

The Planning Commission is an advisory body to the City Council. One of the Commission's functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters.

Lake Elmo Ordinances require that certain documents and information be included in applications. The Planning Commission may postpone consideration of an application that is incomplete and may for other reasons postpone final action on an application.

For each item, the Commission will receive reports prepared by the City Staff, open the hearing to the public, and discuss and act on the application. If you are aware of information that hasn't been discussed, please fill out a "Request to Appear Before the Planning Commission" slip; or, if you came late, raise your hand to be recognized. Comments that are pertinent are appreciated.

AGENDA

LAKE ELMO PLANNING COMMISSION

AUGUST 22, 1988

7:30 p.m. MEETING CONVENES

1. Minutes: August 8, 1988
2. Workshop*: Comprehensive Plan
3. Adjourn

*The City has not received any application for Planning Commission consideration at this meeting.

Please have available all Comprehensive Plan materials previously distributed.

APPROVED

LAKE ELMO PLANNING COMMISSION MINUTES

AUGUST 22, 1988

Chairman DeLapp called the meeting to order at 7:35 p.m. in the City Hall. Present: DeLapp, Stevens, Williams, Kunde, Enes. Absent: Bucheck, Haacke, Hunt, Johnson, Johnston.

MINUTES: Due to lack of a quorum, those Planning Commission members present determined the August 8th minutes should be held over for approval at the September 12th meeting.

1988 WORK PLAN: The 1988 Work Plan was reviewed by the Planning Commission to determine work programs completed, as well as priority items to be addressed during the balance of the year.

It was determined that:

(1.) #2. Comp Plan: The Planning Commission would continue to attempt to complete the Comp Plan this year; that Lee Hunt would attempt to convert the IBM disc to an Apple disc, whereupon the City staff would assist with completion of the Draft Plan and distribute to PZ members for review.

(2.) #5. State Shoreland Proposed Revisions: Chairman DeLapp will copy PZ members the proposed more restrictive revisions.

(3.) #8,9. Accessory Buildings: City Attorney is preparing a draft ordinance addressing accessory structures.

(4.) #18. Sign Ordinance: Currently being reviewed. Enes will discuss, with business association, feasibility of setting another meeting to discuss ordinance. It was suggested Hagstrom Builders be asked to attend and/or comment (particularly in relation to architectural standards for signs).

(5.) #27. Residential Estate Zoning. Subcommittee is currently working on this ordinance concept; next meeting to be held September 8, 1988.

COUNCIL/PLANNING COMMISSION LIAISON: Members discussed the need for better communication to Council on rationale of PZ actions. Possibility of designation of a Council member to attend PZ meetings and, conversely, a PZ member to attend Council meetings, was reviewed.

COMPREHENSIVE PLAN: Marge Williams reviewed the status of the Comp Plan, i.e., what has been accomplished and what has yet to be done. It was decided: Todd Williams and Lee Hunt would work together for conversion to Apple all documentation already gathered, after which City staff would run for PZ review; Hunt/DeLapp will assume responsibility for maps and graphs.

ADJOURN: M/S/P DeLapp/Enes - to adjourn at 10:15 p.m.