

**LAUDERDALE CITY COUNCIL MEETING AGENDA  
TUESDAY, DECEMBER 9, 2003  
CITY HALL, 7:00 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:00 P. M.

2. ROLL:

*Councilmembers:*

\_\_\_\_\_  
McCloskey  
\_\_\_\_\_  
Gill-Gerbig  
\_\_\_\_\_  
Mayor Dains  
\_\_\_\_\_  
Christensen  
\_\_\_\_\_  
Giannetti

*Staff:* \_\_\_\_\_  
Getshow

3. APPROVAL OF THE AGENDA

4. APPROVAL

A. Approval of minutes of 11/25/03 City Council Meeting  
B. Approval of claims totaling \$20,302.36

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. **CONSENT**
7. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS**
  - A. *Reminder- This is the final City Council meeting for 2003.*
8. **INFORMATIONAL PRESENTATIONS**
  - A. 2004 City Budget and Property Tax Levy  
*(City Administrator)*
9. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.
10. **ACTION**
  - A. Resolution 120903A: A Resolution Adopting the 2004 Lauderdale Budget and Levy
  - B. 2003 Budget Transfers
  - C. City Code Revision to Title 3- Business Regulations, Chapter 2- Liquor Control
  - D. Set a Date and Time for the 2004 Goal Setting Session
11. **REPORTS**
12. **ITEMS REMOVED FROM THE CONSENT AGENDA**
13. **ADDITIONAL ITEMS**
14. **SET AGENDA FOR NEXT MEETING**
15. **WORK SESSION DISCUSSION**
  - A. 2003 Goal Review
16. **ADJOURNMENT**

**Lauderdale City Council  
Meeting Minutes  
November 25, 2003**

1. Meeting called to order at 7:05 P.M.
2. ROLL  
Council present: Christensen, Gill-Gerbig, Giannetti and Mayor Dains  
Council absent: McCloskey  
Staff present: Administrator Getschow and Assistant to the Administrator Bownik
3. APPROVAL OF THE AGENDA  
A. *Approval of Agenda.* Motion by Gill-Gerbig, second by Giannetti to approve the agenda. Motion carried unanimously.  
B. *Approval of Claims totaling \$50,517.83.* Motion by Giannetti, second by Gill-Gerbig to approve the claims totaling \$50,517.83. Motion carried unanimously.
4. APPROVAL  
A. *Approval of Minutes.* Motion by Christensen, second by Giannetti to approve the minutes of the November 12, 2003 City Council meeting. Motion carried unanimously.  
B. *Approval of Claims totaling \$50,517.83.* Motion by Giannetti, second by Gill-Gerbig to approve the claims totaling \$50,517.83. Motion carried unanimously.
5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA
6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/  
CITIZENS ADDRESSING STREET AND UTILITY IMPROVEMENTS

- 8. INFORMATIONAL PRESENTATIONS
- 9. REPORTS
- 10. PUBLIC HEARINGS

A. *Amendment to the Zoning Ordinance establishing an ordinary high water level setback of 50 feet for general development near DNR protected water bodies.* Assistant to the City Administrator Bownik stated that at the October 14 meeting the City Council discussed the need to amend the zoning ordinance to reflect a 50-foot setback from the ordinary high water level for general development near DNR protected water bodies. The storm water management ordinance makes reference to a 50-foot building setback from the ordinary high water level of Walsh Lake, which is DNR protected water body #214W. While the 50-foot setback distance is consistent with statewide standards for the management of shorelands, the City Attorney felt that the location of the regulation in our storm water management ordinance is not the optimal way to regulate shorelands. It was felt that the 50-foot setback regulation should be explicitly stated in the zoning ordinance.

Bownik stated that this zoning amendment would be an ordinance of general application, and would apply to any property in Lauderdale along Walsh Lake. He also provided an updated "Land and Yard Requirements Table" to reflect this addition.

He also stated that the Planning Commission did not meet to discuss the variance request due to the lack of a quorum. The Planning Commission received the information packet and were invited and encouraged to attend the council meeting in order to provide input to the Council.

Property owners within 350 feet from the perimeter of the subject property were sent notice of tonight's public hearing. A Public Notice was also published in the November 11, 2003 edition of the Roseville Review.

The Mayor opened the public hearing at 7:18 p.m.

Nancy Seeger, 1974 Carl Street, asked about the definition of ordinary high water level. She also asked how this setback specifically affects her property.

Peter Karkoc, owner of the parcel north of 1951 Pleasant Street, stated that he received a variance from the 50-foot setback from the Rice Creek Watershed to build a home on the parcel that he owns. He stated that hopes that he can obtain the same variance from the City.

Bownik answered the questions brought forward by Nancy Seeger. He also stated to Karkoc that the watershed permit is for a separate and distinct variance from one that he would apply to the City for.

The Mayor closed the public hearing at 7:21 p.m.

## 11. ACTION

A. *Amendment to the Zoning Ordinance establishing an ordinary high water level setback of 50 feet for general development near DNR protected water bodies.* Motion by Christensen, second by Gill-Gerbig to approve the amendment to the Zoning Ordinance establishing an ordinary high water level setback of 50 feet for general development near DNR protected water bodies. Roll: Yes: all. Motion carried.

B. *Approval of the 2004 Recycling Contract Extension.* Assistant to the City Administrator Bownik stated that the current contract with BFI allows for one more one-year extension with the approval of the City Council and BFI. The current contract calls for a cost of \$2.10 per resident per month. The proposed increase would be \$0.05 per resident for a total cost of \$2.15 per resident per month.

Motion by Gill-Gerbig, second by Giametti to approve the recycling contract renewal rate of \$2.15 per month per resident with BFI Waste Systems for 2004. Roll: Yes: all. Motion carried.

C. *Approval of the 2004 Recycling Rates.* The City Administrator stated that the current budgeting philosophy regarding the recycling fund has been to base the recycling fees solely on funding the contract collection costs and not the overall recycling program costs. SCORE grant funds and interest income have traditionally covered all of the other costs in the Recycling Fund, such as staff salary and the purchase of recycling bins. Unfortunately, this philosophy of basing the recycling fees solely on contract collection costs over the past few years has meant that this fund has required the use of reserves to be balanced on an annual basis. This is because SCORE grant funds and interest income have significantly decreased while labor and supply costs have slightly increased.

The Administrator stated that even though reserves of between \$15,000-\$20,000 exist in this fund; their use on an annual basis is not recommended. He referred to a spreadsheet of rate possibilities and their impacts on the recycling fund. It would take a monthly rate of approximately \$2.45 to break even on the fund based on the proposed 2004 Budget. This would increase the annual household recycling cost between \$2.40-\$3.00 for the year 2004, if adopted.

Council member Gill-Gerbig stated that the rates should cover the true costs of the program. While the use of fund reserves is not inappropriate, it may eventually catch up with the City.

Motion by Christensen, second by Giannetti to approve the 2004 residential recycling rate at \$2.45 per household per month or \$29.40 per year.  
Roll: Yes: all. Motion carried.

*D. Approval of the 2004 Sanitary Sewer Rates.* The City Administrator stated that 2003 and 2004 Budgets represent a stable financial picture. This is a result of two positive developments that have occurred related to the Sanitary Sewer Fund:

1. The elimination of the remaining sanitary sewer lift stations in 2003 means that there are no costs associated with these lift stations for the first time in 2004.
2. The 1997 MCES error regarding the double counting of apartment buildings for sewer treatment purposes reduces the treatment costs for the second half of 2003 and beyond.

In addition to this information, and the current rate scenario, the fund is projecting a surplus for 2003. The 2004 Budget is budgeted to also provide a surplus at the current 2003 sewer rate. Therefore, the proposal for the sanitary sewer rate is that it not be adjusted or increased for 2004.

Motion by Giannetti, second by Gill-Gerbig to approve the 2004 sanitary sewer rates as \$42.00 for residential service per quarter and \$2.07 per unit for commercial accounts, the same rates as 2003. Roll: Yes: all. Motion carried.

*E. Approval of the 2004 Storm Sewer Rates.* The City Administrator stated that the City Council adopted a Storm Water Utility Ordinance in 1994 that created a funding mechanism to help finance future improvements to the storm water system. At that time, the Council approved a \$2.50 per quarter per residential unit fee rate. Acreage and hard surface area for each property type play a part in determining the fee, which attempts to estimate the storm water contribution to the system.

As part of establishing the Utility, the City Council also approved a rate increase each year for four years of at least \$1.00 to the base residential rate. From 1998-2002, the fee was \$6.50 per quarter per residential unit and was then increased to \$7.50 per quarter per residential unit as a result of new federal and state regulations regarding storm water (NPDES Phase 2 Permit). The Administrator stated that this rate should remain the same for 2004 and the fund's revenues should continue to cover storm sewer maintenance throughout the City.

Motion by Christensen, second by Gill-Gerbig to approve the 2004 storm sewer rate at \$7.50 per household per quarter for residential units and the equivalent RRF for other property types, the same rate as 2003. Roll: Yes: all. Motion carried.

*F. 2004 Financial Services and Audit Agreement with Abdo, Eick and Myers.* The Administrator stated that the agreement is the same as the agreement that the City was operating under in 2003 with the exception of a proposed approximate \$2,000 fee increase.

The fee increase is a result of special attention that will be given to GASB 34 regulations and another new federal rule called SAS 99 (Statement of Audit Standards). This new rule will increase the amount of hours spent on the audit for fraud prevention and detection purposes. Most financial consultants and auditors feel that this rule came about as a result of the recent corporate frauds.

Motion by Gill-Gerbig, second by Giammetti to authorize the City Administrator to enter into the 2004 Financial Services and Audit Agreement with Abdo, Eick and Myers. Roll: Yes: all. Motion carried.

12. DISCUSSION

A. *2004 Budget Discussion.* The Administrator stated that at the December 9, 2003 Council meeting, the City Council would approve the 2004 property tax levy and the 2004 Budget. One brief topic of discussion that took place involved the \$248,000 recently brought into in the Sanitary Sewer Fund (601) as a result of the MCES waste water treatment error. Even though most of these enterprise fund profits should be transferred to our debt funds, there is the ability to transfer some of the funds to other areas of the budget for such items as:

- The replacement of trees lost during the 2000-2003 Street/Utility Improvements;
- A match for the LCDA Grant;
- Participation in the Housing Resource Center (HRC); and to
- Appropriate funds to the General Capital Improvement Fund for the future replacement of the smaller city truck and the replacement of Social Room/Kitchen furnace

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

1. Approval of the 2004 Budget and 2004 Tax Levy
2. 2003 Budget Transfers
3. Set a Date for the 2004 Goal Session
4. Alcohol ordinance revision
5. Work Session- 2003 Goal review

16. ADJOURNMENT

Motion by Gill-Gerbig, second by Christensen to adjourn at 8:17 P.M. Ayes: All.



**CITY OF LAUDERDALE  
 Claims for Approval  
 December 9, 2003 City Council Meeting**

<u>Payroll</u>	
12/5/03 Payroll: Check # 7471-7480	\$9,259.11
12/5/03 Payroll: EFT: Federal Withholding Taxes/FICA	\$3,311.92
12/5/03 Payroll: EFT: PERA	\$1,060.67
12/5/03 Payroll: EFT: ICMA Retirement Fund	\$950.43
<u>Vendor Claims</u>	
12/9/03 Claims: Check # 16650-16666	\$5,720.23

**Subtotal of Claims From Above**

**\$20,302.36**

<b>Total Claims for Approval</b>	<b>\$20,302.36</b>
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**CITY OF LAUDERDALE  
Paid Register**

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Check Amount	Check Date	Check Status
007471	000000011	BOWNIK, JAMES	25	BI-WEEKLY	\$1,257.67	12/5/03	Outstanding
007472	000000014	CHRISTENSEN, CLAY	25	BI-WEEKLY	\$502.85	12/5/03	Outstanding
007473	000000010	DAINS, JEFFREY	25	BI-WEEKLY	\$731.73	12/5/03	Outstanding
007474	000000003	GETSCHOW, RICK	25	BI-WEEKLY	\$1,874.79	12/5/03	Outstanding
007475	000000015	GIANNETTI, MOOSE	25	BI-WEEKLY	\$464.35	12/5/03	Outstanding
007476	000000016	GILL-GERBIG, KAREN	25	BI-WEEKLY	\$502.85	12/5/03	Outstanding
007477	000000002	HINRICHS, DAVID C	25	BI-WEEKLY	\$1,007.76	12/5/03	Outstanding
007478	000000005	HUGHES, JOSEPH A	25	BI-WEEKLY	\$1,597.54	12/5/03	Outstanding
007479	000000102	McCLOSKEY, JEFF	25	BI-WEEKLY	\$502.85	12/5/03	Outstanding
007480	000000037	WALSH, KEVIN	25	BI-WEEKLY	\$816.72	12/5/03	Outstanding
007470		VOID	25		\$0.00	12/5/03	Void
					<u>\$9,259.11</u>		

**CITY OF LAUDERDALE**  
**Vendor Transactions**

CHECK Nbr	Batch	Invoice	Amount	Comments
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Search Name CINTAS 016650 12/9/03 120903claims 12/9/03

Search Name CINTAS

Search Name CITY OF ROSEVILLE

016651 12/9/03 120903claims 4288

Search Name CITY OF ROSEVILLE

Search Name EAST HENNEPIN AUTO SERVICE INC

016652 12/9/03 120903claims 12/9/03

016652 12/9/03 120903claims 12/9/03

Search Name EAST HENNEPIN AUTO SERVICE INC

Search Name GLENWOOD INGLEWOOD

016653 12/9/03 120903claims 12/9/03

Search Name GLENWOOD INGLEWOOD

Search Name HOME DEPOT CRC

016654 12/9/03 120903claims 8141151

Search Name HOME DEPOT CRC

Search Name HUGHES & COSTELLO

016655 12/9/03 120903claims 12/9/03

016655 12/9/03 120903claims 12/9/03

Search Name HUGHES & COSTELLO

Search Name KENNEDY & GRAVEN

016656 12/9/03 120903claims 58993

016656 12/9/03 120903claims 58993

Search Name KENNEDY & GRAVEN

Search Name LILLIE SUBURBAN NEWS

016657 12/9/03 120903claims 12/9/03

Search Name LILLIE SUBURBAN NEWS

Search Name MAMA

016658 12/9/03 120903claims 733

Search Name MAMA

Search Name NAPA AUTO PARTS

016659 12/9/03 120903claims 12/9/03

Search Name NAPA AUTO PARTS

Search Name NAPA AUTO PARTS

016660 12/9/03 120903claims 651J304

Search Name OFFICE MAX

Search Name OFFICE MAX

Search Name PARK HARDWARE HANK

016661 12/9/03 120903claims 90683

Search Name PARK HARDWARE HANK

Search Name PARK SERVICE

016662 12/9/03 120903claims 12/9/03

016662 12/9/03 120903claims 12/9/03

\$74.46 11/27 pw uniforms

\$74.46

\$164.08 12/03 technical services

\$164.08

\$9.50 11/03 truck fuel

\$9.50 11/03 truck fuel

\$19.00

\$6.39 nov, dec water cooler

\$6.39

\$34.94 thermostat, light bulbs

\$34.94

\$139.00 12/03 print/process

\$850.00 12/03 legal retainer

\$989.00

\$2,787.50 10/03 legal fees

\$298.00 10/03 print/process

\$3,085.50

\$578.00 reissue for 8/03 rose rev delivery

\$578.00

\$18.00 11/03 meeting

\$18.00

\$54.06 fluids for truck

\$54.06

\$4.84 surge protector

\$4.84

\$14.51 maintenance supplies

\$14.51

\$56.50 11/03 truck fuel

\$56.50 11/03 truck fuel

**CITY OF LAUDERDALE**  
**Vendor Transactions**

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
016663	12/9/03	120903claims prel14	\$65.60	ballots for election
Search Name RAMSEY COUNTY, PROP REC & REV				
016664	12/9/03	120903claims 3058	\$220.00	railings for '03 project
Search Name SELBY ORNAMENTAL IRON				
016665	12/9/03	120903claims 31826	\$42.60	gravel for alley maintenance
Search Name TA SCHIFSKY & SONS				
016666	12/9/03	120903claims enln010921	\$236.25	1q04 copier maintenance
Search Name WAGERS BUSINESS SYSTEMS				
Search Name WAGERS BUSINESS SYSTEMS			\$5,720.23	
<b>Grand Total</b>				

# Lauderdale City Council Memorandum

Council Meeting Date: December 9, 2003

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: 2004 City Budget Presentation and Resolution 120903A:

A Resolution Adopting the 2004 Budget and Property Tax Levy

## BACKGROUND:

The 2004 Budget and property tax levy must be approved and certified to Ramsey County by December 30<sup>th</sup>.

The proposed 2004 Budget has been discussed at several City Council meetings since August. Enclosed is the last and final draft of the line-item portions of the 2004 Budget for your review.

A final published copy of the budget after it is approved will be available and presented to the City Council at the meeting in the early part of 2004.

Also, the annual informational presentation on the 2004 Budget is scheduled for this regular meeting. A packet summarizing the informational presentation that I will conduct will be distributed at the beginning of the meeting and will be available for all those in attendance.

## ENCLOSURES:

1. Resolution 120903A: A Resolution Levying Taxes for 2003 Payable in 2004
2. 2004 Proposed Budget Information

## COUNCIL ACTION REQUESTED:

Motion to adopt Resolution 120903A: A Resolution adopting the City of Lauderdale Budget for 2004 and certifying the 2004 payable property tax levy to Ramsey County.

RESOLUTION NO. 120903A

CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

RESOLUTION ADOPTING THE 2004 CITY BUDGET AND LEVYING TAXES FOR  
2003 PAYABLE IN 2004

**BE IT HEREBY RESOLVED** by the City of Lauderdale, Ramsey County, State of Minnesota as follows:

The City of Lauderdale hereby adopts its 2004 City Budget.

The following tax levies are hereby made against all taxable property in the City of Lauderdale for the tax levy 2003, payable 2004:

Total proposed levy for 2003 payable in 2004: **\$480,000**

This includes fiscal disparities amount of \$85,490.

**BE IT FURTHER RESOLVED**, that there will not be a certified debt levy for the General Obligation Bonds Series 2000A, the General Obligation Bonds Series 2002A, and the General Obligation Bonds Series 2003A.

**BE IT FURTHER RESOLVED** that the City Administrator is authorized and directed at this time to certify this Resolution to the County Auditor of Ramsey County, Minnesota.

CITY OF LAUDERDALE )  
COUNTY OF RAMSEY )  
STATE OF MINNESOTA )

ss

I, Richard Getschow, being duly qualified and City Administrator for the City of Lauderdale, Ramsey County, Minnesota, do hereby certify that the attached and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Lauderdale on December 9, 2003 as the same appears in the minutes of said meeting on file and of record in City Offices.

Dated this 9th day of December, 2003.

(ATTEST)

Jeff Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
<b>GENERAL FUND REVENUE</b>					
*Property Tax	500,642	500,385	480,000	493,845	480,000
Licenses & Permits	174,225	316,360	339,184	263,112	263,112
Public Safety	34,280	40,040	33,100	30,500	33,100
Other	73,301	55,317	13,310	30,380	43,310
<b>TOTAL G. F. REVENUES</b>	<b>816,780</b>	<b>938,940</b>	<b>872,874</b>	<b>829,802</b>	<b>826,802</b>
* Includes Fiscal Disparities					1
<b>GENERAL FUND EXPENDITURES</b>					
Legislative	15,097	21,262	23,060	22,060	23,060
Administrative	57,734	60,135	69,521	68,991	70,990
Finance	39,853	45,179	47,674	47,981	52,540
Legal - General	10,086	3,830	10,500	5,700	10,500
Elections	9,571	12,337	14,310	14,415	15,619
Communications	21,047	26,435	26,169	25,969	28,336
Police	213,682	223,748	236,000	236,000	245,818
Fire	25,650	26,321	39,548	39,548	41,000
Legal - Prosecution	11,143	11,345	11,400	11,400	11,700
Buildings & Grounds	18,856	18,159	24,489	23,299	24,272
Streets	25,374	37,579	30,786	32,336	32,158
Engineering	986	1,805	5,400	3,400	5,400
Planning/Zoning/Insp.	26,347	30,785	34,993	32,773	32,179
Trees	105	9,583	1,650	1,625	1,650
Park Administration	9,977	11,645	13,359	12,359	12,862
Park Maintenance	36,579	43,423	41,498	41,898	42,634
Contingency	-	-	10,000	10,000	10,000
Transfers	-	-	-	-	-
Other	-	-	-	-	20,000
Corrections to match audit	-	-	-	-	0.98
<b>TOTAL G. F. EXPENDITURES</b>	<b>522,087</b>	<b>583,571</b>	<b>640,358</b>	<b>629,755</b>	<b>680,716</b>
G. F. SURPLUS/(DEFICIT)	294,693	355,369	232,516	200,047	146,086
<b>Beginning Fund Balance</b>	<b>310,646</b>	<b>334,689</b>	<b>344,446</b>	<b>344,446</b>	<b>359,493</b>
Surplus/(Deficit)	294,693	355,369	232,516	200,047	146,086
Transfers In	-	-	-	-	-
Transfers Out	270,650	345,612	185,000	185,000	140,000
Ending Fund Balance	334,689	344,446	391,962	359,493	365,579
55% of Operating Expenditures	287,148	320,964	352,197	346,365	374,394

**GENERAL FUND REVENUE**

	2001	2002	2003	2003	2004
31010 CURRENT AD VALOREM	353,604	366,218	396,971	396,971	394,510
31020 DELINQUENT AD VALOREM	2,184	3,002	-	810	-
31030 FORFEITED TAX SALE	7,245	19,213	-	13,035	-
31040 FISCAL DISPARITIES	137,609	111,952	83,029	83,029	85,490
32110 3.2 ALCOHOLIC LICENSE	60	258	60	60	60
32120 CIGARETTE LICENSE	80	120	80	80	80
32130 GARBAGE HAULERS LICENSE	715	845	800	1,075	800
32140 HEATING/AC LICENSE	525	829	385	490	385
32150 TREE COMPANIES LICENSE	140	280	175	175	175
32160 GAS STATION PERMIT	80	50	80	80	80
32210 BUILDING PERMITS	29,905	22,139	5,000	8,000	5,000
32211 ZONING APPLICATION FEES	380	190	200	415	200
32220 GAS INSTALLATION	-	-	-	-	-
32225 PLAN REVIEW FEE	13,754	8,575	1,000	2,500	1,000
32230 PLUMBING PERMITS	1,238	1,096	150	540	150
32240 ANIMAL LICENSES	160	245	100	100	100
32260 VENDING PERMIT	-	-	-	-	-
32270 HEATING A/C PERMIT	1,049	736	250	800	250
32280 STREET EXC. PERMIT	-	50	-	150	-
33401 LOCAL GOVERNMENT AID	76,037	306,601	324,784	248,712	248,712
33402 HOMESTEAD CREDIT	88,234	-	-	-	-
33403 STATE EVALUATION AID	-	-	-	-	-
33404 LOCAL PERFORMANCE AID	-	-	-	-	-
33405 PERA STATE AID	1,198	1,198	1,198	1,198	1,198
33406 OTHER STATE AID	8,756	8,561	13,202	13,202	13,202
34101 CITY HALL RENTAL	700	2,950	100	100	100
34103 ADMINISTRATIVE FEE	15,185	15,190	-	15,030	15,000
34105 SALE OF PUBLICATIONS	-	-	50	50	50
34107 ASSESSMENT SEARCHES	-	-	-	-	-
34109 COPIES	316	13	10	20	10
34110 VARIANCE FEES	150	225	150	225	150
34111 LEGAL FEES	5,235	-	-	-	-
34112 COND. USE PERMITS	330	330	-	-	-
34114 ADVERTISING SALES	-	850	-	-	-
34115 GENERAL GOVERNMENT MISC.	-	-	-	-	-
34116 ENGINEERING FEES	4,069	1,000	-	-	-
34201 FALSE SECURITY ALARM - POLICE	-	-	100	-	100
34202 FALSE FIRE ALARM - FIRE	1,795	2,513	5,000	2,500	5,000
34203 FIRE INSPECTION FEE	283	-	3,000	3,000	3,000



	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
101 34204 PUMP TEST	-	-	-	-	-
101 35101 COURT FINES	32,202	37,527	25,000	25,000	25,000
101 36100 SPECIAL ASSESSMENTS	-	3,502	-	-	-
101 36101 PRINCIPAL	-	-	-	-	-
101 36102 PENALTIES & INTEREST	-	-	-	-	-
101 36103 TREE REMOVAL	-	-	-	-	-
101 36105 ALLEY ASSESSMENT	-	-	-	-	-
101 36106 FALSE ALARM ASSESSMENT	-	-	-	-	-
101 36107 WEED REMOVAL ASSESS.	-	-	-	-	-
101 36200 MET COUNCIL - LIVABLE COMM	-	-	-	-	-
101 36210 INTEREST EARNINGS	-	-	-	-	-
101 36211 INVESTMENT INTEREST	24,719	9,708	12,000	7,000	7,000
101 36212 CHECKING INTEREST	-	-	-	-	-
101 36230 DONATIONS	1,150	3,000	-	1,000	-
101 36240 SURCHARGES	3,115	1,577	-	300	-
101 36250 REFUNDS & REIMBURSE	350	4,568	-	3,547	-
101 36251 ST. PAUL WATER UTILITY	-	-	-	-	-
101 36252 LMC INSURANCE REFUND	4,228	3,829	-	608	-
101 36255 MISC.	-	-	-	-	-
101 37240 SEWER CONNECTIONS/RECON	-	-	-	-	-
101 39101 SALE OF FIXED ASSETS	-	-	-	-	-
39200 INTERFUND OPERATING TRANSFERS	-	-	-	-	20,000
<b>GENERAL FUND REVENUE TOTAL:</b>	<b>816,780</b>	<b>938,940</b>	<b>872,874</b>	<b>829,802</b>	<b>826,802</b>

**GENERAL FUND EXPENDITURES**

	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
<b>LEGISLATIVE</b>	<b>7,960</b>	<b>13,200</b>	<b>13,200</b>	<b>13,200</b>	<b>13,200</b>
PART TIME EMPLOYEES	609	1,010	1,010	1,010	1,010
FICA CONTRIBUTIONS	-	-	-	-	-
GENERAL SUPPLIES	-	-	-	-	-
PERMANENT SUPPLIES	-	(207)	-	-	-
POSTAGE	-	-	-	-	-
LEGAL FEES	-	-	-	-	-
TRAINING/CONFERENCES	525	1,000	1,000	-	1,000
TRAVEL EXPENSE	-	210	100	100	100
PUBLIC INF. NOTICES	-	-	-	-	-
GENERAL LIABILITY	3,765	3,953	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	2,662	2,421	3,150	3,150	3,150
SPECIAL EVENTS	-	50	250	250	250
MEETING EXPENSES	101	100	250	250	250
CONTRIBUTIONS	-	-	100	100	100
<b>Total Legislative</b>	<b>15,097</b>	<b>21,262</b>	<b>23,060</b>	<b>22,060</b>	<b>23,060</b>
<b>ADMINISTRATIVE</b>	<b>33,449</b>	<b>32,226</b>	<b>39,221</b>	<b>39,221</b>	<b>40,790</b>
REG FULL TIME EMPLOYEES	33,449	32,226	39,221	39,221	40,790
OVERTIME	-	-	-	-	-
TEMP EMPLOYEES	-	-	-	-	-
PERA CONTRIBUTIONS	1,841	2,078	2,169	2,169	2,256
FICA CONTRIBUTIONS	2,880	2,938	3,000	3,000	3,120
ICMA RETIREMENT	-	-	-	-	-
GROUP INSURANCE	2,856	4,928	4,050	4,050	4,273
LIFE INSURANCE	-	-	-	-	-
WORKER'S COMP.	401	349	370	370	370
GENERAL SUPPLIES	1,585	2,084	2,300	2,300	2,300
PERMANENT SUPPLIES	-	-	200	200	200
POSTAGE	859	1,015	1,300	1,200	1,200
CHIPPEWA WATER	344	398	350	400	400
CONSULTING FEES	679	718	1,000	1,000	1,000
COMPUTER SERVICES	-	-	-	-	-
TRAINING/CONFERENCES	1,504	1,193	3,000	2,500	2,500
OTHER SERVICE	-	-	-	-	-
TRAVEL EXPENSE	1,667	1,247	1,700	1,700	1,700
MISC PRINTING/PROCESS SERVICE	-	-	-	-	-
GENERAL LIABILITY	3,116	3,281	3,116	3,116	3,116
TELEPHONE/PAGERS	2,357	2,814	3,060	3,060	3,060
COPIER CONTRACT	909	877	960	980	980
COMP. REP./MAINT.	68	-	500	500	500
OTHER EQUIPMENT REPAIR/MAINT.	-	-	200	200	200
RENTAL EQUIPMENT	-	-	-	-	-
SALES TAX	39	21	125	125	125
DUES & SUBSCRIPTIONS	1,357	1,714	1,350	1,350	1,350
SPECIAL EVENTS	-	-	-	-	-

	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
MEETING EXPENSES	-	-	50	50	50
MISC	456	1,217	500	500	500
OFFICE FURNITURE	-	74	500	500	500
COMPUTER SOFTWARE & EQUIP	1,367	963	500	500	500
<b>Total Administrative</b>	<b>57,734</b>	<b>60,135</b>	<b>69,521</b>	<b>68,991</b>	<b>70,990</b>
<b>FINANCE</b>	<b>41300</b>				
REG FULL TIME EMPLOYEES	28,212	31,982	32,854	32,854	34,168
PART TIME EMPLOYEES	-	-	-	-	-
PERA CONTRIBUTIONS	1,445	1,725	1,817	1,817	1,889
FICA CONTRIBUTIONS	2,220	2,422	2,513	2,513	2,614
GROUP INSURANCE	2,016	2,191	3,240	3,240	3,418
LIFE INSURANCE	-	-	-	-	-
GENERAL SUPPLIES	333	397	350	500	350
AUDITING	3,298	4,050	4,000	4,251	6,200
FINANCIAL SERVICES	-	300	1,000	1,000	2,000
COMPUTER SERVICES	2,307	1,707	1,800	1,706	1,800
TRAINING/CONFERENCES	-	-	-	-	-
MISC PRINTING/PROCESS SERVICE	-	-	-	-	-
MISC	22	405	100	100	100
<b>Total Finance</b>	<b>39,853</b>	<b>45,179</b>	<b>47,674</b>	<b>47,981</b>	<b>52,540</b>
<b>GENERAL LEGAL</b>	<b>41400</b>				
LEGAL FEES	9,092	3,602	10,000	5,000	10,000
MISC PRINTING/PROCESS SERVICE	994	228	500	700	500
<b>Total Legal</b>	<b>10,086</b>	<b>3,830</b>	<b>10,500</b>	<b>5,700</b>	<b>10,500</b>
<b>ELECTION</b>	<b>41500</b>				
REG FULL TIME EMPLOYEES	6,904	7,797	9,039	9,039	9,401
PART TIME EMPLOYEES	-	-	-	-	-
TEMP EMPLOYEES	649	1,437	1,000	1,000	1,700
PERA CONTRIBUTIONS	269	422	445	445	520
FICA CONTRIBUTIONS	503	641	691	691	719
GROUP INSURANCE	480	550	810	810	855
LIFE INSURANCE	-	-	-	-	-
GENERAL SUPPLIES	766	103	600	600	600
PERMANENT SUPPLIES	-	-	-	-	-
OTHER SERVICE	-	-	-	-	-
TRAVEL EXPENSE	-	-	-	-	-
PUBLIC INFO NOTICES	-	-	-	-	-
OTHER EQUIP. REP./MAINT.	-	-	225	225	225
MEETING EXPENSES	-	71	-	-	-
MISC	-	-	-	-	-
VOTING MACHINES/BOOTHES	-	1,316	1,500	1,605	1,600
<b>Total Elections</b>	<b>9,571</b>	<b>12,337</b>	<b>14,310</b>	<b>14,415</b>	<b>15,619</b>

	2001 Actual	2002 Actual	2003 Adopted	2003 Projected	2004 Proposed
<b>COMMUNICATIONS</b>	<b>41600</b>	<b>42100</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>
REG FULL TIME EMPLOYEES	101	101	101	101	101
TEMP EMPLOYEES	104	104	104	104	104
PERA CONTRIBUTIONS	121	121	121	121	121
FICA CONTRIBUTIONS	122	122	122	122	122
GROUP INSURANCE	131	131	131	131	131
LIFE INSURANCE	133	133	133	133	133
GENERAL SUPPLIES	201	201	201	201	201
PERMANENT SUPPLIES	202	202	202	202	202
POSTAGE	203	203	203	203	203
DELIVERY	309	309	309	309	309
LEGAL NOTICE PUBLICATION	351	351	351	351	351
PUBLIC INFO NOTICES	352	352	352	352	352
NEWSPLETTER PRINTING	353	353	353	353	353
PHONEBOOK PRINTING	354	354	354	354	354
MISC PRINTING	355	355	355	355	355
<b>Total Communications</b>	<b>21,047</b>	<b>26,435</b>	<b>26,169</b>	<b>25,969</b>	<b>28,336</b>
<b>POLICE</b>	<b>42100</b>	<b>42200</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>
PERMANENT SUPPLIES	104	104	104	104	104
POLICE CONTRACT	319	319	319	319	319
GENERAL LIABILITY	360	360	360	360	360
TELEPHONE	391	391	391	391	391
FURNITURE AND EQUIPMENT	391	391	391	391	391
<b>Total Police</b>	<b>213,682</b>	<b>223,748</b>	<b>236,000</b>	<b>236,000</b>	<b>245,818</b>
<b>FIRE PROTECTION</b>	<b>42200</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>
PERMANENT SUPPLIES	202	202	202	202	202
FIRE CONTRACT	320	320	320	320	320
FIRE CALLS	321	321	321	321	321
FIRE FALSE ALARMS	322	322	322	322	322
FIRE INSPECTION	323	323	323	323	323
FIRE HYDRANT FEE	326	326	326	326	326
<b>Total Fire</b>	<b>25,650</b>	<b>26,321</b>	<b>39,548</b>	<b>39,548</b>	<b>41,000</b>
<b>PROSECUTION</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>	<b>42300</b>
LEGAL FEES	305	305	305	305	305
MISC PRINTING/PROCESS SERVICE	355	355	355	355	355
<b>Total Prosecution</b>	<b>11,143</b>	<b>11,345</b>	<b>11,400</b>	<b>11,400</b>	<b>11,700</b>

	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
<b>BUILDING &amp; GROUNDS</b>	<b>5,845</b>	<b>7,712</b>	<b>6,694</b>	<b>6,694</b>	<b>6,962</b>
REG FULL TIME EMPLOYEES	-	-	-	-	-
PART TIME EMPLOYEES	303	371	370	370	385
PERA CONTRIBUTIONS	461	533	512	512	533
ICMA RETIREMENT	-	-	-	-	-
GROUP INSURANCE	298	385	810	810	855
LIFE INSURANCE	-	-	-	-	-
WORKERS COMP PREMIUM	1,603	1,397	1,480	1,480	1,480
PERMANENT SUPPLIES	400	284	1,500	1,500	1,500
MOTOR FUELS	1,020	933	1,890	1,200	1,800
LUBRICANTS & OTHER FLUIDS	191	109	200	200	200
LANDSCAPING MATERIALS	-	-	200	200	200
TOOLS & EQUIPMENT	222	234	1,000	500	500
REPAIRS/MAINTENANCE/SUPPLIES	1,114	403	1,200	1,200	1,200
TRAINING/CONFERENCES	-	-	200	200	200
OTHER SERVICE	291	143	1,000	1,000	1,000
MISC. TRAVEL EXPENSE	-	-	-	-	-
PROPERTY INSURANCE	629	642	629	629	629
AUTOMOTIVE INSURANCE	359	369	359	359	359
ELECTRIC	1,595	1,381	2,000	2,000	2,000
WATER	15	23	50	50	75
GAS UTILITIES	2,626	1,748	2,600	2,600	2,600
REFUSE DISPOSAL	139	192	325	325	325
TELEPHONE/PAGERS	405	334	170	170	170
CITY TRUCK REPAIR/MAINTENANCE	1,300	863	1,000	1,000	1,000
MACHINERY RENTAL	40	-	300	300	300
DUES & SUBSCRIPTIONS	-	-	-	-	-
MEETING EXPENSES	-	-	-	-	-
MISC	-	-	-	-	-
LAND	-	103	-	-	-
FURNITURE & EQUIPMENT	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-
<b>Total Building &amp; Grounds</b>	<b>18,856</b>	<b>18,159</b>	<b>24,489</b>	<b>23,299</b>	<b>24,272</b>

	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
<b>STREETS</b>	<b>7,952</b>	<b>10,275</b>	<b>9,106</b>	<b>9,106</b>	<b>9,470</b>
REG FULL TIME EMPLOYEES					
PART TIME EMPLOYEES					
PERA CONTRIBUTIONS	412	502	504	504	524
FICA CONTRIBUTIONS	627	720	697	697	724
ICMA RETIREMENT	-	-	-	-	-
GROUP INSURANCE	412	539	1,080	1,080	1,139
LIFE INSURANCE	-	-	-	-	-
GENERAL SUPPLIES	4	-	-	-	-
MOTOR FUELS	-	-	-	-	-
STREET MAINTENANCE SUPPLY	-	-	-	-	-
LANDSCAPING MATERIALS	-	-	250	250	250
SIGNS	62	-	250	250	250
TOOLS & EQUIPMENT	137	-	200	200	200
REPAIRS/MAINTENANCE/SUPPLIES	181	268	300	300	300
TRAINING/CONFERENCES	-	-	-	-	-
SNOW & ICE REMOVAL	7,328	6,199	10,000	10,000	10,000
STREET SWEEPING	3,098	3,236	3,000	3,900	3,900
ALLEY REPAIR	-	233	-	-	-
STREET REPAIR	-	-	-	-	-
ELECTRIC (STREET LIGHTS)	5,161	15,607	5,400	5,400	5,400
VEHICLE	-	-	-	-	-
<b>Total Streets</b>	<b>25,374</b>	<b>37,579</b>	<b>30,786</b>	<b>32,336</b>	<b>32,158</b>
<b>ENGINEERING</b>	<b>986</b>	<b>1,805</b>	<b>5,400</b>	<b>3,400</b>	<b>5,400</b>
ENGINEERING SERVICES	986	1,805	5,000	3,000	5,000
<b>Total Engineering</b>	<b>986</b>	<b>1,805</b>	<b>5,400</b>	<b>3,400</b>	<b>5,400</b>

43300

43200

	2001	2002	2003	2003	2004
	Actual	Actual	Adopted	Projected	Proposed
<b>PLANNING, ZONING &amp; INSP</b>					
REG FULL TIME EMPLOYEES	16,309	19,101	19,158	19,158	19,924
TEMP EMPLOYEES	-	-	-	-	-
PERA CONTRIBUTIONS	964	1,013	1,059	1,059	1,102
FICA CONTRIBUTIONS	1,471	1,421	1,466	1,466	1,524
ICMA RETIREMENT	-	-	-	-	-
GROUP INSURANCE	1,040	1,421	2,160	2,160	2,279
LIFE INSURANCE	-	-	-	-	-
GENERAL SUPPLIES	-	-	100	100	100
PERMANENT SUPPLIES	11	16	100	100	100
POSTAGE	-	-	-	-	-
CONSULTING FEES	2,334	1,912	4,000	2,500	2,500
TRAINING/CONFERENCES	276	316	700	500	500
PLUMBING INSPECTOR	-	-	-	-	-
HEATING INSPECTOR	-	-	-	-	-
BUILDING INSPECTOR	20	2,172	3,000	3,000	2,000
SAFETY PROGRAMS AND TRAINING	2,000	2,080	2,100	780	1,000
TRAVEL EXPENSE	-	-	-	-	-
MISC PRINTING	-	29	750	750	750
GOPHER STATE ONE CALL	12	23	100	100	100
SAC UNIT CHARGE	-	-	-	-	-
SALES TAX	-	-	-	-	-
SURCHARGE REPORT	1,910	1,281	300	1,100	300
<b>Total Planning, Zoning &amp; Insp.</b>	<b>26,347</b>	<b>30,785</b>	<b>34,993</b>	<b>32,773</b>	<b>32,179</b>
<b>TREES</b>					
LANDSCAPING MATERIALS	-	-	500	500	500
TRAINING/CONFERENCES	105	125	150	125	150
TREE SERVICE	-	9,458	1,000	1,000	1,000
TRAVEL EXPENSE	-	-	-	-	-
TREE INVENTORY	-	-	-	-	-
<b>Total Trees</b>	<b>105</b>	<b>9,583</b>	<b>1,650</b>	<b>1,625</b>	<b>1,650</b>
<b>PARK/COMMUNITY EVENTS ADMINISTRATION</b>					
REG FULL TIME EMPLOYEES	8,261	9,499	9,789	9,789	10,181
PERA CONTRIBUTIONS	370	515	541	541	563
FICA CONTRIBUTIONS	651	719	749	749	779
ICMA RETIREMENT	-	-	-	-	-
GROUP INSURANCE	685	739	1,080	1,080	1,139
LIFE INSURANCE	-	-	-	-	-
NON-RESIDENT REIMBURSEMENT	-	173	200	200	200
RECREATION PROGRAMS	10	-	1,000	-	-
<b>Total Park Admin.</b>	<b>9,977</b>	<b>11,645</b>	<b>13,359</b>	<b>12,359</b>	<b>12,862</b>

	2001 Actual	2002 Actual	2003 Adopted	2003 Projected	2004 Proposed
<b>PARK MAINTENANCE</b>					
REG FULL TIME EMPLOYEES	21,750	28,230	24,906	24,906	25,902
PART TIME EMPLOYEES	-	-	-	-	-
TEMP EMPLOYEES	3,643	2,227	3,000	3,000	3,000
PERA CONTRIBUTIONS	1,127	1,374	1,377	1,377	1,377
FICA CONTRIBUTIONS	1,993	2,143	2,135	2,135	2,211
GROUP INSURANCE	1,122	1,464	2,970	2,970	3,133
LIFE INSURANCE	-	-	-	-	-
UNEMPLOYMENT BENEFIT	-	-	-	-	-
WORKER'S COMP PREMIUM	200	175	185	185	185
GENERAL SUPPLIES	2,847	838	1,500	1,500	1,500
PERMANENT SUPPLIES	-	-	-	-	-
MOTOR FUELS	-	-	-	-	-
LANDSCAPING MATERIALS	139	26	500	500	500
REPAIRS/MAINTENANCE/SUPPLIES	203	766	1,000	1,000	1,000
TREE SERVICE	-	1,000	500	1,000	500
OTHER SERVICE	-	-	-	-	-
ELECTRIC	418	329	600	600	600
GAS UTILITIES	1,432	998	1,200	1,200	1,200
REFUSE DISPOSAL	86	221	325	325	325
TELEPHONE/PAGERS	116	133	350	250	250
TRACTOR/MOWER	-	2,323	-	-	-
WARMING HOUSE REPAIR/MAINT.	935	723	500	500	500
BIFY RENTAL	475	381	450	450	450
SALES TAX	93	72	-	-	-
MACHINERY & EQUIP.	-	-	-	-	-
IMPROVEMENT PROJECTS	-	-	-	-	-
<b>Total Park Maintenance</b>	<b>36,579</b>	<b>43,423</b>	<b>41,498</b>	<b>41,898</b>	<b>42,634</b>
<b>LIVABLE COMMUNITIES</b>					
Other Improvements - LTRI	-	-	-	-	-
Other Improv. - Larpenneur Ave. Redevel	-	-	-	-	20,000
<b>Total Livable Communities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>



	2001 Actual	2002 Actual	2003 Adopted	2003 Projected	2004 Proposed
<b>CONTINGENCY</b>	45300				
REG FULL TIME EMPLOYEES	101	-	-	-	-
PERA CONTRIBUTIONS	121	-	-	-	-
FICA CONTRIBUTIONS	122	-	-	-	-
HEALTH INSURANCE	131	-	-	-	-
MISC(BOLGER GRANT)	442	-	-	-	-
CONTINGENCY FUNDS	444	-	10,000	10,000	10,000
OPERATING TRANSFERS	710	-	-	-	-
<b>Total Contingency</b>		-	10,000	10,000	10,000
<b>GENERAL FUND EXPENDITURE TOTAL</b>	522,087	583,571	640,358	629,755	680,716
<b>TRANSFERS</b>	45400				
TRANSFERS	710	-	-	-	-
TRANSFER TO 201	721	-	-	-	-
TRANSFER TO 401	741	162,454	172,428	60,000	-
TRANSFER TO 402	742	28,033	8,031	-	10,000
TRANSFER TO 403	743	59,098	64,092	40,000	-
TRANSFER TO 404	744	16,065	16,061	-	-
TRANSFER TO 407	747	5,000	10,000	10,000	-
TRANSFER TO 301	731	-	55,000	25,000	-
TRANSFER TO 302	732	-	-	25,000	25,000
TRANSFER TO 303	733	-	20,000	25,000	70,000
TRANSFER TO 304	734	-	-	60,000	35,000
<b>Total Transfers</b>	270,650	345,612	185,000	185,000	140,000
<b>GENERAL FUND EXPEND. GRAND TOTAL</b>	792,737	929,183	825,358	814,755	820,716

**Community Events Fund 201**

DEPT. 45600	1999	2000	2001	2002	2003	2003	2004
	Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
<b>REVENUES:</b>							
34785 Park Events	-	-	-	-	-	-	-
34786 Winter Event	79	107	114	136	100	179	100
34787 Garage Sale	-	-	50	101	-	50	-
34788 Day in the Park	5,153	-	1,388	1,231	1,000	1,362	1,000
34790 Mugs	28	85	-	-	-	-	-
34791 Park Pop Sales	-	-	-	-	-	-	-
34792 T-Shirt Sales	1,460	580	18	-	-	-	-
34793 Day in Park Garage Sales	-	-	-	-	-	-	-
34794 Night Out	-	-	-	-	-	-	-
34795 Halloween Donations	867	811	1,023	823	800	835	800
36211 Investment Interest	341	93	139	34	75	50	50
36230 Donations	-	-	-	-	-	-	-
36250 Refunds and Reimbursements	-	1,219	-	-	-	-	-
36255 Misc.	-	5,205	460	141	100	100	100
<b>Total Revenue</b>	<b>7,928</b>	<b>8,100</b>	<b>3,174</b>	<b>2,484</b>	<b>2,075</b>	<b>2,576</b>	<b>2,050</b>
<b>EXPENDITURES:</b>							
327 City History	1,687	24,862	233	-	-	-	-
201 General Supplies	-	-	-	-	-	-	-
202 Permanent Supplies	-	-	-	-	-	-	-
327 Other Services	-	-	-	-	-	-	-
352 Public Info. Notices	-	-	-	-	-	-	-
372 Mugs	-	-	-	-	-	-	-
373 T-Shirts	-	-	-	-	-	-	-
374 Pop	-	-	-	-	-	-	-
375 Winter Event	208	272	295	663	600	639	600
376 Garage Sale	25	35	35	52	50	38	50
377 Day in the Park	8,336	813	2,633	782	800	742	800
378 Night Out	-	-	-	-	-	-	-
379 Halloween Event	171	178	279	370	300	335	300
437 Sales Tax	33	274	-	114	100	100	100
428 Misc. Rental	-	-	-	-	-	-	-
440 Meeting Expenses	-	185	129	150	200	150	200
<b>Total Expenses</b>	<b>10,460</b>	<b>26,619</b>	<b>3,604</b>	<b>2,131</b>	<b>2,050</b>	<b>2,004</b>	<b>2,050</b>
<b>Surplus (Deficit)</b>	<b>(2,532)</b>	<b>(18,519)</b>	<b>(430)</b>	<b>353</b>	<b>25</b>	<b>572</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>1,684</b>	<b>14,152</b>	<b>3,133</b>	<b>2,703</b>	<b>3,056</b>	<b>3,056</b>	<b>3,628</b>
<b>Surplus (Deficit)</b>	<b>(2,532)</b>	<b>(18,519)</b>	<b>(430)</b>	<b>353</b>	<b>25</b>	<b>572</b>	<b>-</b>
<b>Transfers In</b>	<b>15,000</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>14,152</b>	<b>3,133</b>	<b>2,703</b>	<b>3,056</b>	<b>3,081</b>	<b>3,628</b>	<b>3,628</b>

## Communications Fund 202

		1999	2000	2001	2002	2003	2003	2004
		Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
<b>REVENUES:</b>								
36253	Franchise Fees	12,800	14,822	16,415	16,228	12,000	13,000	12,000
36211	Investment Interest	309	1,002	933	426	100	300	100
33600	Grants	2,175	3,215	-	-	-	-	-
<b>Total Revenues</b>		<b>15,284</b>	<b>19,039</b>	<b>17,348</b>	<b>16,654</b>	<b>12,100</b>	<b>13,300</b>	<b>12,100</b>
<b>EXPENDITURES:</b>								
101	Reg. Full Time Employees	2,507	2,796	5,784	6,648	6,994	6,994	7,274
121	PERA Contributions	120	145	120	370	387	387	402
122	FICA Contributions	149	211	226	519	535	535	556
126	ICMA Retirement	-	-	-	-	-	-	-
131	Group Insurance	123	229	241	554	810	810	855
133	Life Insurance	-	-	-	-	-	-	-
201	General Supplies	-	-	-	-	-	-	-
202	Permanent Supplies	-	-	-	-	-	-	-
305	Legal Fees	-	-	-	-	-	-	-
327	Other Service	-	3,215	-	-	2,000	2,000	2,000
329	Cable Franchise Fee	3,169	3,385	3,310	3,501	3,677	3,797	3,900
409	Repairs	-	185	-	-	-	-	-
426	Machinery Rental	-	-	-	-	-	-	-
437	Sales Tax	-	49	49	-	-	-	-
444	Contingency Funds	-	-	-	-	500	-	-
530	Furniture and Equipment	673	764	830	-	-	-	-
531	Web Site Devt and In-net	-	821	-	-	800	800	925
532	Copier	-	-	-	-	-	-	-
<b>Total Expenses</b>		<b>6,741</b>	<b>11,800</b>	<b>10,560</b>	<b>11,592</b>	<b>15,703</b>	<b>15,323</b>	<b>15,912</b>
<b>Surplus (Deficit)</b>		<b>8,543</b>	<b>7,239</b>	<b>6,788</b>	<b>5,062</b>	<b>(3,603)</b>	<b>(2,023)</b>	<b>(3,812)</b>
<b>Beginning Fund Balance</b>		<b>8,413</b>	<b>16,956</b>	<b>24,195</b>	<b>30,983</b>	<b>36,045</b>	<b>36,045</b>	<b>34,022</b>
<b>Surplus (Deficit)</b>		<b>8,543</b>	<b>7,239</b>	<b>6,788</b>	<b>5,062</b>	<b>(3,603)</b>	<b>(2,023)</b>	<b>(3,812)</b>
39200	Transfers In	-	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>		<b>16,956</b>	<b>24,195</b>	<b>30,983</b>	<b>36,045</b>	<b>32,442</b>	<b>34,022</b>	<b>30,210</b>

## Recycling Fund 203

		REVENUES:					
		1999	2000	2001	2002	2003	2004
		Actual	Actual	Actual	Actual	Adopted	Proposed
DEPT. 50000		16,825	21,982	22,229	29,067	29,686	34,633
36100	Recycling Fee	16,825	21,982	22,229	29,067	29,686	34,633
33622	SCORE Grant	5,462	5,478	5,480	4,627	4,612	4,079
36211	Investment Interest	800	1,451	881	309	750	300
36255	Other	-	-	852	246	-	-
<b>Total Revenues</b>		<b>23,087</b>	<b>28,911</b>	<b>29,442</b>	<b>34,249</b>	<b>35,048</b>	<b>39,458</b>
		<b>EXPENDITURES:</b>					
101	Reg. FT Employees	3,760	4,193	5,426	6,609	7,000	7,000
121	PERA Contributions	181	217	168	373	387	387
122	FICA Contributions	224	317	321	516	536	536
126	ICMA Retirement	-	-	-	-	-	-
131	Group Insurance	185	344	342	757	1,080	1,080
133	Life Insurance	-	-	-	-	-	-
201	General Supplies	-	-	-	-	-	-
202	Permanent Supplies	-	-	193	-	-	200
327	Other Service	1,585	372	1,357	829	200	552
389	Recycling Contract	16,243	22,052	20,837	28,290	29,686	29,686
437	Sales Tax	-	-	-	-	20	-
438	Dues & Subscriptions	-	-	-	-	-	-
440	Meeting Expenses	-	-	15	-	-	-
444	Contingency Funds	-	-	-	-	200	-
	City-wide Clean-Up	-	-	-	-	-	-
<b>Total Expenditures</b>		<b>22,178</b>	<b>27,495</b>	<b>28,659</b>	<b>37,374</b>	<b>39,109</b>	<b>39,441</b>
<b>Surplus (Deficit)</b>		<b>909</b>	<b>1,416</b>	<b>783</b>	<b>(3,125)</b>	<b>(4,061)</b>	<b>(158)</b>
<b>Beginning Fund Balance</b>		<b>24,393</b>	<b>25,302</b>	<b>26,718</b>	<b>27,501</b>	<b>24,376</b>	<b>24,376</b>
<b>Ending Fund Balance</b>		<b>25,302</b>	<b>26,718</b>	<b>27,501</b>	<b>24,376</b>	<b>20,315</b>	<b>19,000</b>
39200	Transfers In	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	-
<b>Surplus (Deficit)</b>		<b>909</b>	<b>1,416</b>	<b>783</b>	<b>(3,125)</b>	<b>(4,061)</b>	<b>(158)</b>
<b>Beginning Fund Balance</b>		<b>19,000</b>	<b>24,376</b>	<b>24,376</b>	<b>19,000</b>	<b>19,000</b>	<b>18,842</b>

**TIF Debt Service Fund 301**

		REVENUES:						
DEPT. 47100		1998	1999	2000	2001	2002	2003	Proposed
		Actual	Actual	Actual	Actual	Actual	Actual	2004
31050	Taxes	183,787	206,254	200,138	189,665	123,915	130,000	130,000
31051	Delinquent Taxes	-	-	2,159	2,237	3,375	-	-
36211	Investment Interest	27,481	7,666	10,683	-	-	-	-
39999	Other	-	-	-	-	9,254	-	-
<b>Total Revenue</b>		<b>211,268</b>	<b>213,920</b>	<b>212,980</b>	<b>191,902</b>	<b>136,544</b>	<b>130,000</b>	<b>130,000</b>
		<b>EXPENDITURES:</b>						
601	Bond Principal	100,000	105,000	110,000	115,000	125,000	130,000	140,000
611	Bond Interest	41,911	37,068	31,530	27,065	18,960	11,755	4,025
621	File Maintenance Charges	-	270	-	-	-	-	500
<b>Total Expenditures</b>		<b>141,911</b>	<b>142,338</b>	<b>141,530</b>	<b>142,065</b>	<b>143,960</b>	<b>141,755</b>	<b>144,525</b>
<b>Surplus (Deficit)</b>		<b>69,357</b>	<b>71,582</b>	<b>71,450</b>	<b>49,837</b>	<b>(7,416)</b>	<b>(11,755)</b>	<b>(14,525)</b>
<b>Beginning Fund Balance</b>		<b>900,972</b>	<b>505,995</b>	<b>227,577</b>	<b>49,027</b>	<b>28,864</b>	<b>76,448</b>	<b>64,693</b>
<b>Surplus (Deficit)</b>		<b>69,357</b>	<b>71,582</b>	<b>71,450</b>	<b>49,837</b>	<b>(7,416)</b>	<b>(11,755)</b>	<b>(14,525)</b>
39200	Transfers In	-	-	-	-	55,000	-	-
710	Transfers Out	464,334	350,000	250,000	70,000	-	-	-
<b>Ending Fund Balance</b>		<b>505,995</b>	<b>227,577</b>	<b>49,027</b>	<b>28,864</b>	<b>76,448</b>	<b>64,693</b>	<b>50,168</b>

**2000 Improvements Debt Service Fund 302**

	DEPT. 47200	2000	2001	2002	2003	2003	Projected	2004
		Actual	Actual	Actual	Adopted	Adopted	Projected	Proposed
<b>REVENUES:</b>								
Bond Proceeds		1,668	-	-	-	-	-	-
31050 Taxes		-	-	-	-	-	-	-
36211 Investment Interest		23,967	4,372	1,785	-	-	-	-
36100 Special Assessments		-	87,505	96,208	52,224	52,224	65,000	65,000
<b>Total Revenue</b>		<b>25,635</b>	<b>91,877</b>	<b>97,993</b>	<b>52,224</b>	<b>52,224</b>	<b>65,000</b>	<b>65,000</b>
<b>EXPENDITURES:</b>								
601 Bond Principal		-	-	-	75,000	75,000	75,000	75,000
611 Bond Interest		-	55,772	51,320	49,490	49,490	49,490	45,133
621 File Maintenance Charges		-	-	175	175	175	175	175
<b>Total Expenditures</b>		<b>-</b>	<b>55,772</b>	<b>51,495</b>	<b>124,665</b>	<b>124,665</b>	<b>124,665</b>	<b>120,308</b>
Surplus (Deficit)		25,635	36,105	46,498	(72,441)	(59,665)	(55,308)	(55,308)
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Beginning Fund Balance		-	25,635	131,740	328,055	280,614	275,949	275,949
Surplus (Deficit)		25,635	36,105	46,498	(72,441)	(59,665)	(55,308)	(55,308)
39200 Transfers In		-	70,000	149,817	25,000	55,000	25,000	25,000
710 Transfers Out		-	-	-	-	-	-	-
Ending Fund Balance		25,635	131,740	328,055	280,614	275,949	245,641	245,641

## 2002 Improvements Debt Service Fund 303

		REVENUES:			
DEPT. 47200		Actual	Adopted	Projected	Projected
		2002	2003	2003	2004
	Bond Proceeds	32,625	-	-	-
31050	Taxes	-	-	-	-
36211	Investment Interest	312	-	-	-
36100	Special Assessments	-	-	-	57,900
<b>Total Revenue</b>		<b>32,937</b>	<b>-</b>	<b>-</b>	<b>57,900</b>

### EXPENDITURES:

601	Bond Principal	-	-	-	-
611	Bond Interest	-	57,000	55,580	47,640
621	File Maintenance Charges	517	175	1,000	1,000
<b>Total Expenditures</b>		<b>517</b>	<b>57,175</b>	<b>56,580</b>	<b>48,640</b>
<b>Surplus (Deficit)</b>		<b>32,420</b>	<b>(57,175)</b>	<b>(56,580)</b>	<b>9,260</b>

<b>Beginning Fund Balance</b>		<b>-</b>	<b>90,114</b>	<b>57,939</b>	<b>131,359</b>
<b>Surplus (Deficit)</b>		<b>32,420</b>	<b>(57,175)</b>	<b>(56,580)</b>	<b>9,260</b>
39200	Transfers In	57,694	25,000	130,000	70,000
710	Transfers Out	-	-	-	-
<b>Ending Fund Balance</b>		<b>90,114</b>	<b>57,939</b>	<b>131,359</b>	<b>210,619</b>

First principal payment on this debt service schedule will be in 2005.

## 2003 Improvements Debt Service Fund 304

	DEPT. 47200	2003	2003	2004
REVENUES:		Adopted	Projected	Proposed
Bond Proceeds		-	-	-
31050 Taxes		-	-	-
36211 Investment Interest		-	-	-
36100 Special Assessments		-	-	17,000
<b>Total Revenue</b>		<b>-</b>	<b>-</b>	<b>17,000</b>
<b>EXPENDITURES:</b>				
601 Bond Principal		-	-	-
611 Bond Interest		-	-	32,585
621 File Maintenance Charges		-	-	-
<b>Total Expenditures</b>		<b>-</b>	<b>-</b>	<b>32,585</b>
<b>Surplus (Deficit)</b>		<b>-</b>	<b>-</b>	<b>(15,585)</b>
<b>Beginning Fund Balance</b>		<b>-</b>	<b>25,000</b>	<b>115,000</b>
<b>Surplus (Deficit)</b>		<b>-</b>	<b>-</b>	<b>(15,585)</b>
<b>39200 Transfers In</b>		<b>25,000</b>	<b>90,000</b>	<b>35,000</b>
<b>710 Transfers Out</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>25,000</b>	<b>115,000</b>	<b>134,415</b>

First principal payment on this debt service schedule will be in 2006.



**Street Improvement Fund 401**

	DEPT. 48401	2000	2001	2002	2003	2003	2003	2004
		Actual	Actual	Actual	Adopted	Adopted	Projected	Proposed
<b>REVENUES:</b>								
Bond Proceeds	-	-	-	-	-	-	-	-
36211 Investment Interest	66,623	44,719	7,284	15,000	10,000	10,000	-	-
39999 Other	-	-	-	-	13,036	-	-	-
36100 Special Assessments	-	-	127,628	-	-	-	-	-
<b>Total Revenue</b>	<b>66,623</b>	<b>44,719</b>	<b>134,912</b>	<b>15,000</b>	<b>23,036</b>	<b>10,000</b>		
<b>EXPENDITURES:</b>								
328 Street Repair	-	-	-	-	578	-	-	-
Street Reconstruction	-	-	-	-	32,705	-	-	-
Engineering	-	-	-	-	1,885	-	-	-
Trees	-	-	-	-	-	-	10,000	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,168</b>	<b>10,000</b>		
<b>Surplus (Deficit)</b>	<b>66,623</b>	<b>44,719</b>	<b>134,912</b>	<b>15,000</b>	<b>(12,132)</b>	<b>-</b>		
<b>Beginning Fund Balance</b>								
908,501	1,096,599	543,772	641,112	641,112	641,112	249,730	249,730	249,730
<b>Surplus (Deficit)</b>								
66,623	44,719	134,912	15,000	(12,132)	-	-	-	-
<b>Transfers In</b>								
39200	176,475	162,454	172,428	60,000	10,000	-	-	-
710	55,000	760,000	210,000	60,000	389,250	-	-	-
<b>Transfers Out</b>								
1,096,599	543,772	641,112	656,112	249,730	249,730	-	-	-
<b>Ending Fund Balance</b>								

**General Capital Improvement Fund 402**

DEPT. 4800	1999	2000	2001	2002	2003	2003	2003	2004
Actual	Actual	Actual	Actual	Actual	Adopted	Projected	Projected	Proposed
<b>REVENUES:</b>								
36211 Investment Interest	1,093	1,132	1,538	639	1,000	700	700	700
39999 Other	-	-	-	53	-	-	-	-
<b>Total Revenue</b>	<b>1,093</b>	<b>1,132</b>	<b>1,538</b>	<b>692</b>	<b>1,000</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>EXPENDITURES:</b>								
510 Land	-	-	-	-	-	-	-	-
520 Buildings	75,469	-	-	-	-	-	-	35,000
521 City Garage	-	1,437	-	33	1,000	-	-	-
523 Warming House	-	-	-	-	-	-	-	-
530 Furniture & Equipment	-	-	-	-	-	-	-	-
531 Office Equipment	-	-	-	-	-	-	-	-
532 Copier	-	8,396	-	-	-	-	-	-
535 HVAC	-	-	-	-	-	-	-	-
538 Computers	-	-	-	-	-	-	-	-
540 Machinery & Equipment	-	-	20,694	4,207	-	-	-	-
543 Tractor	-	-	-	-	-	-	-	-
550 Other Improvements	-	-	-	-	-	-	-	-
560 Vehicle	-	-	-	-	-	-	-	-
562 Truck	17,772	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>93,241</b>	<b>9,833</b>	<b>20,694</b>	<b>4,240</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>35,000</b>
<b>Surplus (Deficit)</b>	<b>(92,148)</b>	<b>(8,701)</b>	<b>(19,156)</b>	<b>(3,548)</b>	<b>-</b>	<b>700</b>	<b>(34,300)</b>	<b>(34,300)</b>
<b>Beginning Fund Balance</b>	<b>92,658</b>	<b>20,400</b>	<b>40,375</b>	<b>49,252</b>	<b>53,735</b>	<b>53,735</b>	<b>182,662</b>	<b>182,662</b>
<b>Surplus (Deficit)</b>	<b>(92,148)</b>	<b>(8,701)</b>	<b>(19,156)</b>	<b>(3,548)</b>	<b>-</b>	<b>700</b>	<b>(34,300)</b>	<b>(34,300)</b>
39200 Transfers In	19,890	28,676	28,033	8,031	-	128,227	-	-
710 Transfers Out	-	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>20,400</b>	<b>40,375</b>	<b>49,252</b>	<b>53,735</b>	<b>53,735</b>	<b>182,662</b>	<b>148,362</b>	<b>148,362</b>

## Storm Water Improvement Fund 403

		DEPT. 48403					
		2000	2001	2002	2003	2003	Proposed
		Actual	Actual	Actual	Adopted	Adopted	Proposed
<b>REVENUES:</b>							
37300	Storm Sewer Fee	45,397	44,873	43,819	47,000	47,000	47,000
36211	Investment Interest	33,975	22,487	5,080	7,500	4,000	4,000
37230	Penalties	-	-	-	-	-	-
39999	Other	-	-	2,000	-	-	-
36100	Special Assessments	-	-	-	-	-	-
<b>Total Revenue</b>		<b>79,372</b>	<b>67,360</b>	<b>50,899</b>	<b>54,500</b>	<b>51,000</b>	<b>51,000</b>
<b>EXPENDITURES:</b>							
101	Reg. FT Employees	13,857	15,010	17,935	17,542	17,542	18,244
121	PERA Contributions	733	761	953	970	970	1,009
122	FICA Contributions	1,112	1,182	1,350	1,342	1,342	1,396
131	Group Insurance	802	793	1,218	2,160	2,160	2,279
133	Life Insurance	-	-	-	-	-	-
201	General Supplies	-	-	-	-	-	-
327	Other Service	-	-	-	-	-	-
304	Engineering	1,528	378	847	-	-	-
444	Contingency Funds	-	-	-	-	-	-
554	Storm System Repairs	-	350	-	500	500	1,000
	NPDES Phase II Permit	-	-	5,000	10,000	10,762	1,000
<b>Total Expenditures</b>		<b>18,032</b>	<b>18,474</b>	<b>27,303</b>	<b>32,514</b>	<b>33,276</b>	<b>24,927</b>
<b>Surplus (Deficit)</b>		<b>61,340</b>	<b>48,886</b>	<b>23,596</b>	<b>21,986</b>	<b>17,724</b>	<b>26,073</b>
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<b>Beginning Fund Balance</b>		<b>462,129</b>	<b>549,498</b>	<b>357,482</b>	<b>305,170</b>	<b>305,170</b>	<b>106,644</b>
<b>Surplus (Deficit)</b>		<b>61,340</b>	<b>48,886</b>	<b>23,596</b>	<b>21,986</b>	<b>17,724</b>	<b>26,073</b>
39200	Transfers In	61,029	59,098	64,092	40,000	-	-
710	Transfers Out	35,000	300,000	140,000	40,000	216,250	-
<b>Ending Fund Balance</b>		<b>549,498</b>	<b>357,482</b>	<b>305,170</b>	<b>327,156</b>	<b>106,644</b>	<b>132,717</b>

**Park Improvement Fund 404**

	2000	2001	2002	2003	2003	2003	2004
	Actual	Actual	Actual	Adopted	Projected	Projected	Proposed
DEPT. 48404							
<b>REVENUES:</b>							
33130 Grants	5,398	-	-	-	-	-	-
36230 Donations	-	56	-	-	-	-	-
36211 Investment Interest	4,261	3,446	1,405	2,000	1,500	1,500	1,500
<b>Total Revenue</b>	<b>9,659</b>	<b>3,502</b>	<b>1,405</b>	<b>2,000</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>EXPENDITURES:</b>							
510 Land	-	-	3,461	-	-	-	-
524 Picnic Shelter	-	-	-	-	-	-	-
525 Playground (CDBG)	-	-	-	-	-	-	-
526 Park Path (CDBG)	-	-	-	-	-	-	-
527 General Park Improv.	4,135	28	-	-	-	-	10,000
<b>Total Expenditures</b>	<b>4,135</b>	<b>28</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>Surplus (Deficit)</b>	<b>5,524</b>	<b>3,474</b>	<b>1,405</b>	<b>2,000</b>	<b>1,500</b>	<b>(8,500)</b>	<b>(8,500)</b>
<b>Beginning Fund Balance</b>	<b>59,709</b>	<b>82,586</b>	<b>102,125</b>	<b>119,591</b>	<b>119,591</b>	<b>119,591</b>	<b>121,091</b>
<b>Surplus (Deficit)</b>	<b>5,524</b>	<b>3,474</b>	<b>1,405</b>	<b>2,000</b>	<b>1,500</b>	<b>(8,500)</b>	<b>(8,500)</b>
39200 Transfers In	17,353	16,065	16,061	-	-	-	-
710 Transfers Out	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>82,586</b>	<b>102,125</b>	<b>119,591</b>	<b>121,591</b>	<b>121,091</b>	<b>112,591</b>	<b>112,591</b>

**TIF Project Fund 405**

	DEPT. 48500	Actual 2000	Actual 2001	Actual 2002	Adopted 2003	Projected 2003	Projected 2004
<b>REVENUES:</b>							
36211	Investment Interest	373	-	-	-	-	-
33419	Larpeur Ave. Reimb.	-	-	-	-	-	-
31050	Taxes	-	-	-	-	-	-
	<b>Total Revenue</b>	<b>373</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES:</b>							
101	FT Employees	5,435	6,142	6,688	6,988	6,658	6,924
121	PERA Contribution	281	318	368	386	368	383
122	FICA Contribution	416	481	523	535	509	529
131	Group Insurance	380	546	352	540	510	538
133	Life Insurance	-	-	-	-	-	-
444	Contingency	-	-	-	-	-	-
304	Engineering	-	-	-	-	-	-
305	Legal Fees	-	-	-	-	-	-
327	Other Services	286	496	513	-	666	-
408	Lift Station	-	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-
325	Other Imp. (Larpeur)	-	-	-	-	-	-
	<b>Total Expenditures</b>	<b>6,798</b>	<b>7,983</b>	<b>8,444</b>	<b>8,449</b>	<b>8,711</b>	<b>8,374</b>
	<b>Surplus (Deficit)</b>	<b>(6,425)</b>	<b>(7,983)</b>	<b>(8,444)</b>	<b>(8,449)</b>	<b>(8,711)</b>	<b>(8,374)</b>
<hr/>							
	Beginning Fund Balance	790,234	783,809	475,826	307,382	307,382	82,421
	Surplus (Deficit)	(6,425)	(7,983)	(8,444)	(8,449)	(8,711)	(8,374)
39200	Transfers In	250,000	70,000	-	-	-	-
710	Transfers Out	250,000	370,000	160,000	-	216,250	-
	Ending Fund Balance	783,809	475,826	307,382	298,933	82,421	74,047

## Sewer Improvement Fund 407

		DEPT. 48407				
		Actual	Actual	Actual	Adopted	Projected
		2000	2001	2002	2003	2003
		Actual	Actual	Actual	Adopted	Projected
		2000	2001	2002	2003	2004
		Actual	Actual	Actual	Adopted	Proposed
<b>REVENUES:</b>						
33130	Grants	37,000	-	-	-	-
36211	Investment Interest	15,080	9,352	2,815	6,500	3,000
36200	Misc	-	50,000	-	-	-
36100	Special Assessments	-	-	-	-	-
Total Revenue		52,080	59,352	2,815	6,500	3,000
<b>EXPENDITURES:</b>						
304	Engineering	-	-	-	-	-
521	City Garage	-	-	-	-	-
562	City Truck purchase	-	-	-	-	-
544	Other	1,500	-	-	-	-
Total Expenditures		1,500	-	-	-	-
Surplus (Deficit)		50,580	59,352	2,815	6,500	3,000
<hr/>						
Beginning Fund Balance		179,757	230,337	194,689	122,504	122,504
Surplus (Deficit)		50,580	59,352	2,815	6,500	3,000
<hr/>						
39200	Transfers In	5,000	5,000	10,000	10,000	-
710	Transfers Out	5,000	100,000	85,000	10,000	43,250
Ending Fund Balance		230,337	194,689	122,504	129,004	85,254

## Water Utility Improvement Fund 409

	2000	2001	2002	2003	2003	2003	2004
	Actual	Actual	Actual	Adopted	Projected	Projected	Proposed
<b>REVENUES:</b>							
36251 Surcharge	8,056	8,222	7,925	7,700	7,700	7,700	7,700
39200 Transfers	-	-	-	-	-	-	-
36211 Investment Interest	3,405	2,405	1,017	-	-	-	-
<b>Total Revenue</b>	<b>11,461</b>	<b>10,627</b>	<b>8,942</b>	<b>7,700</b>	<b>7,700</b>	<b>7,700</b>	<b>7,700</b>
<b>EXPENDITURES:</b>							
1997 Larpeneur Ave Reconst.	-	-	-	-	18,334	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,334</b>	<b>-</b>	<b>-</b>
<b>Surplus (Deficit)</b>	<b>11,461</b>	<b>10,627</b>	<b>8,942</b>	<b>7,700</b>	<b>(10,634)</b>	<b>7,700</b>	<b>7,700</b>
<b>Beginning Fund Balance</b>							
	44,575	56,036	66,663	75,605	66,663	56,029	56,029
<b>Surplus (Deficit)</b>							
	11,461	10,627	8,942	7,700	(10,634)	7,700	7,700
<b>Transfers In</b>							
39200	-	-	-	-	-	-	-
710	-	-	-	-	-	-	-
<b>Transfers Out</b>							
	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>							
	56,036	66,663	75,605	83,305	56,029	63,729	63,729

**2000 Street and Utility Improvements Project Fund 410**

	DEPT. 48410	2000	2001	2001	2002	2002
		Actual	Adopted	Actual	Adopted	Actual
<b>REVENUES:</b>						
39310 Bond Proceeds	918,850	-	-	1,877	-	2,186
Investment Interest	-	-	-	-	-	-
Reimbursement from the Water Utility	65,278	-	-	21,862	-	-
CDBG Funding	80,000	-	-	-	-	-
DNR Flood Mitigation Grant	117,876	-	-	-	-	-
<b>Total Revenue</b>	<b>1,182,004</b>	<b>-</b>	<b>-</b>	<b>23,739</b>	<b>-</b>	<b>2,186</b>
<b>EXPENDITURES:</b>						
304 Engineering	190,273	8,000	14,369	-	-	297
305 Legal	1,437	-	1,855	-	-	-
328 Street and Utility Construction	1,274,445	100,134	197,278	-	-	2,199
303 Financial Services	18,403	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,484,558</b>	<b>108,134</b>	<b>213,502</b>	<b>-</b>	<b>-</b>	<b>2,496</b>
<b>Surplus (Deficit)</b>	<b>(302,554)</b>	<b>(108,134)</b>	<b>(189,763)</b>	<b>-</b>	<b>(310)</b>	<b>(310)</b>
<hr/>						
<b>Begin Fund Balance</b>	<b>0</b>	<b>42,446</b>	<b>42,446</b>	<b>12,683</b>	<b>12,683</b>	<b>12,683</b>
<b>Surplus (Deficit)</b>	<b>(302,554)</b>	<b>(108,134)</b>	<b>(189,763)</b>	<b>-</b>	<b>-</b>	<b>(310)</b>
<hr/>						
<b>Begin Fund Balance</b>	<b>0</b>	<b>42,446</b>	<b>42,446</b>	<b>12,683</b>	<b>12,683</b>	<b>12,683</b>
<b>Surplus (Deficit)</b>	<b>(302,554)</b>	<b>(108,134)</b>	<b>(189,763)</b>	<b>-</b>	<b>-</b>	<b>(310)</b>
39200 Transfers In	345,000	-	160,000	-	-	-
710 Transfers Out	-	-	-	-	-	-
<b>End Fund Balance</b>	<b>42,446</b>	<b>(65,688)</b>	<b>12,683</b>	<b>12,683</b>	<b>12,683</b>	<b>12,373</b>



**2001 Street and Utility Improvements Project Fund 411**

	DEPT. 48411	2000	2001	2002	2003	2003
		Actual	Actual	Actual	Adopted	Projected
<b>REVENUES:</b>						
Reimbursement from the Water Utility	-	63,058	-	-	-	-
DNR Flood Mitigation Grant	-	85,666	-	-	-	-
Investment Interest	-	-	-	2,388	-	-
<b>Total Revenue</b>	-	148,724	-	2,388	-	-
<b>EXPENDITURES:</b>						
Engineering	39,200	213,109	16,362	-	-	-
304						
Legal	-	115	281	-	-	-
305						
Street and Utility Construction	-	943,911	198,590	-	-	-
328						
Financial Services	-	-	-	-	-	-
303						
<b>Total Expenditures</b>	39,200	1,157,135	215,233	-	-	-
Surplus (Deficit)	(39,200)	(1,008,411)	(212,845)	-	-	-
<hr/>						
<b>Begin Fund Balance</b>	0	(39,200)	252,389	1,850	1,850	1,850
Surplus (Deficit)	(39,200)	(1,008,411)	(212,845)	-	-	-
<hr/>						
<b>End Fund Balance</b>	(39,200)	252,389	1,850	1,850	1,850	1,850
39200						
Transfers In	-	1,300,000	-	-	-	-
710						
Transfers Out	-	-	37,694	-	-	-

**2002 Street and Utility Improvements Project Fund 412**

		DEPT. 48410	2001	2002	2003	2003	2004
			Actual	Actual	Adopted	Projected	Proposed
<b>REVENUES:</b>							
39310	Bond Proceeds	1,153,840	-	-	-	-	-
	Investment Interest	2,939	-	-	-	1,300	-
	Reimb. from the Water Utility	-	-	-	138,000	159,291	22,715
	CDBG Funding	-	-	-	-	80,000	-
	DNR Flood Mitigation Grant	-	-	-	-	96,458	-
	Watershed Funding	50,000	-	-	-	-	-
	<b>Total Revenue</b>	<b>1,206,779</b>	<b>-</b>	<b>1,206,779</b>	<b>138,000</b>	<b>337,049</b>	<b>22,715</b>
<b>EXPENDITURES:</b>							
304	Engineering	50,995	279,760	70,000	60,000	-	-
305	Legal	-	1,412	-	-	-	-
328	Street and Utility Construction	-	1,457,572	300,000	300,000	-	-
303	Financial Services	-	22,348	-	-	-	-
	<b>Total Expenditures</b>	<b>50,995</b>	<b>1,761,092</b>	<b>370,000</b>	<b>360,000</b>	<b>-</b>	<b>22,715</b>
	<b>Surplus (Deficit)</b>	<b>(50,995)</b>	<b>(554,313)</b>	<b>(232,000)</b>	<b>(22,951)</b>	<b>22,715</b>	
<b>Begin Fund Balance</b>		<b>0</b>	<b>(50,995)</b>	<b>(10,308)</b>	<b>(10,308)</b>	<b>(18,259)</b>	
	<b>Surplus (Deficit)</b>	<b>(50,995)</b>	<b>(554,313)</b>	<b>(232,000)</b>	<b>(22,951)</b>	<b>22,715</b>	
39200	Transfers In	-	595,000	-	15,000	-	
710	Transfers Out	-	-	-	-	-	4,456
	<b>End Fund Balance</b>	<b>(50,995)</b>	<b>(10,308)</b>	<b>(242,308)</b>	<b>(18,259)</b>	<b>4,456</b>	

**2003 Street and Utility Improvements Project Fund 413**

		DEPT. 48410	2002	2003	2003	2004
			Actual	Adopted	Projected	Proposed
<b>REVENUES:</b>						
39310	Bond Proceeds	-	-	-	952,374	-
	Investment Interest	-	-	-	8,000	-
	Reimbursement from the Water Utility	-	-	-	101,681	144,456
	CDBG Funding	-	-	-	-	-
	DNR Flood Mitigation Grant	-	-	-	-	-
	Watershed Funding	-	-	-	-	50,000
	<b>Total Revenue</b>	-	-	-	1,062,055	194,456
<b>EXPENDITURES:</b>						
304	Engineering	40,358	-	-	330,000	27,000
305	Legal	-	-	-	1,200	-
328	Street and Utility Construction	-	-	-	1,420,000	280,000
303	Financial Services	-	-	-	6,000	-
	<b>Total Expenditures</b>	40,358	-	-	1,757,200	307,000
	<b>Surplus (Deficit)</b>	(40,358)	(40,358)	-	(695,145)	(112,544)
<hr/>						
	<b>Begin Fund Balance</b>	0	(40,358)	(40,358)	(40,358)	114,497
	<b>Surplus (Deficit)</b>	(40,358)	(40,358)	-	(695,145)	(112,544)
39200	Transfers In	-	-	-	850,000	-
710	Transfers Out	-	-	-	-	-
	<b>End Fund Balance</b>	(40,358)	(40,358)	(40,358)	114,497	1,953

## Sewer Utility Fund 601

DEPT. 49000	1999	2000	2001	2002	2003	2003	2004
	Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
<b>REVENUES:</b>							
37210 Sewer Charges	211,830	212,941	228,495	224,745	229,128	225,000	225,000
36211 Investment Interest	2,403	4,110	3,207	873	2,700	1,000	1,000
36250 Refunds/Reimbursements	-	10	-	1,721	-	248,227	-
37230 Penalties	-	-	-	-	-	-	-
37240 Sewer Assessments-SAC	-	288	3,450	3,732	-	-	-
<b>Total Revenues</b>	<b>214,233</b>	<b>217,349</b>	<b>235,152</b>	<b>231,071</b>	<b>231,828</b>	<b>474,227</b>	<b>226,000</b>
<b>EXPENDITURES:</b>							
101 Reg. FT Employees	39,792	40,727	42,864	41,389	44,000	44,000	45,760
102 On-Call Pay	3,438	4,465	9,397	8,198	9,000	9,000	9,000
103 PT Employees	-	-	-	-	-	-	-
104 Temp. Employees	-	-	-	-	-	-	-
121 PIRA Contributions	2,240	2,396	2,782	2,726	2,728	2,500	2,837
122 FICA Contributions	3,368	3,632	4,255	3,890	3,774	3,458	3,925
126 ICMA Retirement	-	-	-	-	134	-	-
131 Group Insurance	3,144	2,531	2,994	3,001	4,590	4,335	4,842
133 Life Insurance	-	-	-	-	-	-	-
151 Worker's Comp.	1,439	1,818	1,803	1,572	1,818	1,653	1,818
201 General Supplies	-	-	-	-	200	200	200
202 Permanent Supplies	-	-	-	-	-	-	-
203 Postage	-	-	-	-	-	-	-
212 Motor Fuels	784	966	1,063	797	1,000	1,000	200
224 Street Maint. Supply	-	-	-	-	-	-	-
225 Landscaping Materials	-	-	-	-	-	-	-
227 Tools & Equipment	-	-	314	-	100	-	100
228 Misc. Repairs/Maint. Supply	-	-	-	-	1,000	-	1,000
301 Auditing	1,225	1,566	2,298	1,830	1,700	1,900	1,700
304 Engineering	-	439	3,761	-	-	200	-
307 Computer Services	603	-	-	-	-	-	-
308 Training/Conferences	300	248	-	487	500	100	500
315 Sewer Jetting	-	470	1,875	810	1,000	1,000	1,000
316 Sewer Televising	-	-	835	-	-	-	-
327 Other Services	5,213	4,829	4,833	9,046	7,888	4,200	7,888
352 Public Info. Notices	-	-	-	-	-	-	-
355 Misc. Printing/Processing	-	-	-	-	-	-	-
361 General Liability	2,071	1,994	2,226	2,343	1,900	2,539	1,900
362 Property Insurance	518	526	629	642	526	726	526
363 Automobile Insurance	382	340	359	369	340	387	340
381 Electric	2,796	3,359	3,361	2,422	2,500	1,500	-
382 Water	14	15	15	24	25	15	25
383 Gas Utilities	727	1,118	1,469	1,054	1,000	1,200	-

		DEPT. 49000						
		1999	2000	2001	2002	2003	2003	2004
		Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
387	Met Council Sewer Charges	171,998	132,384	130,520	122,643	138,000	100,000	100,000
388	Met Council SAC Charges	-	-	3,450	-	-	-	-
391	Telephones/Pagers	3,751	2,732	2,737	1,731	1,000	700	-
402	City Truck Repair/Maint.	644	534	1,296	802	1,000	1,000	1,000
408	Lift Station Repair/Maint.	1,251	349	8,414	390	1,000	-	-
409	Other Equip. Repair/Maint.	-	15	-	-	-	-	-
424	Vehicle Rental	-	-	-	-	-	-	-
425	Clothing	1,323	1,428	1,357	1,807	1,400	2,000	1,800
442	Misc.	500	-	-	-	-	-	-
444	Contingency Funds	-	-	-	-	2,500	2,500	2,500
521	City Garage	-	-	-	-	-	-	-
530	Furniture & Equipment	-	-	-	-	-	-	-
538	Computer Software	-	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	500	-	500
553	Manhole Reconstruction	-	-	-	-	-	-	-
560	Vehicle	-	-	-	-	-	-	-
562	Truck	-	-	-	-	-	-	-
	<b>Total Expenses</b>	<b>247,521</b>	<b>208,881</b>	<b>234,907</b>	<b>207,973</b>	<b>231,123</b>	<b>186,113</b>	<b>189,362</b>
	<b>Surplus (Deficit)</b>	<b>(33,288)</b>	<b>8,468</b>	<b>245</b>	<b>23,098</b>	<b>705</b>	<b>288,114</b>	<b>36,638</b>
	<b>Beginning Fund Balance</b>	<b>134,340</b>	<b>101,052</b>	<b>109,520</b>	<b>109,765</b>	<b>132,863</b>	<b>132,863</b>	<b>172,750</b>
	<b>Surplus (Deficit)</b>	<b>(33,288)</b>	<b>8,468</b>	<b>245</b>	<b>23,098</b>	<b>705</b>	<b>288,114</b>	<b>36,638</b>
39200	Transfers In	-	-	-	-	-	-	-
710	Transfers Out	-	-	-	-	-	248,227	-
	<b>Ending Fund Balance</b>	<b>101,052</b>	<b>109,520</b>	<b>109,765</b>	<b>132,863</b>	<b>133,568</b>	<b>172,750</b>	<b>209,388</b>



# Lauderdale City Council Memorandum

Council Meeting Date: December 9, 2003

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: 2003 Budget Transfers

## BACKGROUND:

The 2003 fiscal year is nearing completion and now it is the prudent time to complete the budgeted transfers for the year based upon earlier budgeting and year-end projections. Under current fiscal policy if the transfer has been budgeted for, Council action is not needed. However, if the proposal for a transfer differs from the budgeted amount or is not initially included in the budget, Council discussion and action is needed. This is the case with the transfers from the various capital funds (400's) to the two remaining current Street and Utility Improvement Project Funds (412 and 413) and to the debt service funds.

Also, as was discussed the last two City Council meetings, we have excess profits the Sanitary Sewer Fund (601) that is scheduled to be transferred to other funds. Those transfers are also included and would require a separate motion for approval.

Below are the regular recommended 2003 transfers:

2001 Street/Utility Debt Fund	302-47200	101-45400-710 to	from	101-45400-710	\$ 25,000
2002 Street/Utility Debt Fund	303-47300	101-45400-710 to	from	101-45400-710	\$ 100,000
2003 Street/Utility Debt Fund	304-47400	101-45400-710 to	from	101-45400-710	\$ 60,000
2002 Street/Utility Project Fund	412-48410	401-48401-710 to	from	401-48401-710	\$ 6,750
	412-48410	403-48403-710 to	from	403-48403-710	\$ 3,750
	412-48410	405-48500-710 to	from	405-48500-710	\$ 3,750
	412-48410	407-48407-710 to	from	407-48407-710	\$ 750
2003 Street/Utility Project Fund	413-48410	401-48401-710 to	from	401-48401-710	\$382,500
	413-48410	403-48403-710 to	from	403-48403-710	\$212,500
	413-48410	405-48500-710 to	from	405-48500-710	\$212,500
	413-48410	407-48407-710 to	from	407-48407-710	\$ 42,500

Below are the recommended transfers as it relates to excess profits in the Sanitary Sewer Fund (601):

2001 Street/Utility Debt Fund	302-47200	601-49000-710 to	from	\$ 30,000
2002 Street/Utility Debt Fund	303-47300	601-49000-710 to	from	\$ 30,000
2003 Street/Utility Debt Fund	304-47400	601-49000-710 to	from	\$ 30,000
General Fund-LCDA Grant	101-39200	601-49000-710 to	from	\$ 20,000
Street Improvement Fund-Trees	401-48401	601-49000-710 to	from	\$ 10,000
General Capital Improv. Fund	402-48000	601-49000-710 to	from	\$128,227

### COUNCIL ACTION REQUESTED:

1. Motion to approve the regular recommended 2003 transfers listed above.
2. Motion to proclaim excess profits in the Sanitary Sewer Fund (601) and approve the aforementioned transfers.



**CITY OF LAUDERDALE  
MEMORANDUM**

**TO:** Mayor and Council Members

**FROM:** Kevin Walsh, Deputy Clerk

**SUBJECT:** Civil Penalties for Violation of Liquor Ordinance

**DATE:** December 9, 2003

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**BACKGROUND**

As you requested, I have made changes to the addition to Title 3, Chapter 2 of the City Code in reference to liquor violations. This addition specifically relates to presumptive civil penalties. This supplementary addition (3-2-15) will create minimum objective penalties for those persons who violate the laws of selling alcoholic beverages.

The City Attorney recommended a couple changes; one, to redefine "nonintoxicating liquor" to comply with Minnesota Statutes § 340A.411, subd. 3, that prohibits a city from issuing a 3.2 percent malt liquor license that includes the term "nonintoxicating liquor" and two, have the violations be part of a fee schedule as an alternative to being in the ordinance itself. The fee schedule could be set in 2004 along with the licenses, copies, etc. and continuing annually as needed.

**COUNCIL ACTION REQUESTED**

Consider revising City Code Title 3 (Business Regulations), Chapter 2 (Liquor Control) Ordinance.

CHAPTER 2

LICQUOR CONTROL

SECTION:

- 3-2--1: Definitions
- 3-2--2: License Required
- 3-2--3: Application
- 3-2--4: License Fee
- 3-2--5: Limited On Sale License
- 3-2--6: Investigation
- 3-2--7: Term Of License
- 3-2--8: Hours Of Sale Restricted
- 3-2--9: Prohibited Acts
- 3-2-10: Music, Hours Restricted
- 3-2-11: Licensee Liability
- 3-2-12: Taverns Prohibited
- 3-2-13: Sale And Delivery In Original Package
- 3-2-14: Revocation Of License
- 3-2-15: Violation

3-2-1: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

ALCOHOLIC BEVERAGES: any beverage containing more than one-half of one percent alcohol by volume.

INTOXICATING LIQUOR: Ethyl alcohol, distilled, fermented, spirituous, vinous, and malt beverages containing more than three and two-tenths percent (3.2%) of alcohol by weight.

3.2 PERCENT MALT LIQUOR: Malt liquor containing not less than one-half of one percent (0.5%) alcohol by volume nor more than three and two-tenths percent (3.2%) alcohol by weight.

TAVERN: Every place used, maintained, advertised or held out to be a place where nonintoxicating liquor is sold for consumption on or off such premises and in addition to such sale of 3.2 percent liquor also provides dancing, singing or vaudeville performance or entertainment for its guests or provides for them the privilege of dancing. (Ord. 6, 7-25-1989; 1996 Code) DEFEND!

3-2-2: LICENSE REQUIRED:

A. General Requirement: It shall be unlawful to sell 3.2 percent malt liquors at retail, except when licensed as hereinafter provided.

B. Types Of Licenses: There shall be two (2) types of licenses issued for the sale of 3.2 percent liquors as hereinafter set out:

1. On Sale Licenses: On sale licenses shall permit the licensee to sell 3.2 percent malt liquor for consumption on the premises.

2. Off Sale Licenses: Off sale licenses shall permit the licensee to sell 3.2 percent malt liquor in original packages for consumption off the premises only. (Ord. 6, 7-25-1989)

3-2-3: APPLICATION:

Any person desiring either of the licenses hereinafter described shall first make an application therefore to the City Council by filing with the City Administrator, for presentation by him to the Council, an application in writing which shall set forth with reasonable accuracy the name and place of residence of the applicant, the exact location of the place at which the applicant proposes to carry on the business of selling 3.2 percent malt liquor, and whether or not the applicant has, at any time previous to the date thereof, been engaged in such business and, if so, when and where. Such application shall be signed by the applicant or by an officer of the corporation seeking the license and, when received, shall be placed on file and shall be presented to the Council at its next regular meeting. (Ord. 6, 7-25-1989; 1996 Code)

3-2-4: LICENSE FEE:

A. Fee: At the time of filing an application for either of the licenses hereinafter provided for, the applicant shall deposit with the City Administrator a fee in the amount established by the City Council by resolution from time to time.

B. Receipt: The City Administrator shall thereupon deliver to such applicant duplicate receipts therefore containing a statement of the purpose for which said deposit was made. One of such receipts shall be attached to and filed with such application.

C. Proration: For a period shorter than one year, the license fees shall be the full amount. (Ord. 6, 7-25-1989; 1996 Code)

3-2-5: LIMITED ON SALE LICENSE:

A. License Required: A limited on sale license may be issued to any person, bona fide club or organization, or for the conduct of an organized activity in a public park as provided in Title 7, Chapter 1 of this code, upon application to the Administrator and compliance with Sections 3-2-3 and 3-2-4 of this chapter.

B. License Fee: The fee for a limited on sale license shall be in the amount established by the City Council by resolution from time to time.

C. Term Of License: The license permits sale of 3.2 percent malt liquor for a period of no more than twelve (12) consecutive hours during one day of any license year. (Ord. 6, 7-25-1989; 1996 Code)

3-2-6: INVESTIGATION:

The Council shall direct such investigation of said application as it may deem necessary and the applicant shall permit the representatives of any City department to inspect and examine the place of business described in the application together with all the appliances and instruments used or to be used in the transaction of the business for which the license is sought, and upon receipt of such report the Council shall thereafter consider the application and grant or deny the same. (Ord. 6, 7-25-1989)

3-2-7: TERM OF LICENSE:

Licenses herein provided for shall expire on July 1 following the date of issuance. (Ord. 6, 7-25-1989)

3-2-8: HOURS OF SALE RESTRICTED:

No 3.2 percent malt liquor shall be sold either on sale or off sale between the hours of one o'clock (1:00) A.M. and eight o'clock (8:00) A.M. on the days of Monday through Saturday nor between the hours of one o'clock (1:00) A.M. and twelve (12:00) noon on Sundays. No on sale licensee shall permit any such 3.2 percent malt liquor to be consumed on his or her premises during the hours when the sale thereof is prohibited by this Chapter. (Ord. 6, 7-25-1989)

3-2-9: PROHIBITED ACTS:

A. Sale To Minors: It shall be unlawful to sell such 3.2 percent malt liquor to any person under twenty one (21) years of age.  
B. Dancing; Entertainment: Dancing wherein the public participates, and dancing, singing and other vaudeville exhibition for entertainment are hereby and at all times prohibited on the premises of any on sale licensee.

C. Intoxicating Liquor:

1. It shall be unlawful for any person duly licensed to sell 3.2 percent malt liquor but not duly licensed to sell intoxicating liquor, or for any of his agents, servants or employees, to have in their possession on said licensed premises intoxicating liquor for the purpose of consumption by anyone.

2. It shall be unlawful for such licensee, his agents, servants or employees to permit the consumption of intoxicating liquor upon said premises. (Ord. 6, 7-25-1989)

3-2-10: MUSIC, HOURS RESTRICTED:

All music, by whatever means provided, is hereby prohibited upon the premises of any on sale licensee between the hours of nine o'clock (9:00) P.M. of any one day and nine o'clock (9:00) A.M. of the following day, provided that an on sale licensee is hereby permitted to operate a radio or similar device and obtain music there from between said hours of nine o'clock (9:00) P.M. and nine o'clock (9:00) A.M.; provided further, that the tone of such radio is modulated so as not to annoy the occupants of nearby premises. The failure of any on sale licensee using a radio or similar device between said hours to keep the same from becoming a nuisance to occupants of nearby premises shall be deemed sufficient cause in the discretion of the Council to revoke his or her license to sell, such 3.2 percent malt liquors. (Ord. 6, 7-25-1989; 1996 code)

3-2-11: LICENSEE LIABILITY:

Any act of any clerk, barkeeper, agent, servant or employee in violation hereof shall be deemed the act of the employer and licensee of such place as well as that of said clerk, barkeeper, agent, servant or employee, and every such employer and licensee shall be liable to all the penalties provided herein for the violation of same equally with the sales clerk, barkeeper, agent, servant or employee. (Ord. 6, 7-25-1989)

3-2-12: TAVERNS PROHIBITED:

It shall be unlawful for any person to keep or operate a tavern within the limits of the City. (Ord. 6, 7-25-1989)

3-2-13: SALE AND DELIVERY IN ORIGINAL PACKAGE:

Nothing herein contained shall be construed to prohibit the sale and delivery in original packages direct to the consumer by the manufacturer or distributor of 3.2 percent malt liquors. (Ord. 6, 7-25-1989)

3-2-14: REVOCATION OF LICENSE:

The conviction of the licensee or of any clerk, barkeeper, agent, servant or employee of said licensee on the violation of this Chapter shall be sufficient cause for the City Council to revoke any license issued to such licensee. (Ord. 6, 7-25-1989) The Council may suspend or revoke a liquor license for the violation of any federal, state, or local law regulating alcoholic

beverages, including but not limited to:

1. False or misleading statements made on a license application or failure to abide by the commitments, promises or representations of the City Council

2. Violation of any Federal, State, or local law regulating the sale of alcoholic beverages.

3. Creation of a nuisance on the premises.

4. Expiration or cancellation of any required insurance, or failure to notify the City within a reasonable time of changes in the term of the insurance of the carriers.

5. Any willful violation which, under state law, is grounds for mandatory revocation.

**3-2-15: PRESUMPTIVE CIVIL PENALTIES:**

These penalties are presumed to be appropriate for every case, however, the Council may deviate in an individual case where the Council finds that there exist substantial reasons making it more appropriate to deviate.

These violations are carried over a five year time period and will exonerate after this time or in the case of new ownership unless specified otherwise by the Council.

The minimum penalties for convictions or violations shall be determined from time to time by resolution of the City Council.

The City Council may impose a 3 day suspension for failure to pay the required fine on the first appearance. Nothing in the Section shall restrict or limit the authority of the City Council to suspend up to 60 days, revoke the license, or impose a civil fine not to exceed \$2,000 for each violation, to impose conditions, or impose any combination of the foregoing sanctions, or take any other action in accordance with the law; provided, the license holder has been afforded the opportunity for a hearing in accordance with Minnesota Statutes Section 14.57 to 14.69. The hearing notice shall be given at least ten days prior to the hearing, including notice of the time and place of the hearing, and state of the nature of the charges against the licensee.

**3-2-16: VIOLATION:**

Any person violating any of the provisions of this Chapter shall be guilty of a misdemeanor. (Ord. 6, 7-25-1989)

2004 Presumptive Civil Penalty Fee Schedule

Type of Violation	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
1. Commission of a felony related to the licensed activity	Revocation	N/A	N/A	N/A
2. Sale of alcoholic beverages while license is under suspension	Revocation	N/A	N/A	N/A
3. Sale of alcoholic beverages to under-age persons	\$1000	18 days	30 days	Revocation
4. After hours sale of alcoholic beverages	\$1000	18 days	30 days	Revocation
5. After hours display or consumption of alcoholic beverages	\$1000	18 days	30 days	Revocation
6. Refusal to allow city officials to inspect premises	\$1000	30 days		Revocation
7. Failure to take reasonable steps to stop person from leaving premises with alcohol beverages	\$1000	18 days	30 days	Revocation





# Lauderdale City Council Memorandum

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Council Meeting Date: December 9, 2003

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: Set a Date for the 2004 Goal Session

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## BACKGROUND:

The Council needs to set a date for the 2004 goal setting session.

Last year's session was held on the date of the first regular January City Council meeting which was January 14, 2003 at 5:00 p.m.

The first regular Council meeting for January 2004 will be on *Tuesday, January 13, 2004.*

If the Council wishes to choose a date separate from the regular Council meeting on January 13, I have attached a calendar for your review.

## ENCLOSURE:

1. January 2004 Calendar

## COUNCIL ACTION REQUESTED:

Set a date for the 2004 Goal setting session.



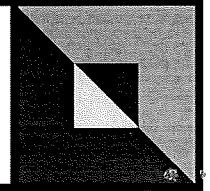
1891 Walnut Street  
Lauderdale, MN 55113  
Phone: 651-631-0300  
Fax: 651-631-2066

CITY COUNCIL MEETINGS

### City of Lauderdale

25	26	27	28	29	30	31
18	19	20	21	22	23	24
11	12	13	14	15	16	17
4	5	6	7	8	9	10
3	2	1				
Sun	Mon	Tue	Wed	Thu	Fri	Sat

# January 2004



# Lauderdale City Council Memorandum

Council Meeting Date: December 9, 2003

To: Mayor and City Council

From: Rick Getschow, City Administrator

Agenda Item: Work Session - 2003 Goal Review

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## BACKGROUND:

As the Council prepares for the 2004 goal setting session, I thought to be a good idea to do a quick review of the 2003 Goals. This will allow for more time to be spent at the next meeting to focus and brainstorm on the 2004 Goals.

I have attached this year's goals for your review.

## ENCLOSURE:

1. City of Lauderdale 2003 Goals

# CITY OF LAUDERDALE 2003 GOALS

✓ COMPLETE AND/OR UNDERTAKE THE 2002 AND 2003 STREET AND UTILITY IMPROVEMENT PROJECTS

✓ MONITOR AND RESPOND TO EFFECTS OF THE STATE FISCAL ISSUES THAT AFFECT LAUDERDALE THROUGH POTENTIAL STATE AID CUTS

✓ CONTINUED NEGOTIATION OF COUNTY TURNBACK ROADS (FULHAM, ROSELAWN, AND EUSTIS)

✓ ONGOING VIGILANCE AND INTERACTION ON THE HIGHWAY 280 RECONSTRUCTION PROJECT WITH MNDOT AND OTHER AFFECTED MUNICIPALITIES

✓ PARTNER WITH THE REFUSE COLLECTION TASK FORCE IN THE MOVEMENT TOWARD ORGANIZED COLLECTION

✓ BEGIN WORKING ON THE COMPLIANCE PROCESS FOR THE GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) STATEMENT 34

✓ COMPLETION OF A STORM WATER POLLUTION PREVENTION PLAN (SWPPP) AND ITS RELATED ELEMENTS FOR THE NPDES PHASE 2 PERMIT REQUIREMENTS

✓ HOUSING IMPROVEMENT INITIATIVES

- Rental property licensing program
- Truth-In-Housing Report

✓ PARK AND OPEN SPACE IMPROVEMENT AND DEVELOPMENT

- Nature Area
- Park/Open Space at Walnut and Ione
- Walsh Lake

✓ TAKE A PROACTIVE ROLE IN EMERGENCY MANAGEMENT

- City and County Emergency Management Plan Update
- Conduct a City-Wide Informational Meeting on Emergency Management

✓ EXPLORE CREATING A TASK FORCE ON LARPENTEUR AVENUE REDEVELOPMENT

✓ EXAMINE METHODS OF GENERATING ALTERNATIVE SOURCES OF REVENUE

✓ EXAMINE CHANGING THE START OF CITY COUNCIL MEETINGS TO AN EARLIER TIME

