

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
MAY 6, 2025**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Cadenhead called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Charles Cadenhead and Councilmembers, Nick Dragisich, Matt Hirn, Jeff Holtz and Nick Kragness.

Staff present: Administrator Miller, Public Works Director Powers, City Attorney Wier, City Engineer Stanley and City Clerk Johnson

**APPROVAL OF AGENDA**

*Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.*

**ACCEPT MINUTES**

*Councilmember Hirn, seconded by Councilmember Holtz, moved TO ACCEPT THE MINUTES OF THE APRIL 15, 2025 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.*

**PUBLIC COMMENTS/INQUIRIES**

Colleen Swedberg presented information on the upcoming Landscape Revival plant sale at Rockpoint Church on Saturday, June 7<sup>th</sup>.

Bob Thorn thanked the city for progress on improving and adding crosswalks in the city.

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements and Payroll
3. Approve 2026 Budget Calendar
4. Approve Cross Country Ski Trail Grooming Grant – *Resolution 2025-037*
5. Approve Sunfish Lake Park Parking Lot Expansion
6. Approve Recycling Grant Agreement

7. Approve Storm Water Appeal Determination
8. Approve Pay Request No. 2 for Well No. 2 PFAS WTP Project
9. Approve Pay Request No. 3 for Well No. 2 PFAS WTP Project
10. Approve Date for City Administrator Annual Review
11. Approve Hiring of Administrative Services Coordinator

***Councilmember Dragisich, seconded by Councilmember Hirn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.***

**ITEM 12: Public Improvement Hearing: Approve Resolution Ordering the Improvement, Accept Bids and Award Contract for the 2025 Street and Utility Improvements**

City Engineer Stanley presented the project schedule and map, proposed improvements and proposed assessments. Discussion was held regarding maintenance and life expectancy of the road and curbs.

***Councilmember Holtz, seconded by Councilmember Hirn, moved TO OPEN THE PUBLIC HEARING. Motion passed 5 – 0.***

Karen Granovsky, 9855 55<sup>th</sup> Street N., spoke on behalf of her and her neighbors, stating their preference for no curbs on their street.

Brad Bergie, 9481 57<sup>th</sup> Street N., commented on the life span of the road requested a reduction in assessment due to the current road not lasting as long as it should have.

John Burban, 9612 57<sup>th</sup> Street N., stated support for the project but requested a reduction in the proposed assessment due to the current road not lasting as long as it should have.

Mike & Kathy Falco, 4101 Irish Court N., expressed appreciation for the project as their area had drainage issues.

Brook Duerr, 4870 Jerome Avenue N., thanked the city for considering the road project and noted that other areas in the city that have been recently repaved have cracking in the road.

***Councilmember Holtz, seconded by Councilmember Dragisich, moved TO CLOSED THE PUBLIC HEARING. Motion passed 5 – 0.***

Discussion was held regarding the longevity of the previous road and no parking signs.

***Councilmember Holtz, seconded by Councilmember Hirn, moved TO APPROVE RESOLUTION NO. 2025-038, ORDERING THE IMPROVEMENTS, ACCEPTING BIDS,***

***AND AWARDING A CONTRACT TO VALLEY PAVING, INC, FOR THE BID AMOUNT OF \$1,485,436.50 FOR THE 2025 STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.***

***Councilmember Holtz, seconded by Councilmember Dragisich, moved TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO A MATERIAL TESTING CONTRACT FOR THE PROJECT CONSTRUCTION PHASE SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$30,000 FOR THE 2025 STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.***

**ITEM 13: Accept Bids and Award Contract for Old Village Garden Improvements**

Public Works Director Powers and Sara Evenson, HKGi landscape architect, presented the project purpose, public engagement and preferences gathered from public open house events. Ms. Evenson discussed the possibility of adding additional trees in the project area and reviewed quotes received.

***Councilmember Holtz, seconded by Councilmember Dragisich, moved TO APPROVE THE OLD VILLAGE GARDEN IMPROVEMENT PLANS AS PROPOSED BY HKGI AND CONTRACT WITH HOFFMAN & MCNAMARA FOR REMOVAL & INSTALLATION IN 2025 AND TO CONTRACT OUT PROFESSIONAL ANNUAL MAINTENANCE IN FUTURE YEARS FOR THE OLD VILLAGE GARDENS ALONG LAKE ELMO AVE. NOT TO EXCEED \$50,290 IN 2025. Motion passed 5 – 0.***

**ITEM 14: Sidewalk/Trail Snow Removal Ordinance Update**

Public Works Director Powers reviewed updated definitions of trails and sidewalks, noting areas where the city would be required to clear snow from trails if the changes are adopted. Director Powers also discussed communication with HOAs on the proposed changes.

***Councilmember Hirn, seconded by Councilmember Kragness, moved TO INCLUDE A SIDEWALK DEFINITION IN ORDINANCE 1.08.010, AND NOT INCLUDE THE TRAIL SNOW REMOVAL LANGUAGE AS OUTLINED TO BE INCLUDED IN THE SIDEWALK SNOW REMOVAL ORDINANCE 9.16.120***

Discussion held regarding trails abutting residential areas versus city right of way.

***Councilmember Dragisich, seconded by Councilmember Holtz, moved TO TABLE THE CURRENT ITEM. Motion passed 5 – 0.***

**ITEM 15: Upgraded ISO Public Protection Classification**

Fire Chief Kalis reviewed the results of a recent ISO review of the city's fire department and dispatch, noting that the city's rating has been upgraded to Class 4.

**COUNCIL REPORTS**

**Councilmember Holtz:** Noted that the new Lake Elmo Elementary School held a groundbreaking at the new side.

**STAFF REPORTS AND ANNOUNCEMENTS**

**City Administrator Miller:** Reported on the staff appreciation event.

**Public Works Director Powers:** Reported on installation and removal of PFAS equipment.

**Fire Chief Kalis:** Thanked Public Works for assistance with the brush truck and noted that an upcoming prescribed burn is scheduled at Lake Elmo Park reserve.

Meeting adjourned at 9:15 p.m.

**LAKE ELMO CITY COUNCIL**

ATTEST:

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Charles Cadenhead, Mayor

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Julie Johnson, City Clerk