

**CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA**


RESOLUTION NO. 98-26

**A RESOLUTION
AUTHORIZING APPLICATION AND PRIMARY CONTACT PERSON**

NOW, THEREFORE, BE IT RESOLVED that the City of Lake Elmo act as sponsoring unit for the project identified as Lake Elmo/MnDOT Partnership Project on State Trunk Highway No.5, to be conducted during the period April 15, 1998 through September 1, 1998.

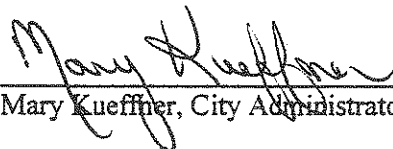
BE IT FURTHER RESOLVED, Lynne Yoch is hereby authorized to apply to the Minnesota Department of Transportation for funding of this project on behalf of the City of Lake Elmo.

ADOPTED by the Lake Elmo City Council this 21st day of April, 1998.



Wyn John, Mayor

ATTEST:



Mary Kueffner, City Administrator

PART II - Mn/DOT COMMUNITY ROADSIDE LANDSCAPING PARTNERSHIP PROGRAM

PROJECT APPLICATION

(1) APPLICANT

Local Government Unit / Community City of Lake Elmo
Address 3800 Laverne Ave N, Lk Elmo MN 55042

(2) COMMITTEE OF PRIMARY CONTACT PERSONS: * One of the Committee members must be employed as a staff member or representative of the Local Government Unit.

Name Lynn Yoch Phone 779-0438 Res
Address 8962 35 ST. N 748-6800 work
Lk Elmo MN 55042

Name _____ Phone 777-5510
Address 3800 Laverne Ave N
Lk Elmo MN 55042

Name Gary Perrault Phone 773-9207
Address 2229 N. Margaret ST
N. ST. Paul MN 55109

(3) DESCRIBE THE LOCATION OF THE PROJECT SITE(S). (Include county, city and the limits of the project.) Trunk Highway: 5 intersecting Jamaca Ave in the City of Lake Elmo in Washington Co.

(4) BRIEFLY STATE THE GOALS AND SCOPE OF YOUR PROPOSED PROJECT.

- ① Beautify the community and improve wildlife habitat along T.H-5.
- ② Install native woody and herbaceous plants appropriate to site conditions for healthy growth and viability. Selected plants to tolerate dry soils with potential contact by salt spray or aerosol.
- ③ Create visual year-round buffer and barrier along line of sight from homes along T.H-5
- ④ Provide favorable habitat for songbirds and other wildlife
- ⑤ Strengthen community ties among neighbors by fostering communication and encouraging continued community participation in this multi-phase, environment enhancing planting project

(5) BRIEFLY STATE THE PUBLIC PARTICIPATION AND APPROVAL PROCESS USED AND SIGNIFICANT COORDINATION WITH OTHER PROGRAMS.

- ① Support goals and long range plans of City of Lake Elmo requiring and encouraging open space preservation, native tree planting, and habitat protection. Meet with city officials, neighborhood residents, technical/ecology expert, and state agency representatives to develop environmentally sound cooperative plans and agreements.
- ② Develop volunteer lists, equipment, tools, and resource lists.
- ③ Attend Mn/DOT workshops on Partnership Projects.
- ④ Bring in additional volunteers, scout troops, etc., and continue neighborhood meetings
- ⑤ newspaper, TV interviews and stories

- (6) LIST THE REQUIRED MATERIALS ONLY AND THE ESTIMATED MATERIAL COSTS FOR THE PROJECT (soil amendments, herbicide, plant materials, seed, sod, construction materials, weed fabric, mulch, rodent protection, etc.) DO NOT INCLUDE LABOR OR EQUIPMENT.

PROJECT MATERIALS (on state right of way only)	QUANTITY	ESTIMATED COST
<i>Spruce, Black Hills 36"-42" BB</i>	<i>65</i>	<i>3900.00</i>
<i>Round-Up</i>	<i>19</i>	<i>90.00</i>
<i>Compost</i>	<i>30cy</i>	<i>312.00</i>
<i>Ground marking spray paint</i>	<i>2</i>	<i>9.00</i>
<i>Wood Chips - donated</i>	<i>63cy</i>	<i>—</i>
<i>sub total</i>		<i>4311.00</i>
<i>sales tax</i>	<i>6.5%</i>	<i>280.22</i>
		<i>4591.22</i>
<i>Delivery</i>		<i>200</i>

TOTAL MATERIAL COST *4791.22*
(Include Sales Tax and Shipping)

FOR STATE USE ONLY:

STATE FUNDING AMOUNT APPROVED = _____

APPROVED BY: _____
Landscaping Programs Coordinator Date

- (7) SHOW THE DESIRED TIMETABLE FOR COMPLETION OF EACH MAJOR COMPONENT OF THE PROPOSED PROJECT FROM PREPARATION OF PLANTING AREAS THROUGH COMPLETION OF INSTALLATION.

TIMETABLE	BEGINNING DATE:	ENDING DATE:
COMPONENT	YEAR	J F M A M J J A S O N D
Preliminary layout and staking	<i>97</i>	<i>X X</i>
Spray or remove existing weeds & grasses	<i>98</i>	<i>X</i>
Cultivate planting and seeding areas (soil amendments, rototilling)	<i>98</i>	<i>X</i>
Stake individual plant locations	<i>98</i>	<i>X</i>
Install plants	<i>98</i>	<i>X</i>
Install turf <i>— NA</i>		
Install mulch & plant protection	<i>98</i>	<i>X</i>
<i>Supplemental H₂O</i>	<i>98</i>	<i>X X X X X</i>
<i>Weed Control</i>	<i>98</i>	<i>X X X X</i>
<i>Project Monitoring</i>	<i>98</i>	<i>X X X X X</i>

- (8) DESCRIBE THE TYPES OF LABOR FORCES AND THE ESTIMATED QUANTITY OF PERSONNEL THAT WILL INSTALL AND MAINTAIN THE PROJECT. (city crews, youth service corp., contractors, volunteers) *If the majority of work is to be performed by volunteers, a preliminary pledge list of volunteers must be attached.

Neighborhood residents, 3 scout troops, City Parks Dept,
other city residents, volunteers from MN Native Plant Soc,
and others

Estimated total 60 ± 10 volunteers + City personnel, equipment
+ neighborhood tools and equipment

STATEMENT OF ASSURANCES

To the best of my knowledge and belief, data in this application are true and correct, and the document has been duly authorized by the government unit of the applicant with full understanding of the program requirements. It is agreed that at least one primary contact person will attend a six hour Mn/DOT landscape project inspection, installation and maintenance training school to ensure that community workers, volunteers and contractors are provided with proper direction and information packets. It is agreed that if volunteer workers are to be used, they will meet minimum age or eligibility requirements. It is agreed that the government unit of the applicant will enter into an Agreement with Mn/DOT ensuring that the government unit of the applicant will ensure or provide required maintenance of the landscape improvements on roadside areas per the Agreement.

Gyrene Yoch

Signature of the Primary Contact Person
Authorized By The Local Government Unit

4-20-98

Date

REQUIRED ATTACHMENTS TO BE INCLUDED AS PART OF THE APPLICATION:

- (A) ☐ RESOLUTION OR LETTER AUTHORIZING APPLICATION AND DESIGNATING AUTHORIZED PRIMARY CONTACT PERSON.
- (B) ☒ MAP OF PROJECT LOCATION.
- (C) ☒ MN/DOT APPROVED LANDSCAPE PLAN (Approval Stamped and Dated By District / Metro Division and Landscaping Programs Staff.)
- (D) ☒ VOLUNTEER PLEDGE LIST (If volunteers are to be used)

The documents submitted in support of this application shall be considered part of this application.

Successful applicants are required to enter into a Cooperative Agreement with Mn/DOT to install and maintain the roadside landscape improvements. A detailed landscape plan showing actual locations and quantities of materials along with the specifications and special provisions will form the basis of the Agreement together with the application and schedule of maintenance requirements.

The applicant must submit two copies of the completed application to the Mn/DOT Landscaping Programs Coordinator for review and approval by Mn/DOT's District/Metro Division and Landscaping Programs staff.

CRITERIA FOR EVALUATING APPLICATIONS

After the completed application has been submitted to Mn/DOT, additional information may be required. Clarification of vague or ambiguous application materials may be requested by the Mn/DOT review team. Incomplete applications (i.e., missing supporting documents, etc.) may not be considered for funding. **Completed applications should be submitted at least three months prior to the desired planting date. Applications submitted by September 1st will be given priority to take advantage of the opportunity for fall preparatory work prior to spring planting.**

In order for an application to be reviewed, it must contain the basic, minimal requirements as outlined in this manual. Applications may be approved for funding in the full amount requested or in an amount less than requested.

The criteria to be used in reviewing and ranking qualifying applications include:

1. Extent to which the proposed project meets one or more of the goals of the program.
2. Extent to which the proposed project is consistent with Mn/DOT policy, safety, design, and operations guidelines.
3. Extent to which the proposed project and partner demonstrate a strong likelihood for successful installation, establishment and maintenance of the roadside landscaping investment.

AWARD OF PROJECT FUNDS

Award of project funds is subject to availability of funds at the time the application is approved and will be announced by letter. Unsuccessful applicants may be deferred to the next cycle of available funding or may be asked to resubmit revised applications.

- **Award of project funds is contingent upon execution and approval of the Cooperative Agreement.** Funds may be transferred to the community upon receipt of a written request with a copy of the purchase orders for landscape materials.
- **Fall season preparatory work (weed control and rototilling) and Spring season planting is recommended for roadside projects.** All components of the project phase, as awarded, must be completed by the end of the first full growing season (early April to early November) as scheduled.

ACCENT CO.

2229 N. Margaret St.
N. St. Paul, MN 55109

Organizations and
Memberships

BOARDS OF
DIRECTORS
COMMISSIONS
ADVISORY BOARDS

MN Native Plant Society

MN Green

Suburban Community
Channels TV

Earth Care Group

North East Metro
Environmental Coalition

Imagine--Us Productions

Ramsey / Washington Co.
Natural Resources Board

National Tree Trust

Media Magazine

N St. Paul Green

N St Paul Parks &
Recreation Commission

Gateway Trail Assoc

MEMBER

MN Earth Day Network

AmeriCorp - Serve
America

MN Horticulture Soc

MN Shade Tree
Advisory Committee

N. St. Paul Historical
Society

Vegetation Management
Association of MN

INVOICE

City of Lake Elmo
3800 Laverne Ave N
Lake Elmo MN 55042

17 Apr 1998

Ref -- Lk Elmo - MNDOT Partnership Project
MN T.H.5 & Jamaca Ave.
Native Plant Buffer Zone Habitat Project
Phase 1

Spruce, Black Hills - 65 trees

40	30"	55	2200.00
20	36"	65	1300.00
05	42"	80	400.00

Round-Up	1 gal	90.00
Compost	30cy	312.00
Ground Marking Spray Paint		9.00

Wood Chips - donated

Sub - total	4311.00
Sales Tax	280.22
Delivery	200.00

TOTAL	4791.22
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Channels TV

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Imagine-Us Productions

Ramey / Wash Co
Natural Res. Board

National Tree Trust

N. St. Paul Green

N. St. Paul Parks &
Recreation Commission

MEMBER

MN Earth Day Network

Gateway Trail Assoc.

AmeriCorp Serve
America

MN Horticulture Soc.

MN Shade Tree
Advisory Committee

N. St. Paul Historical
Society

Vegetation Mgmt. Assoc.
of Minn.

GARY PERRAULT

2229 Margaret St. N.
N. St. Paul, MN 55109

[612] 773 -- 9207

Lk Elmo - MNDOT Partnership Project
Native Plant Buffer Zone Habitat Planting
Phase 1 - 1998

RESOURCE & VOLUNTEER LIST

Group	Est. # Vol.
Beaut Crest Neighborhood	20
Jon Keimig's Wh. Br. Lk. Boy Scouts	20
MN Native Plant Soc.	2
Lynne Yoch's Girl Scout Troop	6
Wh. Br. Lk. girl scout troop	5-6
other Lk Elmo residents	4-10
Cowern Habitat Club	4
Lk Elmo J.C.'s	unknown
Boy's Traveling Baseball Teams (coordinated thru J.C.'s)	unknown

Gary Perrault - Horticulture Ecologist
Lisa Burbon - USDA Forest Svc

Lk Elmo City Parks Dept

Tools & Equip

City - Tractor, Bobcat, Dump Truck, Tiller
Vol's - shovels wheel barrows garden tractor & cart
hoses pliers wire & bolt cutters
knife rakes tape meas
gloves buckets pry bar

Misc

Food & Beverages, Soap bar, BandAids, Bathroom