

CITY OF LAKE ELMO
WASHINGTON COUNTY, MINNESOTA

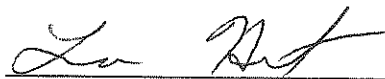
RESOLUTION NO. 2003-072
RESOLUTION APPROVING PROPOSED 2003 TAX LEVY, COLLECTIBLE IN 2004

BE IT RESOLVED by the Council of the City of Lake Elmo, County of Washington, Minnesota that the following proposed sums of money be levied for the current year, collectible in 2004, upon taxable property in the City of Lake Elmo, for the following purposes:

Total Levy \$ 1,717,847

BE IT RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Washington County, Minnesota.

ADOPTED, by the Lake Elmo City Council on the 2nd day of September, 2003.



Lee Hunt
Mayor

ATTEST:



Charles E. Dillerud
Acting City Administrator

Account Description	City of Lake Elmo PROPOSED 2004 Budget							Admin. Recommendation	Comments
	2,002 Budget	2,002 Actual	2003 Budget	2003 Y-T-D 7/17/2003	2,003 Projected	2004 Dept. Request	2004		
REVENUE									
Current Ad Valorem Taxes	1,612,500	1,522,352	1,667,325	0	1,595,271	1,717,847	1,717,847	1,717,847	
Delinquent Ad Valorem Taxes									
Mobile Home Tax									
Fiscal Disparities									
Tax Abatement		2,109			0				
Subtotal Taxes	1,612,500	1,524,461	1,667,325	0	1,595,271	1,717,847	1,717,847	1,717,847	
Liquor License (for following year)	9,000	9,000	9,000	0	9,000	9,000	9,000	9,000	
Vastehauler License	500	35	630	140	140	140	140	140	
General Contractor License	300	1,190	1,590	175	175	175	175	175	
Plumber Installer License	0	0	0	0	0	0	0	0	
Leaving Contractor License	900	4,960	0	1,079	1,220	1,220	1,220	1,220	
Blacktopping Contractor License	0	35	0	35	35	35	35	35	
Building Permits	400,000	336,068	242,835	88,263	176,000	176,000	176,000	176,000	
Surcharge	0	0	15,300	1,047	10,154	10,154	10,154	10,154	Pass Through
Leaving Permits	12,000	28,792	22,570	7,470	9,000	9,000	9,000	9,000	
Lumbering Permits	8,000	26,957	18,300	5,205	7,000	7,000	7,000	7,000	
Plumber Permits	6,000	5,050	11,640	2,203	3,000	4,000	4,000	4,000	
Animal License	3,000	1,843	2,000	1,152	1,500	1,500	1,500	1,500	
Utility Permits	0	19,908	1,000	400	800	800	800	800	
Burning Permits	200	587	600	765	900	900	900	900	
Subtotal Licenses and Permits	439,900	434,425	325,465	107,934	218,924	219,924	219,924	219,924	
Local Government Aid	12,150	12,150	12,151	0	0	0	0	0	Repealed By The State
Homestead Credit Aid	0	88,925	0	0	0	0	0	0	
ISA - Maintenance	16,095	16,095							Dedicated Revenue
State Fire Aid	25,000	31,771	25,000	0	25,000	25,000	25,000	25,000	
ERA Aid	2,749	2,749	2,749	1,375	2,750	2,750	2,750	2,750	
ETC Infiltration Grant	0	0	35,500	0	39,702	0	0	0	Projected Completed 2003
Community Development Block Grant	0	0	59,500	30,000	79,000	10,000	10,000	10,000	
Travel Tax	4,000	2,048	4,000	2,602	4,000	4,000	4,000	4,000	
Recycling Grant	27,409	26,587	26,587	0	25,000	25,000	25,000	25,000	Added 12,000 Update on Grant Funds from Wash. Co.
Subtotal Intergovernmental	87,403	180,325	165,487	33,977	175,452	66,750	66,750	66,750	

Account Description	City of Lake Elmo PROPOSED 2004 Budget						Admin. Recommend	Comments
	2,002 Budget	2,002 Actual	2003 Budget	2003 Y-T-D 7/17/2003	2,003 Projected	2004 Dept. Request		
Zoning & Subdivision Application Fee	2,000	35,139	10,000	6,420	7,500	10,000	10,000	
Plan Check Fees	18,000	176,685	131,200	31,307	62,000	62,000	62,000	
Sale of Copies, Books, Maps	1,000	380	500	315	500	500	500	
Assessment Searches	1,000	1,014	500	330	500	500	500	
Clean-up Days	4,000	3,744	3,500	5,026	5,026	5,000	5,000	
Park Rent			0	0	0	0	0	
Cable Operation Reimbursement			2,400	467	1,920	1,920	1,920	
Subtotal Charges for Services	26,000	216,962	148,100	43,864	77,446	79,920	79,920	
Fines	45,000	70,737	45,000	38,813	60,536	60,000	60,000	
Miscellaneous Revenue	35,000	51,782	35,000	16,419	34,000	34,000	34,000	
Interest Earnings (all accounts)	80,000	127,841	200,000	65,575	131,150	140,000	140,000	
Interfund Operating Transfers			0			173,148	173,148	Tax Abatement 73, 148 & Metc Legal Expenses 100,000
Subtotal Other Revenue	115,000	179,623	235,000	81,994	165,150	347,148	347,148	
TOTAL REVENUE	2,325,803	2,606,533	2,763,792	335,350	2,292,779	2,491,589	2,491,589	

City of Lake Elmo PROPOSED 2004 Budget								
Account Description	2,002 Budget	2,002 Actual	2003 Budget	2003 Y-T-D 7/17/2003	2,003 Projected	2004 Dept. Request	Admin. Recommendation	Comments
EXPENDITURES								
Mayor & Council								
Part-time Salaries	12,100	12,100	12,100	6,050	12,100	12,100	12,100	
FICA Contributions	750	750	750	375	750	750	750	
Medicare Contributions	175	176	175	88	176	176	176	
Travel Expense	0	0	0	255	450	450	450	
Miscellaneous	6,000	3,171	6,000	17,388	23,800	4,000	4,000	Springsted Study & Retreat 2003
Dues and Subscriptions	6,000	5,099	9,000	2,914	5,500	5,500	5,500	
Conferences & Training	2,000	36	2,000	240	4,000	5,000	5,000	Retreat 2004
Subtotal Mayor & Council	27,025	21,332	30,025	27,310	46,776	27,976	27,976	
Administration								
Full-time Salaries	92,889	100,234	108,850	104,263	164,156	124,020	124,020	See Distribution Chart
Part-time Salaries	0	0	0	0	0	0	0	
Overtime Pool - Admin Staff	0	0	3,600	0	0	0	0	
Overtime Pool - Mgmt	0	0	4,200	0	0	0	0	
Payout Pool	0	0	30,500	0	30,000	30,000	30,000	
PERA Contributions	5,140	9,027	6,025	4,503	9,078	6,858	6,858	
FICA Contributions	5,760	5,636	6,800	5,413	10,178	7,689	7,689	
Medicare Contributions	1,350	1,318	1,600	1,266	2,380	1,798	1,798	
Health/Dental Insurance	17,290	15,078	22,250	13,826	27,652	21,834	21,834	
Workers' Compensation	250	533	700	574	1,000	1,688	1,688	Reduced from 12,081
Office Supplies	15,000	6,539	6,000	2,711	6,500	7,000	7,000	
Printed Forms	2,500	285	1,500	214	750	800	800	
Env Comm Surface Water Study	0	0	6,000	0	0	0	0	Transferred to Surface Water Utility
Newsletter/Website	16,000	10,193	16,000	2,971	14,000	14,000	14,000	
Postage	2,000	6,833	7,000	5,035	7,500	9,500	9,500	2000.00 Postage Machine
Travel Expense	1,400	648	1,400	520	700	1,500	1,500	
Legal Publishing	6,000	3,761	5,000	1,875	5,630	6,000	6,000	
Insurance - Bldgs & Vehicles	5,000	17,215	20,000	23,793	23,793	27,360	27,360	15% Increase Premium
Cable Operation Expense	0	0	1,200	1,200	1,200	1,200	1,200	
Miscellaneous	21,000	14,573	5,000	2,834	5,700	6,000	6,000	
Dues & Subscriptions	500	2,032	1,000	1,320	1,500	1,500	1,500	
Books	200	148	500	0	0	500	500	
Conferences & Training	2,500	35	2,500	141	0	2,500	2,500	
Professional Development	106,750	15,870	0	0	0	0	0	
Transfer Out	0	0	70,500	0	70,500	70,500	70,500	Bldg & Office Equipment
Subtotal Administration	301,529	209,958	328,125	171,258	382,217	342,247	342,247	

City of Lake Elmo PROPOSED 2004 Budget								
Account Description	2,002	2,002	2003	2003 Y-T-D	2,003	2004	Admin. Recommendation	Comments
	Budget	Actual	Budget	7/17/2003	Projected	Dept. Request		
Elections								
Part-time Salaries	3,500	6,960	1,000	1,467	3,500	7,000	7,000	General Election 2004
FICA Contributions	0	0	65	0	217	434	434	
Medicare Contributions	0	0	20	0	51	102	102	
Office Supplies	200	99	200	0	50	100	100	
Printed Forms	3,000	0	0	0	0	300	300	
Travel Expense	100	0	100	0	0	50	50	
Miscellaneous	2,000	646	350	250	350	800	800	
Conferences & Training	500	0	500	0	0	0	0	
Other Equipment	0	0	0	0	0	0	0	
Subtotal Elections	9,300	7,705	2,235	1,717	4,168	8,786	8,786	
Finance								
Full-time Salaries	42,675	38,636	33,250	7,174	20,408	41,432	41,432	See Distribution Chart
Part-time Salaries	0	0	10,400	0	0	0	0	
Overtime Pool - Mgmt	0	0	3,750	0	0	0	0	
Payout Pool	0	0	2,000	0	2,000	2,000	2,000	
PERA Contributions	2,360	2,008	2,425	71	1,129	2,569	2,569	
FICA Contributions	2,645	3,905	2,700	463	1,265	2,291	2,291	
Medicare Contributions	620	515	650	108	296	601	601	
Health/Dental Insurance	6,780	132	3,800	587	1,753	7,318	7,318	
Workers' Compensation	100	172	375	0	230	520	520	
Office Supplies	2,000	888	1,000	373	700	800	800	
Printed Forms	500	285	500	981	1,000	1,000	1,000	
Software Support	5,000	1,552	2,000	775	3,000	4,000	4,000	
Hardware Support	0	1,705	5,000	0	1,000	2,000	2,000	
Software Programs	0	589	2,000	5,863	6,000	3,000	3,000	
Travel Expense	1,000	91	2,200	31	0	1,000	1,000	
Miscellaneous	200	1,019	200	105	200	200	200	
Dues & Subscriptions	200	0	200	0	0	0	0	
Books	200	36	200	0	0	200	200	
Conferences & Training	1,800	1,698	1,000	0	0	1,000	1,000	
Subtotal Finance	66,080	53,231	73,650	16,531	38,981	69,931	69,931	

City of Lake Elmo PROPOSED 2004 Budget												
Account Description	2,002		2003		2003 Y-T-D		2003		2004		Admin. Recommend	Comments
	Budget	Actual	Budget		7/17/2003	Projected	Dept. Request					
City Auditor	11,000	25,931	13,500		17,919	24,000	24,000	24,000	24,000	24,000		
Subtotal Auditor	11,000	25,931	13,500		17,919	24,000	24,000	24,000	24,000	24,000		
City Assessor	29,000	31,738	35,000		11,900	35,000	35,000	35,000	35,000	35,000		
Subtotal City Assessor	29,000	31,738	35,000		11,900	35,000	35,000	35,000	35,000	35,000		
City Attorney - Civil	76,000	42,445	10,000		11,385	15,000	15,000	15,000	15,000	15,000		
City Attorney - Criminal			45,000		31,125	45,000	45,000	45,000	45,000	45,000		
Subtotal Legal Services	76,000	42,445	55,000		42,510	60,000	60,000	60,000	60,000	60,000		
Planning & Zoning												
Full-time Salaries	68,536	69,219	67,100		42,183	67,178	75,586	75,586	75,586	75,586		See Distribution Chart
Part-time Salaries	0	0	1,400		0	0	0	0	0	0		
Overtime Pool - Mgmt	0	0	5,200		0	0	0	0	0	0		
Payout Pool	0	0	7,500		0	7,500	5,000	5,000	5,000	5,000		
PERA Contributions	3,790	3,600	3,800		2,460	3,715	4,180	4,180	4,180	4,180		
FICA Contributions	4,250	3,867	4,250		2,773	4,165	4,686	4,686	4,686	4,686		
Medicare Contributions	995	904	1,000		648	974	1,096	1,096	1,096	1,096		
Health/Dental Insurance	12,830	7,489	10,100		4,560	9,120	11,686	11,686	11,686	11,686		
Workers' Compensation	200	344	350		287	457	847	847	847	847		
Office Supplies	5,000	1,407	5,000		147	250	500	500	500	500		
Printed Forms	500	30	500		0	0	500	500	500	500		
Community Facility Study - CDBG	0	37,260	0		315	315	0	0	0	0		Acct Closed-out Matching Revenue
Old Village Design Study - CDBG	0	23,052	19,500		1,513	29,500	0	0	0	0		2003 Close-out Matching Revenue
Zoning Ordinance Dev. - CDBG	0	14	20,000		0	42,000	0	0	0	0		2003 Close-out Matching Revenue
Cimarron Study - CDBG	0	14	20,000		0	0	10,000	10,000	10,000	10,000		
Comprehensive Planning	0	118,625	100,000		7,465	7,500	10,000	10,000	10,000	10,000		See Attorney's Fee Page 6
Engineering Services	4,500	5,898	4,500		5,786	6,000	2,500	2,500	2,500	2,500		
Legal Services	500	6,196	6,000		462	1,000	1,000	1,000	1,000	1,000		
Infiltration Project	0	5,509	39,000		0	39,702	0	0	0	0		2003 Close-out Matching Revenue
Old Village Tax Abatement	0	17,622	0		2,302	5,000	73,148	73,148	73,148	73,148		Added 73,148 - See Interoperating Fund under Other Revenue
Travel Expense	2,000	600	2,000		1,034	1,800	2,000	2,000	2,000	2,000		
Cable Operation Expense	0	0	1,200		0	0	0	0	0	0		
Miscellaneous	100	107	100		167	200	200	200	200	200		
Dues & Subscriptions	200	705	1,000		0	500	500	500	500	500		
Books	0	0	200		0	0	200	200	200	200		
Conferences & Training	5,000	1,176	2,500		1,650	1,650	2,500	2,500	2,500	2,500		
Subtotal Planning & Zoning	108,401	303,638	322,200		73,752	228,526	206,129	206,129	206,129	206,129		

City of Lake Elmo PROPOSED 2004 Budget

Account Description	2,002		2003		2003 Y-T-D		2,003		2004		Comments
	Budget	Actual	Budget		7/17/2003	Projected	Dept. Request	Admin. Recommendation			
City Engineer	24,000	22,733	24,000		12,833	24,000	26,000	26,000			
Subtotal City Engineer	24,000	22,733	24,000		12,833	24,000	26,000	26,000			
Attorney Fees	0	0	0		107,339	150,000	100,000	100,000			Added 100,000 - See Interoperating Fund under Other Revenue
Gov't Buildings											
Cleaning Supplies	2,500	387	1,000		109	450	500	500			
Building Repair Supplies	5,000	742	1,000		233	400	500	500			
Telephone	8,000	6,041	6,000		2,680	6,200	6,500	6,500			
Internet	1,500	412	0		0	0	0	0			
Insurance	500	0	0		0	0	0	0			
Electric Utility	4,500	4,451	4,500		2,543	4,459	5,000	5,000			
Gas Utility	0		0		0	0	0	0			
Refuse	1,600	1,355	1,400		161	1,360	2,040	2,040			
Repairs/Maint Contractual Bldg	8,000	9,208	8,000		5,576	8,000	8,000	8,000			
Repairs/Maint Contractual Equip	1,000	4,986	6,000		2,121	6,000	6,000	6,000			
Miscellaneous	100	4,524	100		441	500	400	400			
Subtotal Gov't Bldgs	32,700	32,106	28,000		13,863	27,369	28,940	28,940			
Law Enforcement Contract	310,000	306,049	307,000		0	307,000	322,000	322,000			Reduced 40,000
Transfer-Out Equipment	0	0	0		0	0	15,000	15,000			Speed Trailer Added
Subtotal Law Enforcement	310,000	306,049	307,000		0	307,000	337,000	337,000			

City of Lake Elmo PROPOSED 2004 Budget									
Account Description	2,002	2,002	2003	2003 Y-T-D	2,003	2004	2004	Admin.	Comments
	Budget	Actual	Budget	7/17/2003	Projected	Dept. Request	Recommend		
Fire									
Full-time Salaries	7,541	7,124	12,000	4,464	5,297	17,434	17,434		
Part-time Salaries	73,550	104,126	73,550	40,126	76,239	71,500	71,500		
Overtime Pool	0	0	0						
Payout Pool	0	0	0						
Officer and Pager Compensation	0	0	21,350		21,350	22,350	22,350		Officer Salary Increase
PERA Contributions	420	366	675	221	293	964	964		
FICA Contributions	5,030	3,152	5,200	4,576	5,055	5,583	5,583		
Medicare Contributions	1,175	737	1,250	1,070	1,182	1,306	1,306		
Health/Dental Insurance	0	484	0	174	0	3,127	3,127		
Workers' Compensation	1,800	2,127	2,500	2,043	2,591	2,469	2,469		
Office Supplies	3,500	2,814	3,000	715	1,000	1,500	1,500		
Printed Forms	1,000	0	1,000	172	400	750	750		
EMS Supplies	9,000	57	2,000	1,124	2,000	2,000	2,000		
Fire Prevention	4,500	2,300	3,000	1,352	3,000	4,000	4,000		
Fuel	5,000	3,726	5,000	1,916	4,000	4,500	4,500		
Equipment Parts	6,000	6,214	7,000	238	238	0	0		
Building Repair Supplies	2,000	840	1,500	220	1,000	1,000	1,000		
Small Tools & Equipment	0	1,581	1,000	966	2,000	1,200	1,200		
Physicals	5,000	3,554	4,000	445	5,000	2,000	2,000		
Telephone	2,000	3,440	3,000	2,043	4,000	4,900	4,600		Added 600.00 for Chief's Cell Phone
Radio	1,200	6,442	2,500	105	2,500	7,500	7,500		New Radios & Existing Radio Reprgram-County
Internet	360	98	0	0	0	0	0		
Travel Expense	2,000	1,108	2,000	838	2,000	2,000	2,000		
Insurance - Bldg & Vehicles	12,900	9,021	10,000	10,254	10,254	11,792	11,792		
Electric Utility	4,000	3,504	4,000	2,243	4,000	4,400	4,400		
Gas Utility	0	0	0	0	0	0	0		
Repairs/Maint Contractual Bldg	8,000	7,966	4,000	5,901	7,000	7,000	7,000		
Repairs/Maint Contractual Equip	12,000	18,417	16,000	14,229	23,000	23,000	23,000		Maintenance Contract
Rentals - Building	600	720	600	630	1,080	1,080	1,080		
Uniforms	7,360	8,503	7,000	1,793	2,500	9,500	9,500		Coats @ 2500.00
Miscellaneous	500	939	500	2,579	2,700	1,300	1,300		
Dues & Subscriptions	1,500	1,715	2,000	2,100	2,100	2,300	2,300		
Books	0	121	250	96	200	200	200		
Conferences & Training	10,000	7,974	10,000	6,048	9,000	15,000	15,000		
Pension Contribution	15,761	15,761	23,000	0	23,000	41,000	41,000		
Fire State Aid	25,000	31,771	25,000	0	25,000	25,000	25,000		
Vehicle	0	6,000	0	0	0	0	0		
Equipment	25,000	14,422	10,000	4,062	10,000	10,000	10,000		
Transfer Out	78,750		60,000	0	60,000	60,000	60,000		Bldg & Equipment
Subtotal Fire	332,447	277,124	323,875	112,744	318,979	367,655	367,355		

City of Lake Elmo PROPOSED 2004 Budget										
Account Description	2,002		2003		2003 Y-T-D		2,003		2004	
	Budget	Actual	Budget		7/17/2003	Projected	Dept. Request	Admin. Recommend	Comments	
Building Inspection										
Full-time Salaries	92,784	116,493	140,250		85,118	133,061	113,365	113,365	See Distribution Chart	
Part-time Salaries	0	0	1,400		0	0				
Overtime Pool	0	0	0		0	0				
Payout Pool	0	0	16,000		0	16,000	16,000	16,000		
PERA Contributions	5,130	6,029	7,900		4,837	7,358	6,292	6,292		
FICA Contributions	5,755	6,458	8,000		5,529	8,250	7,029	7,029		
Medicare Contributions	1,345	1,510	2,100		1,293	1,929	1,644	1,644		
Health/Dental Insurance	10,344	15,627	26,000		9,655	21,241	23,588	23,588		
Workers' Compensation	200	419	1,300		1,064	1,663	616	616		
Office Supplies	300	2,110	3,000		429	750	1,000	1,000		
Printed Forms	200	423	1,000		276	500	1,500	1,500		
Engineering Service - Utility Permits	0	2,958	3,000		0	1,000	3,000	3,000		
State Plan Review Services	0	14,832	10,000		0	0	5,000	5,000		
Surcharge Payments	0	4,927	15,300		8,670	13,500	13,500	13,500	Matching Revenue	
Fuel	1,500	417	2,200		98	2,200	3,000	3,000		
Inspector Contract Services	20,000	1,901	0		0	0	0	0		
Travel Expense	1,000	539	1,000		240	250	1,000	1,000		
Vehicle Insurance	0	289	700		763	763	877	877		
Repairs/Maint Contractual Equip	500	780	500		124	500	500	500		
Rentals - Building	0	5,772	5,000		2,143	3,323	4,000	4,000		
Uniforms	200	0	600		0	269	600	600		
Miscellaneous	100	114	100		271	271	200	200		
Dues & Subscriptions	100	160	200		160	300	300	300		
Books	0	225	200		104	275	300	300		
Conferences & Training	1,500	658	2,500		35	250	2,500	2,500		
Equipment	0	0	0		692	700	0	0		
Transfer Out	5,000	0	5,000		0	5,000	5,000	5,000	Vehicle Depreciation	
Subtotal Building Inspection	145,958	182,641	253,250		121,502	219,354	210,811	210,811		
Civil Defense										
Transfer Out	9,000	0	9,000		283	9,000	9,000	9,000	Civil Defense Sirens	
Subtotal Civil Defense	9,000	0	9,000		283	9,000	9,000	9,000		
Animal Control										
Printed Forms	500	74	400		0	500	500	500		
Contract Services	7,000	7,287	5,000		2,817	5,600	5,600	5,600		
Impounding	10,000	6,858	10,000		1,042	5,500	6,000	6,000		
Miscellaneous	400	0	400		0	400	400	400		
Subtotal Animal Control	17,900	14,219	15,800		3,858	12,000	12,500	12,500		

City of Lake Elmo PROPOSED 2004 Budget											
Account Description	2,002		2003		2003 Y-T-D		2,003		2004		Comments
	Budget	Actual	Budget	Budget	7/17/2003	Projected	Dept. Request	Admin. Recommend			
Public Works											
Full-time Salaries	102,638	96,379	105,500	31,250	83,580	106,087	106,087	106,087	See Distribution Chart		
Part-time Salaries	0	165	5,900	90	90						
Overtime Pool - Mgmt	0	0	1,100	0							
Overtime Pool - Equip Oper.	0	0	5,400	0							
Payout Pool	0	0	14,000	0	22,249	27,000	27,000	27,000			
PERA Contributions	5,675	5,153	5,900	1,618	4,647	5,867	5,867	5,867			
FICA Contributions	6,365	5,325	6,600	2,129	5,188	6,577	6,577	6,577			
Medicare Contributions	1,490	1,245	1,550	498	1,213	1,538	1,538	1,538			
Health/Dental Contributions	12,925	18,192	21,000	6,006	17,760	24,607	24,607	24,607			
Workers' Compensation	6,500	5,645	4,400	3,512	9,868	3,773	3,773	3,773			
Office Supplies	0	239	300	62	300	300	300	300			
Fuel	15,000	6,037	10,000	5,698	8,500	8,500	8,500	8,500	Weather related Variable		
Shop Materials	12,000	1,376	2,500	271	2,500	2,500	2,500	2,500			
Equipment Parts	20,000	5,581	10,000	927	5,000	10,000	10,000	10,000			
Building Repair Supplies	2,500	531	1,000	237	1,000	1,000	1,000	1,000			
Street Maintenance Materials	22,500	21,728	22,500	7,363	22,500	22,500	22,500	22,500			
Landscaping Materials	2,500	590	2,500	0	2,500	2,500	2,500	2,500			
Sign Repair Materials	7,500	3,956	7,500	832	4,000	4,000	4,000	4,000			
Sand/Salt	20,000	7,400	20,000	9,282	15,000	20,000	20,000	20,000	Weather related Variable		
Small Tools & Minor Equipment	2,500	730	2,500	608	1,500	1,500	1,500	1,500			
Engineering Services	0	4,958	11,000	10,004	2,000	2,000	2,000	2,000			
Sealcoating and Crack Sealing	0	0	160,000	0					2003 Budget Error Account Closed		
Contract Services	15,000	366	25,000	2,989	12,500	22,500	22,500	22,500	Weather related Variable		
Telephone	3,500	1,860	3,000	991	2,500	3,750	3,750	3,750			
Radio	200	0	200	0	200	200	200	200			
Internet	360	335	0	0	0	0	0	0			
Travel Expense	0	522	750	0	375	500	500	500			
Insurance (vehicle)	14,000	6,387	10,000	9,795	9,795	11,265	11,265	11,265			
Electric Utility	6,500	5,576	6,500	4,493	6,500	6,500	6,500	6,500			
Gas Utility	0	0	0	0	0	0	0	0			
Refuse	0	242	0	132	250	250	250	250			
Repairs/Maint Contractual Bldg	2,000	646	2,000	1,826	2,000	2,000	2,000	2,000			
Repairs/Maint Imp Not Bldgs	1,000	3,367	1,000	1,484	1,000	1,500	1,500	1,500			
Repairs/Maint Contractual Equip	4,000	21,914	4,000	4,083	4,000	4,500	4,500	4,500			
Rentals - Buildings	3,000	3,000	0	0	1,500	1,500	1,500	1,500	Storage @ \$125.00/Month		
Uniforms	1,000	791	1,200	191	900	900	900	900			
Miscellaneous	26,000	23,132	15,000	1,790	2,100	2,000	2,000	2,000	Account Reclassification + Chip Removal \$11700.		
Dues & Subscriptions	1,000	514	1,000	0	500	500	500	500			
Conferences & Training	1,500	0	1,500	0	250	500	500	500			
Clean-up Days	0	0	7,500	10,886	11,186	9,500	9,500	9,500			
Buildings	0	0	0	0	0	0	0	0			
Vehicles	0	0	0	0	0	0	0	0			
Other Equipment	0	1,188	1,800	0	0	0	0	0			
Transfer Out	221,300		83,000	0	83,000	78,693	78,693	78,693	Back Hoe Bucket & Loader Attachments (Equip Accessories not in CIP)		
Subtotal Public Works	540,453	255,070	584,600	119,047	347,951	409,057	409,057	409,057			

City of Lake Elmo PROPOSED 2004 Budget									
Account Description	2,002	2,002	2003	2003 Y-T-D	2,003	2004		Admin. Recommend	Comments
	Budget	Actual	Budget	7/17/2003	Projected	Dept. Request	Dept. Request		
Street Lighting	16,000	15,994	16,000	7,641	16,000	16,800	16,800	16,800	
Subtotal Street Lighting	16,000	15,994	16,000	7,641	16,000	16,800	16,800	16,800	5% Increase
Sanitation									
Recycling Supplies	20,000	1,963	3,000	0	6,000	6,000	6,000	6,000	
Newsletter/Calendar	2,000	0	0	0	5,000	5,000	5,000	5,000	
Miscellaneous	9,009	593	0	0	7,100	7,100	7,100	7,100	
Subtotal Sanitation	31,009	2,556	3,000	0	18,100	18,100	18,100	18,100	Matching Revenue-Intergovernmental Revenue

Account Description	City of Lake Elmo PROPOSED 2004 Budget							Admin. Recommend	Comments
	2,002 Budget	2,002 Actual	2003 Budget	2003 Y-T-D 7/17/2003	2003 Projected	2004 Dept. Request	2004 Admin. Recommend		
Parks									
Full-time Salaries	40,278	40,920	45,525	26,961	45,080	58,215	58,215	58,215	See Distribution Chart
Part-time Salaries	24,500	16,483	22,350	12,629	41,229	23,550	23,550		
Overtime Pool	0	0	0	0					
Payout Pool	0	0	13,000	0	14,376	17,183	17,183	17,183	
PERA Contributions	2,230	4,641	3,800	1,715	2,493	3,219	3,219	3,219	
FICA Contributions	4,020	3,262	4,250	2,546	5,351	5,069	5,069	5,069	
Medicare Contributions	940	763	1,000	595	1,251	1,186	1,186	1,186	
Health/Dental Insurance	3,800	4,043	6,400	2,536	5,579	9,916	9,916	9,916	
Workers' Compensation	1,300	436	1,900	1,555	3,390	2,819	2,819	2,819	
Office Supplies	50	302	250	0	250	250	250	250	
Fuel	1,000	147	1,000	169	2,000	2,200	2,200	2,200	
Shop Materials	1,200	1,301	1,500	122	1,000	1,000	1,000	1,000	
Chemicals	0	0	0	0	500	500	500	500	
Equipment Parts	3,000	4,064	4,000	97	4,000	4,000	4,000	4,000	New Broom 955 Blades for 955, Toro, Kabota
Building Repair Supplies	1,000	264	1,000	119	500	1,000	1,000	1,000	
Landscaping Materials	10,000	5,812	10,000	1,220	10,000	10,000	10,000	10,000	Borders and safety edging playgrounds (fall)
Small Tools & Minor Equipment	0	545	1,000	0	500	1,000	1,000	1,000	Trimmer
Engineering Services	0	0	1,000	352	400	0	0	0	
Telephone	1,500	839	1,500	648	1,200	1,500	1,500	1,500	Nextel Added
Radio	0	0	0	0	0	0	0	0	
Internet	360	290	0	0	0	0	0	0	
Travel Expense	100	85	100	40	50	0	0	0	
Insurance (vehicle)	4,000	2,352	2,600	2,510	2,510	2,900	2,900	2,900	15% increase
Electric Utility	5,500	6,268	5,500	3,526	5,500	6,050	6,050	6,050	10% Increase
Gas Utility	0	0	0	0	0	0	0	0	
Refuse	2,400	2,055	2,400	565	2,400	2,400	2,400	2,400	
Repairs/Maint Contractual Bldg	4,000	6,621	4,000	109	2,000	2,000	2,000	2,000	Garage Doors, Paint
Repairs/Maint Imp Not Bldgs	6,800	1,053	6,800	1,520	5,000	5,000	5,000	5,000	
Repairs/Maint Contractual Equip	1,000	556	1,000	0	1,000	1,000	1,000	1,000	Annual Hydraulic and Inspect (Toro)
Rentals - Buildings	2,500	3,038	2,500	1,142	2,500	2,500	2,500	2,500	
Uniforms	600	0	600	185	400	400	400	400	
Miscellaneous	100	1,748	100	233	100	100	100	100	Coding on Y-T-D Actual
Dues & Subscriptions	0	0	100	20	100	100	100	100	
Conferences & Training	0	0	400	60	200	400	400	400	
Transfer Out	13,000	414,300	16,542	0	16,500	16,500	16,500	16,500	
Subtotal Parks	135,178	522,188	162,117	61,173	177,360	181,957	181,957	181,957	
TOTAL REVENUE	2,325,803	2,606,533	2,586,377	306,581	2,292,779	2,491,589	2,491,589	2,491,589	
TOTAL EXPENDITURES	2,222,980	2,326,658	2,586,377	206,996	2,296,779	2,491,889	2,491,889	2,491,589	

**TRUTH IN TAXATION ADDRESSES & PUBLIC HEARING DATES
FORM "A"
FOR TAXES PAYABLE IN 2004**

Taxing District: 800 **City of Lake Elmo**

Listed below (1-3) is the 2003 data for the contact person, mailing address, and phone number for responses. Please review this information and make the necessary changes, or indicate by putting an "X" next to SAME.

(1) **Contact Person:** Tom Bouthilet **Phone:** 651-777-5510

Same or see changes below:

(2) **Mailing Address:** City of Lake Elmo
3800 Laverne Ave N
Lake Elmo MN 55042

(3) **Phone:** 651-777-5510

(The mailing address and phone number will be printed on Truth-in-Taxation notice and supplied to taxpayers that call the county on city or school related issues)

Please complete below (4-5) with initial hearing and continuation hearing dates. Please review hearing location (6), make the necessary changes or indicate by putting an "X" next to SAME.

Initial Hearing

Continuation Hearing

(4) **Date:** 12/01/2003

12/08/2003

(5) **Time:** 7:00pm

7:00pm

Same or see changes below:

(6) **Location:** City Council Chambers

Address: 3800 Laverne Ave N
Lake Elmo MN 55042

Signature _____ **Date:** _____

Please return this form to the address below by:

Schools	11-Aug-2003
Municipalities	15-Sep-03

Washington County Department of Assessment, Taxpayer Services and Elections - Tax Accounting and Research
P.O. Box 6, 14949 62nd St. N, Stillwater MN 55082-0006
Fax # 651-430-6178