that forms a screen a minimum of four feet in height, a maximum of six feet in height, and not less than 90 percent opaque on a year-round basis. Landscape material shall include trees, planted at a minimum of one deciduous or coniferous tree per 40 linear feet along the property line.
 - a. Figure A: Example cross-section view of perimeter parking lot landscape screening.

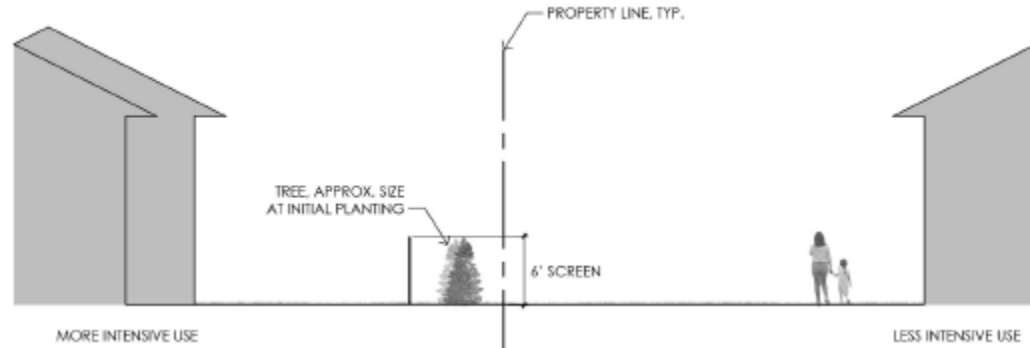


- a.
 - b. Figure B: Example elevation view of perimeter parking lot landscape screening.

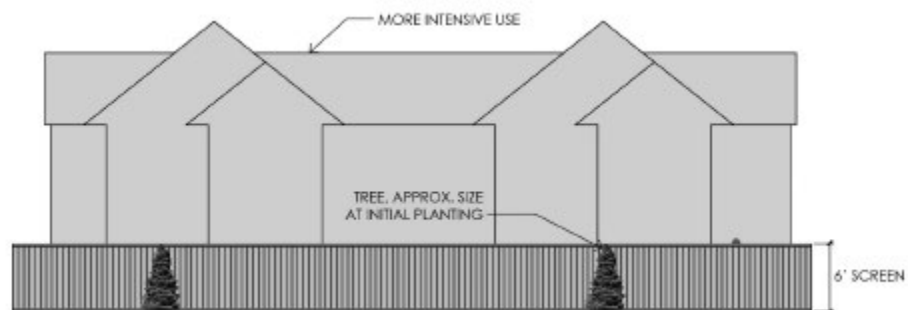


- f) *Screening*. Screening shall be used to provide visual and noise separation of more intensive uses from less intensive uses. Where screening is required in the City Code between uses or districts, it shall consist of either a wall or fence, or berm in combination with landscape material that forms a screen at least six feet in height, and not less than 90 percent opaque on a year-round basis. Top-of-wall or fence shall be a minimum of six feet above the elevation along the property line(s) from which screening of the less intensive use is required. The eCity may require screening at least eight feet in height where the difference in intensity of uses is greater, such as between lots planned for development with single-family attached and detached residential development and certain service uses such as self-service storage and trade shops, automotive/vehicular uses, or industrial and extractive uses. Landscape material shall include trees, planted at a minimum of one deciduous or coniferous tree per 25 linear feet along the property line. Screening trees shall be adequately sized and offset from the property line so as not to overhang adjacent properties upon reaching mature size. Additional landscape material, such as shade trees or trellises, may be required to partially screen views from above.

1. Figure C: Example cross-section of screening between land uses.



2. Figure D: Example elevation view of screening between land uses.



- g) Standards, installation, and maintenance, and installation of plant and landscape materials. The preparation, installation, and maintenance of all landscape materials shall comply with the following standards unless otherwise stipulated in the City's Landscape Special Provisions:
1. All landscape materials, installation and maintenance shall be installed to current comply with industry the City's Landscape Special Provisions and the Minnesota Department of Transportation Standard Specifications Section 2571 and Standard Plan 5-297.301 Standard Planting Details A-C. Special attention must be paid to initial soil preparation, drainage, and proper initial planting of plant root mass.
 2. A pre-installation conference between the City's Landscape Architect, developer/builder, and landscape contractor shall be required prior to the installation of any code required plantings or seeding. Any landscaping material not required for erosion control installed without a pre-installation conference will be rejected.
 - a. Prior to the conference, both developer and the developer's contractor shall have reviewed the pre-installation checklist included in the City's Landscape Special Provisions to gain familiarity with the requirements and identify areas needing clarification.
 3. Irrigation or other water supply to support the specified plant materials adequate watering of all plant materials and ground cover in the approved development plan shall be provided at the time of or immediately after, plant installation to support establishment and shall continue through the entire warranty period. The watering requirements are set forth in the Minnesota Department of Transportation Specification Section 2571.
 4. All required landscaping and screening features shall be kept free of refuse, and debris, and noxious weeds.
 5. All landscape landscaping, mulch depthbeds, plantings, and seeded, and sodded areas shall be maintained to manage noxious weeds and ensure establishment of intended plant materials.
 6. All landscape materials shall be guaranteed for two years. Any landscape material that dies, has a dead or broken central leader, exhibits 30% or more crown death, is damaged by construction, or becomes diseased before the end of the second year after acceptance shall be replaced by the developer.
 6. For nonresidential projects, continuing maintenance and replacement of landscape materials shall be the responsibility of the property owner, including after two years of initial installation. Improvements identified on the landscape plan, including non-plant materials, such as fencing, shall be maintained for the life of the project for which the plan was required.
- h) Topsoil Borrow Requirements. Earthwork and topsoil shall comply with the following standards:
1. The topsoil ~~stock pile~~stockpile location and erosion controls shall be called out in the plan set when building permit for new residential or commercial construction is submitted to the eCity. All areas disturbed, outside of paved areas, shall be excavated to a depth of four (4) inches and tilled to a depth of six (6) inches ~~to~~ to remove compaction. The depth of the topsoil borrow shall be no less than four (4) inches, not including sod depth.
 2. Only topsoil borrow meeting Minnesota Department of Transportation ~~OF~~ Specification 3877 as modified to contain no less than 6% organic matter, is to be placed as the final soil layer on a site to provide the required depth of topsoil borrow cover ~~an~~ and to bring the entire site to grade.
 3. Confirmation of topsoil depth and quality shall be submitted as written confirmation from a licensed party before a full ~~C~~certificate of ~~O~~ccupancy is issued.
- i) Warranty
1. All landscape materials shall be guaranteed for a period of at least two years.
 - a. The warranty begins when all approved development plan landscaping meets all required acceptance criteria, as determined by the City's Landscape Architect, from the Lake Elmo Code Section 105.12.480, the City's Landscape Special Provisions and in the Minnesota Department of Transportation Standard Specifications Section 2571 and Standard Plan 5-297.301 Standard Planting Details A-C.
 - b. The warranty period ends when all approved development plan landscaping meets the requirements, as determined by the City's Landscape Architect, listed in Lake Elmo Code Section 105.12.480(i)(1)(a).
 - c. Meeting the above requirements (i)(1)(a) and (i)(1)(b) may include replacements and corrections to existing plant, tree, seed, sod, and landscaping installations, as well as new installations of any landscaping material in the approved development plan not installed.
 2. The developer is required to correct all non-compliant landscaping within 60 days of notification.

3. Warranty compliance inspections will be performed at the initial installation phase and to close out the project at the end of the two year warranty period. Any landscape material that dies, has a dead or broken central leader, exhibits 30% or more crown death or defoliation, is damaged by construction or maintenance, becomes diseased or infested, or is not planted in compliance with the Minnesota Department of Transportation Specification and Standard Plating Details A-C will not be accepted. Acceptance is a requirement to secure release of the financial security portion allocated to that phase of the warranty.
 - a. The developer is responsible for notifying the City when the project is ready for inspection.
- j) *Financial security.* The ~~city~~ City will require that a financial security, in a form acceptable to the ~~city~~ City, be provided as part of a development agreement or applicable permit to ensure compliance and performance of the landscape plan. The financial security will be released to the applicant upon verification by the ~~city~~ City that the landscape plan was followed, and that all landscape materials are planted and in a reasonable state of health. The financial security may be used to replace any landscape materials that have become damaged or diseased after planting. Adequate security must be retained to ensure ~~performance for at least two years after the installations have been completed~~the required landscaping from the approved development plan meets all City requirements and receives both initial acceptance start the two year landscape warranty period and final acceptance to complete the two year landscape warranty period.

PUBLIC HEARING:

A public hearing was published in the City's official newspaper on October 28, 2024. No public comment has been received.

PLANNING COMMISSION:

The Planning Commission review this request at their November 3, 2024 meeting. The commission voted to recommend approval of the amendments as proposed by Staff (Vote 5-0).

FISCAL IMPACT:

None.

OPTIONS:

- Approve the proposed amendments.
- Amend the proposed amendments.
- Deny the proposed amendments.

RECCOMENDATION:

Staff recommends the City Council approve the proposed text amendment as presented by Staff.

“Move to adopt Ordinance 2024-19 amending the City code as presented by City Staff”

AND

“Move to adopt resolution authorizing publication summary Ordinance 2024-19 with approval of Resolution 2024-129”

ATTACHMENTS:

- Ordinance 2024-19
- Resolution 2024-129
- Lake Elmo - Developer Landscaping and Site Restoration Checklist (2025)
- Minnesota Department of Transportation Standard Plan 5-297.301
- Minnesota Department of Transportation Specification Section 2572

**CITY OF LAKE ELMO
COUNTY OF WASHINGTON
STATE OF MINNESOTA**

ORDINANCE NO. 2024-19

**AN ORDINANCE AMENDING THE LAKE ELMO CITY CODE FOR
ZONING LANDSCAPING SECTIONS 105.12.470 TREE PRESERVATION & 105.12.480
LANDSCAPING REQUIREMENTS**

SECTION 1. The City Council of the City of Lake Elmo hereby amends Title 105 Zoning; Chapter 105.12: Zoning Code, Section 470 Tree Preservation by changing the following section (Proposed language is underlined, deleted language is shown with ~~strikethrough~~):

- a) *Purpose.* Within the City of Lake Elmo, trees and woodlands are considered a valuable asset to the community. The City places a priority on protecting this asset and finds that it is in the best interest to regulate the development and alteration of wooded areas within the community. All applicants shall comply with all the provisions in the Zoning Code which address the preservation of existing significant trees, including this section. All applicants shall demonstrate a good faith effort to maximize tree preservation during the development review phase and shall avoid a mass-grading approach to site development where possible. Applicants are encouraged to preserve all healthy trees of significant value even if the trees do not meet the size requirements to be considered significant trees.
- b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Applicant means any person or entity submitting an application to the City for approval of a land use permit including preliminary plat, final plat, conditional use permit, interim use permit, planned unit development, variance or grading permit.

Common tree means and includes Ash, Aspen, Basswood, Catalpa, Elm, Hackberry, Locust, Poplar, Silver Maple, Willow and any other tree not defined as a hardwood deciduous tree or a coniferous/evergreen tree.

Coniferous/evergreen tree means a wood plant, which, at maturity, having foliage on the outermost portion of the branches year-round. Tamaracks are included as a coniferous tree species.

Construction area means any area in which construction activity has or is occurring.

Construction activity means any disturbance to the land that results in the movement of earth, the alteration in the topography or existing soil cover (both vegetative and non-vegetative) that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface water or drainage systems. Examples of construction activity may include clearing, grading, filling, excavating, building construction and landscaping.

Construction damage means any action such as filling, scraping, trenching, or compacting the soil around trees or wounding trees in such a manner that it may result in the eventual death of the tree.

Critical root zone (CRZ) means an imaginary circle surrounding the tree trunk with a radius distance of one (1) foot per one (1) inch of tree diameter. E.g., a 20-inch diameter has a critical root zone with a radius of twenty (20) feet.

Deciduous hardwood tree means a tree that loses its foliage or leaves annually such as Birch, Cherry, Hickory, Ironwood, Hard Maples, Oak and Walnut.

Development means any activity or proposal that requires City approval of a preliminary plat, final plat, building permit, demolition permit, conditional use permit, interim use permit, planned unit development, variance or grading permit.

Diameter breast height (DBH) means the diameter of trees at breast height, measured 4 1/2 feet (54 inches) above the ground.

Drip line means the farthest distance away from the trunk of a tree that rain or dew will fall directly to the ground from the leaves or the branches of the tree.

Healthy tree means a healthy tree has:

- 1) A live top (live crown) that is greater than one-third (1/3) the total tree height;
- 2) Dead branches that make up less than fifteen percent (15 %) of the total crown;
- 3) Less than fifteen percent (15%) of the tree crown with missing branches;
- 4) Consistent growth of foliage throughout the live portion of the crown; and
- 5) A tree trunk with no open wounds that are greater than one-third (1/3) the diameter of the tree, with no wounds in contact with the ground and no wounds that have soft, punky wood or other indication of decay.

New development means all sites with construction activity or development that are not defined as redevelopment.

Nuisance tree means:

- 1) Any living or standing tree or part thereof infected to any degree with a shade tree disease (see *Tree disease* below) or shade tree pest;
- 2) Any logs, stumps, branches, firewood or other part of dead or dying tree(s) infected with a shade tree disease or shade tree pest unless properly treated; and
- 3) Any standing dead trees or limbs which may threaten human health or property.

Also included are noxious or invasive trees such as Amur Maple, Japanese Barberry, Russian Olive, Siberian Elm, Buckthorn, Boxelder, and Cottonwood.

Ornamental tree means a small tree, usually less than thirty (30) feet in height at maturity, often planted for ornamental characteristics such as flowers or attractive bark.

Redevelopment means a site with construction activity that creates new or replaces existing impervious surface, buildings or structures on a parcel that is fully or partially occupied by buildings, structures, or other impervious surfaces.

Tree disease or diseased means Dutch elm disease (*Ophiostoma ulmi* or *Ophiostoma novo-ulmi*), oak wilt (*Ceratocystis fagacearum*) or any other tree disease of epidemic nature.

Tree pest means Emerald Ash Borer (*Agrilus plannipennis*), European elm bark beetle (*Scolytus multistriatus*), Native elm bark beetle (*Hylurgopinus rufipes*) or any other tree pest with potential to cause widespread damage.

Significant tree means a healthy tree measuring a minimum of six (6) inches in diameter for hardwood deciduous trees, nineteen (19) feet in height or eight (8) inches in diameter for coniferous/evergreen trees, or twelve (12) inches in diameter for common trees, as defined herein.

Site means a parcel or area of land within which construction activity, development, or redevelopment occurs or is to occur.

Specimen tree means a healthy, deciduous hardwood tree measuring equal to or greater than thirty (30) inches in diameter breast height or a healthy coniferous/evergreen tree measuring equal to or greater than twenty-five (25) feet in height.

Tree ~~p~~Preservation ~~p~~Plan means a plan prepared by a ~~certified~~ landscape architect licensed by the State of Minnesota or forester ~~indicating~~ identifying all of the significant and specimen trees in the proposed development or parcel. A Tree Preservation Plan must include a proposed site plan, a proposed grading plan including all custom graded lots, a tree inventory that includes the size, species, and location of all significant trees proposed to be saved and removed on the area of development, and the measures proposed to protect the significant and specimen trees that are to be saved. The applicant shall have the ~~Tree p~~Preservation ~~p~~Plan superimposed on the proposed development grading plan.

Woodland evaluation report means a report prepared by a certified ~~forester~~ forester, landscape architect licensed by the State of Minnesota, ~~forester~~ or land surveyor indicating the general location, condition, and species of significant trees on a parcel planned for future development or grading activity. The report must demonstrate that there will be no impact to existing significant trees as part of the development or grading activity. Finally, the report must include the measures proposed to protect significant trees on the site.

- c) *Tree preservation standards for developing properties.*

- 1) *Applicability.*

- a. A ~~Tree p~~Preservation ~~p~~Plan, or suitable alternatives as determined by the City, shall be submitted and approved by the City for the following activities:
 1. New development or redevelopment in any Zoning District. A Tree Preservation Plan shall be required as part of any new development, redevelopment, or subdivision application.
 2. Any grading or excavation project that results in the movement of greater than 400 cubic yards of material per acre of site per Lake Elmo Code Section 105.08.060.
 3. If the applicant is able to demonstrate that the proposed development, redevelopment, construction activity or grading activity includes no impact to the significant trees on the site, then the applicant may be exempt from the requirement to submit a Tree Preservation Plan. It is the responsibility of the applicant to demonstrate that there are no impacts to significant trees through a Woodland Evaluation Report or some other form of tree survey or study.

~~The Tree Preservation Plan shall reflect the applicant's best effort to determine the most feasible and practical layout of lots, buildings, parking lots, driveways, streets, storage, storm water management facilities and other physical features, so the fewest significant and specimen trees are destroyed or damaged.~~

- b. A Tree Preservation Plan is not required for the following activities:
 1. The issuance of a development approval for the construction of a single-family residence on an existing platted lot of record.
 2. The harvesting of trees. For the purposes of this section, "harvesting" means cutting or clearing trees for purposes relating to forestry operations, as defined in Lake Elmo Code Section 105.12.110. "Harvesting" does not include the clearing of land for purposes of development, even where the trees are sold for purposes of creating lumber for related purposes.
 3. Additions to single-family homes, general homes improvements and the construction of accessory buildings (i.e., garages, sheds) on residential properties.
 4. Home gardens or an individual's home landscaping, installation, repairs, or maintenance work.
 5. Tree removal related to public improvement projects and maintenance or repairs to existing streets, roadways, sewers, parks, storm water facilities and utility infrastructure.
 6. Emergency removal of trees to protect the public health and safety or to alleviate immediate dangers to life, limb, property, or natural resources.
 7. Tree removal related to public improvement projects to restore or enhance woodlands, savannas, or prairies.
 8. Removal of dead or dying trees, unless those trees were planted as part of tree replacement in which case the property owner shall replace such trees based on the City-approved Tree Preservation Plan for the property.
 9. Removal of nonnative trees that the City deems as nuisance or as an invasive species.

- 2) ~~Tree p~~Preservation ~~p~~Plan. All applicants shall submit a Tree Preservation Plan prepared by a certified forester or landscape architect licensed by the State of Minnesota in accordance with the provisions of this section. The Tree Preservation Plan shall reflect the applicant's best effort to determine the most feasible and practical layout of lots, buildings, parking lots, driveways, streets, storage, storm water management facilities and other physical features, so that the maximum amount of significant and specimen trees are preserved and protected from development and construction. [>]
- 3) During the review of an application for a building permit, grading permit, site plan approval, planned unit development, conditional use permit, interim use permit, or preliminary plat, the City will review the project and the Tree Preservation Plans ~~according to~~ in order to ensure that the Tree Preservation Plan has the best available layout in order to preserve significant trees and to ensure that the applicant used the best possible design to mitigate and minimize construction damage to significant trees.
- 4) ~~Tree p~~Preservation ~~p~~Plan requirements. The ~~Tree p~~Preservation ~~p~~Plan shall be a separate plan sheet(s) that includes the following information:
 - a. The name(s), certification(s), telephone number(s) and address(es) of the person(s) responsible for tree preservation during the course of the development project.
 - b. Tree inventory. The Tree Preservation Plan must include a ~~Tree i~~nventory through one of the following methods:

1. *Individual tree inventory.* An individual tree inventory including an identification system linked to metal field tags located four and one-half (4 1/2) feet from grade on all significant trees must be identified on a plan sheet in both graphic and tabular form.
 2. *Tree inventory sampling.* In cases of sites with large tracts of significant trees, the City may approve the use of a sampling inventory for all or portions of a site as an alternative to an individual tree inventory. The sampling inventory must include the methodology for sampling, identification ribbon around the perimeter of the sampling areas, and metal field tags located four and one-half (4 1/2) feet from grade on all significant trees in the sampling area. Within the sampling area, the quantity, size, species, health and location of all significant trees must be identified on a plan sheet in both graphic and tabular form. Based on sampling, total estimates and locations of healthy significant trees shall be provided.
 3. *Combination tree inventory.* With the approval of the ~~city~~ City, sites that include both large tracts of significant trees and areas of individual significant trees may utilize a combination of the individual and sampling inventory methods.
- c. Trees that were planted as part of a commercial business such as a tree farm or nursery do not need to be inventoried on an individual tree basis. A general description of the trees and an outer boundary of the planted area must be provided. The burden of proof shall be on the applicant to provide evidence to support the finding that the trees were planted as part of a commercial business.
 - d. A listing of healthy significant trees inventoried in subsection (c)(3)b of this section. Dead, diseased, nuisance or dying trees do not need to be included in the totals.
 - e. A listing of the healthy significant trees removed, identified by the metal field tag or some other form of identification used in the tree inventory in subsection (c)(3)b of this section.
 - f. A listing of the healthy significant trees to remain, identified by the metal field tag or some other form of identification used in the tree inventory in subsection (c)(3)b of this section.
 - g. Outer boundary of all contiguous wooded areas, with a general description of trees not meeting the significant tree size threshold.
 - h. Locations of the proposed buildings, structures, or impervious surfaces.
 - i. Delineation of all areas to be graded and limits of land alteration and disturbance.
 - j. Identification of all significant trees proposed to be removed within the construction area. These significant trees should be identified in both graphic and tabular form.
 - k. Measures to protect significant and specimen trees and City standard tree protection detail.
 - l. Size, species, number and location of all replacement trees proposed to be planted on the property in accordance with the Mitigation Plan, if necessary.
 - m. Signature of the person(s) preparing the plan.
- 5) *Implementation.* All new construction areas, development sites, and redevelopment sites shall be staked, as depicted in the approved Tree Preservation Plan, and the required tree protection fencing shall be installed and approved by the City's Landscape Architect around the critical root zone before land disturbance is to commence. The City has the right to inspect the site at any time for compliance with the plan. No encroachment, land disturbance, trenching, filling, compaction, or change in soil chemistry shall occur within the fenced areas protecting the critical root zone of the trees to be saved.
- 6) *Allowable tree removal.* Up to thirty (30) percent of the diameter inches of significant trees on any parcel of land being developed, redeveloped, graded, or proposed for construction activity may be removed without having to adhere to the tree replacement requirements. Replacement according to the tree replacement schedule is required when removal exceeds more than thirty (30) percent of the total significant tree diameter inches. The following types of trees do not need to be included as part of the tally of tree removals:
- a. Dead, diseased, nuisance, or dying trees;
 - b. Trees that are transplanted from the site to another appropriate area within the City;
 - c. Trees that were planted as part of a commercial business, such as a tree farm or nursery (subject to verification by the City); or
 - d. Trees that were planted by the current property owner. In making such a determination, the City shall consider consistency of the age of the trees, any patterns in the location of trees, historical aerial photography and evidence of intentional planting such as invoices, formal planting plans or cost sharing agreements.
- 7) *Mitigation plan.*
- a. In any new development, redevelopment, new construction area, or grading project where the allowable tree removal is exceeded, the applicant shall mitigate the tree loss by planting replacement trees in appropriate areas within the development in accordance with the ~~Ttree R~~replacement ~~S~~schedule.
 - b. The form of mitigation to be provided by the applicant shall be determined by the City.

- c. The planting of trees for mitigation on residential projects shall be in addition to any other landscape requirements of the City.
 - d. All trees, with the exception of ornamental trees, planted as landscaping on commercial or mixed-use projects may be counted towards tree replacement requirements.
- 8) *Tree replacement calculations.* Thirty (30) percent of the total diameter inches of significant trees on the site of new construction, new development, or redevelopment may be removed without replacement. The applicant shall plant all required replacement trees on the site of the proposed new construction, new development, or redevelopment. The following calculation procedure must be used to determine tree replacement requirements:
- a. Tally the total number of diameter inches of all significant trees on the site.
 - b. A calculation must be provided which breaks out the number of inches removed for hardwood, evergreen/deciduous, and common trees. The thirty (30) percent removal figure applies to each category individually and trees are replaced according to the Tree Replacement Schedule in subsection (c)(8) of this section.
- 9) *Tree replacement schedule.* Tree removals over the allowable tree removal limit on the parcel or site of new construction, new development, or redevelopment shall be replaced according to the following schedule:
- a. Common tree species shall be replaced with new trees at a rate of one-fourth (1/4) the diameter inches removed.
 - b. Coniferous/evergreen tree species shall be replaced with new coniferous or evergreen trees at a rate of one-half (1/2) the diameter inches removed. Since coniferous species are often sold by height rather than diameter inch, the following conversion formula can be used: Height of Replacement Coniferous Tree/2 equals Diameter Inches of Credit.
 - c. Hardwood deciduous tree species shall be replaced with new hardwood deciduous trees at a rate of one-half (1/2) the diameter inches removed.
 - d. Replacement tree size. Replacement trees must meet the minimum sizes listed in Lake Elmo Code Section 105.12.480.
- 10) *Species requirement.* The City must approve all species used for tree replacement. Ornamental trees are not acceptable for use as replacement trees. Where ten (10) or more replacement trees are required, not more than thirty (30) percent of the replacement trees shall be of the same species of tree. The planting of native species is encouraged, and hardiness and salt tolerance of the plants should be considered where applicable.
- ~~11) *Warranty requirement.* Any replacement tree which is not alive or healthy, as determined by the City, or which subsequently dies within two (2) years after the date of the initial landscape inspection and acceptance by the City or of the project closure, whichever occurs later shall be removed by the applicant and replaced with a new healthy tree meeting the same minimum size requirement within eight (8) months of removal.~~
- 10-11) *Protective measures.* The Tree Preservation Plan requires the following measures to be utilized to protect significant trees planned for preservation:
- a. Before any grading or construction activity, the applicant shall install snow fencing or polyethylene laminate safety netting at the drip line or at the perimeter of the critical root zone, whichever is greater, of significant trees, specimen trees and significant woodlands to be preserved. No grade change, construction activity, parking, or storage of materials shall occur within this fenced in area.
 - 1. See Minnesota Department of Transportation Standard Plan 5-297.301 and Minnesota Department of Transportation Specification Section 2572 for specific requirements related to tree protection and restoration.
 - b. Measures to be taken so that oak trees are not wounded, trimmed, pruned, or damaged in any way (root, bark, branches, etc.) between the dates of March 15 and October 31. Measures to be taken to ensure that any oak trees pruned or trimmed have any cut areas sealed with an appropriate nontoxic tree wound sealant.
 - c. Prevention of change in soil chemistry due to concrete washout and leakage or spillage of toxic materials, such as fuels or paints.
 - d. Removal of any nuisance or dead trees located in areas to be preserved.
 - e. Installation of erosion control methods.
- 12) *Additional protective measures.* The City encourages applicants to use the following tree protection measures to protect the root zones and to prevent damage to significant and specimen trees that the applicant intends to preserve;
- a. Installation of retaining walls or tree wells to preserve trees.

- b. Placement of utilities in common trenches outside of the drip line of significant and specimen trees or use of tunneled utility installation.
- c. Use of tree root aeration, fertilization, or irrigation systems.

13) *Compliance with the ~~#Tree~~ ~~P~~Preservation ~~P~~Plan.* The applicant shall implement the Tree Preservation Plan and receive confirmation of acceptance from the City's Landscape Architect prior to the start of and during any grading or construction activities. The tree protection measures shall remain in place until all grading, and construction activity is terminated or until a request to remove the tree protection measures is made to, and approved by, the City.

- a. No significant trees shall be removed until the Tree Preservation Plan is approved by the City and except in accordance with the approved Tree Preservation Plan.
- b. If an applicant damages or removes a significant tree that is intended to be preserved to the point that City staff believes the tree will not survive, the applicant must remit to the City a cash mitigation, calculated per diameter inch of the removed or damaged tree in the amount set forth in the City fee schedule.
- c. The City shall have the right to inspect the site in order to determine compliance with the approved Tree Preservation Plan. The ~~e~~City shall determine whether the Tree Preservation Plan has been met prior to the release of any financial security obtained for tree preservation.
- d. Instances where a significant tree is removed due to new development, redevelopment, new construction activity or were disturbed, and the removal was not noted on the landscaping or tree removal plan will result in a one-to-one replacement penalty regardless of if the removal is over the thirty percent (30%) allowance.

d) *Tree protection standards for non-developing properties.*

1) Existing developed commercial, industrial, and mixed-use properties.

- a. *Trees that are removed in an existing commercial, industrial, or mixed-use development must be replaced in accordance with the original landscaping plan, unless the property owner has obtained City approval for an alternative landscaping plan. If the original landscaping plan is not able to be found, trees identified by the most recent aerial photo of the property will be assumed to be part of the original landscape plan.*
- b. *Trees that are removed that were part of a designated tree preservation area must be replaced in accordance with the tree replacement requirements outlined in Lake Elmo Code Section 105.12.470. The thirty percent (30%) allowable tree removal limit does not apply in these situations.*

e) Warranty requirement. Any tree installed as a required replacement tree shall have the same two year warranty requirements as trees required by Lake Elmo Code Section 105.12.480

- f) *Financial security.* In cases where mitigation or tree replacement is required, the City may require that a financial security, in a form acceptable to the City, be provided as part of a development agreement, site improvement agreement or applicable permit to ensure compliance and performance of the ~~M~~mitigation ~~P~~plan. The financial security will be released to the applicant upon verification by the City that the ~~M~~mitigation ~~P~~plan was followed, and that all replacement trees have been installed in accordance with the approved landscaping plan, match or exceed approved plan quantities, and meet City acceptance requirements to begin the two year landscape warranty. ~~are planted and are healthy~~ The financial security may be used to replace any replacement trees that ~~have become damaged, are not healthy, or are diseased after planting.~~ do not satisfy the warranty criteria.

g) *Exceptions.*

- 1) *Exception standards.* Notwithstanding the City's desire to accomplish tree preservation and protection goals, there may be instances where these goals are in conflict with other City objectives. These conflicts will most likely occur on small, heavily-wooded parcels. The City recognizes there may be instances where it is not practical or reasonable to have an applicant plant the total required replacement trees on the site. The City ~~encourages~~ enters applicants to have the required number of tree replacements ~~trees~~ planted entirely on the site to the extent this is of as much as possible. The City will only approve the use of fee-in-lieu of tree replacement or other mitigation methods when all the required tree replacements cannot practically or reasonably occur on the site in the judgement of the City.

Applicants may ask the City to approve exceptions to the City's tree preservation and replacement standards. The City Council may grant exceptions if all of the following conditions exist:

- a. It is not feasible to combine the subject parcel with adjacent parcels that could use the parcel as required green space;
 - b. Strict adherence to the City's tree preservation and replacement standards would prevent reasonable development that is consistent with the Comprehensive Plan and desirable to the City on the parcel; and
 - c. The exception requested is the minimum needed to accomplish the desired development or redevelopment.
- 2) *Reduced mitigation for exceptions.* If the City Council approves an exception to the tree preservation standards, relief from the requirements of the standards may take the form of reduced mitigation requirements, greater allowable tree removal, higher thresholds for determining significant trees, or any combination of the above. The City Council will determine which form of relief best balances the objectives of the City and tree preservation.

The City Council may require payment to the City of a fee-in-lieu of tree replacement, payment of additional park dedication fees; the implementation of woodland management practices by the applicant; or the planting of replacement trees on City property by the applicant under direction of the City Public Works Director; or a combination of these methods as a condition of the City approving relief or an exception from the City tree preservation and replacement standards. The amount of the fee-in-lieu of tree replacement is set forth in the City's fee schedule.

SECTION 2. The City Council of the City of Lake Elmo hereby amends Title 105 Zoning; Chapter 105.12: Zoning Code, Section 480 Landscape Requirements by changing the following section (Proposed language is underlined; deleted language is shown with ~~strikethrough~~):

All development sites shall be landscaped, as provided in this section, in order to control erosion and runoff, promote conservation of water, moderate extremes of temperature and provide shade, aid in energy conservation, preserve habitat, provide visual softening of, especially, urban development, and generally enhance the quality of the physical environment within the ~~city~~City.

- a) *Landscape plan requirements*~~d~~. A landscaping plan is required for all new commercial, industrial, institutional, and multifamily developments, all planned unit developments, and all subdivisions, with the exception of minor subdivisions, as defined in this chapter. The landscape plan shall be prepared by a ~~certified~~ landscape architect licensed by the State of Minnesota, shall be drawn to a scale identified on the plan, and include the following:
 1. ~~The location, size, quantity, and species of all existing and proposed plant materials.~~ Landscape plan(s) must include a legend with all line types and hatch patterns depicted on the plan and backgrounds. Legend items shall match the hatch and line type, and scale depicted on the plans.
 2. The landscaping plan(s) shall locate and label all existing and proposed plant materials and ground covers.~~ion.~~
 3. The landscaping plan(s) shall provide a plant schedule which includes the following information:
 - a. Common Name This name shall align with the corresponding plan symbol or hatch pattern in the legend
 - b. Scientific Name
 - c. Trees shall be ordered in the plant schedule by genus
 - d. Total quantities for deciduous, coniferous, and ornamental trees
 - e. Quantity by species
 - f. Size
 - g. Root ball type
 - h. Height and spread of each plant:
 1. at the time of planting and
 2. at the time of anticipated maturity.
 4. ~~size, quantity, and species of all existing and proposed plant materials.~~
4. Location and Methods for protecting existing trees and other landscape material, consistent with Lake Elmo Tree Preservation Code Section 105.12.470.
3. ~~The plant schedule shall depict the height and spread of each plant type at the time of planting and at the time of maturity.~~

5. All existing and proposed features such as buildings, structures, parking areas, pervious and impervious pavement, signs, fences, walls, enclosures, natural features, grading, property lines, easements, utilities, and driveways shall ~~shall~~ be clearly shown on the plans.
 6. Seeding, sodding, and ground cover materials shall be identified in the landscaping plan with hatching.
 7. Provisions for irrigation and other water supplies. A watering plan and schedule shall be provided for all areas where an irrigation system is not included.
 8. Elevation view, details, and cross-sections of all required screening.
 9. City standard plan notes and planting details, ~~and as well as any~~ additional project specific planting instructions and notes.
 10. Topsoil preservation plan that includes: stockpile location, calculations that a sufficient amount of topsoil will be set aside to restore the site with a depth of four (4) inches, erosion control requirements, and a soil report prepared by an independent party verifying topsoil borrow meets or has been altered to meet the composition requirements of Minnesota Department of Transportation MN-DOT Specification 3877 as modified to contain no less than ~~than~~ 6% organic matter.
- b) *Design considerations.* The following design concepts and requirements shall be considered when developing a landscape plan.
1. To the maximum extent possible, the landscape plan shall incorporate, preserve and protect, existing significant trees and other healthy, non-invasive vegetation on the site.
 2. Landscaped areas should be of adequate size to allow for healthy plant growth, to a typical mature size without impeding ~~on~~ roads, walks, trails, buildings or other areas needed for service access or public safety. Planting areas should provide adequate areas for plant maintenance.
 3. A variety of trees and shrubs should be used to provide visual interest year-round. No more than 25 percent of the required number of trees and shrubs may consist of any one taxonomic genus. A minimum of 25 percent of the required number of trees shall be deciduous shade trees, and a minimum of 25 percent shall be coniferous trees. Ornamental trees may be used when applied towards landscaping requirements. However, the number of trees shall not exceed 15 percent of the required amount.
 4. Final slopes greater than 3:1 will not be permitted without special treatment such as terracing, retaining walls, erosion control blankets, or special ground covers.
 5. All plant materials, except trees planted per the tree replacement schedule, shall meet the following minimum size standards in Table 6-1. Trees planted per the tree replacement schedule shall meet the minimum requirements outlined in Lake Elmo Code Section 105.12.470(c)(8)d.

Table 6-1: Minimum Size Standards for Landscape Materials

<i>Plant Type</i>	<i>Minimum Size at Planting **</i>
Trees:	
Evergreen	6 feet in height
Deciduous--shade	2.5 inches caliper, measured six inches from base
Deciduous--ornamental	2 inches caliper, measured six inches from base
Shrubs:	
Evergreen	# five container*
Deciduous	# five container*
Shrubs used for screening (evergreen or deciduous)	# five container*

* Approximately five gallons.

** See American Standards for Nursery Stock, ANSI 260.1-2004 for exact specifications.

* This table and its requirements do not apply to the tree replacement schedule.

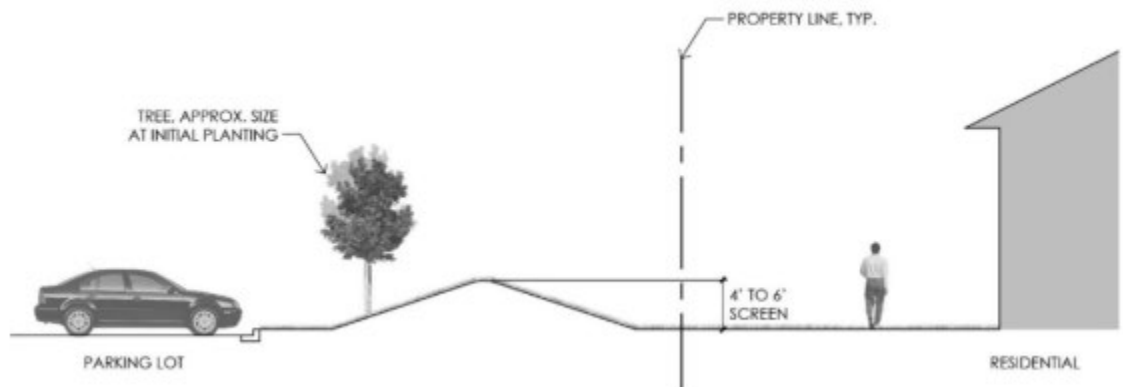
6. As an alternative to the minimum standards for landscape materials, a landscape plan prepared by a qualified professional certifying that said plan will meet the intent of this section may be submitted.
 7. ~~As a general rule, trees should~~ must be planted a minimum of ten feet away from all utilities including water and sewer stubs unless approved by the ~~e~~City. No plantings may be placed in or within 5 feet of a drainage and utility easement, unless approved by the Public Works Director.
- c) *Landscaping of setback areas.* All required setbacks not occupied by buildings, parking, paths or plazas shall be landscaped with turf grass, native grass, trees, shrubs, vines, perennial flowering plants, and surrounding pervious ground cover.
1. A minimum of one tree per lot or one tree for every 50 feet of street footage, lake shore or stream frontage, or fraction thereof shall be planted at the time of development. The total tree requirement will be whichever quantity is greater.

- a. Trees adjacent to streets shall be planted within the front yard and may be arranged in a cluster or placed at regular intervals to best complement existing landscape design patterns in the area.
 - b. Salt tolerance, species soil compatibility, and root structure should be considered when selecting tree species adjacent to streets, sidewalks and parking areas.
 - c. Where property abuts a lake or stream, trees shall be planted at intervals of no more than 50 feet along the shoreline, except where natural vegetation is sufficient to meet this requirement.
2. In addition to the requirements of subsection (c)(1) of this section, a minimum of five trees shall be planted for every one acre of land that is disturbed by development activity. Such trees may be used for parking lot landscaping or screening as specified in subsections (d) and (e) of this section.
- d) *Interior parking lot landscaping.* The purpose of interior parking lot landscaping is to minimize the expansive appearance of parking lots and provide shaded parking areas. Landscaping shall consist of planting islands, medians and borders, comprising the required planting area specified under subsection (d)(1) of this section.
1. At least five percent of the interior area of parking lots with more than 30 spaces shall be devoted to landscape planting areas. Areas may consist of islands or corner planting beds.
 2. Shade trees shall be provided within the interior of parking lots (in islands or corner planting beds) in accordance with the following table:

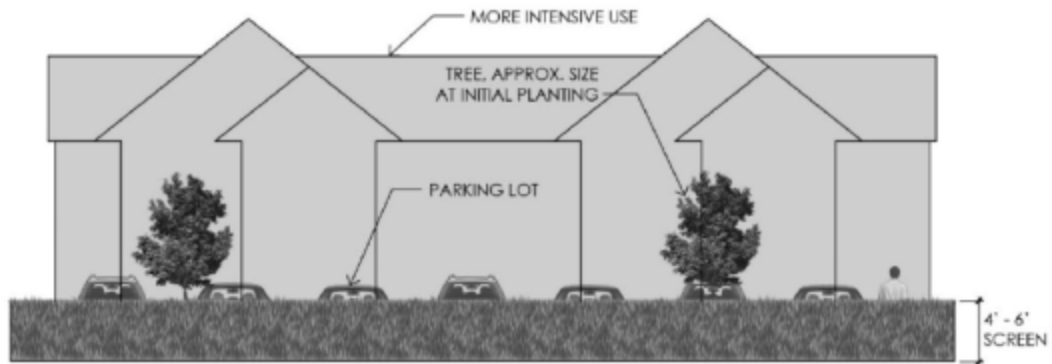
Table 6-2: Minimum Required Tree Planting for Parking Lots

<i>Number of Parking Spaces</i>	<i>Minimum Required Tree Planting</i>
0--30	None required
31--100	1 tree per ten spaces or fraction thereof
101+	1 tree per 15 spaces or fraction thereof

- e) *Perimeter parking lot landscaping.* Parking areas, and especially vehicle headlights, shall be screened from public streets and sidewalks, public open space, and adjacent residential properties. Where applicable an applicant may demonstrate that distance and/or finished grades would achieve this objective, whereupon this requirement may be waived by the Community Development Director. The perimeter of parking areas shall be screened as follows:
1. With the exception of the VMX area, a landscaped frontage strip at least eight feet wide shall be provided between parking areas and road right-of-way. If a parking area contains over 100 spaces, the frontage strip shall be increased to twelve feet in width.
 - a. Within the frontage strip, screening shall consist of either a masonry wall, fence, berm, or hedge or combination that forms a screen a minimum of 3 1/2 and a maximum of four feet in height, and not less than 50 percent opaque on a year-round basis.
 - b. Trees shall be planted at a minimum of one deciduous tree per 50 linear feet within the frontage strip.
 2. Along side and rear property lines abutting residential properties or districts, screening shall be provided, consisting of either a masonry wall, fence or berm in combination with landscape material that forms a screen a minimum of four feet in height, a maximum of six feet in height, and not less than 90 percent opaque on a year-round basis. Landscape material shall include trees, planted at a minimum of one deciduous or coniferous tree per 40 linear feet along the property line.
 - a. Figure A: Example cross-section view of perimeter parking lot landscape screening.

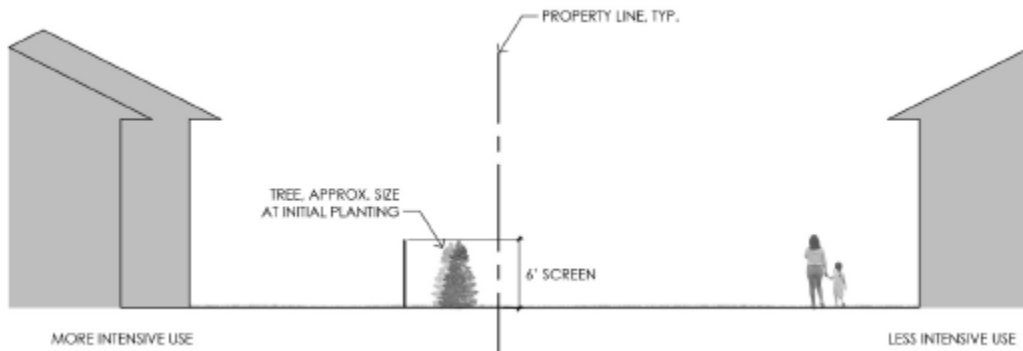


- b. Figure B: Example elevation view of perimeter parking lot landscape screening.

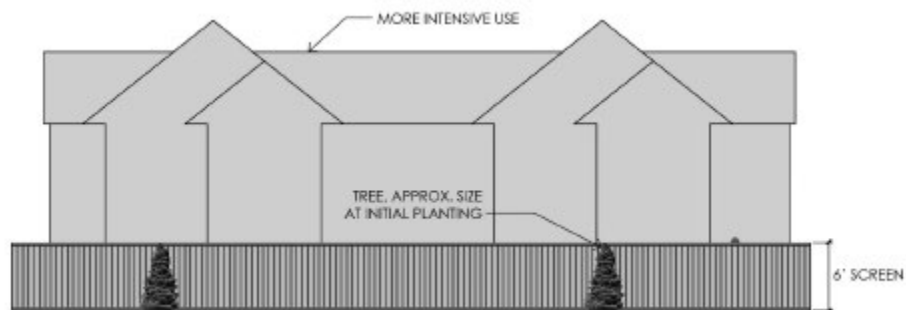


- f) *Screening.* Screening shall be used to provide visual and noise separation of more intensive uses from less intensive uses. Where screening is required in the City Code between uses or districts, it shall consist of either a wall or fence, or berm in combination with landscape material that forms a screen at least six feet in height, and not less than 90 percent opaque on a year-round basis. Top-of-wall or fence shall be a minimum of six feet above the elevation along the property line(s) from which screening of the less intensive use is required. The eCity may require screening at least eight feet in height were the difference in intensity of uses is greater, such as between lots planned for development with single-family attached and detached residential development and certain service uses such as self-service storage and trade shops, automotive/vehicular uses, or industrial and extractive uses. Landscape material shall include trees, planted at a minimum of one deciduous or coniferous tree per 25 linear feet along the property line. Screening trees shall be adequately sized and offset from the property line so as not to overhang adjacent properties upon reaching mature size. Additional landscape material, such as shade trees or trellises, may be required to partially screen views from above.

1. Figure C: Example cross-section of screening between land uses.



2. Figure D: Example elevation view of screening between land uses.



- g) *Standards, installation, and maintenance, and installation of plant and landscape materials.* The preparation, installation, and maintenance of all landscape materials shall comply with the following standards unless otherwise stipulated in the City's Landscape Special Provisions:
1. All landscape materials, installation and maintenance shall be installed to current comply with industry the City's Landscape Special Provisions and the Minnesota Department of Transportation Standard Specifications Section

2571 and Standard Plan 5-297.301 Standard Planting Details A-C. Special attention must be paid to initial soil preparation, drainage, and proper initial planting of plant root mass.

2. A pre-installation conference between the City's Landscape Architect, developer/builder, and landscape contractor shall be required prior to the installation of any code required plantings or seeding. Any landscaping material not required for erosion control installed without a pre-installation conference will be rejected.
 - a. Prior to the conference, both developer and the developer's contractor shall have reviewed the pre-installation checklist included in the City's Landscape Special Provisions to gain familiarity with the requirements and identify areas needing clarification.
3. Irrigation or other water supply to support the specified plant materials adequate watering of all plant materials and ground cover in the approved development plan shall be provided at the time of or immediately after, plant installation to support establishment and shall continue through the entire warranty period. The watering requirements are set forth in the Minnesota Department of Transportation Specification Section 2571.
4. All required landscaping and screening features shall be kept free of refuse, and debris, and noxious weeds.
5. All landscape landscaping, mulch depths, plantings, and seeded, and sodded areas shall be maintained to manage noxious weeds and ensure establishment of intended plant materials.
6. All landscape materials shall be guaranteed for two years. Any landscape material that dies, has a dead or broken central leader, exhibits 30% or more crown death, is damaged by construction, or becomes diseased before the end of the second year after acceptance shall be replaced by the developer.

6. For nonresidential projects, continuing maintenance and replacement of landscape materials shall be the responsibility of the property owner, including after two years of initial installation. Improvements identified on the landscape plan, including non-plant materials, such as fencing, shall be maintained for the life of the project for which the plan was required.

h) *Topsoil Borrow Requirements. Earthwork and topsoil shall comply with the following standards:*

1. *The topsoil ~~stock pile~~ stockpile location and erosion controls shall be called out in the plan set when building permit for new residential or commercial construction is submitted to the City. All areas disturbed, outside of paved areas, shall be excavated to a depth of four (4) inches and tilled to a depth of six (6) inches ~~to~~ to remove compaction. The depth of the topsoil borrow shall be no less than four (4) inches, not including sod depth.*
2. *Only topsoil borrow meeting Minnesota Department of Transportation ~~OF~~ Specification 3877 as modified to contain no less than 6% organic matter, is to be placed as the final soil layer on a site to provide the required depth of topsoil borrow cover ~~an~~ and to bring the entire site to grade.*
3. *Confirmation of topsoil depth and quality shall be submitted as written confirmation from a licensed party before a full ~~Certificate of Occupancy~~ is issued.*

i) Warranty

1. All landscape materials shall be guaranteed for a period of at least two years.
 - a. The warranty begins when all approved development plan landscaping meets all required acceptance criteria, as determined by the City's Landscape Architect, from the Lake Elmo Code Section 105.12.480, the City's Landscape Special Provisions and in the Minnesota Department of Transportation Standard Specifications Section 2571 and Standard Plan 5-297.301 Standard Planting Details A-C.
 - b. The warranty period ends when all approved development plan landscaping meets the requirements, as determined by the City's Landscape Architect, listed in Lake Elmo Code Section 105.12.480(i)(1)(a).
 - c. Meeting the above requirements (i)(1)(a) and (i)(1)(b) may include replacements and corrections to existing plant, tree, seed, sod, and landscaping installations, as well as new installations of any landscaping material in the approved development plan not installed.
2. The developer is required to correct all non-compliant landscaping within 60 days of notification.
3. Warranty compliance inspections will be performed at the initial installation phase and to close out the project at the end of the two year warranty period. Any landscape material that dies, has a dead or broken central leader, exhibits 30% or more crown death or defoliation, is damaged by construction or maintenance, becomes diseased or infested, or is not planted in compliance with the Minnesota Department of Transportation Specification and Standard Planting Details A-C will not be accepted. Acceptance is a requirement to secure release of the financial security portion allocated to that phase of the warranty.
 - a. The developer is responsible for notifying the City when the project is ready for inspection.

j) *Financial security. The City will require that a financial security, in a form acceptable to the City, be provided as part of a development agreement or applicable permit to ensure compliance and performance of the landscape plan. The financial security will be released to the applicant upon verification by the City that the landscape plan was followed, and that all landscape materials are planted and in a reasonable state of health. The financial security may be used to replace any landscape materials that have become damaged or diseased after planting. Adequate security must be retained to ensure performance for at least two years after the installations have been completed the required landscaping from the approved development plan meets all City requirements and receives both initial acceptance start the two year landscape warranty period and final acceptance to complete the two year landscape warranty period.*

SECTION 3. Effective Date. This ordinance shall become effective immediately upon adoption and publication in the official newspaper of the City of Lake Elmo.

SECTION 4. Adoption Date. This Ordinance 2024-19 was adopted on this 3rd day of December, 2024, by a vote of __ Ayes and __ Nays.

LAKE ELMO CITY COUNCIL

Charles Cadenhead, Mayor

ATTEST:

Julie Johnson, City Clerk

This Ordinance 2024-19 was published on the ____ day of _____, 2024.

**CITY OF LAKE ELMO
COUNTY OF WASHINGTON
STATE OF MINNESOTA**

RESOLUTION NO. 2024-129

RESOLUTION AUTHORIZING PUBLICATION OF A SUMMARY OF ORDINANCE 2024-19

WHEREAS, the Lake Elmo City Council has adopted Ordinance No. 2024-19 an ordinance that amends Lake Elmo City Code Sections: 105.12.470 and 105.12.480.

WHEREAS, the ordinance is lengthy; and

WHEREAS, Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lake Elmo that the City Clerk shall cause the following summary of Ordinance No. 2024-19 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

The City Council of the City of Lake Elmo has adopted Ordinance No. 2024-19, an ordinance that amends the City Code language in the Zoning Ordinance The following is a summary of the adopted ordinance language:

This resolution addresses Ordinance No. 2024-19 which was aimed at refining and updating language and standards in city code. The ordinance revisits Chapter 105.12: Zoning Code, Section 470 Tree Preservation; and Chapter 105.12: Zoning Code, Section 480 Landscaping Requirements in city code and has been updated for clarity and consistency purposes.

The full text of Ordinance 2024-19 is available for inspection at Lake Elmo City Offices during regular business hours.

BE IT FURTHER RESOLVED by the City Council of the City of Lake Elmo that the City Administrator keep a copy of the ordinance at City Hall for public inspection and that a full copy of the ordinance be placed in a public location within the City.

Dated: December 3rd, 2024

Charles Cadenhead, Mayor

ATTEST:

Julie Johnson, City Clerk

(SEAL)

Lake Elmo - Developer Landscaping and Site Restoration Checklist:

The following checklist is provided as a summary of high-level expectations to ensure the installation of required landscaping in the City of Lake Elmo meets all City requirements including those in the zoning code, development agreement, and approved development plan. *This list is intended to act as a guide to ensure a shared understanding of City expectations for the required landscaping installation work and standards. It is not a comprehensive list of requirements.*

The developer bears final responsibility for all requirements and shall be responsible for coordination between their contractors and the City.

Before the Pre-Installation Conference, the Contractor and Developer shall:

- SCHEDULING – The developer shall contact the City to schedule the required pre-installation conference prior to installing any work.
 - Work installed without completing this step will be rejected, no exceptions.
- IRRIGATION - Have read and understood the approved watering plan and schedule prior to the meeting.
 - The contractor may want to coordinate with the Home-owners Association to control irrigation during the warranty period.
- PHASING – To qualify for phased inspections a development be residential and must contain at least 200 trees. There can be at most two phases:
 - Developer phase: includes all trees lot in front of buildable lots which may be impacted by home construction.
 - Builder phase: Remaining required landscaping and restoration.
 - The intent of phased landscaping is to avoid artificially extending the landscape warranty period for improvements installed prior to development build out. Each phase will receive its own acceptance date starting the two-year warranty for that phase within the overall project.
 - All phases within an overall project or addition must be completed before the initial or final surety releases can be granted.
 - There will be no partial surety release resulting from the acceptance of a landscaping phase unless previously agreed to by the City.
- STAKING - Stake all tree locations for City approval prior to installation. The Contractor and Developer shall:
 - Coordinate staking to ensure tree locations match the approved development plan.

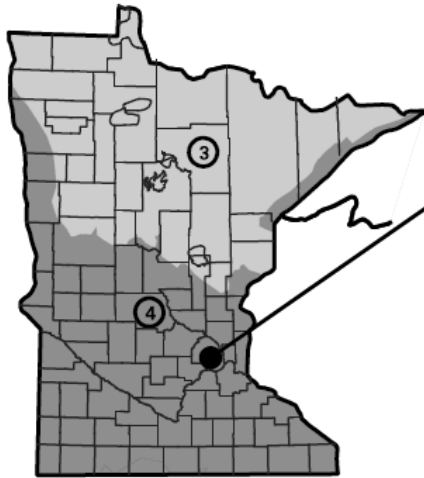
- Ensure adjusted tree locations of more than 10 feet from the approved plan location must be tracked in an 'as-built' plan. That plan shall be provided to the City prior to requesting an initial inspection. An inspection will not be conducted without an accurate 'as-built' plan.
- Stake limits of easements to ensure no tree locations occurs within:
 - 10ft of front and rear lot lines
 - 5ft of side yard or shared property lines
 - Trees within an easement, regardless of staked location, will require relocation at the time they are identified.
- TREE STOCK - Notify the City's Landscape Architect at least 10 calendar days prior to the installation of trees to schedule an inspection of the tree material prior to installation. This inspection can occur onsite immediately before planting.
 - Twine, burlap, and cages can be left in place if the contractor can demonstrate that plant stock has been planted with the root flare at the top of the root ball's soil mass AND that the twine is organic biodegradable material.
 - At the discretion of the City's Landscape Architect, trees with trunk wounds, deformities, disease, or significant damage will not be accepted.

During the Pre-Installation Conference, the Contractor and Developer shall:

- EXAMPLE INSTALLATION - Install three deciduous and three coniferous trees under the observation of the City's Landscape Architect to confirm understanding of the City's Landscape Special Provisions, MnDOT Standard Specifications Section 2571 and MnDOT Standard Plan 5-297.301 Standard Planting Details A-C planting requirements. Failure to compile will result in rejection of the tree.
 - If trees are to be installed on grades greater than 1:5, one observed example installations shall be of that type for both deciduous and coniferous.
 - Of particular importance is locating, exposing, and placing the root flare at an elevation just above grade. Failure to do so will result in the rejection of the tree, regardless of condition.

During or Immediately Following Installation, the Contractor and Developer shall:

- INSTALLATION TIMING – Must align with the MnDOT table below unless otherwise agreed to by the City and the City's Landscape Architect.
 - The installation timing of landscape material is critical to establishment success. The installation of all plant material for a project shall comply with the Planting Dates table MnDOT Standard Plan 5-297.301 Standard Planting Details A table.



PROJECT LOCATION

PLANTING DATES BY ZONE			
			③
SPRING	DECIDUOUS	BARE ROOT	APRIL 21 TO JUNE 1
		CONTAINER B&B	APRIL 21 TO JUNE 30
	CONIFEROUS		APRIL 21 TO JUNE 1
	PERENNIALS		MAY 1 TO JUNE 30
	SEEDLINGS		APRIL 21 TO JUNE 1
			APRIL 7 TO JUNE 1
			APRIL 7 TO MAY 17
			MAY 1 TO JUNE 30
FALL	DECIDUOUS	BARE ROOT	OCT. 1 TO NOV. 1
		CONTAINER B&B	AUG. 25 TO OCT. 15
	CONIFEROUS		AUG. 25 TO SEPT. 15
	PERENNIALS		AUG. 25 TO SEPT. 15
			AUG. 25 TO NOV. 1
			NOV. 1 TO NOV. 15

1. BARE ROOT PERENNIALS MUST BE INSTALLED IN THE SPRING NO LATER THAN JUNE 1ST OR FOLLOW THE FALL DECIDUOUS PLANTING DATES.
2. ACTUAL DATES MAY CHANGE DEPENDING UPON SEASONAL CONDITIONS, AS DETERMINED BY THE ENGINEER.
3. FALL PLANTING IS NOT ALLOWED FOR BARE ROOT FORM OF THE FOLLOWING SPECIES: HAWTHORN, DOGWOOD, POPLAR, HACKBERRY, LINDEN, IRONWOOD, HONEYLOCUST, BIRCH, MOUNTAIN ASH, MAPLE, WILLOW, CRABAPPLE, PLUMCHERRY, OAKS, AND SUMAC.
4. ALL REPLACEMENT PLANTS MUST BE INSTALLED DURING THE MONTH OF MAY (SPRING PLANTING) AND SEPTEMBER (FALL PLANTING) DURING THE FIRST YEAR OF THE PLANT ESTABLISHMENT PERIOD.
5. MACHINED MOVED PLANTING DATES WILL BE SPECIFIED IN THE SPECIAL PROVISIONS.

-
- PLANTING - Ensure tree pits comply with size requirements listed in [the MnDOT Standard Plan 5-297.301 Standard Planting Details A-C](#)
 - [Failure to compile with specified hole sizing will result in rejection of the tree.](#)
- WATERING - Water-in trees and landscaping at the time of installation to ensure adequate soil moisture and proper soil settlement around the root ball. A minimum of 15 gallons of water per tree shall be applied during the initial watering.
 - [Failure to compile will result in rejection of the tree.](#)
- AS-BUILT PLAN - Provide the City's Landscape Architect with an irrigation as-built plan or, if manual watering is to be performed in lieu of irrigation, a watering plan and schedule to ensure adequate water is supplied to support the establishment of trees and landscaping.
- MAINTENANCE - Be responsible for the maintenance of mulch rings, planting beds, and ground cover areas throughout the entire warranty period. This includes:
 - Replenishing mulch at trees and beds to maintain required depth and size.

- Ensuring weed control throughout the growing season.
- Preventing soil and seed contamination when restoring seeded areas or after replanting or landscaping.
- RESTORATION - Restore ground-cover areas disturbed during the warranty period within 15 calendar days of notification.
 - Disturbance areas may require regrading to return the area to the designed final grade.
 - Areas where substantial or repeated erosion occurs will require additional correction that includes erosion control blanketing, until seed has completely established.

Inspections, Warranty Timing, and Corrections:

- INSPECTION PHASES -
 - Initial acceptance: Once all material for a project is installed and deemed ready by the developer for inspection the City's Landscape Architect will inspect for compliance. Compliance for all required landscape materials must be met to begin the warranty period. Financial surety phase one release will not occur until this initial acceptance is obtained.
 - Final acceptance: Starting no earlier than two years from the date of initial acceptance, the project is eligible for inspection by the City's Landscape Architect to determine compliance for final acceptance. Compliance for all required landscape materials must be met to close-out the warranty period. Financial surety phase two release will not occur until this final acceptance is obtained.
- INSPECTION SCHEDULING - The developer is responsible for contacting the City to request an inspection of completed work.
 - All landscaping work must be entirely complete, partial work inspections will not be performed.
- RESPONSE TO INSPECTION MEMO FINDINGS AND REQUIREMENTS - Following the receipt of inspection findings (memo from the City) the contractor shall have 60 calendar days to perform the corrections and replacements identified in the recommendations section, unless timing of replacements does not meet the requirements in the Planting Dates by Zone table above. In these cases the contractor should perform the corrections at the earliest possible opportunity within the next planting window. If there are concerns about weather, plant material sourcing, etc. these concerns must be communicated to the City within 21 calendar days.

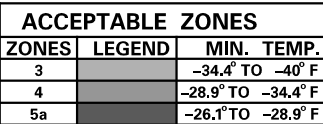
- Plant substitution requests must be reviewed and approved by the City's Landscape Architect prior to use.

GENERAL NOTES		
SEE SPECIAL PROVISIONS FOR SPECIFIC PROJECT REQUIREMENTS.		
REFER TO MnDOT SPECIFICATIONS 2571, 3861, AND THE "2015" INSPECTION AND CONTRACT ADMINISTRATION MANUAL FOR MnDOT LANDSCAPE PROJECTS" FOR GENERAL REQUIREMENTS.		
COMPLETE PREPARATORY WORK BEFORE STARTING INITIAL PLANTING OPERATIONS.		
ACCEPT ALL PLANT STOCK IN ACCORDANCE WITH (MnDOT 3861) PRIOR TO PLANTING.		
THE CONTRACTOR WILL DEMONSTRATE COMPETENCY FOR SOIL CULTIVATION OPERATIONS IN ACCORDANCE WITH (MnDOT 2571.3D2 STEP 4)		
THE CONTRACTOR WILL DEMONSTRATE COMPETENCY FOR ALL PLANT INSTALLATION OPERATIONS IN ACCORDANCE WITH (MnDOT 2571.3F1)		
RODENT PROTECTION	SEE SPECIAL PROVISIONS AND STANDARD PLANTING DETAILS (C)	
FERTILIZER	SEE SPECIAL PROVISIONS	
COMPOST	MnDOT 3890 GRADE 2 UNLESS OTHERWISE SPECIFIED.	
MULCH MATERIAL	MnDOT 3882 TYPE 6 UNLESS OTHERWISE SPECIFIED.	
MASS PLANTING BEDS	PREPARE MASS PLANTING BEDS FOR PLANTS PLACED AT <u>15'</u> OR LESS, UNLESS OTHERWISE SPECIFIED ON SHEETS. PLANT BEDS IN STAGGERED ROWS ON THE PERIMETER FIRST, THEN UNIFORMLY FILL IN WITH REMAINING PLANTS. USE TRIANGULAR SPACING, UNLESS SPECIFIED OTHERWISE. PROVIDE 5' RADIUS CLEAR OF SHRUBS AROUND EACH DECIDUOUS TREE AND 8' CLEAR RADIUS AROUND EACH CONIFER TREE. RADIUS WILL BE MEASURED FROM THE CENTER OF THE TREE TO THE CENTER OF THE SHRUB. NOTIFY ENGINEER OF GROSS PLANT QUANTITY SURPLUS OR DEFICIENCY IMMEDIATELY. MULCH ENTIRE MASS PLANTING BED. SEE STANDARD PLANTING DETAILS (C)	
TREE PAINTING (FROST CRACK PREVENTION)	PAINT OAK, LINDEN, LOCUST, MAPLE, CRABAPPLE AND MOUNTAIN ASH. ONLY UNDILUTED EXTERIOR WHITE LATEX PAINT IS ACCEPTABLE. PAINT TREE CIRCUMFERENCE FROM GROUND LINE TO FIRST MAJOR BRANCH.	
PLANTING PLAN DIMENSIONS	STATED DIMENSIONS SUPERCEDE SCALING FROM PLAN.	
WATERING GUIDELINES (MnDOT 2571.3G)	PLANT TYPE	AVERAGE GALLONS OF WATER PER APPLICATION
	MACHINE TRANSPLANTED TREES	50-100
	BALLED AND BURLAPPED TREES	20
	BARE ROOT AND CONTAINER TREES	15
	BALLED AND BURLAPPED SHRUBS	10
	BARE ROOT AND CONTAINER SHRUBS	7
	WOODY SEEDLINGS	4
	PERENNIALS AND VINES	3
	IT IS THE CONTRACTOR'S RESPONSIBILITY TO MONITOR AND MAINTAIN SOIL MOISTURE AT ADEQUATE BUT NOT EXCESSIVE LEVELS. THE AMOUNTS LISTED ABOVE ARE GUIDELINES, NOT REQUIREMENTS.	



PLANTING DATES BY ZONE				
			③	④
SPRING	DECIDUOUS	BARE ROOT	APRIL 21 TO JUNE 1	APRIL 7 TO JUNE 1
		CONTAINER B&B	APRIL 21 TO JUNE 30	APRIL 7 TO JUNE 30
	CONIFEROUS		APRIL 21 TO JUNE 1	APRIL 7 TO MAY 17
	PERENNIALS		MAY 1 TO JUNE 30	MAY 1 TO JUNE 30
	SEEDLINGS		APRIL 21 TO JUNE 1	APRIL 7 TO JUNE 1
FALL	DECIDUOUS	BARE ROOT	OCT. 1 TO NOV. 1	OCT. 10 TO NOV. 15
		CONTAINER B&B	AUG. 25 TO OCT. 15	AUG. 25 TO NOV. 1
	CONIFEROUS		AUG. 25 TO SEPT. 15	AUG. 25 TO SEPT. 15
	PERENNIALS		AUG. 25 TO SEPT. 15	AUG. 25 TO SEPT. 15

(MnDOT 2571.3F2)



UNACCEPTABLE ZONES	
ZONES	LEGEND
0, 1, 2, 5b and 6	

FOR ALL PLANT STOCK, DOCUMENT ACCEPTABILITY FOR HARDINESS IN THE MINNESOTA ZONE WHERE THE PROJECT SITE IS LOCATED, AS FOLLOWS:

- A. PLANT STOCK CONTINUOUSLY GROWN FOR AT LEAST THE LAST TWO YEARS WITHIN THE ACCEPTABLE LIMITS SHOWN.
- OR
- B. PLANT STOCK, GROWN OUTSIDE THE ACCEPTABLE GROWING RANGE LIMITS, HAVING SEED SOURCE OR ROOT AND GRAFT STOCK ORIGINATING FROM THE ACCEPTABLE LIMITS SHOWN.

SOURCE: USDA PLANT HARDINESS ZONE MAP

(MnDOT 3861.2C)



1. CUT PART WAY THROUGH THE BRANCH AT POINT A.
2. CUT COMPLETELY THROUGH BRANCH FROM POINT B TO A.
3. AT BRANCH COLLAR CUT FROM POINT C TO D.

CORRECT CUT FROM POINT C TO D
(LEAVING BRANCH COLLAR BUT NOT
THE STUB FROM POINT B TO A)
WILL RESULT IN CONTINUOUS
DOUGHNUT SHAPED CALLUS
FORMATION AFTER ONE SEASON OF
GROWTH.

Diagram illustrating the growth of a shoot from a stem. The shoot starts as a small bud and grows into a larger shoot with two leaves. A label 'LIVE BUD' points to the shoot in the third stage.

PRUNING

(MnDOT 2571.3K2a9 and 2571.3E1)



PLANTING SOIL

(MnDOT 2571.3D2)

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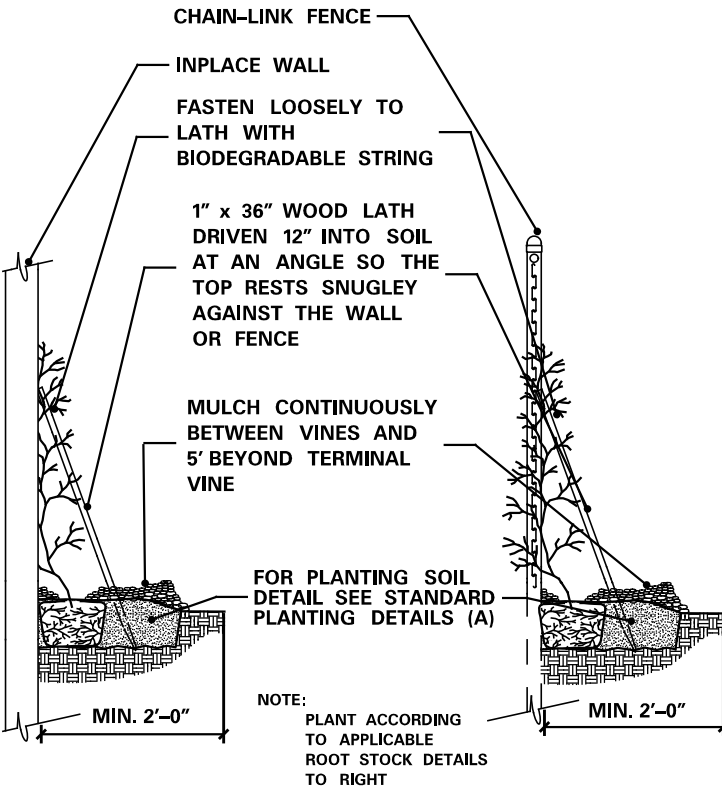
STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
OFFICE OF ENVIRONMENTAL STEWARDSHIP
ENV. PLANNING AND DESIGN UNIT
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ST. PAUL, MINNESOTA 55155-1899

STANDARD PLANTING DETAILS (A)

STATE PROJECT SP 1901-171 (T.H. 13)

SHEET NO. 7 OF 9 SHEETS

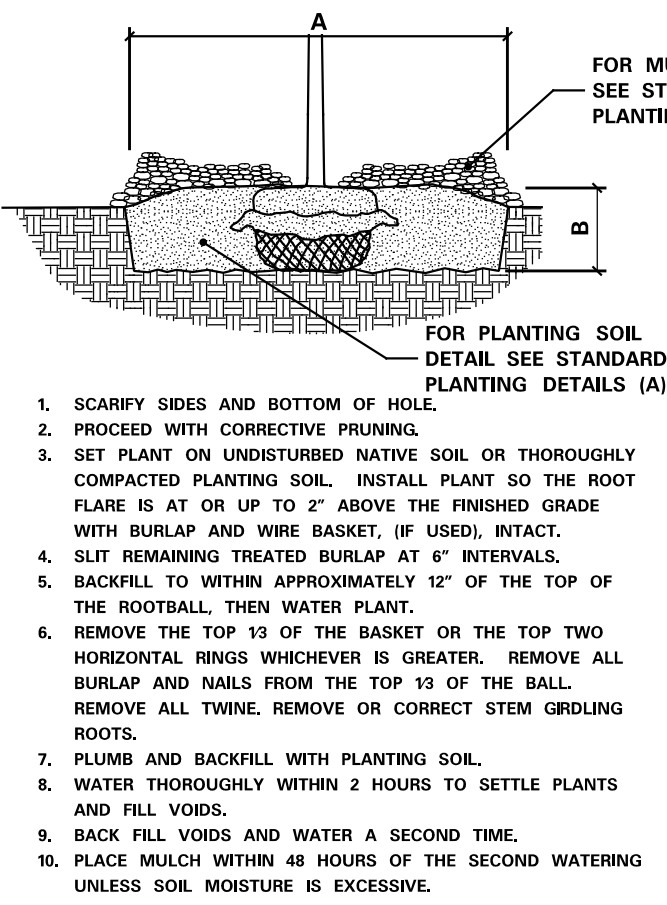
PLANTING HOLE DIMENSIONS			
HOLE DEPTH FOR B&B AND CONTAINER PLANTS SHALL NOT EXCEED MEASUREMENT FROM ROOT FLAIR TO BOTTOM OF SOIL BALL.			
PLANT TYPE	PLANT SIZE UP TO AND INCLUDING	(A) MINIMUM HOLE WIDTH	(B) APPROXIMATE HOLE DEPTH
DECIDUOUS & ORNAMENTAL TREES	3" B.R.	46"	13"
	4" B.R.	46"	14"
	5" B.R.	48"	14"
	6" B.R.	54"	15"
	7" B.R.	60"	16"
	8" B.R.	66"	19"
	0.75" B.R.	48"	12"
	1" B.R.	54"	14"
	1.25" B.R.	60"	14"
	1.5" B.R.	66"	15"
	1.75" B.R.	72"	16"
	2" B.R.	84"	19"
	4" B.B.	42"	11"
	5" B.B.	48"	12"
	6" B.B.	52"	14"
	8" B.B.	66"	16"
	10" B.B.	66"	16"
	12" B.B.	48"	16"
	1" B.B.	54"	14"
	1.25" B.B.	56"	15"
	1.5" B.B.	61"	15"
	1.75" B.B.	66"	16"
	2" B.B.	72"	16"
	2.5" B.B.	84"	19"
DECIDUOUS SHRUBS, ROSES AND PERENNIALS	3" B.B.	96"	20"
	3.5" B.B.	114"	23"
	4" B.B.	126"	25"
	12" B.R.	24"	7"
	15" B.R.	28"	8"
	18" B.R.	30"	8"
PERENNIAL HOLE DEPTH AND WIDTH SHALL BE BASED UPON ON-CENTER SPACING IN A CONTINUOUS TRENCH.	2" B.R.	33"	9"
	3" B.R.	42"	11"
	4" B.B.	48"	12"
	5" B.R.	54"	14"
	6" B.R.	60"	14"
	18" B.B.	27"	7"
	2" B.B.	30"	8"
	3" B.B.	36"	9"
	4" B.B.	42"	11"
	5" B.B.	48"	12"
	6" B.B.	54"	14"



WALL INSTALLATION

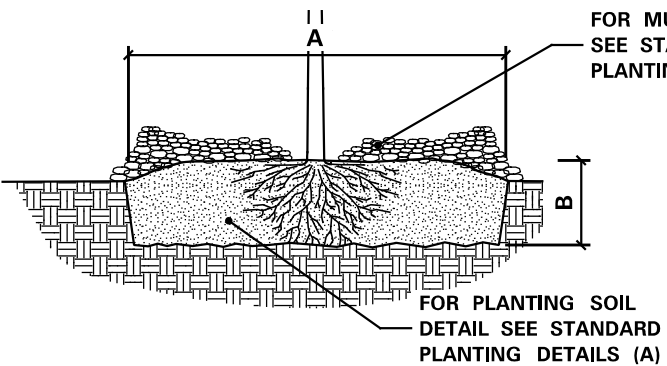
FENCE INSTALLATION

INSTALLATION OF VINES



1. SCARIFY SIDES AND BOTTOM OF HOLE.
2. PROCEED WITH CORRECTIVE PRUNING.
3. SET PLANT ON UNDISTURBED NATIVE SOIL OR THOROUGHLY COMPACTED PLANTING SOIL. INSTALL PLANT SO THE ROOT FLARE IS AT OR UP TO 2" ABOVE THE FINISHED GRADE WITH BURLAP AND WIRE BASKET, (IF USED), INTACT.
4. SLIT REMAINING TREATED BURLAP AT 6" INTERVALS.
5. BACKFILL TO WITHIN APPROXIMATELY 12" OF THE TOP OF THE ROOTBALL, THEN WATER PLANT.
6. REMOVE THE TOP 1/3 OF THE BASKET OR THE TOP TWO HORIZONTAL RINGS WHICHEVER IS GREATER. REMOVE ALL BURLAP AND NAILS FROM THE TOP 1/3 OF THE BALL. REMOVE ALL TWINE. REMOVE OR CORRECT STEM GIRDLING ROOTS.
7. PLUMB AND BACKFILL WITH PLANTING SOIL.
8. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANTS AND FILL VOIDS.
9. BACK FILL VOIDS AND WATER A SECOND TIME.
10. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

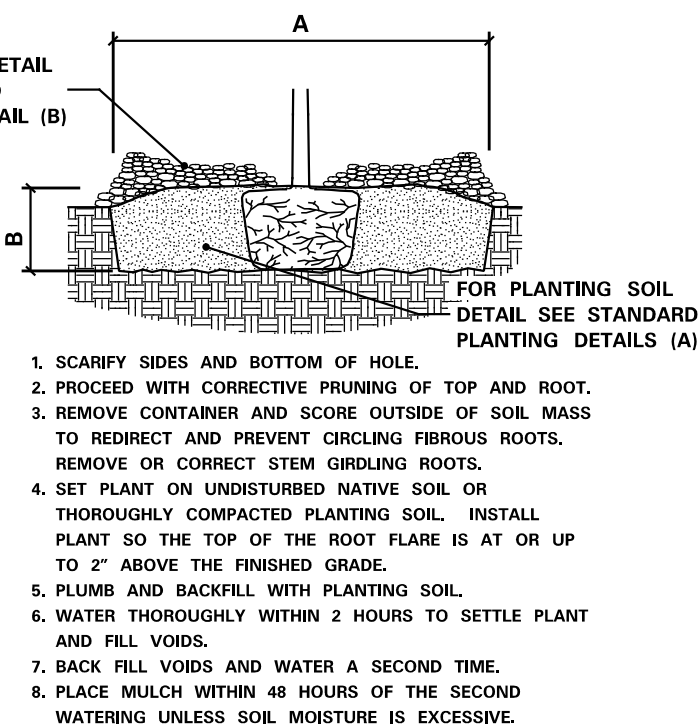
BALLED & BURLAPPED STOCK



1. SOAK ROOTS IN WATER FOR AT LEAST ONE HOUR BUT NOT MORE THAN 24 HOURS PRIOR TO PLANTING.
2. SCARIFY SIDES AND BOTTOM OF HOLE.
3. PROCEED WITH CORRECTIVE PRUNING OF THE TOP AND ROOTS.
4. TRANSFER PLANT DIRECTLY FROM WATER TO HOLE. SET PLANT SO THE ROOT FLARE IS AT THE FINISHED SOIL ELEVATION. SPREAD ROOTS OUT EVENLY. PLUMB AND IMMEDIATELY BACKFILL WITH PLANTING SOIL.
5. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANTS AND FILL VOIDS.
6. BACK FILL VOIDS AND WATER A SECOND TIME.
7. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

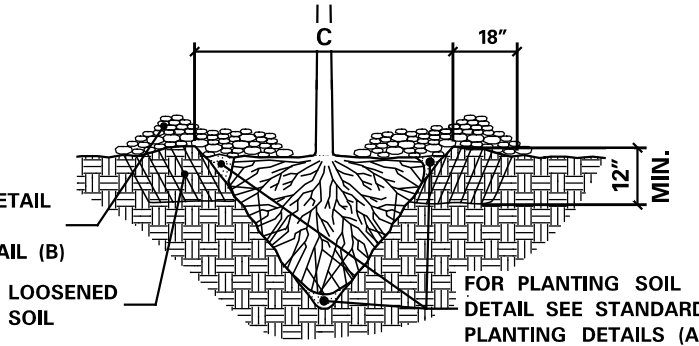
BARE ROOT STOCK

INSTALLATION OF PLANTS



1. SCARIFY SIDES AND BOTTOM OF HOLE.
2. PROCEED WITH CORRECTIVE PRUNING OF TOP AND ROOT.
3. REMOVE CONTAINER AND SCORE OUTSIDE OF SOIL MASS TO REDIRECT AND PREVENT CIRCLING FIBROUS ROOTS. REMOVE OR CORRECT STEM GIRDLING ROOTS.
4. SET PLANT ON UNDISTURBED NATIVE SOIL OR THOROUGHLY COMPACTED PLANTING SOIL. INSTALL PLANT SO THE TOP OF THE ROOT FLARE IS AT OR UP TO 2" ABOVE THE FINISHED GRADE.
5. PLUMB AND BACKFILL WITH PLANTING SOIL.
6. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANT AND FILL VOIDS.
7. BACK FILL VOIDS AND WATER A SECOND TIME.
8. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

CONTAINER STOCK



1. SCARIFY SIDES AND BOTTOM OF HOLE.
2. PROCEED WITH CORRECTIVE PRUNING.
3. SET PLANT ON NATIVE SOIL AT SAME DEPTH AS IT WAS PREVIOUSLY GROWN.
4. PLUMB AND BACKFILL WITH PLANTING SOIL.
5. AFTER PLANTING, LOOSEN THE SOIL IMMEDIATELY ADJACENT TO THE ROOT BALL TO A MINIMUM DISTANCE OF 18" AND A MINIMUM DEPTH OF 12".
6. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANT AND FILL VOIDS.
7. BACK FILL VOIDS AND WATER A SECOND TIME.
8. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

MINIMUM TREE SPADE SIZE REQUIREMENTS

(C) SPADE DIAMETER SIZE	OAK TREE, CALIPER	DECIDUOUS/ ORNAMENTAL TREE,CALIPER	CONIFEROUS TREE, HEIGHT
42"	1" to 1.5"	2" to 3"	5' to 7'
60"	1.5" to 2.5"	3" to 4"	7' to 9'
78"	2.5" to 3.5"	4" to 6"	9' to 14'
85"	3.5" to 5"	6" to 8"	14' to 18'

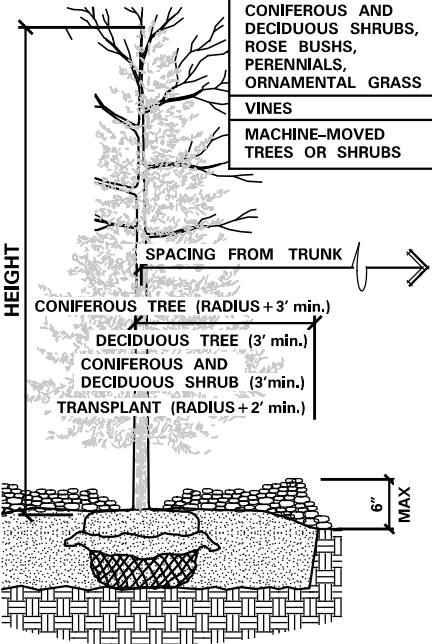
MACHINE MOVED STOCK

PLANTING HOLE DIMENSIONS			
HOLE DEPTH FOR B&B AND CONTAINER PLANTS SHALL NOT EXCEED MEASUREMENT FROM ROOT FLAIR TO BOTTOM OF SOIL BALL.			
PLANT TYPE	PLANT SIZE UP TO AND INCLUDING	(A) MINIMUM HOLE WIDTH	(B) APPROXIMATE HOLE DEPTH
CONIFEROUS TREES	2" B.B.	36"	10"
	3" B.B.	42"	11"
	4" B.B.	51"	13"
	5" B.B.	60"	13"
	6" B.B.	66"	15"
	7" B.B.	72"	16"
	8" B.B.	81"	18"
	9" B.B.	90"	20"
	10" B.B.	102"	21"
	12" B.B.	114"	24"
	18" B.B.	24"	7"
	3" B.B.	48"	12"
CONIFEROUS SHRUBS (UPRIGHT)			
CONIFEROUS SHRUBS (SPREADING)	18" SPR B.B.	30"	8"
	2" SPR B.B.	36"	9"
CONTAINER GROWN PLANTS	CELLPACKS / PLUGS	6"	2.5"
	2.25" CONT.	7"	3"
	3.5" CONT.	10"	3"
	4" CONT.	11"	4"
	4.5" CONT.	13"	4"
	6"1 QT CONT.	15"	5.5"
	1# CONT.	18"	6"
	2# CONT.	23"	7.5"
	3# CONT.	29"	8.5"
	5# CONT.	30"	11"
	7# CONT.	37"	11"
	15# CONT.	44"	14"
	10# CONT.	45"	15"
	20# CONT.	60"	16"
	25# CONT.	72"	17"
SEEDLINGS	6" SEEDLING	15"	14"
	9" SEEDLING	18"	14"
	12" SEEDLING	23"	16"
	18" SEEDLING	30"	16"
	2" SEEDLING	36"	18"
VINES	1 YR. MED. B.R.	15"	11"
	1 YR. NO. 1 B.R.	17"	14"
	2 YR. MED. B.R.	33"	12"
	2 YR. NO. 1 B.R.	42"	15"

MULCH AREA CALCULATOR

TYPE OF PLANT	SQ. FT. PER PLANT
CONIFEROUS TREES	$\left[\left(\frac{3}{5} \times \text{HEIGHT}\right) + 3\right]^2 \times \pi$
DECIDUOUS AND ORNAMENTAL TREES	$3^2 \times \pi$
CONIFEROUS AND DECIDUOUS SHRUBS, ROSE BUSHS, PERENNIALS, ORNAMENTAL GRASS	SPACING x SPACING
VINES	SPACING x 2
MACHINE-MOVED TREES OR SHRUBS	$\left[\left(\frac{\text{SPADE DIAMETER}}{2}\right) + 1\right]^2 \times \pi$

$\pi = 3.1416$



1. PULL MULCH BACK NO LESS THAN 3" AND NO MORE THAN 6" FROM TREES AND SHRUBS AT THE TRUNK OR MAIN STEM.
2. SUBSIDING OR DETERIORATING MULCH IS ACCEPTABLE THROUGHOUT THE ESTABLISHED PERIOD IF THE MULCH DEPTH IS MAINTAINED AT A MINIMUM 3" DEPTH.
3. ADD MULCH WHEN BELOW THE 3" MINIMUM DEPTH, DO NOT EXCEED THE 6" MAXIMUM DEPTH.
4. MULCH CONTAMINATED WITH SOIL MUST BE REMOVED AND REPLACED.

MULCH PLACEMENT

(MnDOT 2571.3F)

(MnDOT 2571.3H)

DATE PRINTED:
REVISED - JANUARY / 01 / 2014

PROJECT MANAGER
DAVID LARSON

DRAWN BY
OFFICE OF ENVIRONMENTAL STEWARDSHIP



STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
OFFICE OF ENVIRONMENTAL STEWARDSHIP
ENV. PLANNING AND DESIGN UNIT
TRANSPORTATION BUILDING
ST. PAUL, MINNESOTA 55155-1899

STANDARD PLANTING DETAILS (B)

STATE PROJECT SP 1901-171 (T.H. 13)

SHEET NO. 8 OF 9 SHEETS

FOR PLANTING SOIL
DETAIL SEE STANDARD
PLANTING DETAILS (A)

FOR MULCH DETAIL
SEE STANDARD
PLANTING DETAIL (B)

8" AUGER
HOLES

1. EXCAVATE HOLE OR BED TO ALLOW PLACING THE TOP OF ROOT MASS 1"-3" HIGHER THAN FINISHED GRADE.
2. AUGER 8" DIAMETER HOLES ENTIRELY THROUGH IMPERVIOUS OR POORLY DRAINED HARD PAN SOIL LAYER TO ADEQUATELY DRAIN SUBSOIL.
3. TEST FOR POSITIVE DRAINAGE. RE-AUGER AN ADDITIONAL 8" IF NECESSARY FOR POSITIVE DRAINAGE.
4. THOUROUGHLY BACKFILL AUGER HOLES WITH A UNIFORM INCORPORATED MIXTURE OF 50% SAND AND 50% INPLACE SOIL.
5. COMPLETE PLANTING ACCORDING TO ROOT TYPE. SEE STANDARD PLANTING DETAILS (B).

INSTALL GRANULAR FILTER

FOR PLANTING SOIL
DETAIL SEE STANDARD
PLANTING DETAILS (A)

FOR MULCH DETAIL
SEE STANDARD
PLANTING DETAIL (B)

4" DRAIN
TILE

1. EXCAVATE HOLE OR BED TO ALLOW PLACING THE TOP OF THE ROOT MASS 1"-3" HIGHER THAN FINISHED GRADE.
2. INSTALL 4" MINIMUM DIAMETER DRAIN TILE DAYLIGHTING AT A LOWER GRADE.
3. COMPLETE PLANTING ACCORDING TO ROOT TYPE. SEE STANDARD PLANTING DETAILS (B).

INSTALL TILE DRAINAGE

FOR PLANTING SOIL
DETAIL SEE STANDARD
PLANTING DETAILS (A)

FOR MULCH DETAIL
SEE STANDARD
PLANTING DETAIL (B)

1/4" ROOT
MASS

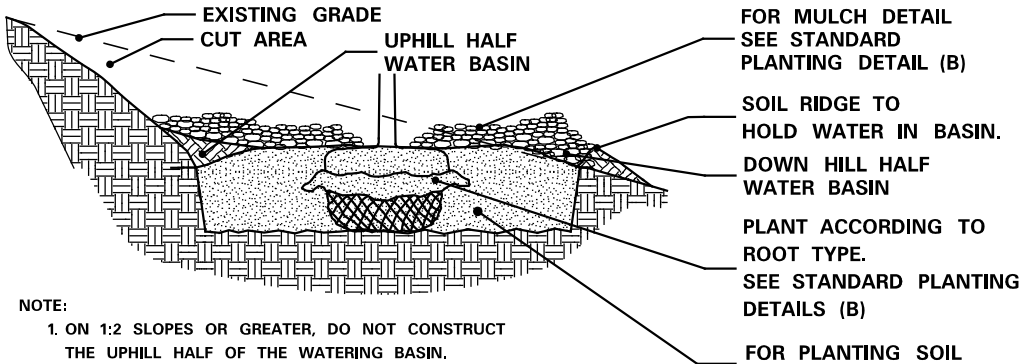
1. EXCAVATE HOLE OR BED 1/4 THE DEPTH OF THE ROOT MASS.
2. SET ROOT MASS IN HOLE.
3. CONSTRUCT BERM WITH PLANTING SOIL. EXTEND THE BERM BASE TO A WIDTH OF 3 TIMES THE BERM HEIGHT.
4. COMPLETE PLANTING ACCORDING ROOT TYPE. SEE STANDARD PLANTING DETAILS (B).

INSTALL MINI-BERM

- NOTE:
1. THE NEED FOR USING PLANTING DETAILS FOR POORLY DRAINED SOILS AND WHICH TYPE TO USE ARE DETERMINED BY THE CONTRACTOR, SUBJECT TO ENGINEER APPROVAL.

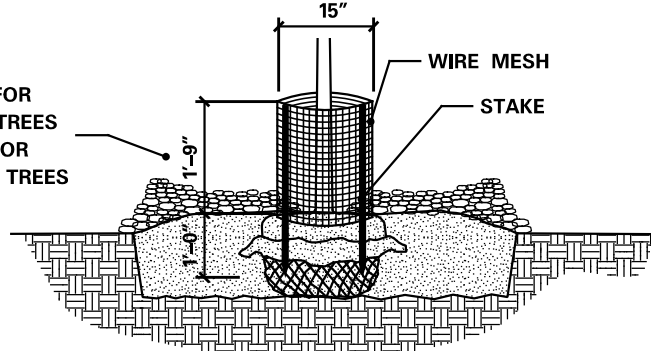
PLANTING DETAIL FOR POORLY DRAINED SOILS

(MnDOT 2571.3D2 (STEP 8))



PLANTING ON SLOPES

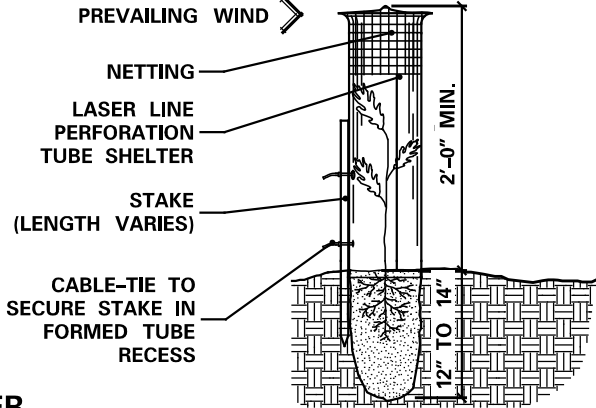
24" MIN. HT. FOR
DECIDUOUS TREES
12" MIN. HT. FOR
CONIFEROUS TREES



RODENT PROTECTION

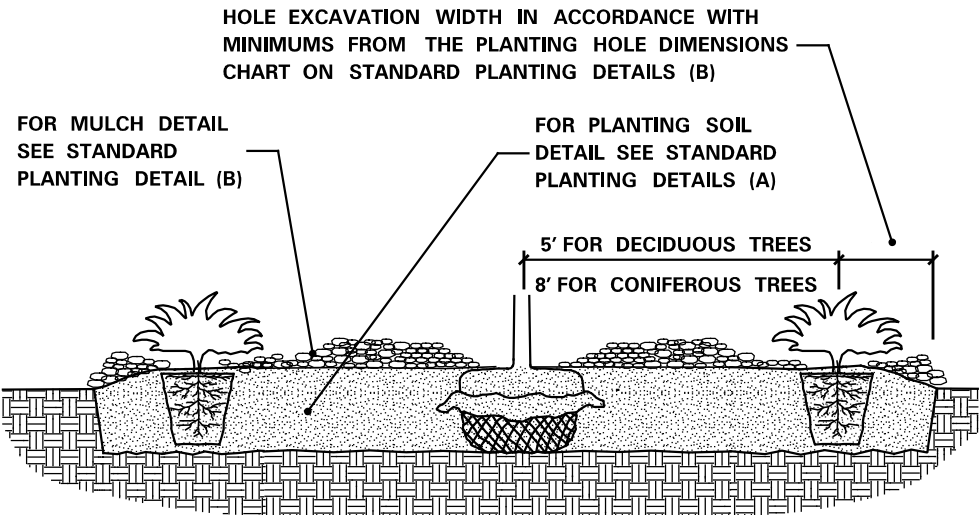
(MnDOT 2571.3I2)

1. USE SEAMLESS, EXTRUDED, TWIN-WALL, RIGID AND SEMI TRANSLUCENT POLYPROPYLENE TUBES WITH A LASER LINE PERFORATION AND AN OUTWARD-FLARED TOP RIM.
2. SECURE SHELTER WITH NYLON CABLE-TIES ATTACHED TO A 1" x 1" WHITE OAK STAKE TO PREVENT DISLODGING OR TWISTING.
3. EMBED THE BOTTOM OF THE TUBE A MINIMUM OF 1" BELOW THE SOIL SURFACE WITHOUT DISTURBING THE TREE ROOTS.
4. INSTALL A PLASTIC PHOTODEGRADABLE NETTING COVER AND SLEEVE OVER THE TOP OF THE TUBE. PULL NETTING DOWN AS SHOWN.

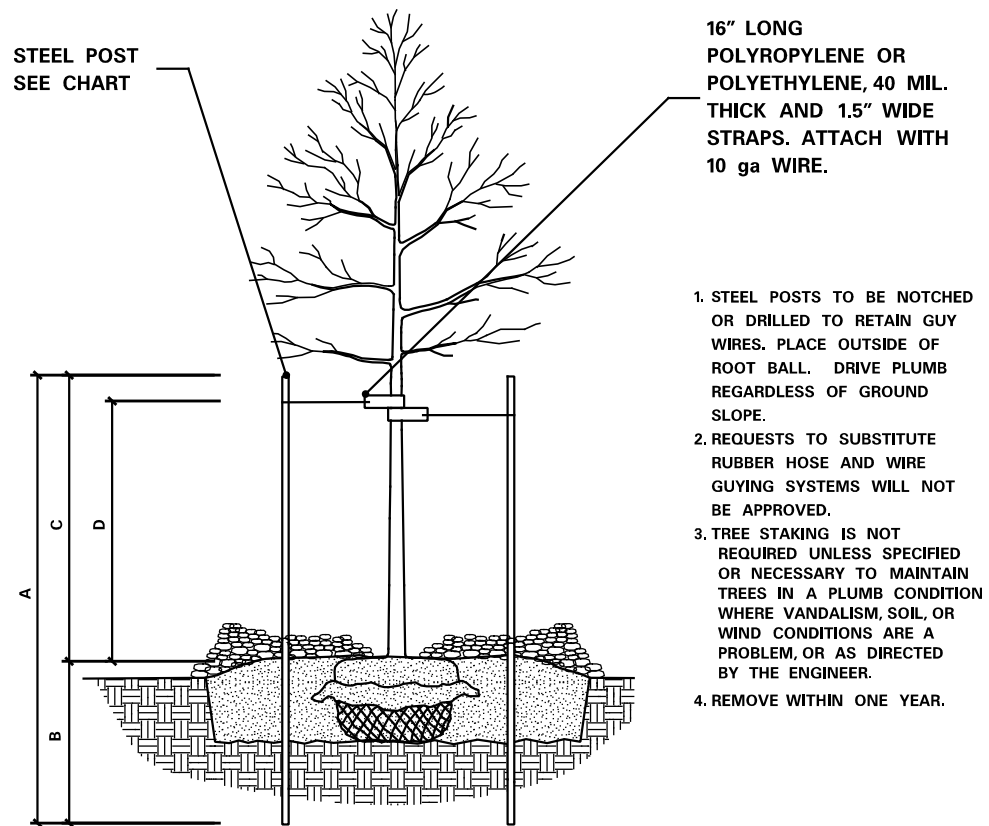


SEEDLING TREE SHELTER

(MnDOT 2571.3I4)



PLANT SPACING IN MASS BEDS



STEEL POST SIZING

CALIPER	STEEL POST TYPE	A	B	C	D
LESS THEN 4 INCHES	ROLLED STEEL FENCE POST (MnDOT 3403) OR APPROVED EQUAL.	7'-0"	3'-0" MIN.	4'-0"	3'-0"
GREATER THEN 4 INCHES	10', 2.2 LB. FLANGED CHANNEL STEEL SIGN POST (MnDOT 3401) OR APPROVED EQUAL.	10'-0"	4'-0" MIN.	6'-0"	5'-0"

STAKING AND GUYING

(MnDOT 2571.3I1)

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PROJECT MANAGER
DAVID LARSON

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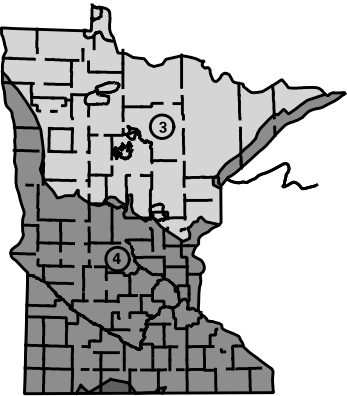
STATE OF MINNESOTA
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STANDARD PLANTING DETAILS (C)

STATE PROJECT SP 1901-171 (T.H. 13)

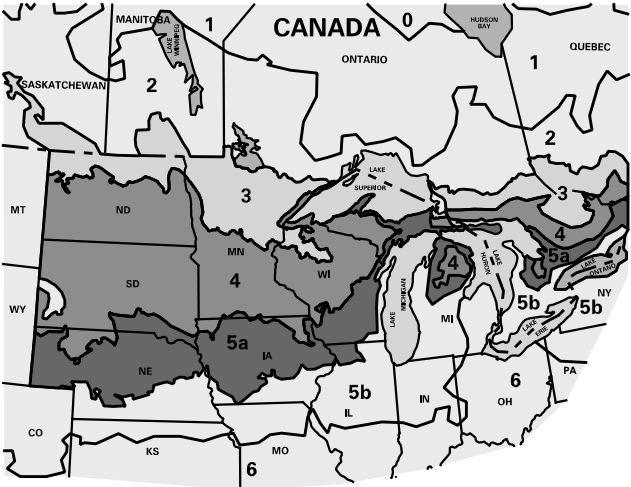
SHEET NO. 9 OF 9 SHEETS

GENERAL NOTES		
SEE SPECIAL PROVISIONS FOR SPECIFIC PROJECT REQUIREMENTS.		
REFER TO MnDOT SPECIFICATIONS 2571, 2572, 3861, FOR GENERAL REQUIREMENTS.		
COMPLETE PREPARATORY WORK BEFORE STARTING INITIAL PLANTING OPERATIONS.		
ACCEPT ALL PLANT STOCK IN ACCORDANCE WITH (MnDOT 3861) PRIOR TO PLANTING.		
THE CONTRACTOR WILL DEMONSTRATE COMPETENCY FOR SOIL CULTIVATION OPERATIONS IN ACCORDANCE WITH (MnDOT 2571.3D.2)		
THE CONTRACTOR WILL DEMONSTRATE COMPETENCY FOR ALL PLANT INSTALLATION OPERATIONS IN ACCORDANCE WITH (MnDOT 2571.3F1)		
RODENT PROTECTION	SEE SPECIAL PROVISIONS AND STANDARD PLANTING DETAILS (3 OF 3)	
FERTILIZER	SEE SPECIAL PROVISIONS	
COMPOST	MnDOT 3890 COMPOST GRADE 2 UNLESS OTHERWISE SPECIFIED.	
MULCH MATERIAL	MnDOT 3882 MULCH MATERIAL TYPE 6 UNLESS OTHERWISE SPECIFIED.	
MASS PLANTING BEDS	PREPARE MASS PLANTING BEDS FOR PLANTS PLACED AT 15' OR LESS, UNLESS OTHERWISE SPECIFIED ON SHEETS. PLANT BEDS IN STAGGERED ROWS ON THE PERIMETER FIRST, THEN UNIFORMLY FILL IN WITH REMAINING PLANTS. USE TRIANGULAR SPACING, UNLESS SPECIFIED OTHERWISE. PROVIDE 5' RADIUS CLEAR OF SHRUBS AROUND EACH DECIDUOUS TREE AND 8' CLEAR RADIUS AROUND EACH CONIFER TREE. RADIUS WILL BE MEASURED FROM THE CENTER OF THE TREE TO THE CENTER OF THE SHRUB. NOTIFY ENGINEER OF GROSS PLANT QUANTITY SURPLUS OR DEFICIENCY IMMEDIATELY. MULCH ENTIRE MASS PLANTING BED. SEE STANDARD PLANTING DETAILS (3 OF 3)	
TREE PAINTING (FROST CRACK PREVENTION)	PAINT OAK, LINDEN, LOCUST, MAPLE, CRABAPPLE AND MOUNTAIN ASH. ONLY UNDILUTED EXTERIOR WHITE LATEX PAINT IS ACCEPTABLE. PAINT TREE CIRCUMFERENCE FROM GROUND LINE TO FIRST MAJOR BRANCH.	
PLANTING PLAN DIMENSIONS	STATED DIMENSIONS SUPERCEDE SCALING FROM PLAN.	
WATERING GUIDELINES (MnDOT 2571.3G)	PLANT TYPE	AVERAGE GALLONS OF WATER PER APPLICATION
	MACHINE TRANSPLANTED TREES	50-100
	BALLED AND BURLAPPED TREES	20
	BARE ROOT AND CONTAINER TREES	15
	BALLED AND BURLAPPED SHRUBS	10
	BARE ROOT AND CONTAINER SHRUBS	7
	WOODY SEEDLINGS	4
	PERENNIALS AND VINES	3
	IT IS THE CONTRACTOR'S RESPONSIBILITY TO MONITOR AND MAINTAIN SOIL MOISTURE AT ADEQUATE BUT NOT EXCESSIVE LEVELS. THE AMOUNTS LISTED ABOVE ARE GUIDELINES, NOT REQUIREMENTS.	



1. BARE ROOT PERENNIALS MUST BE PLACED IN THE SPRING NO LATER THAN JUNE 1ST OR FOLLOW THE FALL DECIDUOUS PLANTING DATES.
2. ACTUAL DATES MAY CHANGE DEPENDING UPON SEASONAL CONDITIONS, AS DETERMINED BY THE ENGINEER.
3. FALL PLANTING IS NOT ALLOWED FOR BARE ROOT FORM OF THE FOLLOWING SPECIES: HAWTHORN, DOGWOOD, POPLAR, HACKBERRY, LINDEN, IRONWOOD, HONEYLOCUST, BIRCH, MOUNTAIN ASH, MAPLE, WILLOW, CRABAPPLE, PLUM/CHERRY, OAKS, AND SUMAC.
4. ALL REPLACEMENT PLANTS MUST BE PLACED DURING THE MONTH OF MAY (SPRING PLANTING) AND SEPTEMBER (FALL PLANTING) DURING THE FIRST YEAR OF THE PLANT ESTABLISHMENT PERIOD.
5. MACHINE MOVED PLANTING DATES WILL BE SPECIFIED IN THE SPECIAL PROVISIONS.

PLANT INSTALLATION PERIOD



ACCEPTABLE ZONES		
ZONES	LEGEND	MIN. TEMP.
3		-34.4° TO -40 F
4		-28.9° TO -34.4 F
5a		-26.1° TO -28.9 F

UNACCEPTABLE ZONES	
ZONES	LEGEND
0, 1, 2, 5b and 6	

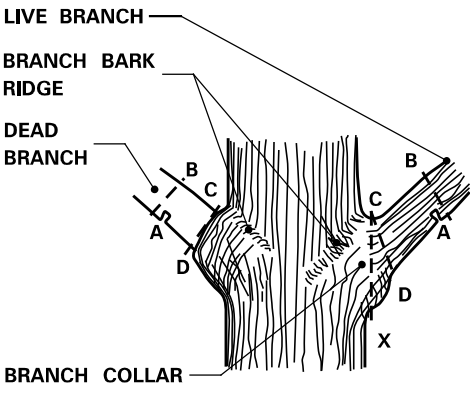
FOR ALL PLANT STOCK, DOCUMENT ACCEPTABILITY FOR HARDINESS IN THE MINNESOTA ZONE WHERE THE PROJECT SITE IS LOCATED, AS FOLLOWS:

- A. PLANT STOCK CONTINUOUSLY GROWN FOR AT LEAST THE LAST TWO YEARS WITHIN THE ACCEPTABLE LIMITS SHOWN.
- OR
- B. PLANT STOCK, GROWN OUTSIDE THE ACCEPTABLE GROWING RANGE LIMITS, HAVING SEED SOURCE OR ROOT AND GRAFT STOCK ORIGINATING FROM THE ACCEPTABLE LIMITS SHOWN.

ACCEPTABLE PLANT STOCK GROWING RANGE LIMITS

SOURCE: USDA PLANT HARDINESS ZONE MAP

(MnDOT 3861.2C)

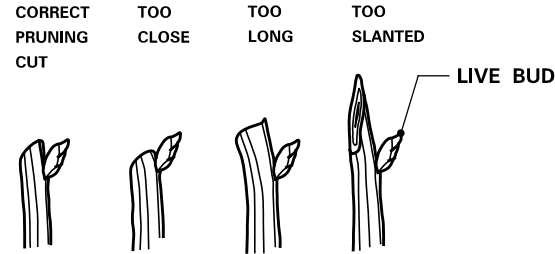


- STEPS TO PRUNING WITH PRUNING SAW:
1. CUT PART WAY THROUGH THE BRANCH AT POINT A.
 2. CUT COMPLETELY THROUGH BRANCH FROM POINT B TO A.
 3. AT BRANCH COLLAR CUT FROM POINT C TO D.

INCORRECT CUT FROM POINT C TO X (TOO CLOSE) WILL RESULT IN DISCONTINUOUS CALLUS FORMATION AFTER ONE SEASON OF GROWTH.

CORRECT CUT FROM POINT C TO D (LEAVING BRANCH COLLAR BUT NOT THE STUB FROM POINT B TO A) WILL RESULT IN CONTINUOUS DOUGHNUT SHAPED CALLUS FORMATION AFTER ONE SEASON OF GROWTH.

BRANCHES PRUNED AT TRUNK (SHIGO METHOD)

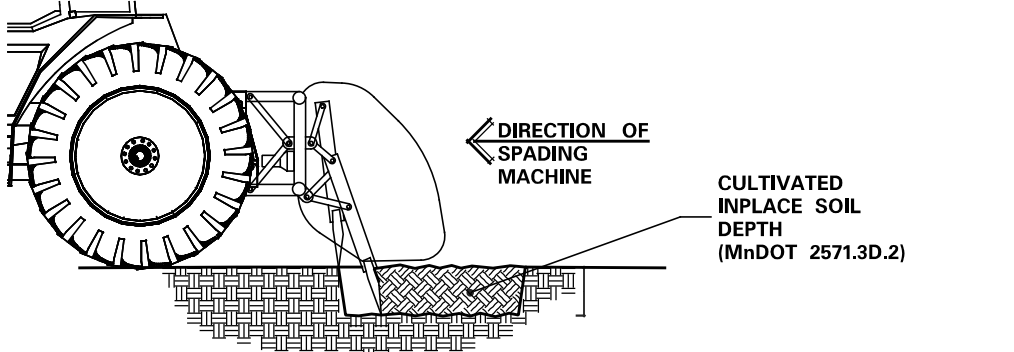


- PRUNING NOTES:
1. PRUNE USING CLEAN AND SHARP SCISSOR-TYPE PRUNER OR PRUNING SAW.
 2. THE BEST TIME TO PRUNE IS LATE DORMANT SEASON OR EARLY SPRING.
 3. AVOID PRUNING OAKS IN APRIL, MAY, JUNE OR JULY.
 4. IF PRUNING IS NECESSARY OR IF WOUNDS OCCUR TO OAK TREES IN APRIL, MAY, JUNE OR JULY, IMMEDIATELY PAINT CUT SURFACE OR WOUND WITH LATEX PAINT OR SHELLAC.

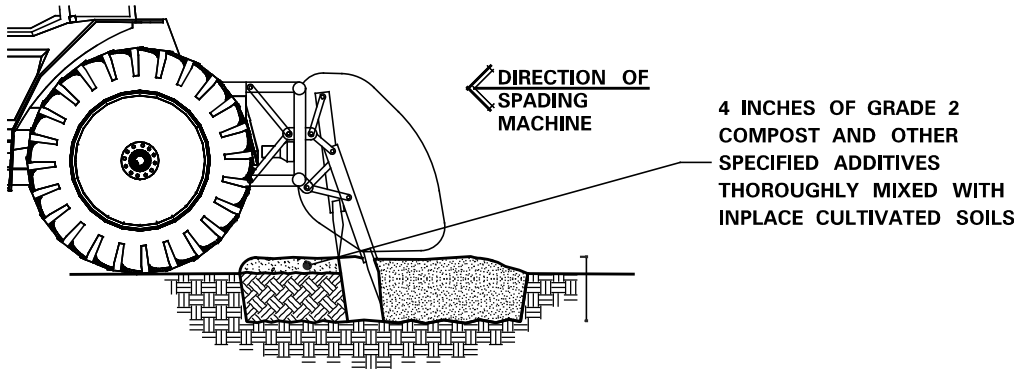
BRANCHES PRUNED TO LIVE BUD

PRUNING

(MnDOT 2571.3E.1 and 2571.3K.2.a(9))



PRIMARY TILLAGE - PASS 1



INCORPORATION TILLAGE - PASS 2

PLANTING SOIL

(MnDOT 2571.3D)

REVISION:

APPROVED: DECEMBER 11, 2015

[Signature]

CHIEF ENVIRONMENTAL OFFICER

MINNESOTA DEPARTMENT OF TRANSPORTATION

[Signature]

STATE DESIGN ENGINEER

REVISED:

APPROVED:

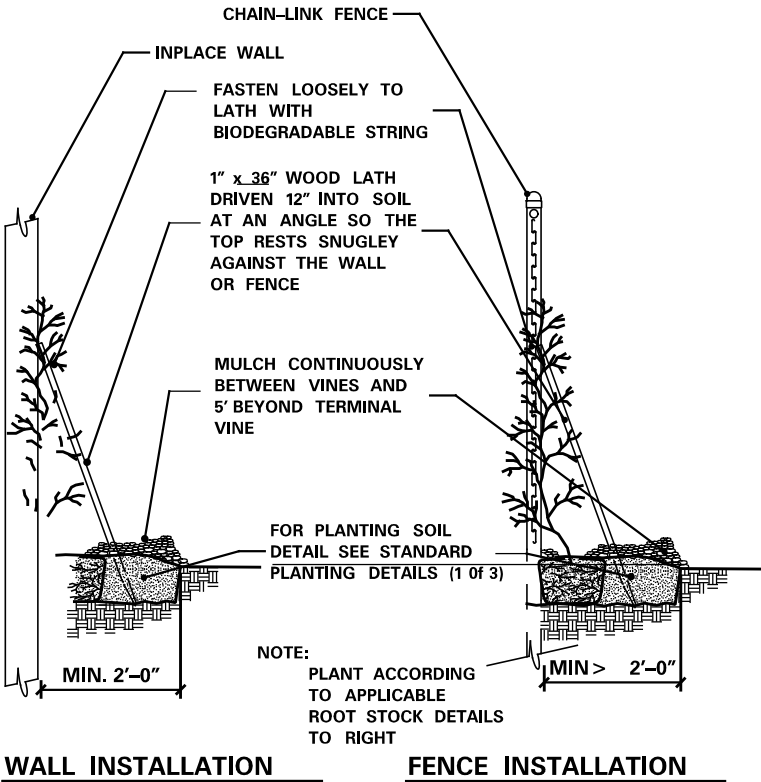
12-11-2015

STANDARD PLANTING DETAILS

STANDARD PLAN 5-297.301

1 OF 3

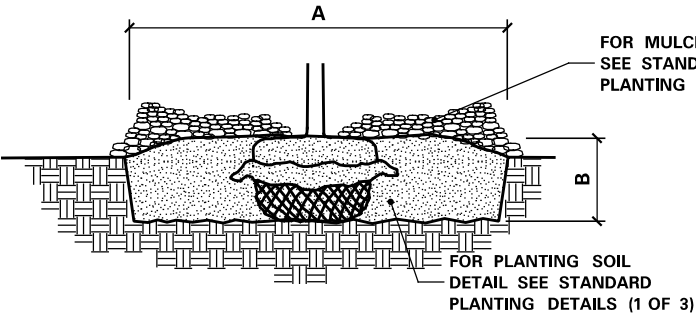
PLANTING HOLE DIMENSIONS			
HOLE DEPTH FOR B&B AND CONTAINER PLANTS SHALL NOT EXCEED MEASUREMENT FROM ROOT FLAIR TO BOTTOM OF SOIL BALL.			
PLANT TYPE	PLANT SIZE UP TO AND INCLUDING	(A) MINIMUM HOLE WIDTH	(B) APPROXIMATE HOLE DEPTH
DECIDUOUS & ORNAMENTAL TREES	3" B.R.	46"	13"
	4" B.R.	46"	14"
	5" B.R.	48"	14"
	6" B.R.	54"	15"
	7" B.R.	60"	16"
	8" B.R.	66"	19"
	0.75" B.R.	48"	12"
	1" B.R.	54"	14"
	1.25" B.R.	60"	14"
	1.5" B.R.	66"	15"
	1.75" B.R.	72"	16"
	2" B.R.	84"	19"
	4" B.B.	42"	11"
	5" B.B.	48"	12"
	6" B.B.	52"	14"
	8" B.B.	66"	16"
	10" B.B.	66"	16"
	12" B.B.	48"	16"
	1" B.B.	54"	14"
	1.25" B.B.	56"	15"
	1.5" B.B.	61"	15"
DECIDUOUS SHRUBS, ROSES AND PERENNIALS	1.75" B.B.	66"	16"
	2" B.B.	72"	16"
	2.5" B.B.	84"	19"
	3" B.B.	96"	20"
	3.5" B.B.	114"	23"
	4" B.B.	126"	25"
PERENNIAL HOLE DEPTH AND WIDTH SHALL BE BASED UPON ON-CENTER SPACING IN A CONTINUOUS TRENCH.	12" B.R.	24"	7"
	15" B.R.	28"	8"
	18" B.R.	30"	8"
	2" B.R.	33"	9"
	3" B.R.	42"	11"
	4" B.B.	48"	12"
	5" B.R.	54"	14"
	6" B.R.	60"	14"
	18" B.B.	27"	7"
	2" B.B.	30"	8"
	3" B.B.	36"	9"
	4" B.B.	42"	11"
	5" B.B.	48"	12"
	6" B.B.	54"	14"



WALL INSTALLATION

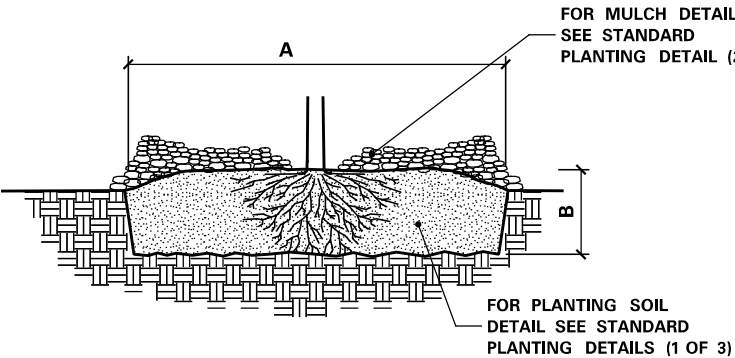
FENCE INSTALLATION

INSTALLATION OF VINES



1. SCARIFY SIDES AND BOTTOM OF HOLE.
2. PROCEED WITH CORRECTIVE PRUNING.
3. SET PLANT ON UNDISTURBED NATIVE SOIL OR THOROUGHLY COMPACTED PLANTING SOIL. PLACE PLANT SO THE ROOT FLARE IS AT OR UP TO 2" ABOVE THE FINISHED GRADE WITH BURLAP AND WIRE BASKET, (IF USED), INTACT.
4. SLIT REMAINING TREATED BURLAP AT 6" INTERVALS.
5. BACKFILL TO WITHIN APPROXIMATELY 12" OF THE TOP OF THE ROOTBALL, THEN WATER PLANT.
6. REMOVE THE TOP 1/3 OF THE BASKET OR THE TOP TWO HORIZONTAL RINGS WHICHEVER IS GREATER. REMOVE ALL BURLAP AND NAILS FROM THE TOP 1/3 OF THE BALL. REMOVE ALL TWINE. REMOVE OR CORRECT STEM GIRDLING ROOTS.
7. PLUMB AND BACKFILL WITH PLANTING SOIL.
8. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANTS AND FILL VOIDS.
9. BACK FILL VOIDS AND WATER A SECOND TIME.
10. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

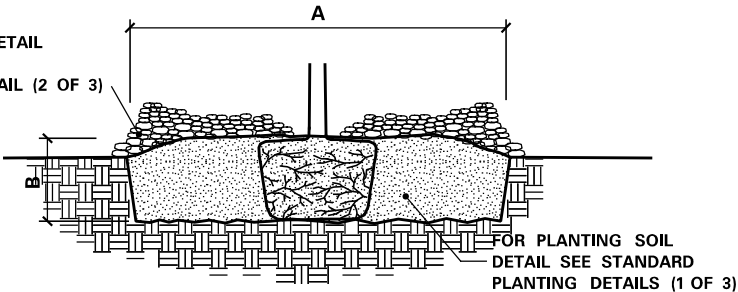
BALLED & BURLAPPED STOCK



1. SOAK ROOTS IN WATER FOR AT LEAST ONE HOUR BUT NOT MORE THAN 24 HOURS PRIOR TO PLANTING.
2. SCARIFY SIDES AND BOTTOM OF HOLE.
3. PROCEED WITH CORRECTIVE PRUNING OF THE TOP AND ROOTS.
4. TRANSFER PLANT DIRECTLY FROM WATER TO HOLE. SET PLANT SO THE ROOT FLARE IS AT THE FINISHED SOIL ELEVATION. SPREAD ROOTS OUT EVENLY. PLUMB AND IMMEDIATELY BACKFILL WITH PLANTING SOIL.
5. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANTS AND FILL VOIDS.
6. BACK FILL VOIDS AND WATER A SECOND TIME.
7. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

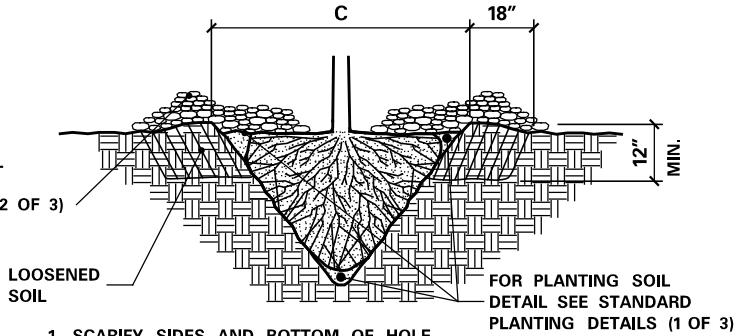
BARE ROOT STOCK

INSTALLATION OF PLANTS



1. SCARIFY SIDES AND BOTTOM OF HOLE.
2. PROCEED WITH CORRECTIVE PRUNING OF TOP AND ROOT.
3. REMOVE CONTAINER AND SCORE OUTSIDE OF SOIL MASS TO REDIRECT AND PREVENT CIRCLING FIBROUS ROOTS. REMOVE OR CORRECT STEM GIRDLING ROOTS.
4. SET PLANT ON UNDISTURBED NATIVE SOIL OR THOROUGHLY COMPACTED PLANTING SOIL. INSTALL PLANT SO THE TOP OF THE ROOT FLARE IS AT OR UP TO 2" ABOVE THE FINISHED GRADE.
5. PLUMB AND BACKFILL WITH PLANTING SOIL.
6. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANT AND FILL VOIDS.
7. BACK FILL VOIDS AND WATER A SECOND TIME.
8. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

CONTAINER STOCK



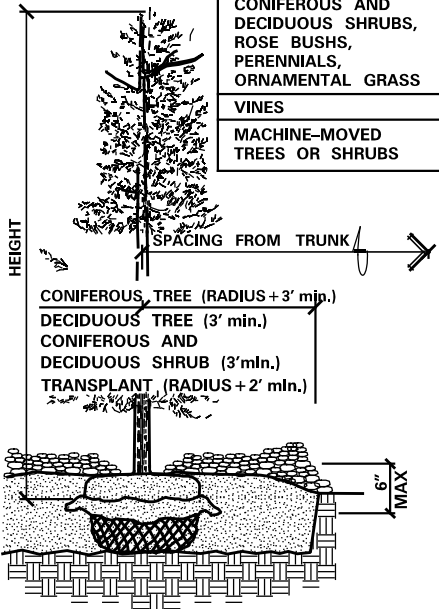
1. SCARIFY SIDES AND BOTTOM OF HOLE.
2. PROCEED WITH CORRECTIVE PRUNING.
3. SET PLANT ON NATIVE SOIL AT SAME DEPTH AS IT WAS PREVIOUSLY GROWN.
4. PLUMB AND BACKFILL WITH PLANTING SOIL.
5. AFTER PLANTING, LOOSEN THE SOIL IMMEDIATELY ADJACENT TO THE ROOT BALL TO A MINIMUM DISTANCE OF 18" AND A MINIMUM DEPTH OF 12".
6. WATER THOROUGHLY WITHIN 2 HOURS TO SETTLE PLANT AND FILL VOIDS.
7. BACK FILL VOIDS AND WATER A SECOND TIME.
8. PLACE MULCH WITHIN 48 HOURS OF THE SECOND WATERING UNLESS SOIL MOISTURE IS EXCESSIVE.

MINIMUM TREE SPADE SIZE REQUIREMENTS			
(C) SPADE DIAMETER SIZE	OAK TREE, CALIPER	DECIDUOUS / ORNAMENTAL TREE, CALIPER	CONIFEROUS TREE, HEIGHT
42"	1" to 1.5"	2" to 3"	5' to 7'
60"	1.5" to 2.5"	3" to 4"	7' to 9'
78"	2.5" to 3.5"	4" to 6"	9' to 14'
85"	3.5" to 5"	6" to 8"	14' to 18'

MACHINE MOVED STOCK

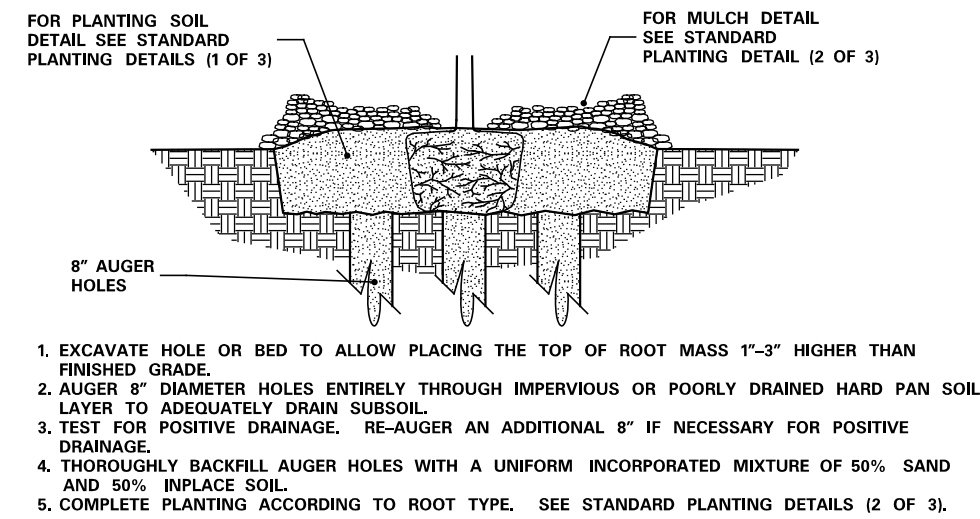
PLANTING HOLE DIMENSIONS			
HOLE DEPTH FOR B&B AND CONTAINER PLANTS SHALL NOT EXCEED MEASUREMENT FROM ROOT FLAIR TO BOTTOM OF SOIL BALL.			
PLANT TYPE	PLANT SIZE UP TO AND INCLUDING	(A) MINIMUM HOLE WIDTH	(B) APPROXIMATE HOLE DEPTH
CONIFEROUS TREES	2" B.B.	36"	10"
	3" B.B.	42"	11"
	4" B.B.	51"	13"
	5" B.B.	60"	13"
	6" B.B.	66"	15"
	7" B.B.	72"	16"
	8" B.B.	81"	18"
	9" B.B.	90"	20"
	10" B.B.	102"	21"
	12" B.B.	114"	24"
	18" B.B.	24"	7"
	3" B.B.	48"	12"
CONIFEROUS SHRUBS (UPRIGHT)	18" SPR B.B.	30"	8"
CONIFEROUS SHRUBS (SPREADING)	2" SPR B.B.	36"	9"
CONTAINER GROWN PLANTS	CELLPACKS / PLUGS	6"	2.5"
	2.25" CONT.	7"	3"
	3.5" CONT.	10"	3"
	4" CONT.	11"	4"
	4.5" CONT.	13"	4"
	6" QT CONT.	15"	5.5"
	1# CONT.	18"	6"
	2# CONT.	23"	7.5"
	3# CONT.	29"	8.5"
	5# CONT.	30"	11"
	7# CONT.	37"	11"
	15# CONT.	44"	14"
	10# CONT.	45"	15"
	20# CONT.	60"	16"
	25# CONT.	72"	17"
SEEDLINGS	6" SEEDLING	15"	14"
	9" SEEDLING	18"	14"
	12" SEEDLING	23"	16"
	18" SEEDLING	30"	16"
VINES	2" SEEDLING	36"	18"
	1 YR. MED B.R.	15"	11"
	1 YR. NO. 1 B.R.	17"	14"
	2 YR. MED. B.R.	33"	12"
	2 YR. NO. 1 B.R.	42"	15"

MULCH AREA CALCULATOR	
TYPE OF PLANT	SQ. FT. PER PLANT
CONIFEROUS TREES	$\left[\left(\frac{3}{5} \times \text{HEIGHT}\right) + 3\right]^2 \times \pi$
DECIDUOUS AND ORNAMENTAL TREES	$3^2 \times \pi$
CONIFEROUS AND DECIDUOUS SHRUBS, ROSE BUSHES, PERENNIALS, ORNAMENTAL GRASS	SPACING x SPACING
VINES	SPACING x 2
MACHINE-MOVED TREES OR SHRUBS	$\left[\left(\frac{\text{SPADE DIAMETER}}{2}\right) + 1\right]^2 \times \pi$
$\pi = 3.1416$	

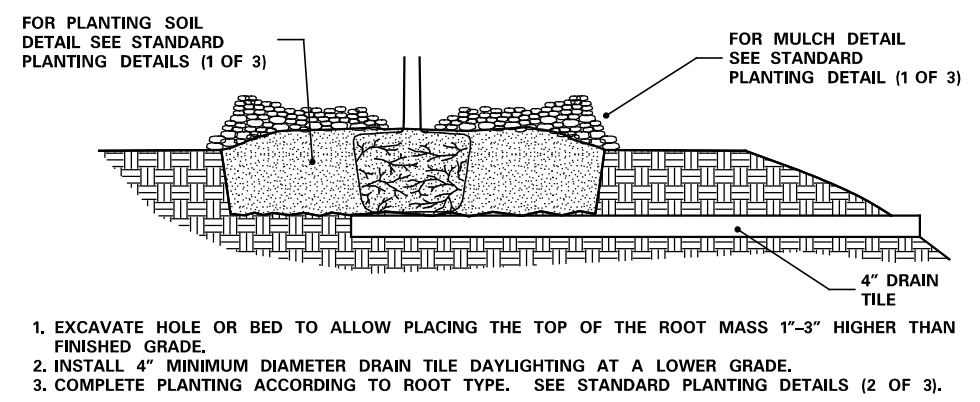


1. PULL MULCH BACK NO LESS THAN 3" AND NO MORE THAN 6" FROM TRUNK OR MAIN STEM.
2. SUBSIDING OR DETERIORATING MULCH IS ACCEPTABLE THROUGHOUT THE ESTABLISHED PERIOD IF THE MULCH DEPTH IS MAINTAINED AT A MINIMUM 3" DEPTH.
3. ADD MULCH WHEN BELOW THE 3" MINIMUM DEPTH; DO NOT EXCEED THE 6" MAXIMUM DEPTH.
4. MULCH CONTAMINATED WITH SOIL MUST BE REMOVED AND REPLACED.

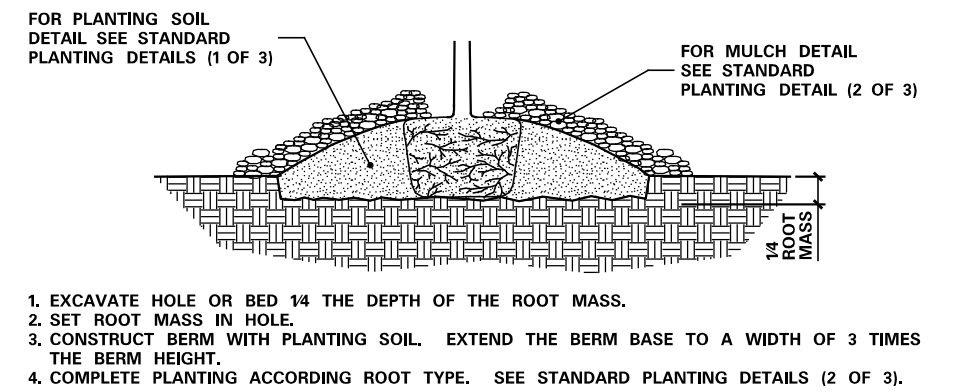
MULCH



GRANULAR FILTER



TILE DRAINAGE

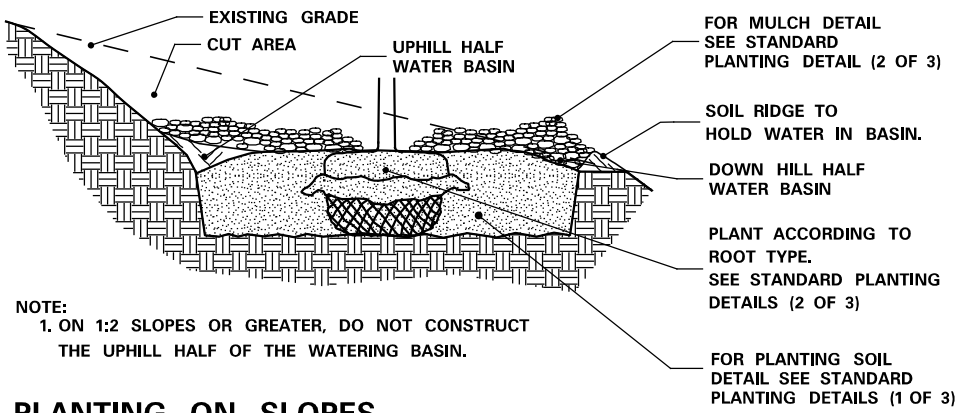


MINI-BERM

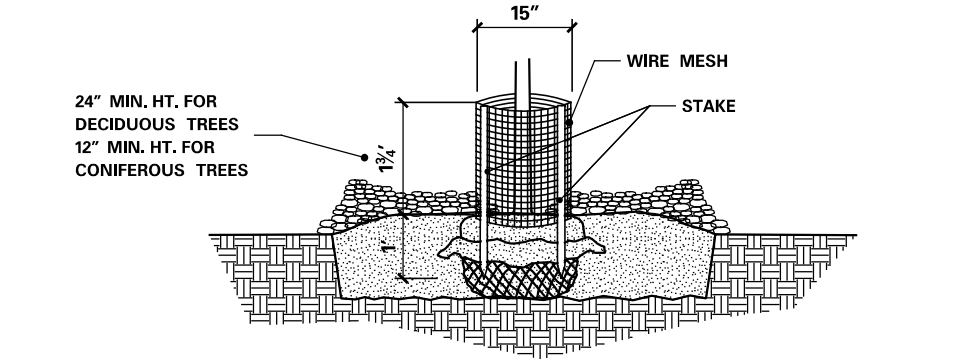
NOTE:
1. THE NEED FOR USING PLANTING DETAILS FOR POORLY DRAINED SOILS AND WHICH TYPE TO USE ARE DETERMINED BY THE CONTRACTOR, SUBJECT TO ENGINEER APPROVAL.

PLANTING DETAIL FOR POORLY DRAINED SOILS

(MnDOT 2571.3D.2(8))



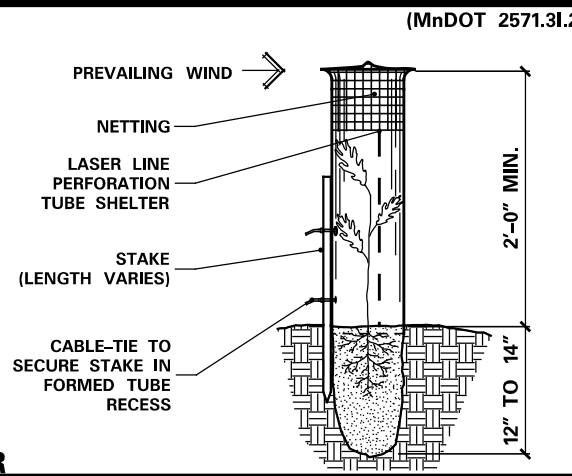
PLANTING ON SLOPES



1. FORM A DOUBLE-LAYERED CYLINDER USING 0.25" GRID GALVANIZED WELDED WIRE MESH (HARDWARE CLOTH). OVERLAP THE CUT END 2".
2. DRIVE TWO 1" x 1" OPPOSING HEARTWOOD WHITE OAK STAKES INTO THE GROUND, 7" FROM THE CENTER OF THE TREE STEM.
3. SECURE THE MESH CYLINDER TO THE OUTSIDE OF THE STAKES USING EITHER, SCREWS AND WASHERS OR CABLE-TIES ALONG THE OVERLAP. SPACE APPROXIMATELY 4" ON CENTER ALONG THE OVERLAP.
 - a. SCREWS SHALL BE ROUND HEAD GALVANIZED 18" DIA. x 3/4" LONG WITH WASHERS.
 - OR
 - b. CABLE-TIES SHALL BE NYLON, AT LEAST 8" LONG AND BETWEEN 75LB TO 120LB TENSILE STRENGTH.
4. EMBED THE LOWER EDGE OF THE MESH CYLINDER 1" BELOW THE SOIL SURFACE WITHOUT DISTURBING THE TREE ROOTS.
5. CUT EDGES WILL NOT BE PERMITTED AT THE TOP OF THE CYLINDER. STAKE WILL BE FLUSH WITH THE TOP OF THE CYLINDER.
6. MULCH WITHIN THE CYLINDER SHALL NOT EXCEED 3" DEPTH AND SHALL BE PULLED BACK FROM THE TRUNK AS SPECIFIED IN MULCH PLACEMENT DETAIL.
7. THE BOTTOM WHORL OF PINE AND LARCH BRANCHES MAY HAVE TO BE REMOVED TO PERMIT INSTALLATION OF 12" MIN. HEIGHT RODENT GUARDS.
8. INSTALL ON ALL DECIDUOUS, PINE AND LARCH TREES, DO NOT PLACE ON SPRUCE TREES.

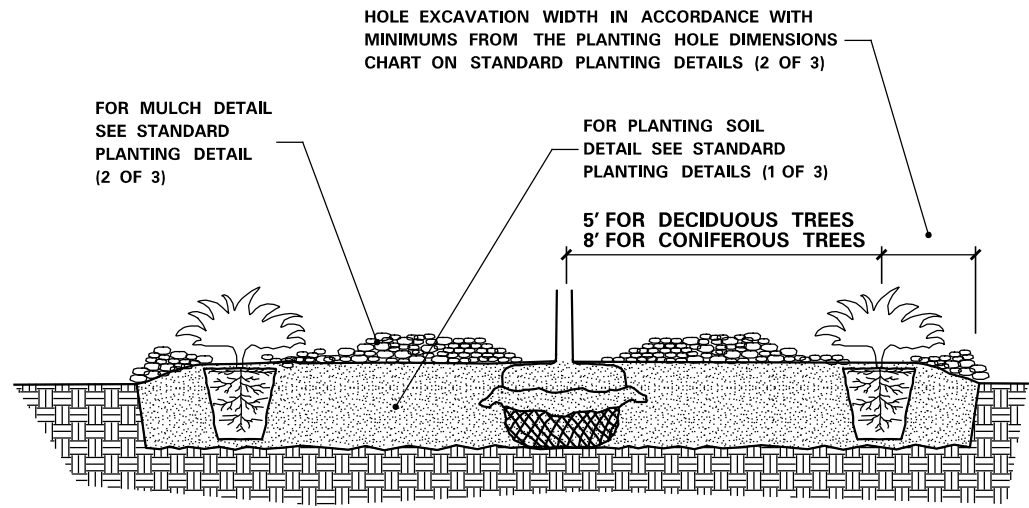
RODENT PROTECTION

1. USE SEAMLESS, EXTRUDED, TWIN-WALL, RIGID AND SEMI TRANSLUCENT POLYPROPYLENE TUBES WITH A LASER LINE PERFORATION AND AN OUTWARD-FLARED TOP RIM.
2. SECURE SHELTER WITH NYLON CABLE-TIES ATTACHED TO A 1" x 1" WHITE OAK STAKE TO PREVENT DISLODGING OR TWISTING.
3. EMBED THE BOTTOM OF THE TUBE A MINIMUM OF 1" BELOW THE SOIL SURFACE WITHOUT DISTURBING THE TREE ROOTS.
4. PLACE A PLASTIC PHOTODEGRADABLE NETTING COVER AND SLEEVE OVER THE TOP OF THE TUBE. PULL NETTING DOWN AS SHOWN.

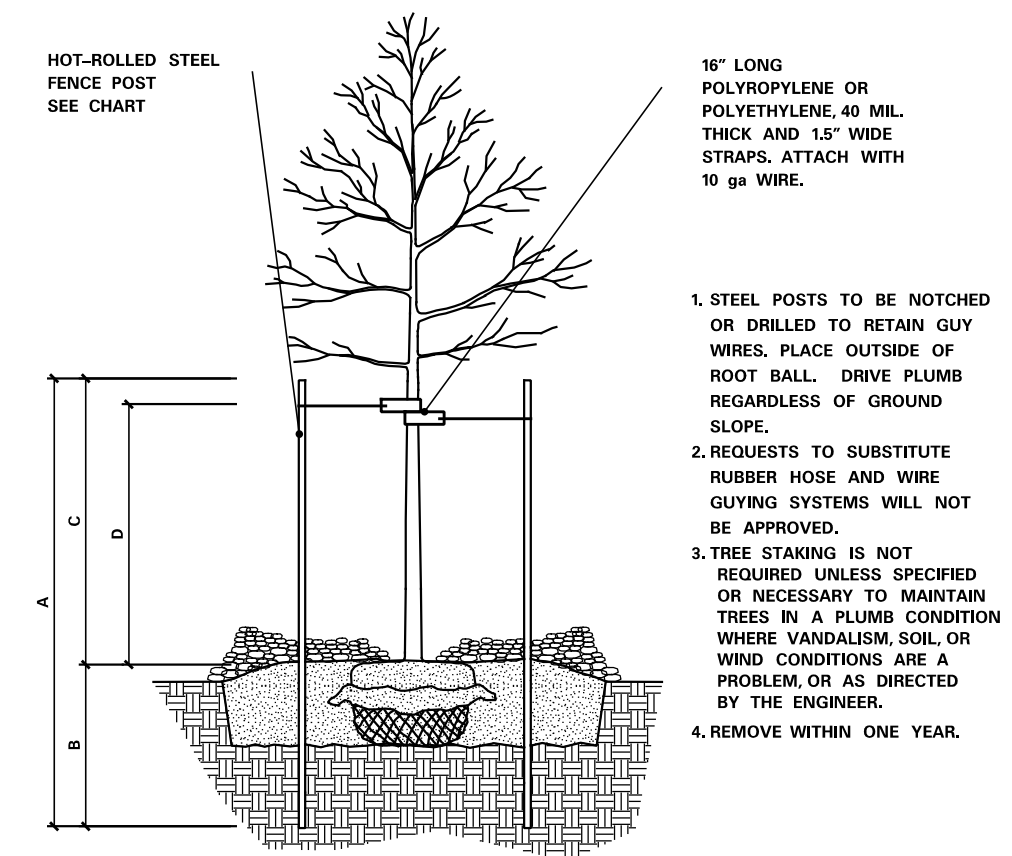


SEEDLING TREE SHELTER

(MnDOT 2571.3I.4)



PLANT SPACING IN MASS BEDS



1. STEEL POSTS TO BE NOTCHED OR DRILLED TO RETAIN GUY WIRES. PLACE OUTSIDE OF ROOT BALL. DRIVE PLUMB REGARDLESS OF GROUND SLOPE.
2. REQUESTS TO SUBSTITUTE RUBBER HOSE AND WIRE GUYING SYSTEMS WILL NOT BE APPROVED.
3. TREE STAKING IS NOT REQUIRED UNLESS SPECIFIED OR NECESSARY TO MAINTAIN TREES IN A PLUMB CONDITION WHERE VANDALISM, SOIL, OR WIND CONDITIONS ARE A PROBLEM, OR AS DIRECTED BY THE ENGINEER.
4. REMOVE WITHIN ONE YEAR.

STEEL POST SIZING					
CALIPER	STEEL POST TYPE	A	B	C	D
LESS THAN 4 INCHES	HOT-ROLLED STEEL FENCE POST (MnDOT 3403) OR APPROVED EQUAL.	7'-0"	3'-0" MIN.	4'-0"	3'-0"
GREATER THAN 4 INCHES	10' 2.2 LB. FLANGED CHANNEL SIGN POST (MnDOT 3401) OR APPROVED EQUAL.	10'-0"	4'-0" MIN.	6'-0"	5'-0"

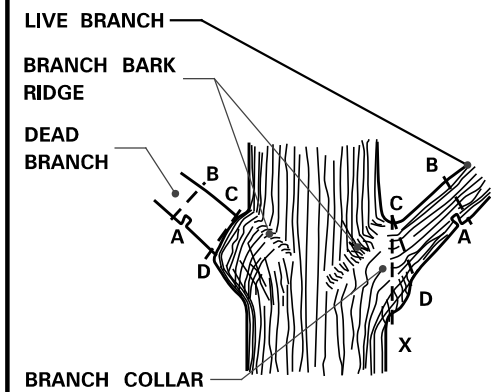
STAKING AND GUYING

(MnDOT 2571.3I.1)

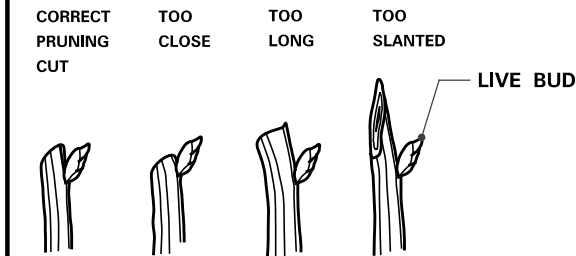
REVISION:
APPROVED: DECEMBER 11, 2015
Chief Environmental Officer

REVISED:
APPROVED: 12-11-2015
STATE DESIGN ENGINEER

STANDARD PLANTING DETAILS
STANDARD PLAN 5-297.301
3 OF 3



BRANCHES PRUNED AT TRUNK (SHIGO METHOD)



BRANCHES PRUNED TO LIVE BUD

PRUNING

- STEPS TO PRUNING WITH PRUNING SAW:
1. CUT PART WAY THROUGH THE BRANCH AT POINT A.
 2. CUT COMPLETELY THROUGH BRANCH FROM POINT B TO A.
 3. AT BRANCH COLLAR CUT FROM POINT C TO D.

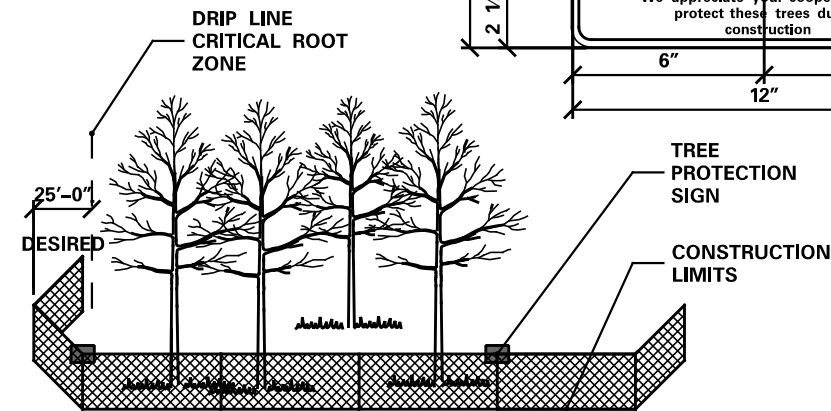
INCORRECT CUT FROM POINT C TO X (TOO CLOSE) WILL RESULT IN DISCONTINUOUS CALLUS FORMATION AFTER ONE SEASON OF GROWTH.

CORRECT CUT FROM POINT C TO D (LEAVING BRANCH COLLAR BUT NOT THE STUB FROM POINT B TO A) WILL RESULT IN CONTINUOUS DOUGHNUT SHAPED CALLUS FORMATION AFTER ONE SEASON OF GROWTH.

PRUNING NOTES:

1. PRUNE USING CLEAN AND SHARP SCISSOR-TYPE PRUNER OR PRUNING SAW.
2. THE BEST TIME TO PRUNE IS LATE DORMANT SEASON OR EARLY SPRING.
3. AVOID PRUNING OAKS IN APRIL, MAY, JUNE OR JULY.
4. IF PRUNING IS NECESSARY OR IF WOUNDS OCCUR TO OAK TREES IN APRIL, MAY, JUNE OR JULY, IMMEDIATELY PAINT CUT SURFACE OR WOUND WITH LATEX PAINT OR SHELLAC.

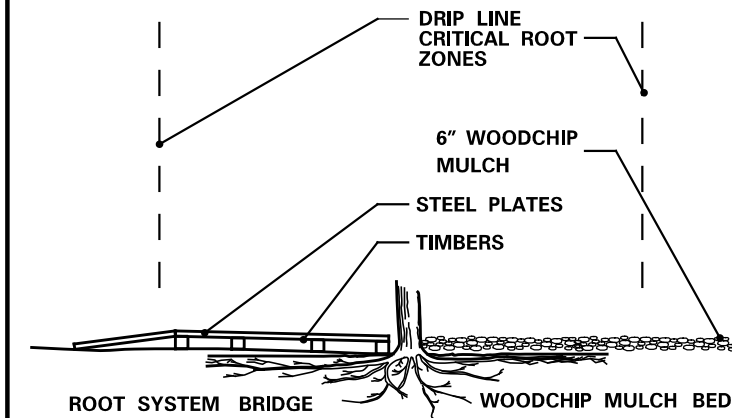
1. FABRICATE 12" X 9" X 3/8" SIGN WITH 0.75" RADIUS CORNERS.
2. SIGN SHALL BE WHITE WITH BLACK LETTERING.
3. ATTACH SIGN TO POST USING 1" LENGTH WOOD SCREWS.



1. FURNISH AND INSTALL TEMPORARY FENCE AT THE TREE'S DRIPLINE OR CONSTRUCTION LIMITS AS SPECIFIED, PRIOR TO ANY CONSTRUCTION.
2. WHEN POSSIBLE PLACE FENCE 25 FEET BEYOND THE DRIPLINE.
3. PLACE TREE PROTECTION SIGNS ALONG FENCE AT 50' INTERVALS.

TEMPORARY FENCE

(MnDOT 2572.3A.1)

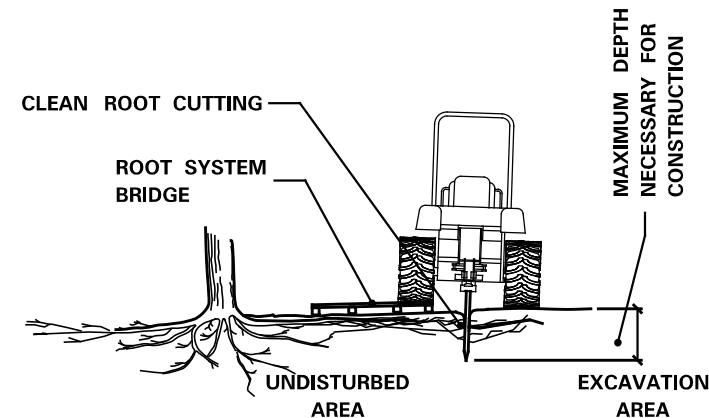


IF CONSTRUCTION VEHICLES MUST PASS OVER ROOT ZONES, THE CONTRACTOR MUST EITHER:

1. CONSTRUCT ROOT SYSTEM BRIDGES WITH STEEL PLATE SUPPORTED ON WOOD TIMBERS PLACED RADIALLY TO THE TREE TRUNK.
- OR
2. PLACE A 6 INCH LAYER OF WOODCHIP MULCH OVER A TYPE III GEOTEXTILE (MnDOT 3733).

OTHER VEGETATION PROTECTION MEASURES

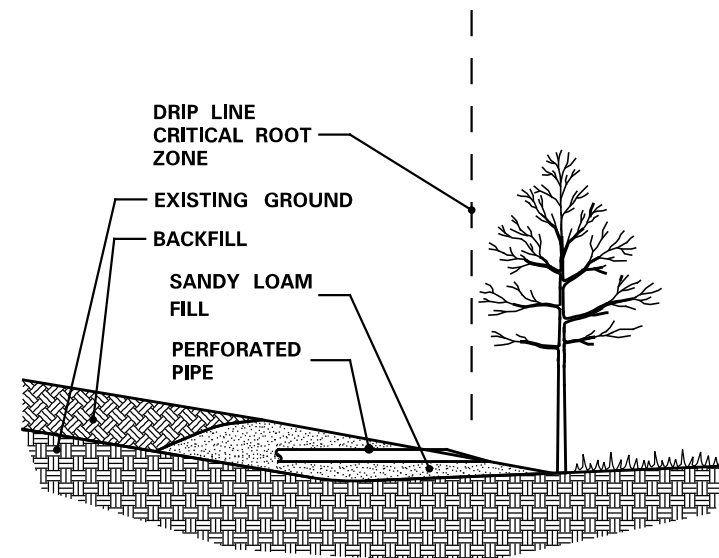
(MnDOT 2572.3A.12)



1. WHEN DESIGNATED IN THE PLAN OR DIRECTED BY THE ENGINEER, PRIOR TO EXCAVATION, ALL TREE ROOTS WILL BE CLEANLY CUT BY A VIBRATORY PLOW OR OTHER APPROVED ROOT CUTTER.
2. THE TREE ROOTS WILL BE CUT CLEANLY TO THE MINIMUM DEPTH NECESSARY FOR CONSTRUCTION.
3. IMMEDIATELY, AND CLEANLY CUT DAMAGED AND EXPOSED ROOTS.
4. ROOT ENDS EXPOSED BY EXCAVATION ACTIVITIES SHALL BE IMMEDIATELY COVERED WITH A 6" LAYER OF ADJACENT SOIL.
5. EXPOSED CUT OAK ROOTS SHALL BE IMMEDIATELY (WITHIN 5 MINUTES) TREATED WITH A WOUND DRESSING MATERIAL CONSISTING OF LATEX PAINT OR SHELLAC.

CLEAN ROOT CUTTING

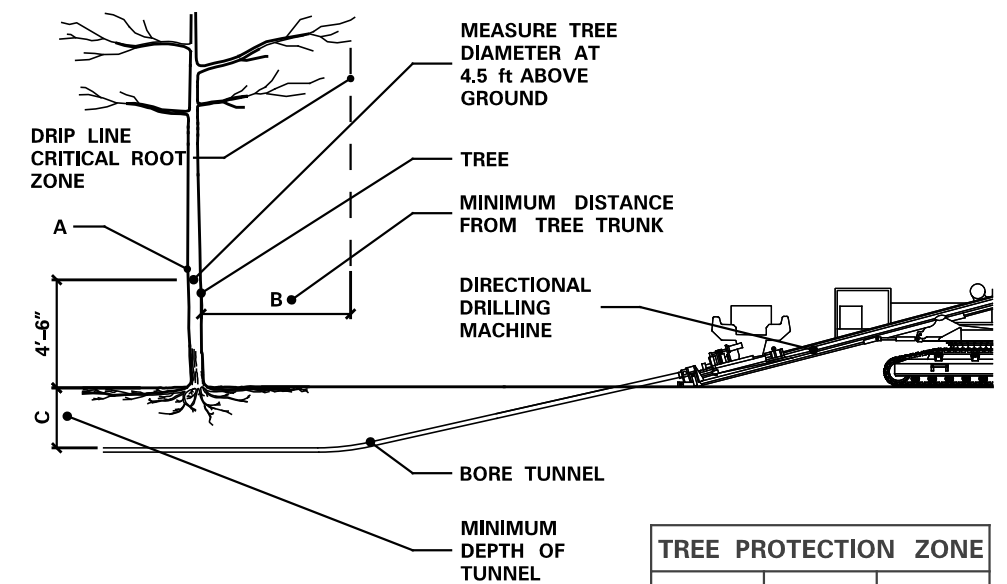
(MnDOT 2572.3A.2)



1. ANY FILL REQUIRED WITHIN THE DRIPLINE OF TREES, IS UNCOMPACTED ROOTING TOPSOIL BORROW.
2. EXCESSIVE FILL MAY REQUIRE PLACING PERFORATED PIPE WITH AT LEAST ONE DAYLIGHTED END OPENING AS AN AERATION SYSTEM.

ROOTING TOPSOIL BORROW

(MnDOT 2572.3A.4)



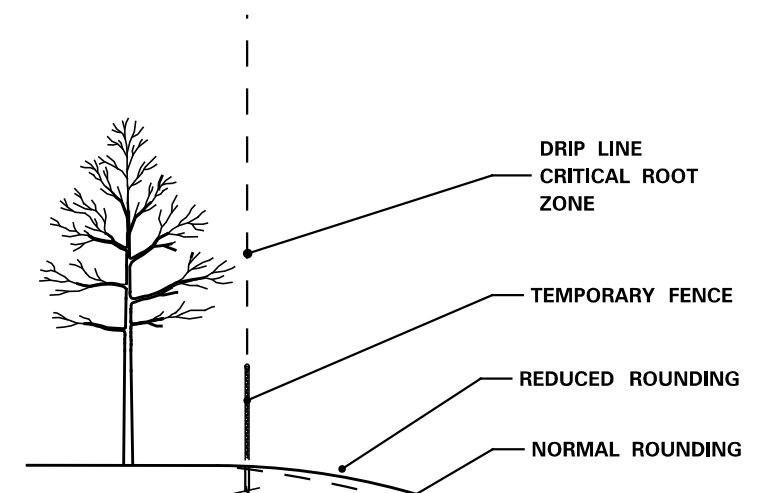
NOTE:

1. (A) IS THE DIAMETER OF TREES MEASURED 4'-6" FEET ABOVE THE GROUND AND IS TERMED THE "DIAMETER AT BREAST HEIGHT," (DBH).
2. USING A TREE DIAMETER TAPE, WRAP THE TAPE AROUND THE GIRTH OF THE TREE, AT THE DBH, BEING CAREFUL NOT TO TWIST THE TAPE.

TREE PROTECTION ZONE		
A	B	C
< 2"	2'	2'
2-4"	4'	2.5'
> 4-9"	6'	2.5'
> 9-14"	10'	3'
> 14-19"	12'	3.25'
> 19"	15'	4'

UTILITY CONSTRUCTION

(MnDOT 2572.3A.5)



SIGNIFICANT TREES NEAR THE PROPOSED CONSTRUCTION LIMITS WILL BE IDENTIFIED IN THE PLAN OR BY THE ENGINEER AND WILL BE PRESERVED BY THE CONTRACTOR.

1. PLACE THE TEMPORARY FENCE.
2. REDUCE SLOPE ROUNDING WHERE ROOT ZONES ARE DISTURBED BY NORMAL SLOPE ROUNDING.
3. VARY BACKSLOPE STEEPNESS TO AVOID TREE LOSS OR UNNECESSARY ROOT DAMAGE.

SLOPE ROUNDING

REVISION:
APPROVED: DECEMBER 11, 2015
CHIEF ENVIRONMENTAL OFFICER

REVISOR:
APPROVED: 12-11-2015
STATE DESIGN ENGINEER

REVISOR:
APPROVED: 12-11-2015

PROTECTION AND RESTORATION
OF VEGETATION

STANDARD PLAN 5-297.302

1 OF 1

2571 PLANT INSTALLATION AND ESTABLISHMENT

2571.1 DESCRIPTION

This Work consists of providing, installing, and establishing trees, shrubs, vines, perennials, and turf of the species, variety, grade, size or age, and root category specified for the locations shown on the Plans, including planting or transplanting plants provided by the Department.

Perform this Work in accordance with the *Inspection and Contract Administration Manual for MnDOT Landscape Projects (ICAMMLP)*, current edition at the time of letting.

2571.2 MATERIALS

A Nursery Plant Stock 3861

Provide plants of the species shown on the Plans in the variety, grade, and size or age indicated.

A.1 Investigations and Supply of Planting Stock and Materials

By submitting a proposal and accepting Award of the Contract in accordance with 1205, "Examination of Proposal Package and Site of Work," the Contractor assures commitments from suppliers, and delivery of the plant stock and Materials required to complete the Contract.

A.2 Plant Stock and Materials Documentation

Provide the following plant stock and Materials documentation:

- (1) Fifteen Working Days prior to beginning plant installation and establishment Work, provide the Engineer with a Department-preliminary *Certificate of Compliance for Plant Stock, Landscape Materials, and Equipment* (copy of form provided in the current edition of *ICAMMLP*)
- (2) At least five Working Days before plant stock delivery to the Project, provide the Engineer with the following:
 - (a) A copy of a valid nursery stock, dealer or grower certificate, registered with the Minnesota Department of Agriculture (MDA), a current nursery certificate or license from a state or provincial Department of Agriculture for each plant stock supplier, or both
 - (b) Documentation certifying that plant Material shipped from out-of-state nursery vendors subject to state and federal quarantines, is free of currently regulated pests, including Emerald Ash Borers, and Gypsy Moths. To determine if Minnesota vendors are subject to quarantines, call the MDA Supervisor of Nursery Inspection and Export Certification at (651) 201-6388

- (c) An updated Certificate of Compliance, signed by the Contractor's authorized representative
- (3) Upon delivery of plant stock and Materials to the Project, provide the Engineer with the following:
 - (a) Bills of lading or shipping documents for plant stock and landscape Materials delivered to the Project
 - (b) An updated and signed Certificate of Compliance, if necessary, to reflect deviations from the previous Certificate of Compliance documentation
- (4) As a condition for authorization of payments, provide the Engineer with vendor invoices or billing statements for plant stock and Materials used on the Project

The Engineer will consider Work performed with plant stock, Materials, or Equipment that was misrepresented in the documentation, as unauthorized Work.

A.3 Substitutions

The Engineer may allow substitutions in accordance with 1605, "Substitute Materials." Upon receipt of written documentation that plants shown on the Plans are not available in quantities to fulfill the Contract requirements, the Engineer, in consultation with the Project designer, may authorize specific substitute plants or may extend the Contract Time to ensure availability of the plants shown on the Plans. Provide substitutions equal to or better than the initially specified Materials.

2571.3 CONSTRUCTION REQUIREMENTS

A General

A.1 Landscape Specialist

Provide a Landscape Specialist, certified by the Department, to perform or supervise plant installation and establishment Work. Provide documentation of the Certified Landscape Specialist prior to beginning plant installation and establishment Work. Landscape Specialists may obtain certification by completing the 1-day Department Landscape Project Inspection and Administration Training Class and passing a test administered by the Department's Environmental Planning and Design Units. Full certification is valid for 3 years. Landscape Specialists may obtain provisional certification for 1 year by passing a test after completing the Department's online training class.

A.2 Notices by Contractor

Notify the Engineer at least 3 Calendar Days before planned deliveries of initial and replacement planting stock to the Project to allow for inspection scheduling. Notify the Engineer at least 24 hours before beginning or changing distinct operations. Include the following in the notice:

- (1) The Project number
- (2) Engineer's name
- (3) Notification date
- (4) Intended dates and times for the operations
- (5) The planned locations of Work

Provide notifications in writing, using confirmable e-mail or facsimile transmissions.

A.3 Unauthorized Work

The Engineer will consider Work performed as follows to be unauthorized Work:

- (1) Without required and acceptable documentation and notifications
- (2) Without supervision by a certified landscape specialist
- (3) Without conducting required and acceptable competency tests
- (4) In conflict with the working hours of the Contract

A.4 Required Equipment

Provide Equipment meeting the requirements of 1805, "Methods and Equipment," and with the following available on the Project at all times:

- (1) At least 1 portable compaction tester capable of measuring compaction in the soil to at least 18 inches deep
- (2) At least 1 soil recovery probe, or a soil moisture probe for assessment of soil moisture conditions
- (3) At least 1 tree caliper with measurement readings in inches

B Preconstruction Work

Preconstruction Work includes:

- (1) Attending a landscaping preconstruction meeting
- (2) Submitting landscaping preconstruction documentation
- (3) Mobilizing Equipment and supplies to the landscaping Project
- (4) Protecting existing vegetation, resources, and property in accordance with the Plans, Special Provisions, and 1712, "Protection and Restoration of Property," 2031, "Field Office and Laboratory," 2557, "Fencing," and 2572, "Protection and Restoration of Vegetation"

C Staking Planting Holes and Beds

Stake the exact locations and layouts for the landscape designer and Engineer's approval.

To remedy unanticipated, localized, or seasonal conditions that may hinder plant establishment, the Contractor may request the Engineer's approval to:

- (1) Relocate plantings
- (2) Make plant substitutions
- (3) Modify soil or drainage characteristics

D Preparing Planting Holes and Planting Beds

To prevent site compaction and damage, do not Work in planting holes and bed areas if the soil moisture is greater than field capacity.

D.1 Utilities

Before cultivating soil or excavating holes on the Project, meet the requirements of 1507, "Utility Property and Service."

The Contractor may request the Engineer's approval to relocate plantings to avoid unanticipated conflicts with utilities.

D.2 Weed Control and Soil Cultivation

Apply herbicide to actively growing vegetation beginning in spring or fall. Before cultivating individual planting holes and bed areas, kill turf and weed growth within the limits of planting areas that will receive mulch in accordance with the following:

- (1) Mow existing vegetation to at least 3 inches at least 7 Calendar Days before spraying herbicide. Remove the cuttings. Allow the vegetation to regrow to a height from 4 inches to 8 inches before applying the herbicide.
- (2) At least 3 Calendar Days before applying herbicide, submit to the Engineer, labels of the intended herbicides and a copy of a valid MN Pesticide Applicator License, including Category A and Category J.
- (3) Spray and kill turf and weeds, including the top growth and roots, only within designated areas using a non-selective, non-residual post emergent herbicide containing 41 percent glyphosate as the active ingredient. Ensure personnel, licensed by the MDA and experienced in the use of chemical pesticides perform the Work in accordance with the manufacturer's instructions and recommendations. Apply the herbicide to dry foliage on actively growing vegetation. Apply the herbicide in August or early September before the fall or spring Plant Installation Period (PIP) as required by the Contract. If an August or September application is not possible for the spring PIP, apply the herbicide in late April or early May. If precipitation occurs within 6 hours after applying herbicide, reapply herbicide as needed to achieve 100 percent kill.
- (4) Before beginning soil cultivation Work, schedule and perform a competency test to the satisfaction of the Engineer. The Engineer considers a satisfactory competency test one that demonstrates acceptable soil cultivation, incorporation of soil additives, compaction levels, and soil drainage in 1 planting bed area and 1 individual tree planting area.
- (5) Before placing soil additives as shown on the Plans, use a spading machine to deep cultivate the planting hole and bed areas by loosening the soil to at least 12 inches deep and a compaction level of no more than 200 psi to this depth, as measured from the finished grade elevation of the soil. The Engineer may approve other Equipment to address site constraints, if requested by the Contractor. For hydraulic spade-type, machine-moved tree-transplanting, the Engineer will not require planting hole cultivation, other than loosening the soil outside the soil-ball perimeter in accordance with the Standard Plans shown on the Plans.
- (6) Unless otherwise shown on the Plans, add 4 inches of Grade 2 compost, in accordance with 3890, "Compost" and other soil additives shown on the Plans or as requested by the Contractor and approved by the Engineer, over the cultivated planting hole and bed areas and use a spading machine to incorporate it to a depth of at least 12 inches, as measured from the finished grade elevation of the soil.
- (7) Use a compaction tester to ensure compaction in the planting hole and bed areas does not exceed 200 psi to a depth of at least 16 inches. If Contractor-operations result in zones of hardpan or excessively compacted soil, repeat deep cultivation or de-compact the subsoil in accordance with 2106.3I, "Finishing Operations," specifically the requirements for turf establishment areas, at no additional cost to the Department.
- (8) Ensure drainage in the planting hole and bed areas. For suspected drainage problems, perform a percolation test by filling a 16 inches deep planting hole with water and measuring the time it takes the water to drain from the hole. The Engineer considers adequate drainage equal to or greater than a percolation rate of 1/2 inch per hour. If drainage does not meet these requirements, request approval from the Engineer to relocate or delete affected planting locations or proceed with Extra Work using one or a combination of the Standard Plans for poorly drained soils, as shown on the Plans.

- (9) Apply Temporary Erosion Control Measures in accordance with the NPDES Permit, SWPPP notes, and 2573, "Storm Water Management." The Contractor may use Type 6 wood chip mulch at a depth no more than 1 inch for temporary erosion control in prepared planting bed areas.

D.3 Wet Soils, Rock, and Debris

If the Contractor encounters excessively wet soils, bedrock, or excessive quantities of boulders and construction debris, the Contractor may request the Engineer's approval to relocate or delete plantings, or modify soil or drainage characteristics in accordance with the alternative options in the Standard Plans shown on the Plans.

E Delivery and Storage of Plants

Before installation, the Engineer will provide for inspection and acceptance of plant stock delivered to the Project in accordance with the current edition of the *ICAMMLP* and 3861, "Plant Stock."

Install plant stock on the day of delivery to the Project unless using temporary storage methods. Before installation, keep the roots of plants completely covered with a moisture-holding Material consisting of wood chips, straw, sawdust, moss, or soil. Keep the moisture-holding Material continuously moist and protect it from drying winds, direct sunlight, excessive heat, freezing, low humidity, inadequate ventilation, and animal or human harm. Remove tree trunk sleeves prior to inspection, acceptance, and planting. The Engineer will consider plants with damage that occurred or was discovered during temporary storage, unacceptable. Do not store plants from one planting season to the next.

E.1 Pruning — Top Growth and Roots

Immediately before planting, prune the roots of bare-root plants, except seedlings, and the top growth of deciduous plants. Cut-back broken or badly bruised roots and dry root tips to sound, healthy tissue. Prune to remove dead, rubbing, damaged, diseased, and suckering branches, and to improve plant symmetry, structure, and vigor. Prune coniferous trees and shrubs only to remove damaged growth or a competing leader.

Prune in accordance with the horticultural practices specified in the current edition of the *ICAMMLP* and the Standard Plans on the Plans.

Do not prune oak trees during the oak wilt season from April through July, to prevent the spread of oak wilt disease. Immediately treat accidental cuts or wounds to oaks with a wound dressing in accordance with the Standard Plans shown on the Plans. Keep wound-dressing Material on the project during the oak wilt season.

E.2 Buried Root Flares

The Engineer will consider container-grown and balled and burlapped plant stock unacceptable if provided with more than 4 inches of soil depth above the root flare. The Engineer may accept plants provided with no more than 4 inches of excess soil above the root flare if the excess soil can be removed without damaging the root system of the plants.

E.3 Excessive Roots

Reject containerized or balled and burlapped plants with roots extending at least 4 inches beyond the container or burlap.

F Installation of Plants

F.1 General

Before proceeding with plant installation Work, schedule and perform a competency test demonstrating acceptable plant installation methods to the Engineer's satisfaction and in accordance with the Plans and Standard Plans, for each plant Pay Item and root category on the

Project. The Engineer considers a satisfactory competency test to be one that demonstrates acceptable handling of plants, digging of holes and beds, installation of plants, initial watering, installation of protection Materials and mulching.

Before digging planting holes, rake temporary erosion control wood chip mulch off prepared planting areas to prevent wood chip contamination of the planting soil in the holes.

The Contractor may respread wood chip mulch formerly used as temporary erosion control around plants to a depth no greater than 1 inch following plant installation, if newly provided and acceptable Type 6 mulch is applied over the top to the depth shown on the Standard Plans in the Plans.

Dig planting holes to the configuration and minimum dimensions shown in the Standard Plans on the Plans. If the soil moisture is greater than field capacity, do not Work in planting holes and beds.

Ensure drainage in the planting hole and bed areas. For a suspected drainage problem, perform a percolation test by filling a 16 inches deep planting hole with water and measuring the time it takes the water to drain from the hole. The Engineer considers adequate drainage equal to or greater than a percolation rate of 1/2 inch per hour. If drainage does not meet these requirements, request approval from the Engineer to relocate or delete affected planting locations or proceed with Extra Work using one or a combination of the Standard Plans for poorly drained soils as shown on the Plans.

G Watering

Provide watering Equipment and forces on the Project capable of completely watering plants as often as necessary to maintain soil moisture in the root zones.

Within 2 hours of installation, saturate the backfill soil of each plant with water. After settling, provide additional backfill to fill in the voids.

H Mulch

Before placing mulch, fine grade and level the planting bed soils with hand tools. Place mulch Material in accordance with the Plans and Standard Plans no more than 7 Calendar Days after plant installation. Mulch contaminated with soil during installation or otherwise not complying with the requirements of 3882, "Mulch Material," is unacceptable. Remove unacceptable mulch from the Project.

I Protection of Installed Trees

Use protective Materials to ensure the healthy growth and survival of installed trees. Tree protection measures to address fall/winter environmental conditions must be removed the following spring.

I.1 Staking and Guying

Unless staking and guying is shown on the Plans, only stake and guy trees if necessary to maintain the trees in a plumb condition. The following circumstances may warrant staking and guying:

- (1) Excessive soil moisture
- (2) Light-textured soil
- (3) Steep slopes
- (4) Exposure to excessive wind
- (5) The likelihood of vandalism

Install staking and guying in accordance with the Standard Plans shown on the Plans.

Remove staking and guying within 1 year of initial installation.

I.2 Rodent Protection

Place rodent protection around deciduous, pine, and larch trees in accordance with the Standard Plans shown on the Plans.

I.3 Seedling Tree Shelters

Install seedling tree shelters in accordance with the Standard Plans shown on the Plans.

J Cleanup and Restoration Work

Perform the following cleanup and restoration Work on an ongoing basis and as the final step of the initial planting operations:

- (1) Remove excess Materials, rocks, and debris from the Project
- (2) Repair turf in disturbed areas with seed mixes as shown on the Plans or to match in-place turf
 - (a) Immediately before sowing seed or laying sod, prepare soil as specified in 2574.3, "Construction Requirements"
 - (b) Uniformly broadcast a Type 4 natural base fertilizer, as specified by 3881.2B.4, "Type 4 - Natural Based Fertilizer," that provides nitrogen at an application rate of 43 lb/acre
 - (c) Lay sod, or uniformly broadcast seed at 1.5 times the rate specified in Table 3876.2-1. Provide seed in accordance with the requirements of 3876, "Seed" and perform seeding in accordance with Table 2575.3-1
 - (d) Rake and firm seeded areas to ensure seed contact with the soil
 - (e) Broadcast or disc anchor Type 1 mulch in all seeded areas
- (3) Install erosion control measures to prevent erosion

K Plant Establishment Period

K.1 Establishment Period

A Plant Establishment Period (PEP) of at least 2 calendar years begins on the date that initial planting operations on the Project are completed and continues until final acceptance of the Project, unless otherwise shown on the Plans.

K.2 Establishment Work

Keep plants in a healthy growing condition in accordance with the current edition of the *ICAMMLP* throughout the establishment period and submit landscape Contractor scouting reports in accordance with item 1 of 2571.3K.2.a, "All Plants." Perform plant establishment Work throughout the growing seasons from April through October and as necessary during the dormant seasons from November through March. The Engineer may perform random inspections throughout the PEP to verify compliance. The Engineer will consider the Contractor non-compliant if the Contractor does not maintain plants throughout the PEP and does not submit scouting reports.

K.2.a All Plants

In plant establishment Work, perform the following:

- (1) Scout to assess the condition of the plants and the planting site and factors that may influence plant health, vigor, and establishment success. Scout these conditions at least every two weeks during the growing season and at least every month during the dormant season

SECTION 2571.2 K.2.A (2) NOT USED

2571

- (2) Submit a written scouting report to the Engineer via e-mail by the 1st and 15th of each month during the growing season from April to October and by the 1st of each month during the dormant season from November to March. The Engineer will use the report-frequency and content to assess plant establishment compliance. The report may include scanned copies of the Plan sheets with the Contractor notes, copies of the report form found in the current edition of the *ICAMMLP*, or both. Include the following in the report:
 - (a) The Project number
 - (b) Engineer's name
 - (c) Name of Contractor's responsible scout or representative
 - (d) Dates Work was performed
 - (e) Work locations
 - (f) Work completed
 - (g) Prevailing weather conditions
 - (h) Soil moisture assessments
 - (i) Insect, animal, vehicular, weather, or other damage
 - (j) Disease problems
 - (k) Treatment recommendations
 - (l) Assessment of overall plant conditions including weed competition and control
- (3) Maintain soil moisture in accordance with the watering guidelines of the Standard Plans shown on the Plans
- (4) Repair, adjust, or replace staking and guying, planting soil, rodent protection, seedling tree shelters, and other items in accordance with the Plans
- (5) Maintain healthy, vigorous plants; free of harmful insects, fungus, and disease without the use of systemic insecticides such as neonicotinoids
- (6) Remove dead, dying, and unsightly plants. Provide and install replacement plants in accordance with 2571.3K.2.b, "Replacement Requirements"
- (7) Maintain plants in a plumb condition at the planting depth shown on the Standard Plans in the Plans
- (8) Maintain planting areas in a weed-free condition as follows:
 - (a) Remove weeds, top growth, and roots within the mulch limits by hand pulling. Pre-water mulched areas to ensure weed top growth and roots are entirely removed. Ensure weeding operations do not contaminate the mulch or Project with weed seed, weed-laden soil, or propagating weed parts. Remove State and County regulated noxious weeds to at least 5 feet beyond the mulch limits. Remove weed parts or weed-laden Material from the Project to avoid the spread of weed infestations
 - (b) Do not spray chemicals for weed control in mulched planting areas during the PEP. The Contractor may apply a non-selective, non-residual post-emergent herbicide containing 41 percent glyphosate, as the active ingredient with a surfactant on a spot treatment basis with a brush or wick applicator. The Contractor may also apply a broad-spectrum

dichlobenil based granular, pre-emergent herbicide in accordance with product labeling and manufacturer's recommendations

- (c) Do not weed whip or weed clip as weed control
- (d) Mow turf bands around the mulch limits at least 5 feet beyond the limits and at least 4 inches high if the turf height exceeds 9 inches adjacent to mulched planting areas
- (e) Mow turf areas installed as part of the Project when the growth exceeds 18 inches high. Mow turf from 6 inches to 12 inches high. Control State and County-listed noxious weeds
- (9) Prune to remove dead, rubbing, damaged, or diseased branches, unwanted suckers, and to improve plant form and structure
- (10) Prevent or repair rutting and other damage that may lead to soil erosion and weed infestation
- (11) Perform plant establishment operations consistent with plant care and horticultural practices detailed in the current edition of the *ICAMMLP*
- (12) Remove excess Material, obsolete temporary erosion control devices, rocks, and debris from the Project

K.2.b Replacement Requirements

Within the first year of the 2-year PEP, determine which plants need replacing. Replace dead, defective, or missing plants and Materials in accordance with initial installation requirements, including plants lost due to accidents, vandalism, theft, rodent damage, damage caused by the Contractor, or if ordered by the Engineer, at no additional cost to the Department. Conduct plant replacement operations during the month of May or September, based on the start of the PEP. At least 7 Calendar Days before plant replacement, submit a summary report of proposed plant replacements to the Engineer. Include by attachment, copies of Plan sheets with the proposed replacement quantities and locations identified and a Department Certificate of Compliance for Plant Stock, Landscape Material, and Equipment, in the report. Using brightly colored paint, mark on site plants requiring replacement.

Provide replacement plants and Materials that are equal to or better than the initial Material required by the Contract.

If less than a full year remains in the PEP, do not replace plants unless the PEP is extended by a Change Order to provide at least one full year of establishment care.

L Acceptance of Work

L.1 Acceptance of Preconstruction Work

The Engineer will accept the preconstruction Work after the Contractor secures commitments for required Materials, submits a Department Certificate of Compliance for Plant Stock, Landscape Materials, and Equipment, participates in a preconstruction meeting, obtains the Engineer's approval for the Progress schedule, moves Equipment and supplies to the Project, and provides protection for existing plants.

L.2 Acceptance of Preparation of Planting Holes and Beds

For the Engineer's acceptance of preparation of planting holes and beds, complete a competency test, other specified staking, initial weed control, soil cultivation including incorporation of additives, and temporary erosion control Work.

L.3 Acceptance of Initial Planting Operation

The Engineer will accept initial planting operations based on the following:

- (1) Plant stock acceptance
- (2) Completion of a competency test
- (3) Installation of individual plants
- (4) All Material and Work items shown in the initial planting operations chapter of the current edition of the *ICAMMLP*, including but not limited to watering, tree protection Materials, mulching, proper drainage, pruning, staking and guying, fertilizing, erosion control, seeding, and clean up, in accordance with 1516.2, "Project Acceptance."

L.4 Final Acceptance

As a condition for terminating the PEP and conducting the final inspection, the Engineer may require the Contractor to bring the plant establishment Work into compliance.

On or about the date of termination of the PEP, the Engineer will perform a final inspection of the Project.

Upon final acceptance, the Engineer will not require further Contractor-care of plantings.

The Engineer will make final acceptance at the completion of the two-year PEP and based on a final inspection of the completed Project.

2571.4 METHOD OF MEASUREMENT

The Engineer will measure plants separately by the number of acceptable plants for each Contract Item in accordance with 2571.5G, "Payment Schedule."

2571.5 BASIS OF PAYMENT

The Department will make payment for plant installation and establishment at a percentage of the Contract Unit Price per item unit of measure for all costs relating to furnishing, installing, and establishing, the required plants and associated Materials as specified and shown on the Plans.

The Department may make full payment, reduced payment or no payment of no more than the maximum eligible partial payment percentage at any payment phase (initial, interim, final) based on the performance of the Contractor and in accordance with 1906, "Partial Payment," and 1908, "Final Estimate and Payment – Conditions and Process."

A Initial Payment

The Department will make payment for plant installation and establishment at a percentage of the Contract Unit Price for each plant for completion of the following Work:

A.1 Preconstruction Work

The Department will pay no more than 10 percent of the Contract Unit Price for each plant with the completion and acceptance of preconstruction Work as defined in the Preconstruction Work Checklist in the current edition of the *ICAMMLP*.

A.2 Preparation of Planting Holes and Beds

The Department will pay no more than 15 percent of the Contract Unit Price for each plant with the completion and acceptance of preparation of planting holes and beds Work as defined in the Preparation of Planting Holes and Beds Checklist in the current edition of the *ICAMMLP*.

SECTION 2571.4 THROUGH 2571.5 NOT USED

A.3 Initial Planting Operations

The Department will pay no more than 45 percent of the Contract Unit Price for each plant with the completion and acceptance of initial planting operations Work as defined in the Initial Planting Operations Checklist in the current edition of the *ICAMMLP*.

B Interim Payment

At the end of the first calendar year of the PEP, and after completion and acceptance of the Contractor's Work and continuous compliance with the plant establishment requirements as defined by the Plant Establishment-Year One Checklist in the current edition of the *ICAMMLP*, the Engineer may authorize no more than 15 percent of the Contract Unit Price for each plant.

C Final Payment

The Department will make final payment after final inspection and acceptance of the completed Project at the end of the PEP. The Engineer may authorize no more than 15 percent of the Contract Unit Price for each plant as defined by the Plant Establishment Year 2 Checklist in the current edition at the time of letting of the *ICAMMLP*. The total final payment includes the Plant Establishment Year 2 payment, assessments and reduced payments, if any, and Incentive payment, if eligible.

The Department will not pay for replacement plants, unless authorized by the Engineer.

The Department may continue to withhold any percentage of initial and interim payments from the final payment.

The Department will require a prompt refund of any overpayment, if the final voucher shows that the total of initial and interim payments made exceeds the total amount due the Contractor.

D Incentive Payment

When 90 percent or more of all plants installed within the initial plant installation period (PIP) and related Contract operations have been continuously acceptable throughout the Contract period, the Department will make an Incentive payment of 10 percent of the total final Contract Unit Price for plant installation and establishment.

The Department considers replacement plants, replaced during the initial PIP, to be initially installed plants. Replacement plants made during the PEP are not eligible for Incentives.

E Withholdings**E.1 Plant Stock and Materials Documentation**

If the Contractor does not provide the documentation required by 2571.2A.2, "Plant Stock and Materials Documentation," the Department may withhold a percentage of the PIP payment as described in checklist B2, in accordance with the current edition of *ICAMMLP*.

E.2 Plant Establishment Period

The Department may withhold a percentage of the PEP payment as described on checklist B9-B10, in accordance with the current edition of *ICAMMLP*.

F Monetary Adjustments

The Department must apply Incentives and Disincentives and may apply monetary deductions for Plant Installation and Establishment. The amounts of these adjustments are deemed reasonable.

The Department may make full payment or apply a monetary deduction of no more than the maximum eligible partial payment percentage at any payment phase (initial, interim, final) based on the performance of the Contractor (see Payment Checklist in the current edition of the *ICAMMLP*).

The Engineer will determine which plants to accept for payment at the Contract Unit Price or at a monetary deduction.

G Schedule

The Department will pay for plant installation and establishment on the basis of the following schedule:

Item No.	Item	Unit
2571.502	Coniferous Tree Size & Root Category	each
2571. 502	Deciduous Tree Size & Root Category	each
2571. 502	Ornamental Tree Size & root Category	each
2571. 502	Transplant Tree (Spade Size*)	each
2571. 502	Coniferous Shrub Size & Root Category	each
2571. 502	Deciduous Shrub Size & Root Category	each
2571. 502	Transplant Shrub	each
2571. 502	Transplant Vine	each
2571. 502	Vine Age or Size & Root Category	each
2571. 502	Perennial Age or Size & Root Category	each
2571. 502	Transplant Perennial	each

NOTE: State Root Category: Seedling, Bare Root, Machine Moved, Container Grown, Balled and Burlapped

* Spade size: 42 inch, 60 inch, 78 inch, 85 inch, 90 inch.

2572 PROTECTION AND RESTORATION OF VEGETATION

2572.1 DESCRIPTION

This Work consists of protecting and preserving vegetation from damage and restoring vegetation damaged by the Contractor's operations.

2572.2 MATERIALS

A Plant Materials 2571 and 2575

B Temporary Fence

Provide temporary fence meeting the following characteristics and requirements:

- (1) At least 4 feet
- (2) Conspicuous in color (see Standard Detail Sheet for Protection and Restoration of Vegetation)
- (3) Commercially available snow fence or other fencing Material approved by the Engineer

C Water

Provide municipal potable water or harvested ground water for irrigation.

D Rooting Topsoil Borrow 3877

E Tree Growth Retardant (TGR)

Provide the TGR paclobutrazol or an equal approved by the Engineer.

2572.3 CONSTRUCTION REQUIREMENTS

A Protecting and Preserving

Protect and preserve the following:

- (1) Specimen Trees
- (2) Threatened and endangered plants listed on the Federal and State threatened and endangered species list
- (3) Vegetation as required by the Contract
- (4) Trees, Brush, and natural scenic elements within the Right-of-way and outside the limits of clearing and grubbing in accordance with 2101.3, "Clearing and Grubbing, Construction Requirements"
- (5) Other vegetation as directed by the Engineer

Do not place temporary Structures, store Material, or conduct unnecessary construction activities within 25.25 feet outside of the dripline of trees designated for preservation, unless otherwise approved by the Engineer.

Do not place temporary Structures or store Material, including common borrow and topsoil, outside of the construction limits in areas designated for preservation, as required by the Contract or as approved by the Engineer.

Do not place or leave waste Material on the Project, including bituminous and concrete waste that would interfere with performing the requirements of 2106.3D, "Preparation of Embankment Foundation," or 2575, "Establishing Vegetation and Controlling Erosion." The Department defines concrete waste as excess Material not used on the Project, including Material created from grinding rumble strips. Dispose of excess Material in accordance with 2104.3D, "Disposal of Materials and Debris."

A.1 Temporary Fence

Place temporary fences to protect vegetation before starting construction. Place temporary fence at the construction limits and at other locations adjacent to vegetation designated for preservation as required by the Contract or as approved by the Engineer. The Department will provide tree protection signs. Place tree protection signs in accordance with any of the following:

- (1) Along the temporary fence at 50 foot intervals
- (2) At least 2 signs per fence
- (3) As directed by the Engineer

Do not remove the fence until all Work is completed or until approved by the Engineer.

Ensure the fence prevents traffic movement and the placement of temporary facilities, Equipment, stockpiles, and supplies from harming the vegetation.

A.2 Clean Root Cutting

Cleanly cut tree roots at the construction limits as required by the Contract or as directed by the Engineer.

Immediately and cleanly cut damaged and exposed roots. Cut back damaged roots of trees designated for protection to sound healthy tissue and immediately place topsoil over the exposed roots. Immediately cover root ends exposed by excavation activities with 6 inches of topsoil as measured outward from the cut root ends. Immediately (within 5 minutes) treat cut oak roots with a wound dressing Material consisting of latex paint or shellac. Limit cutting to a minimum depth necessary for construction. Use a vibratory plow, or other approved root cutter

in accordance with the Standard Detail Sheet for Protection and Restoration of Vegetation, before excavation.

A.3 Watering

Water root-damaged trees during the growing season that root damage occurs, and water Specified Trees if required by the Contract or directed by the Engineer. Maintain adequate but not excessive soil moisture by saturating the soil within the undisturbed portion of the dripline of impacted or identified trees to a depth of 20 inches. Use a soil recovery probe to check the soil moisture to a depth of 20 inches, and adjust the intervals and frequency of watering in accordance with prevailing moisture and weather conditions.

A.4 Rooting Topsoil Borrow

Place rooting topsoil borrow instead of common topsoil borrow within the dripline of Specimen Trees as required by the Contract or as directed by the Engineer.

Place the topsoil to avoid over-compaction as approved by the Engineer. Establish turf consistent with the adjacent areas as approved by the Engineer.

A.5 Utility Construction

Bore under roots of trees designated for preservation for utility installations within the tree protection zone in accordance with the following:

Table 2572.3-1
Tree Protection Zone

Tree diameter at 4.5 feet above ground, inch	Minimum distance from face of tree trunk, feet	Minimum depth of tunnel, feet
<2	2	3
2–4	4	3
>4–9	6	3
>9–14	10	3
>14–19	12	3.25
>19	15	4

Do not perform open trenching within the tree protection zone.

Bore under areas of native prairie and protected plant species as required by the Contract or as directed by the Engineer.

A.6 Pruning

Provide an arborist certified by the International Society of Arboriculture to prune trees as required by the Contract or as directed by the Engineer in accordance with 2571.3E.1, "Pruning – Top Growth and Roots." Ensure the arborist removes dead, broken, rubbing branches, and limbs that may interfere with the existing and proposed Structures.

A.7 Destroyed or Disfigured Vegetation

Restore vegetation designated on the Plans for preservation that is damaged or disfigured by the Contractor's operations at no additional cost to the Department. Restore the damaged vegetation to a condition equal to what existed before the damage. The Engineer may assess damages against the Contractor for damage to vegetation not restored to the previous condition. The Engineer will assess the value of damages to trees and landscaping at not less than the appraisal damages as specified in the Council of Tree and Landscape Appraisers *Guide for Plant Appraisal*. The Engineer will determine and assess damages of other vegetation.

A.8 Oak Trees

Avoid wounding of oak trees during April, May, June, and July to prevent the spread of oak wilt. If the Engineer determines that Work must take place near oak trees during those months, immediately (within 5 minutes) treat resulting wounds with a wound dressing Material consisting of latex paint or shellac. Blend paint colors with the bark color. Maintain a supply of approved wound dressing on the Project at all times during this period.

A.9 Tree Growth Retardant (TGR)

Provide an arborist certified by the International Society of Arboriculture to treat trees with the TGR as required by the Contract or as directed by the Engineer. Ensure the arborist applies the TGR paclobutrazol as a basal drench or soil injection and in accordance with the label directions. Provide the Engineer with the product label and Material Safety Data Sheet for the product used.

A.10 Other Vegetation Protection Measures

Provide other vegetation protection measures including root system bridging, compaction reduction, aeration, irrigation systems, J-barriers for Specimen Tree protection, and retaining walls as required by the Contract or as directed by the Engineer.

B	Quarantined Wood.....	2101.3D.4
C	Plant Installation	2571
D	Disposal of Material and Debris.....	2104.3D

2572.4 METHOD OF MEASUREMENT**A Temporary Fence**

The Engineer will measure temporary fence placed, maintained, and removed by length along the bottom of the fence between end posts.

B Clean Root Cutting

The Engineer will measure clean root cutting by length along the plow line. The Engineer will determine the beginning and ending points for clean root cutting as the intersection of the construction limit and the dripline of the tree or Brush or in accordance with lines shown on the Plans.

C Water

The Engineer will measure water by volume used to protect and restore vegetation. The Engineer will not measure water otherwise used in performing the Work, such as for maintenance of sod.

D Rooting Topsoil Borrow

The Engineer will measure rooting topsoil borrow by loose volume as required by the Contract.

E Pruning

The Engineer will measure pruning by the hours of actual pruning Work.

F Tree Growth Retardant (TGR)

The Engineer will measure TGR by volume of Material applied for the size of the tree treated. The Engineer will determine the volume of TGR required by the diameter at breast height (DBH) of each tree treated. DBH is defined as 4.5 feet above ground level. The Engineer will use a diameter tape measure to measure DBH.

SECTION 2572.4 NOT USED