

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
MARCH 18, 2025**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Cadenhead called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Charles Cadenhead and Councilmembers, Nick Dragisich, Matt Hirn and Nick Kragness. **ABSENT:** Councilmember Jeff Holtz

Staff present: Administrator Miller, Community Development Director Stopa, Finance Director Hadler, Finance Coordinator Kraemer, City Attorney Sonsalla, City Engineer Stanley and City Clerk Johnson

**APPROVAL OF AGENDA**

Item 7, "Accept Improvements and Approve Security Reduction for Easton Village 5<sup>th</sup> Addition" was moved to the Regular Agenda.

*Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.*

**ACCEPT MINUTES**

*Councilmember Hirn, seconded by Councilmember Dragisich, moved TO ACCEPT THE MINUTES OF THE MARCH 8, 2025 SPECIAL AND REGULAR CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.*

**PUBLIC COMMENTS/INQUIRIES**

None

**PRESENTATIONS**

Lake Elmo Jaycees President Stacy Myers and Charitable Gambling Manager Emily Carlson presented the city with a donation of \$12,000.

**CONSENT AGENDA**

2. Approve Payments and Disbursements
3. Approve Lease for Farm Land with David See Farms
4. Approve TMobile Temp Tower 3303 Langly
5. Approve Pay Request No. 1 for Well No. 2 PFAS WTP
6. Approve Security Release for Easton Village 4<sup>th</sup> Addition
- ~~7. Accept Improvements and Approve Security Reduction for Easton Village 5<sup>th</sup> Addition~~

8. Accept Donation from Lake Elmo Jaycees – *Resolution 2025-028*
9. Approve Washington County Tree Stewards Program
10. Approve Lake Elmo Elementary Development Agreement – *Resolution 2025-031*
11. Authorize Administrative Services Coordinator Job Posting

***Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.***

**ITEM 12: Accept Feasibility Report and Call for Improvement Hearing; Approve Plans and Specifications and Order Advertisement for Bids for the 2025 Street and Utility Improvements**

City Engineer Stanley reviewed information from the feasibility report and discussed proposed assessment amounts for each portion of the project.

John Burban, 9612 57<sup>th</sup> Street N., stated opposition to the project due to the replacement of the road in 2011 and noted that his neighbors are all opposed as well.

Brad Bergie, 9481 57<sup>th</sup> Street N., stated opposition to the project stating that the street has not exceeded its useful life.

***Councilmember Hirn, seconded by Councilmember Dragisich, moved TO APPROVE RESOLUTION NO. 2025-030, RECEIVING THE FEASIBILITY REPORT, CALLING HEARING ON IMPROVEMENT, APPROVING THE PLANS AND SPECIFICATIONS, AND ORDERING THE ADVERTISEMENT FOR BIDS FOR THE 2025 STREET AND UTILITY IMPROVEMENTS. Motion passed 4 – 0.***

**ITEM 13: Letter of Intent for 3M Priority 2 Funding (Trail Project)**

Community Development Director Stopa requested Council input on staff preparing a letter of intent to apply for 3M Priority 2 grant funding for a multi-use path connecting Sunfish Lake Park to the future regional trail.

Tony Manzara, 5050 Kirkwood Ave. N., commented on the conservation legacy program and the DNR and potential funding from that source as well.

***Councilmember Hirn, seconded by Councilmember Kragness, moved TO SUPPORT A LETTER OF INTENT SUBMISSION BY STAFF FOR THE 3M PRIORITY 2 GRANT FUNDS FOR A MULTI-USE PATH CONNECTING THE FUTURE CENTRAL GREENWAY REGIONAL TRAIL TO SUNFISH LAKE PARK. Motion passed 4 – 0.***

**ITEM 14: Approve Old Fire Station and Public Works Building RFP**

Community Development Director Stopa reported that the EDA has prioritized redevelopment of the old fire station and adjacent public works building site in the Old Village and requested authorization to issue an RFP for the sale of the property.

***Councilmember Hirn, seconded by Councilmember Dragisich, moved TO APPROVE THE REQUEST FOR PROPOSAL FOR DISPOSITION OF THE FORMER FIRE STATION AND PARKS BUILDING. Motion passed 4 – 0.***

**ITEM 15: Approve Utility Rates and Fee Changes for 2025**

Finance Director Hadler reviewed information presented at the March 11, 2025 City Council Workshop and presented proposed utility rate changes for 2025.

***Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE ORDINANCE 2025-09 ADOPTING THE 2025 CITY OF LAKE ELMO FEE SCHEDULE. Motion passed 4 – 0.***

***Councilmember Hirn, seconded by Councilmember Dragisich, moved TO ADOPT RESOLUTION 2025-09 AUTHORIZING PUBLICATION OF ORDINANCE 2025-09 BY TITLE AND SUMMARY. Motion passed 4 – 0.***

**ITEM 7: Accept Improvements and Easton5th**

City Engineer Stanley noted a change in the warranty period for improvements that was updated after the meeting packet was prepared.

***Councilmember Hirn, seconded by Councilmember Kragness, moved TO ACCEPT THE IMPROVEMENTS AND APPROVE THE SECURITY REDUCTION AS DETAILED IN THE ATTACHED WORKSHEET FOR EASTON VILLAGE 5TH ADDITION, CONTINGENT ON THE DEVELOPER BEING CURRENT WITH ALL PAYMENTS AND OBLIGATIONS IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT. Motion passed 4 – 0.***

**STAFF REPORTS AND ANNOUNCEMENTS**

**City Administrator Miller:** Thanked Public Works crews for removing the Brookfield sign.


**Community Development Director Stopa:** Reported on zoning preemption currently proposed at the state legislature.

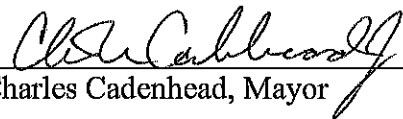
Meeting adjourned at 8:27 p.m.

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**LAKE ELMO CITY COUNCIL**

ATTEST:

  
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Julie Johnson, City Clerk

  
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Charles Cadenhead, Mayor