



**City of Lake Elmo Economic Development Meeting
City Council Chambers – 3880 Laverne Avenue North
Minutes of Regular Meeting of
April 15, 2025**

CALL TO ORDER: Commission Chair Manzara called to order the meeting of the Lake Elmo Economic Development Authority at 6:32 PM.

COMMISSIONERS PRESENT: Jeff Holtz, Brandon Quam, Anthony Manzara, Don Place, Mitchell McNeil

COMMISSIONERS ABSENT: Charles Cadenhead, Nina Waldoch

STAFF PRESENT: City Administrator Miller, Community Development Director Stopa, Senior Planner Jensen, City Planner Monterusso, City Clerk Johnson

1. Approve Minutes: M/S/P: Place/Holtz made a motion to approve the 2/4/2025 meeting minutes. **Vote: 5-0, motion carried unanimously.**

2. Presentation by Megan Flanagan on TAP proposal for City owned 180-acres

Flanagan (ULI) presented two proposals for Technical Assistance Panels (TAP) for the City owned 180-acres.

Stakeholders, feedback opportunities, TAP projects in other communities, tradeoffs between the different proposals, the City process post-TAP for the 180-acres, guiding questions for the TAP panelists, and economic impacts were discussed.

M/S/P: Place/Manzara moved to accept proposal number two, the 2.5-day TAP project. **Vote: 5-0, motion carried unanimously.**

3. Updated Meeting Dates for 2025

Manzara proposed the following EDA meeting dates for 2025:

June 3rd, 2025

August 19th, 2025

October 7th, 2025

December 2nd, 2025

M/P: Manzara moved to approve the updated meeting schedule (no second). **Vote: 5-0, motion carried unanimously.**

4. Future Items and reports. Next meeting of the EDA is scheduled for June 3rd, 2025.

5. Meeting adjourned at 6:30 PM.

Respectfully submitted,
Miranda Moulis, Planning Assistant