

MINUTES OF THE PLANNING COMMISSION MEETING
VILLAGE OF LAKE ELMO
SEPTEMBER 14, 1971.

The meeting was called to order at 7:40 P.M., by chairman Lundquist. Those present were: W. Lundquist, B. Folz, L. Kirvida, J. Pott. Also present was B. Friedrich, Building Inspector. Those absent: M. Eder, E. LeClair, L. Raleigh, Tom Torseth and E. Tomljanovich.

Mr. Munson of Munson Sales Inc., appeared regarding 2 building permits in the $N\frac{1}{2}$ of $NW\frac{1}{4}$ of Section 24. Also present was Miss Marcia Klietz--prospective owner of one of the lots. This is the property south of 11th. street and east of Lake Elmo Road--(formerly owned by Mr. Norman Schwartz) comprised of approximately 9 acres. He proposed a subdivision of the property into 2 lots: one about 2-2/3 acres, and the second about 6 acres. Both lots would use a twenty-foot easement from 11th street as the only access. Mr. Munson was advised that the 20 foot easement, if permitted, could only be used temporarily and an alternate road plan would be required prior to issuance of a building permit. The secretary was directed to request the Village Engineer to draw up a road plan for the entire North $\frac{1}{2}$ of the $NW\frac{1}{4}$ of Section 24. Mr. Munson was also advised that the easement suggested as an access must be recorded on the title to the property being discussed. After Mr. Munson left, it was also noted by the PZO that the property will also have to be platted in order to sub-divide it. The secretary will so notify Mr. Munson.

Maynard Eder arrived at 8:45 P.M., providing a quorum. B. Folz made a motion that the minutes of the meeting of August 23, 1971 be approved as published. Seconded by M. Eder and carried unanimously.

The secretary advised the members that Mayor Brookman had found a volunteer Recording Secretary for the Planning Commission. Mrs. Diane Trudeau will be the secretary starting with the September 27th., meeting.

The building permit request by Mr. Clyde Struve was discussed. The village office should advise him that all structures over 45 feet require a special use permit and he should follow procedures for obtaining same.

The County Surveyor advised M. Eder that the Donald Anderson Plat is partly in Lake Elmo and partly in Oakdale. This boundary must show on the plat, and the Village should not approve the plat until this is accomplished.

The secretary was directed to request the following items from the Village Office:

- (1). Four Quadrangle Maps which together cover the Village-- these are presently the best source of contour information.
- (2). One complete set of plat maps (about 43) and one partial set (about 23). Combined with the plat maps we presently have, these will provide a "working set" for showing building locations, and a "reference set" to be left in original condition.

The Planning Commission will wait until after the September 20, 1971 hearing to set a date for the John L. Johnson hearing.

A motion for adjournment was made by B. Folz and seconded by F. Pott. Carried unanimously at 11:10 P.M.

Respectfully submitted,

F. J. Pott