

CITY OF LAKE ELMO  
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. 2004-075

A RESOLUTION RELATING TO CITY COUNCIL COMMITTEES

1. WHEREAS, on June 1, 2004, the Lake Elmo City Council adopted Resolution No. 2004-073 establishing three (3) City Council Committees;
2. WHEREAS, Resolution 2004-074 required the City Council to further define the duties of the Council Committees.
3. NOW, THEREFORE, be it resolved that the Lake Elmo City Council adopts the following procedures and regulations relating to the City Council Committees:
  - A. Number of Committees. There shall be three Council Committees: the Public Health and Safety Committee; the Public Works Committee; and the Finance, Legal, Legislative and Personnel Committee.
  - B. Composition of Committees. Each Council Committee shall be comprised of two (2) council members appointed by the City Council; the Mayor; and the City Administrator. The Mayor and City Administrator shall be ex-official members of the Council Committees. In the absence of an appointed council member, any other council member may, for a particular meeting, replace an absent council member.
  - C. Chairperson. The Mayor shall appoint the chairperson for each of the Council Committees.
  - D. Meetings. Council Committees shall schedule meetings for the second Tuesday of each month and the Council Committee meetings shall be held in the following general order:
    1. Public Works – 5:30 p.m.
    2. Public Health and Safety – 6:20 p.m.
    3. Finance, Legal, Legislative and Personnel – 7:10 p.m.
  - E. Public Health and Safety Committee. The Public Health and Safety Committee shall consider and make recommendations relating to the fire department; the sheriff's department; animal control; environmental/special projects; and community improvement projects.


- F. Public Works. The Public Works Committee shall consider and make recommendations relating to public works operations; parks; maintenance of City equipment; construction, repair and improvements of other City facilities; and Old Village special projects.
- G. Finance, Legal, Legislative and Personnel Committee. The Finance, Legal, Legislative and Personnel Committee shall consider and make recommendations relating to finance/budget operations; legal issues; human resources; planning/zoning and development; and human rights.

Date: August 17, 2004

CITY OF LAKE ELMO

ATTEST:

  
\_\_\_\_\_  
Martin Rafferty  
City Administrator

By:   
\_\_\_\_\_  
Lee Hunt  
Mayor

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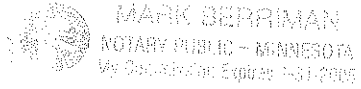
State of Minnesota)  
ss.  
County of Washington}

The undersigned, being duly sworn, on oath, says that s/he is the Publisher or authorized agent and employee of the Publisher known as the Stillwater Gazette, and has full knowledge of the facts which are stated. (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota State Statute 331A.02, 331A.07 and other applicable laws as amended. Printed below is a copy of the lowercase Alphabet, from A to Z, both inclusive, which is hereby acknowledged as being the size and kind type used in composition and publication of the of notice. abcdefghijklmnopqrstuvwxyz

*John L. ...*  
\_\_\_\_\_  
Publisher/Authorized Agent

Subscribed and sworn to or affirmed to me

on this 3<sup>rd</sup> day of September, 2004.



*Mark Berriman*  
\_\_\_\_\_  
Notary Public

City of Lake Elmo  
3800 Laverne Ave. N.  
Lake Elmo, MN 55042

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