

AGENDA-PLANNING-ZONING COMMISSION  
CITY OF LAKE ELMO, MINNESOTA 55042

MEETING TO BE HELD TUESDAY, JULY 8, 1975.

7:30 P.M. -- Roll Call  
Approval of Minutes

ITEMS FOR DISCUSSION:

CITY OF LAKE ELMO

PLANNING AND ZONING COMMISSION

MINUTES OF THE MEETING OF JULY 8, 1975

Meeting called to order at 7:40 P.M. by Chairman Johnson

PRESENT: Johnson, Williams, Dreher, Grace (8:00), Lundquist, Novak,  
Sovereign and Armstrong

MINUTES

MOTION by Williams

1. To approve the minutes of the May 27th meeting as amended:
  - (a) At DEMONTREVILLE HIGHLAND PLAT, Page 3, Line 27, change "driveway entry, 125 feet" to read "driveway entry every 125 feet".
  - (b) At EDEN PARK PLAT change "Bruce Foltz" to "Bruce Folz".
  - (c) At EDEN PARK PLAT, Page 5, Line 6 of \$10 change "Paul Emmerson" to "Paul Emerson" and change Line 7 from "that there is" to read "that this is".
2. To approve the minutes of the June 10th meeting as amended:
  - (a) At EDEN PARK PLAT change "Bruce Foltz" to "Bruce Folz".
  - (b) At TODD WILLIAMS, Page 4, Line 17, change "regional park in Tartan Park" to "regional park and Tartan Park".
3. To approve the minutes of the June 23rd meeting as amended:
  - (a) At 3M, Lines 11 and 15 change "public hearing" to read "public meeting"
  - (b) At 3M, Line 6 and 7 change "hearing" to "meeting".
4. To approve all minutes for previous meetings not yet approved.

SECOND by Lundquist

VOTE In Favor: Williams, Dreher, Lundquist, Novak and Armstrong.

Opposed: Sovereign (Grace not present)

MOTION CARRIED (Sovereign expressed disagreement with \$4.)

DAVE LICHT

Mr. Licht discussed his letter of July 8, 1975 concerning the application review process. A copy of this letter was handed out to each PZC member and contained a preliminary draft of the application review process. Mr. Licht went through this process steps A through K in detail. Licht also discussed the use of the City Planner at PZC meetings. He stated that some cities have a Planner at the last meeting of each month and that another arrangement would be merely to have the Planner on call when there is a necessity for him to be at a meeting. Johnson expressed the opinion that it might be better to have the Planner on call than to have him come to every other meeting. The cost of the meeting attendance could be handled in two ways. Either a pass-through cost to the developer or paid by city. Licht stated that Lakeville has it as a fixed retainer of \$100.00 per meeting. Johnson suggested that the cost should be pro-rated based on time and a portion of it passed through to the developer. Sovereign and Williams expressed agreement with this idea. Licht then suggested that the August 14th meeting

DAVE LICHT should be a public hearing pursuant to MS 462.355 and that  
(cont'd) we should discuss the 3M area changes in the comprehensive  
plan. No action was taken by the PZC on this. Those members  
that had completed their input to the comprehensive plan  
turned in copies. A copy of this input should be given to the  
city clerk.


The Planning Inventory published by Midwest Planning and  
Research was found to be in error on the road plan and the  
school district borders. Johnson asked that some population data  
be furnished, for the Planning Inventory. Licht indicated  
that this would be done.

The model zoning regulation code § 6.02 Minimum Requirements  
was discussed. Bruce Folz had some time ago prepared a pro-  
posed table similar to § 6.02. The uses, setbacks and lot  
sizes were discussed and no action was taken.

ADJOURNMENT The meeting was adjourned at 9:40 p.m.

THE NEXT SCHEDULED MEETING IS MONDAY, JULY 23, 1975 at 7:30 p.m.

Respectfully submitted,

  
Thomas G. Armstrong

Secretary