

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
APRIL 1, 2025**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers, Nick Dragisich, Matt Hirn, Jeff Holtz and Nick Kragness.

Staff present: Administrator Miller, City Attorney Sonsalla, City Engineer Stanley, Public Works Director Powers, Finance Director Hadler, Sr. City Planner Jensen and City Clerk Johnson.

APPROVAL OF AGENDA

Councilmember Dragisich, seconded by Councilmember Holtz, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

Dennis & Cheryl Kelly, 13667 Greenwood Tr. N., West Lakeland, announced the beginning of a process to reestablish a Lions Club in Lake Elmo with a public meeting on April 16, 2025.

ACCEPT MINUTES

Councilmember Hirn, seconded by Councilmember Dragisich, moved TO ACCEPT THE MINUTES OF THE MARCH 18, 2025 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.

CONSENT AGENDA

2. Approve Payment of Disbursements and Payroll
3. Approve Arbor Day Proclamation
4. Approve Support for Lake Elmo Lake Association to Submit a Letter of Intent for Habitat Restoration through the Priority 2 Settlement
5. Approve Animal Inn CUP and Variance Extension – *Resolution 2025-032*
6. Approve Northstar 2nd Addition Development Agreement – *Resolution 2025-033*
7. Approve Security Reduction and Accept Improvements for Royal Golf 3rd, 5th and 6th Additions
8. Approve Release of Grading and Public Utility Security for the Union Park West Addition

9. Accept Sanitary Sewer & Watermain Improvements and Approve Security Reduction for Northstar 1st Add
10. Approve Plans and Specs and Order Advertisement for Bids for Stillwater Area School District Utility Improvements – *Resolution 2025-034*

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 11: Accept Bids and Award Contract for the Village Parkway/UPRR Crossing Improvements

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE RESOLUTION NO. 2025-035, ACCEPTING BIDS AND AWARDING A CONTRACT TO NEW LOOK CONTRACTING, INC. FOR THE BID AMOUNT OF \$587,948.01, FOR THE VILLAGE PARKWAY UPRR CROSSING IMPROVEMENTS. Motion passed 5 – 0.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE AN INCREASE IN THE SEH, INC. DESIGN SERVICES CONTRACT IN THE AMOUNT OF \$9,000, AND AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO A MATERIAL TESTING CONTRACT WITH BRAUN INTERTEC IN THE NOT-TO-EXCEED AMOUNT OF \$10,000. Motion passed 4 – 1 – 0. (Mayor Cadenhead abstained due to a conflict of interest resulting from his employment with SEH, Inc.)

ITEM 12: Authorize Plans and Specifications for the I-94 Lift Station and Forecmain Improvements

City Engineer Stanley reviewed the need for replacement of the sewer forcemain that transmits sewage from the I-94 lift station, noting that forcemain has had several breaks in the last few years which have required emergency response and repair. Stanley stated that the forcemain is beyond its useful life and requires replacement. Discussion held regarding the possible causes of the pipe failures.

Councilmember Holtz, seconded by Councilmember Dragisich, moved TO AUTHORIZE PREPARATION OF PLANS AND SPECIFICATIONS AND APPROVE TASK ORDER NO. 27 FOR DESIGN PHASE ENGINEERING SERVICES TO BE PROVIDED BY BOLTON AND MENK, INC. IN THE NOT-TO-EXCEED AMOUNT OF \$109,537, AND AUTHORIZE THE CITY ADMINISTRATOR TO SIGN A GEOTECHNICAL SERVICES CONTRACT IN THE NOT-TO-EXCEED AMOUNT OF \$30,000, FOR THE I-94 LIFT STATION FORCEMAIN REPLACEMENT PROJECT. Motion passed 5 – 0.

COUNCIL REPORTS

Councilmember Holtz: Recognized residents from Cimarron for testifying at the Capitol.

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STAFF REPORTS AND ANNOUNCEMENTS

City Administrator Miller: Thanked Administrative Services Director Goers for her service to the city and noted that the position is posted for applicants.

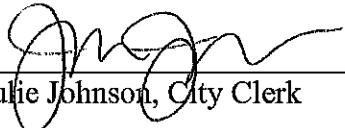
Public Works Director Powers: Reported on street sweeping.

City Attorney Sonsalla: Reported on the closings for purchase on the ballfield properties and an upcoming hearing on appeals in the water supply lawsuit.

Meeting adjourned at 7:45 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:



Julie Johnson, City Clerk



Jeff Holtz, Acting Mayor