



**City of Lake Elmo Planning Commission Meeting
City Council Chambers – 3880 Laverne Avenue North
Minutes of Regular Meeting of
March 24, 2025**

CALL TO ORDER: Commission Vice Chair Chars called to order the meeting of the Lake Elmo Planning Commission at 6:30 p.m.

COMMISSIONERS PRESENT: Amend, Bohlig, Chars, Dunn,

COMMISSIONERS ABSENT: Rehkamp, Vrieze

STAFF PRESENT: Community Development Director, Jason Stopa, Senior City Planner Sophia Jensen, City Planner Ashley Monterusso, Bolton-Menk Consultant, Nathan Fuerst

Pledge of Allegiance at 6:30 PM

Approve Agenda:

M/S/P: Dunn / Amend made a motion to approve the agenda. **Vote: 4-0, motion carried unanimously**

Approve Minutes:

M/S/P: Bohlig / Amend made a motion to approve the 1-27-25 meeting minutes. **Vote: 4-0, motion carried unanimously.**

Public Hearing:

- a) **Milestones at Eagle Point - Conditional Use Permit (CUP):** MEP Lino Lakes has submitted a CUP application for the property located at 8565 Eagle Point Cir N. The applicant is proposing to convert the former Rasmusen School to a daycare center.

City Planner Monterusso gave presentation and answered questions.

M/S/P: Dunn / Bohlig moved to open the public hearing at 6:39 PM. **Vote: 4-0, motion carried unanimously.**

M/S/P: Amend / Dunn moved to close the public hearing at 6:40 PM. **Vote: 4-0, motion carried unanimously.**

M/S/P: Chars / Bohlig moved to recommend approval of the request from MEP Lino Lakes LLC, approving a conditional use permit for a daycare facility at 8565 Eagle Point Circle based on the findings listed in the staff report. **Vote: 4-0, motion carried unanimously.**

New/Unfinished Business

- a) Animal Inn Conditional Use Permit and Variance Extension Request.

Senior City Planner Jensen gave overview of the staff report and answered questions.

M/S/P: Chars / Bohlig moved to recommend approval of an extension of the conditional use permit and variance deadline for the Animal Inn project to April 16th, 2027. **Vote: 4-0, motion carried unanimously.**

Communications/Updates:

City Council Updates

- i. Chavez Variances – 2/4/2025 Denied
- ii. Housekeeping ZTA – 2/4/2025 Approved (Not Including Bed and Breakfast)
- iii. Landscaping ZTA – 2/4/2025 Approved
- iv. Joint Session - 2/11/2025 Complete
- v. PC Work Plan - 2/18/2025 Approved

Upcoming Meetings

- i. April 14th, 2025
- ii. April 28th, 2025

Meeting adjourned at 6:45 PM.

Respectfully submitted,
Diane Wendt
Permit Technician