

**Lauderdale City Council
Meeting Minutes
January 14, 2003**

1. Meeting called to order at 5:00 P.M.

2. ROLL

Council present: Gill-Gerbig, Christensen, McCloskey and Mayor Dains

Council absent: Giannetti

Staff present: Hughes, Bownik and Getschow

3. 2003 GOAL SETTING SESSION

A. Goal Setting Session. The City Council discussed the goals for 2003. This discussion occurred between 5:00 p.m. and 7:30 p.m.

4. APPROVAL OF THE AGENDA

A. Approval of Agenda. Motion by McCloskey, second by Christensen to approve the agenda. Roll: Yes: all. Motion carried.

5. APPROVAL

A. Approval of Minutes. Motion by Christensen, second by McCloskey to approve the minutes of the December 10, 2002 City Council meeting. Roll: Yes: all. Motion carried.

B. Approval of Claims totaling \$347,652.83. Motion by Gill-Gerbig, second by McCloskey to approve the claims totaling \$347,652.83. Roll: Yes: all. Motion carried.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

8. CONSENT

- A. *Approval of 2003 Investment Policy*
- B. *Resolution 011403A: Approval of Investment Institutions for 2003*
- C. *Approval of 2003 Licenses*
- D. *Approval of the Mileage Reimbursement Amount for 2003*

Motion by Gill-Gerbig, second by Christensen to approve the consent agenda.
Roll: Yes: all. Motion carried.

9. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

- A. *Snow Commotion.* Administrative Analyst Bownik stated that Snow Commotion is scheduled for Saturday, February 1, 2003 from 3:00 p.m. to 6:00 p.m. In addition to the regular activities and games, the hayride will be back this year for a second time.

10. INFORMATIONAL PRESENTATIONS

11. PUBLIC HEARINGS

12. ACTION

- A. *Approval of a Letter of Agreement for the NPDES Phase II Assistance from Bonestroo, Rosene, and Anderlik.* City Administrator Getschow stated that the Council previously approved participation in a LMC consortium with other Minnesota communities for the purpose of creating a Guide Plan for the NPDES Phase II stormwater permit that is due in March of 2003. More than 100 cities in the State of Minnesota that will need to comply with the Clean Water Act's Phase II stormwater program have participated in the Guide Plan group. The initial cost of \$5,000 was reduced to \$3,000 following a \$2,000 refund in December 2002 due to excellent participation by affected cities. Also, the city's engineering consultant BRA, was the consultant chosen by the LMC to create the Guide Plan. Unfortunately, the Guide Plan only assists a community in getting part of the way through the permit process. There are many elements to the NPDES permit requirements, but one of the largest components of the permit is the city requirement to develop, implement and enforce a city-wide storm water pollution prevention plan. The elements of that plan that must include the following six minimum set control measures.

The City must also define appropriate BMP's or *best management practices* for each of the six control measures and have *measurable goals* for each BMP. The engineering consultant will assist city staff in defining these BMP's and creating quantifiable goals. More importantly, the consultant can assist in drafting a citywide storm water pollution prevention plan and a permit application that is defensible in court. The letter of agreement details the services that are needed to create the proper storm water pollution prevention plan and the other necessary components that are needed to apply for the permit. For smaller communities, BRA estimated that the consulting cost of this effort will be approximately between \$12,000-\$15,000 in 2003. Lauderdale will be on the lower end of the scale because of our prior efforts in enacting a storm water management ordinance and a capital storm water management plan. Larger communities will be expending more than \$20,000 in consulting engineering towards this permit process.

Motion by Christensen, second by Gill-Gerbig to approve the letter of agreement for NPDES Phase II Assistance with Bonestroo, Rosene, Anderlik, and Associates dated December 17, 2002. Roll: Yes: all. Motion carried.

B. Resolution 011403B: Resolution Adopting the 2003 Fee Schedule. The only proposed change included a fee increase for sewer connection charges to match the Metropolitan Council Environmental Services fee.

Motion by Gill-Gerbig, second by McCloskey to approve Resolution 011403B: A Resolution Adopting the 2003 License, Administrative Services, and Permit Fees Roll: Yes: all. Motion carried.

C. 2003 Appointments to the Park and Community Involvement Committee. Motion by McCloskey, second by Christensen to reappoint Kim Ferris and Karen Doherty to the Park and Community Involvement Committee for two-year terms expiring December 31, 2004. Roll: Yes: all. Motion carried.

D. 2003 Appointments. Motion by Gill-Gerbig, second by McCloskey to approve the enclosed Appointments for 2003. Roll: Yes: all. Motion carried.

E. City Administrator Performance Review. The Council went into closed session at 8:05 p.m. to conduct a performance review of the City Administrator.

The Council came out of closed session to open the meeting at 9:00 p.m.

D. Staff Compensation. Motion by Gill-Gerbig, second by McCloskey to approve staff compensation for 2003 as included in the packet effective January 1, 2003. Roll: Yes: all. Motion carried.

13. REPORTS

14. ITEMS REMOVED FROM THE CONSENT AGENDA

15. ADDITIONAL ITEMS

16. SET AGENDA FOR NEXT MEETING

1. Public Hearing on the 2003 Street and Utility Improvements
2. Resolution Ordering the Improvements and Ordering Plans and Specifications
3. Approval of 2003 Goals
4. 2003 Budget Presentation
5. 2003 Refuse Hauler Licenses

17. ADJOURNMENT

Motion by Gill-Gerbig, second by McCloskey, to adjourn at 9:15 P.M. Ayes: All.