

**Lauderdale City Council
Meeting Minutes
April 8, 2003**

1. Meeting called to order at 7:00 P.M.

2. ROLL

Council present: Christensen, Giannetti, McCloskey, Gill-Gerbig and
Mayor Dains

Staff present: Administrator Getschow

3. APPROVAL OF THE AGENDA

A. Approval of Agenda. Motion by Christensen, second by McCloskey to
approve the agenda. Motion carried unanimously.

4. APPROVAL

A. Approval of Minutes. Motion by Giannetti, second by Gill-Gerbig to
approve the minutes of the March 25, 2003 City Council meeting. Motion carried
unanimously.

B. Approval of Claims totaling \$21,455.61. Motion by McCloskey, second
by Christensen to approve the claims totaling \$21,455.61. Motion carried
unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE
AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZENS ADDRESSING STREET AND UTILTY IMPROVEMENTS

8. INFORMATIONAL PRESENTATIONS

A. 2002 Annual Police Department Report- Lt. Cotroneo, St. Anthony Police Department. Lt. Cotroneo presented a written report to the City Council on the 2002 Police Department activities in the City of Lauderdale. He provided statistics and general information on crime, patrol, investigations, minor traffic violations, resident calls for service, and officer training.

Council member Gill-Gerbig inquired into the unfunded mandates placed on Police Departments due to homeland security and terrorism issues.

Council member McCloskey thanked the Police Department for a job well done.

Council member Christensen also expressed appreciation for a job well done by the department.

Council member Giannetti also stated that the department has done a good job and that the annual report was excellent.

Mayor Dains asked about the effect of local government aid cuts on the Police Department and the difficulty in police departments receiving promised federal aid for homeland security. He also asked about the geographic breakdown of police calls within the City. Lt. Cotroneo stated that he could obtain that information for the City Council and provide it at a future date.

B. 2002 Financial Statements and Audit: Andrew Berg- Abdo, Abdo, Eick and Myers. Andrew Berg of Abdo, Abdo, Eick and Myers presented an overview of the city financial statements and the city audit report. He discussed recent developments such as the State Auditor Report on fund balances, the building fee reporting requirement, and the GASB 34 rules.

9. PUBLIC HEARINGS

10. ACTION

A. *Approval to Close Funds 410 and 411 and to transfer the fund balance to Funds 302 and 303.* The City Administrator stated that as street projects are ordered by the Council, specific project funds are created with a lifespan that is equal to the projects themselves. Revenues and expenditures such as reimbursements, grant income, construction costs and engineering are the main items in these funds. When these projects are completed and the fund activity is complete- the funds are closed. Through the 2002 audit, the financial consultants are recommending that the City Council approve the closing the 2000 and 2001 Street and Utility Improvement Funds (410-411). The proceeds from these project funds will be transferred to the debt service funds that closely match these projects.

Motion by Christensen, second by Gill-Gerbig to approve closing the 2000 Street and Utility Improvement Project Fund and to transfer \$149,817.34 from the 2000 Improvements Project Fund (410) to the 2000 Improvements Debt Fund (302).
Roll: Yes: all. Motion carried.

Motion by Christensen, second by Giannetti to approve closing the 2001 Street and Utility Improvement Project Fund and to transfer \$37,693.69 from the 2001 Improvements Project Fund (411) to the 2002 Improvements Debt Fund (303).
Roll: Yes: all. Motion carried.

B. *2002 Financial Statements and Audit.* Motion by Gill-Gerbig, second by McCloskey to approve 2002 Financial Statements and Audit. Roll: Yes: all.
Motion carried.

C. *Resolution 040803A: A Resolution Accepting the Bid for the 2003 Street and Utility Improvements.* The City Engineer presented the bids for the 2003 Street and Utility Improvements as follows:

S.M. Hentges and Sons, Inc.	\$1,696,724.39
Northdale Construction Co. Inc.	\$1,760,115.93
S.R. Weidema, Inc.	\$1,793,464.01
Forest Lake Contracting, Inc.	\$1,833,085.80
Arnt Construction Company, Inc.	\$1,837,338.80
F.M. Frattalone Excavating and Grading, Inc.	\$1,871,196.20
Palda and Sons, Inc	\$1,952,827.07
Barbarossa and Sons, Inc.	\$1,971,610.00

Friedges Contracting Company	\$2,039,935.50
Arcon Construction Company	\$2,169,744.20

These bids include adding one alternate for storm sewer work in the Nature Area in conjunction with the City of Falcon Heights. The Engineer stated that the bids were reviewed and found to be in order. He recommended the approval of the lowest submitted bid by S.M. Hentges and Sons, Inc. The submitted low bid was slightly under the engineer's estimate of \$1,700,000. The schedule for the start of construction will be discussed at a pre-construction meeting scheduled for the week of April 21. The gas main replacement to be conducted by Xcel Energy is scheduled to begin the week of April 14.

Motion by McCloskey, second by Gill-Gerbig to approve Resolution 040803A: A Resolution Accepting the Bid for the 2003 Street and Utility Improvements.
Roll: Yes: all. Motion carried.

D. Approve the Hiring for the Deputy Clerk position. The City Administrator stated that he interviewed (9) nine candidates for the position of Deputy Clerk. These nine candidates were selected from a pool of more than twenty applicants based on the required criteria as outlined in the job announcement. The recommendation being brought forward was for Kevin Walsh to be appointed to fill the Deputy Clerk position. Kevin has already worked in the Deputy Clerk position as an intern for six months in 2001 when the former Deputy Clerk was on a leave of absence. Also, since the Lauderdale internship, Kevin has worked with the City of Inver Grove Heights as an administrative intern working with the City Administrator and the Assistant City Administrator.

A conditional offer of employment has been made and is pending approval by the City Council along with the successful completion of the required testing and exams. The beginning salary would fall just above Step 1 at \$2,669.54 per month, with the opportunity to advance to Step 2 in six months.

Motion by Gill-Gerbig, second by Giannetti to approve the hiring of Kevin Walsh to fill the Deputy Clerk position contingent upon successful completion of the physical examination and drug and alcohol tests. Roll: Yes: all. Motion carried.

E. Consideration of the 2003 Street Sweeping Bids. The City Administrator stated that Mike McPhillips has again submitted the best bid for 2003 street sweeping. His quoted rates for 2003 are identical to the 2002 rates. Based on some brief discussion at the last Council meeting, city staff recommends sweeping the paved alleys in the spring and fall of 2003. The additional annual cost to sweep the alleys should not exceed \$600.

Motion by Christensen, second by McCloskey to approve Mike McPhillips for a quotation of \$3,300 to perform street sweeping for the year 2003, including an additional not to exceed amount of \$600 to perform the alley sweeping. Roll: Yes: all. Motion carried.

F. Set a Date for Spring Clean-up. Motion by Giannetti, second by McCloskey to set April 28-May 2 as Spring Clean-up Week and May 5- May 9 as Inspection Week. Roll: Yes: all. Motion carried.

11. REPORTS
12. ITEMS REMOVED FROM THE CONSENT AGENDA
13. ADDITIONAL ITEMS
14. SET AGENDA FOR NEXT MEETING
 1. Two Variance Applications
 2. 2003 Improvements Bonding
 3. 1st Quarter 2003 Financial and Investment Report

A break was taken at 8:10 p.m. to transition into a work session discussion.

15. WORK SESSION DISCUSSION

The meeting resumed at 8:20 p.m. The Council discussed the 2003 Improvements with a representative of the Twin City Chinese Christian Church.

The Council then discussed the potential county road turnback of Fulham Street. Andi Moffatt, 1773 Fulham Street, was present to listen and to briefly discuss drainage problems with her property.

With Spring Clean-up approaching, the Council then discussed potential nuisance abatement properties in the City.

16. ADJOURNMENT

Motion by Christensen, second by Gill-Gerbig to adjourn at 9:32 P.M. Ayes: All.