

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, MAY 24, 2016
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the May 10, 2016 City Council Meeting
 - c. Claims Totaling \$36,876.67
4. **CONSENT**
 - a. April Financial Report
 - b. PCIC Minutes
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Day in the Park Update
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

 - a. Benedictine Health System Conduit Debt Project – Resolution 052416A
 - b. Annual Storm Water Report
8. **DISCUSSION / ACTION ITEMS**
 - a. Donation from Friends of the Lauderdale Dog Park - Resolution 052416B
 - b. Non-Domestic Animal Request, 1830 Lake Street
 - c. Emerald Ash Borer Update
 - d. 2016 Seal Coating Update
 - e. Capitol Region Watershed District Storm Water Project Discussion
 - f. Election Judge Compensation
 - g. Emergency Management GETS Cards
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. Comprehensive Plan RFP

- b. Nuisance Ordinance Updates

12. **WORK SESSION**

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Temporary Dwelling Law
- c. Dispute Resolution Services
- d. Use of Chemicals Policy
- e. Community Development Update

13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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May 10, 2016

Mayor Dains called the Regular City Council meeting to order at 7:32 p.m.

Councilors present: Mayor Jeff Dains, Mary Gaasch, Roxanne Grove, Denise Hawkinson and Lara Mac Lean.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant City Administrator.

Approvals

Mayor Dains asked for changes to the meeting agenda. There being none, motion was made by Councilor Grove to approve the agenda, seconded by Councilor Mac Lean and carried unanimously.

Councilor Gaasch moved to approve the City Council meeting minutes of April 26, 2016. Councilor Grove seconded the motion and carried unanimously.

Councilor Grove moved and seconded by Councilor Hawkinson to approve the claims totaling \$104,441.32. Motion carried unanimously.

Consent

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Mac Lean moved and seconded by Councilor Hawkinson to approve the Consent Agenda thereby approving Non-union Staff Compensation. Motion carried unanimously.

Informational Presentations/Reports

A. City-wide Garage Sale

Assistant City Administrator Bownik reported the city-wide garage sale is Saturday, May 21 beginning at 8:00 a.m. The City is promoting the event at no charge to registrants. Advertisement includes Craig's List, City website, Facebook, mailed copies to participants, email to the City distribution list, and copies available at City Hall.

Discussion / Action Items

A. Resolution 051016A in Recognition of Peace Officers Week

City Administrator Butkowski explained that National Peace Officers Week is May 15-21, 2016 with Suburban Ramsey County Law Enforcement Memorial Ceremony on May 12, 2016.

Councilor Gaasch read the resolution into record. Motion was made by Hawkinson and seconded by Grove to approve Resolution 051016A Recognizing National Police Week 2016 and to Honor the Sacrifice of Law Enforcement Officers Killed in the Line of Duty While Protecting our Communities and Safeguarding our Democracy. Motion carried unanimously.

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Administrator Butkowski noted the next meeting may include the Annual Storm Water Report, Comprehensive Plan Request for Proposal, Use of Chemicals Policy, Nuisance Ordinance Updates, and Benedictine Health System Conduit Debt project.

Work Session

A. Public Comment

Matt Eisenschenk of 1903 Walnut addressed the Council on the newsletter article on Ash trees being removed in the parks and questioned if the City has a plan for removal and replacement. His second item was wood chips in the park could be volunteer opportunity for removal of weeds and placing wood chips. Lastly, his complaint was the poor condition of the city hall parking lot due to the recycling and refuse trucks.

Dan Lange of 1725 Malvern Street addressed the City Council on behalf of the Friends of the Lauderdale Dog Park. They are a self-appointed committee that would like to assume responsibility for the dog park, physically and financially. Mr. Lange, as president, shared a plan from the committee for the dog park that included a rain garden around the dog park fence with other small projects. The committee is requesting permission to proceed with the projects and assume responsibility for its care. Other committee members introduced themselves: Monika Davis-Hagebak is treasurer, Andy Davis, committee member and Dan Powers-Johnson, participant.

Council directed staff to work with the committee.

B. Proposed Use of 2520 Larpenteur Avenue by Chowgirls Killer Catering

City Administrator Butkowski introduced Heidi Andermack and Amy Brown of the Chowgirls Killer Catering which have been in business for 12 years with 75 employees and need a larger facility. The facility will be used for catering and possibly a pop up restaurant. Of the 75 employees, 25 are full-time and 50 part-time for catering functions. Their purchase offer has been accepted with conditions that includes the liquor license, well water, and zoning.

City Administrator Butkowski noted that she has been working on the liquor license question. City Attorney Batty has been assisting with the expectation that the ordinance may need to be revised.

Todd Churchill, their Chief Financial Officer, addressed the council on the requirement for sprinkling the building with well water and the possibility of an exemption. Administrator Butkowski replied that Building Official Grace has researched the topic and wrote an email that will be forwarded. The second issue is the cold storage with two alternatives, either installing coolers or an insulated storage container that would be placed outside of the building and hidden from the streets. City will research the request.

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Outstanding issues to complete the purchase is liquor licensing, water source, sprinkling the building and cold storage. Administrator Butkowski noted that Building Official Duane Grace is available on Thursday, May 12 to meet.

C. Storm Water Project Discussion with Capital Regions Watershed District

Administrator Butkowski introduced Anna Eleria of Capital Regions Watershed District. Ms. Eleria is a program manager of the special unit of government who is responsible for protecting and improving the water quality within the district. City of Lauderdale is represented by three watershed districts.

The reason for attendance is to discuss capital improvement projects with the focus being the Eustis Street Project. A feasibility study was completed for storm water improvements as part of the Ramsey County Eustis Street Improvement Project. The outcome of their efforts was presented to the City, County and Greenway Village owners. The design was focused on plantings, walls and rain gardens along Eustis Street with concrete swales to improve water quality and meter the flow of water. Greenway Village owners felt the improvements should be via underground pipes through their property or the storm water should be controlled up stream.

A second study was completed involving 148 acres to minimize flooding in the parking lots of Greenway Village Apartments and improve water quality which would convert the City's dry storm water pond to a wet pond and install an iron enhanced sand filter around the pond that would remove phosphorus from water before it continues to the Mississippi River.

Cost of the project is estimated at \$500,000 with Capital Regions Watershed District budgeting \$100,000 toward the project. Council consensus was the University of Minnesota golf course, Falcon Heights, and Ramsey County should contribute to the project; not only the City of Lauderdale. Ms. Eleria responded that additional work could be completed as to source and volume of storm water runoff.

Councilor Gaasch stated that it's difficult to pledge city funds to make the improvements. Environmental concerns are valid but participation with the other entities is essential financially. In conclusion, Capital Regions Watershed District was willing to be a lead on the project but needed to know the interest of the City in the project. Council consensus is interest in the project but participation of other entities and finances are key.

D. Community Update

Administrator Butkowski reported that Ramsey County had sent letters to property owners along Larpenteur Avenue regarding an easement recording issue from a past project. Conducting interviews for the deputy city clerk-treasurer position and asked for volunteers to participate.

Mayor Dains relayed complaints regarding trucks using Jake brakes within the community due to the Highway 280 construction project.

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There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Grove, carried unanimously, to adjourn the meeting at 9:27 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Terry J. Berg". The signature is written in black ink and is positioned above the printed name and title.

Terry J. Berg
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

May 24, 2016 City Council Meeting

<u>Payroll</u>		
05/20/16 Payroll:	Direct Deposit # 502229-502239	\$10,463.89
05/20/16 Payroll:	Payroll Liabilities, E-payments 1108E-1111E	\$9,209.04
<u>Vendor Claims</u>		
05/24/16 Claims:	Check #'s 23340-23359	\$17,203.74
	SUBTOTAL	\$36,876.67

Total Claims for Approval	\$36,876.67
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Payments

Current Period: MAY 2016

Batch Name 052016 PR
 Payment Computer Dollar Amt \$9,209.04 Posted

Refer	5466 ICMA RETIREMENT TRUST - 457	Ck# 001108E 5/20/2016		
Cash Payment	G 101-21705 ICMA RETIREMENT	May 20 2016 Payroll		\$2,534.06
Invoice	102162154	5/20/2016		
Transaction Date	5/20/2016	Due 0 NORTH STAR CHEC 10100	Total	\$2,534.06
Refer	5467 MN DEPARTMENT OF REVENUE	Ck# 001109E 5/20/2016		
Cash Payment	G 101-21702 STATE WITHHOLDING	May 20 2016 Payroll		\$607.61
Invoice		5/20/2016		
Transaction Date	5/20/2016	Due 0 NORTH STAR CHEC 10100	Total	\$607.61
Refer	5468 NORTH STAR BANK, CHECKING S	Ck# 001110E 5/20/2016		
Cash Payment	G 101-21701 FEDERAL TAXES	May 20 2016 Payroll		\$1,400.95
Invoice		5/20/2016		
Cash Payment	G 101-21703 FICA WITHHOLDING.	May 20 2016 Payroll		\$2,660.14
Invoice		5/20/2016		
Transaction Date	5/20/2016	Due 0 NORTH STAR CHEC 10100	Total	\$4,061.09
Refer	5469 PERA	Ck# 001111E 5/20/2016		
Cash Payment	G 101-21704 PERA	May 20 2016 Payroll		\$2,006.28
Invoice		5/20/2016		
Transaction Date	5/20/2016	Due 0 NORTH STAR CHEC 10100	Total	\$2,006.28

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$9,209.04
		<u>\$9,209.04</u>

Pre-Written Checks	\$9,209.04
Checks to be Generated by the Computer	\$0.00
Total	<u>\$9,209.04</u>

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Payments

Current Period: MAY 2016

Batch Name	052416CLAIMS	Payment	Computer Dollar Amt	\$17,203.74	Posted
Refer	5474 AFSCME		Ck# 023340	5/24/2016	
Cash Payment	G 101-21709 UNION DUES		May Union Dues		\$95.60
Invoice	May 2016	5/20/2016			
Transaction Date	5/19/2016	Due 0	NORTH STAR CHEC 10100	Total	\$95.60
Refer	5455 BE THERE PEST CONTROL		Ck# 023341	5/24/2016	
Cash Payment	E 101-43000-327 OTHER SERVICES		Quarterly Pest Service		\$100.00
Invoice	33672	5/11/2016			
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$100.00
Refer	5456 BLUECHIP TREE COMPANY		Ck# 023342	5/24/2016	
Cash Payment	E 101-45200-317 TREE SERVICE		March 2 2016 Tree Removal		\$3,375.00
Invoice		4/27/2016			
Cash Payment	E 101-45200-317 TREE SERVICE		April 19 2016 Tree Removal		\$2,695.00
Invoice		4/27/2016			
Transaction Date	5/15/2016	Due 0	NORTH STAR CHEC 10100	Total	\$6,070.00
Refer	5475 BOWNIK, JIM		Ck# 023343	5/24/2016	
Cash Payment	E 101-41200-331 TRAVEL EXPENSE		1Q2016 & 2Q2016 Mileage		\$59.86
Invoice		5/17/2016			
Transaction Date	5/19/2016	Due 0	NORTH STAR CHEC 10100	Total	\$59.86
Refer	5457 CITY OF FALCON HEIGHTS		Ck# 023344	5/24/2016	
Cash Payment	E 101-42100-321 FIRE CALLS		April Fire Calls		\$915.38
Invoice		5/13/2016			
Transaction Date	5/15/2016	Due 0	NORTH STAR CHEC 10100	Total	\$915.38
Refer	5472 CITY OF ROSEVILLE		Ck# 023345	5/24/2016	
Cash Payment	E 101-41200-306 CONSULTING FEES		May IT Services		\$492.33
Invoice	0221482	5/16/2016			
Transaction Date	5/19/2016	Due 0	NORTH STAR CHEC 10100	Total	\$492.33
Refer	5473 CITY OF ROSEVILLE		Ck# 023345	5/24/2016	
Cash Payment	E 101-41200-391 TELEPHONE/PAGERS		May Telephone Services		\$90.84
Invoice	0221526	5/16/2016			
Transaction Date	5/19/2016	Due 0	NORTH STAR CHEC 10100	Total	\$90.84
Refer	5456 EUREKA RECYCLING		Ck# 023346	5/24/2016	
Cash Payment	E 203-50000-389 RECYCLING CONTRAC		May Recycling		\$2,396.16
Invoice	16150	4/30/2016			
Cash Payment	E 203-50000-389 RECYCLING CONTRAC		Revenue Share Processing Fee		\$86.34
Invoice	16150	4/30/2016			
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$2,482.50
Refer	5451 G & K SERVICES		Ck# 023347	5/24/2016	
Cash Payment	E 601-49000-425 CLOTHING		April Uniforms		\$46.04
Invoice	2277524-04	4/30/2016			
Cash Payment	E 602-49100-425 CLOTHING		April Uniforms		\$46.04
Invoice	2277524-04	4/30/2016			
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$92.08

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Current Period: MAY 2016

Refer	5471 INTEGRA	Ck# 023348	5/24/2016		
Cash Payment	E 101-41200-391 TELEPHONE/PAGERS	Fax Line			\$51.22
Invoice	13870299	5/11/2016			
Transaction Date	5/19/2016	Due 0	NORTH STAR CHEC 10100	Total	\$51.22
Refer	5457 MIKE MC PHILLIPS INC	Ck# 023349	5/24/2016		
Cash Payment	E 602-49100-314 STREET SWEEPING	Street Sweeping			\$3,000.00
Invoice	45837	5/4/2016			
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$3,000.00
Refer	5458 MN CITY/COUNTY MGMT ASSOC	Ck# 023350	5/24/2016		
Cash Payment	E 101-41200-438 DUES & SUBSCRIPTIO	MCMA 2016 Membership - H Butkowski			\$110.74
Invoice	2016	5/10/2016			
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$110.74
Refer	5468 NORTH STAR BANK, PETTY CASH	Ck# 023351	5/24/2016		
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	SRA Luncheon Meeting - H Butkowski			\$15.00
Invoice		5/15/2016			
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	U of M Parking - H Butkowski			\$7.00
Invoice		5/15/2016			
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	LMCIT Event Parking - H Butkowski			\$5.00
Invoice		5/15/2016			
Cash Payment	E 101-45200-201 GENERAL SUPPLIES	Suburban Ace - Power Equipment Parts			\$95.46
Invoice		5/15/2016			
Cash Payment	E 101-41200-201 GENERAL SUPPLIES	Office Depot - Post Its, Employee Handbook Binding			\$40.62
Invoice		5/15/2016			
Cash Payment	E 101-41200-201 GENERAL SUPPLIES	Home Depot - Planter Flowers			\$24.52
Invoice		5/15/2016			
Cash Payment	E 101-41200-203 POSTAGE	Priority Mail			\$7.35
Invoice		5/15/2016			
Cash Payment	E 101-41100-440 MEETING EXPENSES	Police Recognition Week - Snack Platter			\$32.13
Invoice		5/15/2016			
Transaction Date	5/15/2016	Due 0	NORTH STAR CHEC 10100	Total	\$227.08
Refer	5459 PUBLIC EMPLOYEES INS PROGRA	Ck# 023352	5/24/2016		
Cash Payment	G 101-21706 HEALTH INSURANCE	June Insurance Premiums			\$1,720.90
Invoice	470152	5/10/2016			
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$1,720.90
Refer	5449 RAPIT PRINTING	Ck# 023353	5/24/2016		
Cash Payment	E 101-41200-353 NEWSLETTER PRINTIN	1Q2016 Newsletter			\$632.82
Invoice	157989	5/3/2016			
Transaction Date	5/7/2016	Due 0	NORTH STAR CHEC 10100	Total	\$632.82
Refer	5470 ROSEVILLE FASTSIGNS	Ck# 023354	5/24/2016		
Cash Payment	E 101-43000-202 PERMANENT SUPPLIE	Truck Decals			\$69.45
Invoice	204-42438	4/28/2016			
Transaction Date	5/19/2016	Due 0	NORTH STAR CHEC 10100	Total	\$69.45
Refer	5454 US BANK EQUIPMENT FINANCE	Ck# 023355	5/24/2016		
Cash Payment	E 101-41200-401 COPIER CONTRACT	Copier Contract			\$149.00
Invoice	304155419	5/5/2016			

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Payments

Current Period: MAY 2016

Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$149.00
Refer	5450 VERIZON WIRELESS		Ck# 023356 5/24/2016		
Cash Payment	E 101-43000-391 TELEPHONE/PAGERS		April		\$32.55
Invoice	9764623390		5/1/2016		
Cash Payment	E 601-49000-391 TELEPHONE/PAGERS		April		\$16.28
Invoice	9764623390		5/1/2016		
Cash Payment	E 602-49100-391 TELEPHONE/PAGERS		April		\$16.27
Invoice	9764623390		5/1/2016		
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$65.10
Refer	5469 WASTE MANAGEMENT		Ck# 023357 5/24/2016		
Cash Payment	E 101-43000-384 REFUSE DISPOSAL		1891 Walnut - Second Quarter		\$169.78
Invoice	7386272-0500-3		6/1/2016		
Transaction Date	5/20/2016	Due 0	NORTH STAR CHEC 10100	Total	\$169.78
Refer	5453 XCEL ENERGY, PARK & GARAGE		Ck# 023358 5/24/2016		
Cash Payment	E 101-43000-381 ELECTRIC UTILITIES		1917 Walnut Street		\$35.38
Invoice	500252908		5/5/2016		
Cash Payment	E 101-43000-383 GAS UTILITIES		1917 Walnut Street		\$42.28
Invoice	500252908		5/5/2016		
Cash Payment	E 101-45200-381 ELECTRIC UTILITIES		1885 Fulham Street - Warming House		\$13.19
Invoice	500252908		5/5/2016		
Cash Payment	E 101-45200-383 GAS UTILITIES		1885 Fulham Street		\$30.18
Invoice	500252908		5/5/2016		
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$121.03
Refer	5452 XCEL ENERGY, STREET LIGHTING		Ck# 023359 5/24/2016		
Cash Payment	E 101-43000-380 STREET LIGHTING		April Street Lighting		\$488.03
Invoice	499895763		5/3/2016		
Transaction Date	5/12/2016	Due 0	NORTH STAR CHEC 10100	Total	\$488.03

Fund Summary

10100 NORTH STAR CHECKING	
602 STORM SEWER ENTERPRISE FUND	\$3,062.31
601 SEWER UTILITIES	\$62.32
203 RECYCLING	\$2,482.50
101 GENERAL	\$11,596.61
	<u>\$17,203.74</u>

Pre-Written Checks	\$17,203.74
Checks to be Generated by the Computer	\$0.00
Total	<u>\$17,203.74</u>

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date May 24, 2016

ITEM NUMBER April Financial Report

STAFF INITIAL AS

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for April 2016.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for April 2016.

COUNCIL ACTION:

CITY OF LAUDERDALE

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Cash Balances

Current Period: APRIL 2016

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$93,011.71	\$98,122.21	-\$2,229,135.73
COMMUNITY EVENTS	G 201-10100	\$118.26	\$58.00	\$10,916.39
COMMUNICATIONS	G 202-10100	\$5,297.39	\$6,369.30	-\$1,834.60
RECYCLING	G 203-10100	\$152.36	\$3,824.56	\$92,919.54
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$961.44	\$1,268.30	\$586,338.12
CAPITAL IMPROVEMENTS	G 402-10100	\$105.94	\$0.00	\$61,558.92
CAPITAL IMPROVE STORM WATER	G 403-10100	\$299.70	\$0.00	\$182,773.75
PARK IMPROVEMENT	G 404-10100	\$454.20	\$0.00	\$276,996.61
SEWER IMPROVEMENT	G 407-10100	\$1,047.88	\$0.00	\$639,055.07
DEVELOPMENT	G 414-10100	\$63.61	\$0.00	\$38,795.13
SEWER UTILITIES	G 601-10100	\$13,740.96	\$16,859.62	\$357,008.50
STORM SEWER ENTERPRISE FUND	G 602-10100	\$5,405.74	\$3,907.26	\$132,361.80
Total CASH		\$120,659.19	\$130,409.25	\$147,753.50
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$4,611.13	\$85,000.00	\$2,662,534.81
Total INVESTMENTS		\$4,611.13	\$85,000.00	\$2,662,534.81
Grand Total		\$125,270.32	\$215,409.25	\$2,810,688.31

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*Revenue Guideline©

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Current Period: APRIL 2016

		2016	2016	APRIL	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL						
Active	R 101-31010 CURRENT AD VALORE	\$560,404.00	-\$0.01	\$0.00	\$560,404.01	0.00%
Active	R 101-31020 DELINQUENT AD VALO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31030 FORFEITED TAX SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31040 FISCAL DISPARITIES	\$116,157.00	\$0.00	\$0.00	\$116,157.00	0.00%
Active	R 101-31055 EXCESS TAX INCREME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31910 PENALTIES AND INTER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32000 LICENSE AND PERMITS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32110 3.2 ALCOHOL LICENSE	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
Active	R 101-32120 CIGARETTE LICENSE	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-32130 GARBAGE HAULERS LI	\$1,400.00	\$1,500.00	\$0.00	-\$100.00	107.14%
Active	R 101-32140 HEATING/AC LICENSE	\$600.00	\$400.00	\$50.00	\$200.00	66.67%
Active	R 101-32150 TREE COMPANIES LIC	\$400.00	\$150.00	\$50.00	\$250.00	37.50%
Active	R 101-32180 RENTAL HOUSING LICE	\$6,000.00	\$278.00	\$0.00	\$5,722.00	4.63%
Active	R 101-32210 BUILDING PERMITS	\$13,500.00	\$2,590.85	\$977.65	\$10,909.15	19.19%
Active	R 101-32211 ZONING PERMIT APPLI	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 101-32225 PLAN REVIEW FEE	\$3,500.00	\$744.24	\$290.22	\$2,755.76	21.26%
Active	R 101-32230 PLUMBING PERMITS	\$2,000.00	\$3,425.25	\$409.25	-\$1,425.25	171.26%
Active	R 101-32240 ANIMAL LICENSES	\$150.00	\$50.00	\$20.00	\$100.00	33.33%
Active	R 101-32270 HEATING A/C PERMIT	\$1,500.00	\$384.00	\$99.00	\$1,116.00	25.60%
Active	R 101-32280 STREET EXCAVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33401 LOCAL GOVERNMENT	\$537,502.00	\$0.00	\$0.00	\$537,502.00	0.00%
Active	R 101-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33405 PERA RATE INCREASE	\$1,198.00	\$0.00	\$0.00	\$1,198.00	0.00%
Active	R 101-33406 MARKET VAL HOM CRE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33623 MET COUNCIL - LIV CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33624 LIVABLE COMMUNITIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34101 CITY HALL/PARK RENT	\$7,500.00	\$2,875.00	\$340.00	\$4,625.00	38.33%
Active	R 101-34103 ADMINISTRATIVE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34105 SALE OF PUBLICATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34107 ASSESSMENT SEARCH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34109 COPIES	\$50.00	\$7.75	\$0.00	\$42.25	15.50%
Active	R 101-34111 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34112 CONDITIONAL USE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34113 ZONING AMENDMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34114 ADVERTISING SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34115 GENERAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34116 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34201 FALSE SECURITY ALAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34202 FALSE FIRE ALARM - FI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34203 FIRE INSPECTION FEE	\$600.00	\$105.00	\$0.00	\$495.00	17.50%
Active	R 101-34205 FIRE CALL REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35101 COURT FINES	\$45,000.00	\$14,315.83	\$4,848.50	\$30,684.17	31.81%
Active	R 101-35104 OTHER FINES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36101 SPECIAL ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36103 TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 MISCELLANEOUS REV	\$0.00	-\$0.50	\$0.00	\$0.50	0.00%
Active	R 101-36211 INVESTMENT INTERES	\$2,100.00	\$961.75	\$710.66	\$1,138.25	45.80%
Active	R 101-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2016 YTD Budget	2016 YTD Amt	APRIL MTD Amt	2016 YTD Balance	% of YTD Budget
Active	R 101-36231 DOG PARK DONATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36240 SURCHARGES	\$500.00	\$126.87	\$40.50	\$373.13	25.37%
Active	R 101-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36252 LMC INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	R 101-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39101 SALES CAPITAL ASSET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL		\$1,301,611.00	\$27,914.03	\$7,835.78	\$1,273,696.97	2.14%
COMMUNITY EVENTS						
Active	R 201-34785 PARK EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34786 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34787 GARAGE SALE	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Active	R 201-34788 DAY IN THE PARK	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 201-34789 MUSIC UNDER THE TR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	R 201-34790 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34791 POP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34792 MERCHANDISE SALES	\$100.00	\$25.00	\$5.00	\$75.00	25.00%
Active	R 201-34793 FUN RUN/WALK	\$400.00	\$2.00	\$2.00	\$398.00	0.50%
Active	R 201-34794 NATIONAL NIGHT OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34795 HALLOWEEN DONATIO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 201-36211 INVESTMENT INTERES	\$25.00	\$25.37	\$17.90	-\$0.37	101.48%
Active	R 201-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36255 MISCELLANEOUS	\$0.00	\$93.36	\$93.36	-\$93.36	0.00%
Active	R 201-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total COMMUNITY EVENTS		\$3,600.00	\$145.73	\$118.26	\$3,454.27	4.05%
COMMUNICATIONS						
Active	R 202-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36211 INVESTMENT INTERES	\$25.00	\$0.81	\$0.00	\$24.19	3.24%
Active	R 202-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36253 CABLE FRANCHISE RE	\$20,000.00	\$5,297.39	\$5,297.39	\$14,702.61	26.49%
Active	R 202-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total COMMUNICATIONS		\$20,025.00	\$5,298.20	\$5,297.39	\$14,726.80	26.46%
RECYCLING						
Active	R 203-33621 METROPOLITAN COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-33622 COUNTY GRANTS	\$5,977.00	\$0.00	\$0.00	\$5,977.00	0.00%
Active	R 203-36100 SPECIAL ASSESMENTS	\$35,000.00	-\$0.55	\$0.00	\$35,000.55	0.00%
Active	R 203-36101 SPECIAL ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36102 PENALTIES & INTERES	\$0.00	\$0.20	\$0.00	-\$0.20	0.00%
Active	R 203-36211 INVESTMENT INTERES	\$400.00	\$215.77	\$152.36	\$184.23	53.94%
Active	R 203-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total RECYCLING		\$41,377.00	\$215.42	\$152.36	\$41,161.58	0.52%
TAX INCREMENT DEBT SERVICE						
Active	R 301-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31051 DELINQUENT TAX INCR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2016	2016	APRIL	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 301-33406 MARKET VAL HOM CRE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39205 TRANS FROM TIF PROJ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TAX INCREMENT DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
00 ST/UTIL IMP DEBT SERVICE						
Active	R 302-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 00 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL IMP DEBT SERVICE						
Active	R 303-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL IMP DEBT SERVICE						
Active	R 304-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL IMPROVEMENT STREETS						
Active	R 401-33431 SMALL CITIES ASSISTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36200 MISCELLANEOUS REV	\$0.00	\$134.67	\$0.00	-\$134.67	0.00%
Active	R 401-36211 INVESTMENT INTERES	\$2,000.00	\$1,377.71	\$961.44	\$622.29	68.89%
Active	R 401-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENT STREETS		\$2,000.00	\$1,512.38	\$961.44	\$487.62	75.62%
CAPITAL IMPROVEMENTS						
Active	R 402-36211 INVESTMENT INTERES	\$0.00	\$158.13	\$100.94	-\$158.13	0.00%
Active	R 402-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39101 SALES CAPITAL ASSET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENTS		\$0.00	\$158.13	\$100.94	-\$158.13	0.00%
CAPITAL IMPROVE STORM WATER						
Active	R 403-36211 INVESTMENT INTERES	\$0.00	\$425.57	\$299.70	-\$425.57	0.00%
Active	R 403-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 403-37300 STORM SEWER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVE STORM WATER		\$0.00	\$425.57	\$299.70	-\$425.57	0.00%
PARK IMPROVEMENT						
Active	R 404-33130 CDBG/DNR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-33400 STATE GRANTS AND AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36211 INVESTMENT INTERES	\$1,000.00	\$644.97	\$454.20	\$355.03	64.50%
Active	R 404-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39204 TRANS FROM COMMU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PARK IMPROVEMENT		\$1,000.00	\$644.97	\$454.20	\$355.03	64.50%
TIF-PROJECTS						
Active	R 405-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-31051 DELINQUENT TAX INCR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33406 MARKET VAL HOM CRE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33419 LARPENTEUR AVE REI	\$0.00	-\$49,742.00	\$0.00	\$49,742.00	0.00%
Active	R 405-36210 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39207 TRANS FROM DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$0.00	-\$49,742.00	\$0.00	\$49,742.00	0.00%
SEWER IMPROVEMENT						
Active	R 407-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-36211 INVESTMENT INTERES	\$1,500.00	\$1,502.83	\$1,047.88	-\$2.83	100.19%
Active	R 407-37240 SEWER CONNECTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-39200 INTERFUND OPERATIN	\$285,000.00	\$0.00	\$0.00	\$285,000.00	0.00%
Total SEWER IMPROVEMENT		\$286,500.00	\$1,502.83	\$1,047.88	\$284,997.17	0.52%
WATER UTILITY						
Active	R 409-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 409-36251 ST PAUL WATER SURC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION						
Active	R 412-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL CONSTRUCTION						
Active	R 413-33000 INTERGOVERNMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36100 SPECIAL ASSESMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEVELOPMENT						

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		2016 YTD Budget	2016 YTD Amt	APRIL MTD Amt	2016 YTD Balance	% of YTD Budget
Active	R 414-36211 INVESTMENT INTERES	\$0.00	\$95.60	\$63.61	-\$95.60	0.00%
Active	R 414-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 414-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 414-39200 INTERFUND OPERATIN	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
	Total DEVELOPMENT	\$38,000.00	\$95.60	\$63.61	\$37,904.40	0.25%
HOUSING REDEVELOPMENT						
Active	R 415-39200 INTERFUND OPERATIN	\$0.00	\$86,536.93	\$0.00	-\$86,536.93	0.00%
	Total HOUSING REDEVELOPMENT	\$0.00	\$86,536.93	\$0.00	-\$86,536.93	0.00%
SEWER UTILITIES						
Active	R 601-33000 INTERGOVERNMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36100 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36101 SPECIAL ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36104 SEWER ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36211 INVESTMENT INTERES	\$1,800.00	\$817.66	\$585.40	\$982.34	45.43%
Active	R 601-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36250 REFUNDS & REIMBURS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36255 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37210 SEWER SALES AND SE	\$261,282.00	\$87,659.60	\$13,155.56	\$173,622.40	33.55%
Active	R 601-37215 DELINQUENT SEWER R	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37240 SEWER CONNECTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39101 SALES CAPITAL ASSET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39202 CONTRIB FROM ENTER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total SEWER UTILITIES	\$263,082.00	\$88,477.26	\$13,740.96	\$174,604.74	33.63%
STORM SEWER ENTERPRISE FUND						
Active	R 602-36211 INVESTMENT INTERES	\$400.00	\$308.39	\$217.04	\$91.61	77.10%
Active	R 602-37300 STORM SEWER FEE	\$80,000.00	\$29,388.95	\$5,188.70	\$50,611.05	36.74%
Active	R 602-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total STORM SEWER ENTERPRISE FUND	\$80,400.00	\$29,697.34	\$5,405.74	\$50,702.66	36.94%
GASB34						
Active	R 999-31010 CURRENT AD VALORE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-36100 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39101 SALES CAPITAL ASSET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39202 CONTRIB FROM ENTER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GASB34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	\$2,037,595.00	\$192,882.39	\$35,478.26	\$1,844,712.61	9.47%

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Current Period: APRIL 2016

		2016	2016	APRIL	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41500-101 FULL TIME EMPL	\$10,553.00	\$2,884.51	\$599.83	\$0.00	\$7,668.49	27.33%
Active	E 101-41500-103 PART TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-104 TEMPORARY EM	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-41500-121 PERA CONTRIB	\$791.00	\$212.09	\$40.73	\$0.00	\$578.91	26.81%
Active	E 101-41500-122 FICA/MC CONTR	\$807.00	\$220.64	\$45.88	\$0.00	\$586.36	27.34%
Active	E 101-41500-131 HEALTH INSURA	\$1,710.00	\$450.00	\$45.00	\$0.00	\$1,260.00	26.32%
Active	E 101-41500-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151 WORKERS COM	\$101.00	\$0.00	\$0.00	\$0.00	\$101.00	0.00%
Active	E 101-41500-201 GENERAL SUPP	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 101-41500-202 PERMANENT SU	\$0.00	\$445.00	\$445.00	\$0.00	-\$445.00	0.00%
Active	E 101-41500-300 LEGAL FEES - P	\$11,100.00	\$2,775.00	\$925.00	\$0.00	\$8,325.00	25.00%
Active	E 101-41500-301 AUDITING	\$14,500.00	\$13,500.00	\$0.00	\$0.00	\$1,000.00	93.10%
Active	E 101-41500-305 LEGAL FEES - CI	\$11,000.00	\$4,485.00	\$1,719.00	\$0.00	\$6,515.00	40.77%
Active	E 101-41500-327 OTHER SERVIC	\$568.00	\$0.00	\$0.00	\$0.00	\$568.00	0.00%
Active	E 101-41500-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352 PUBLIC INFORM	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-41500-355 PRINTING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-409 OTHER EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-440 MEETING EXPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-539 VOTING MACHIN	\$1,650.00	\$1,491.05	\$0.00	\$0.00	\$158.95	90.37%
Active	E 101-42100-202 PERMANENT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-318 911 DISPATCH	\$17,174.00	\$4,293.48	\$1,431.16	\$0.00	\$12,880.52	25.00%
Active	E 101-42100-319 POLICE CONTR	\$653,061.00	\$217,675.32	\$54,418.83	\$0.00	\$435,385.68	33.33%
Active	E 101-42100-320 FIRE CONTRACT	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0.00%
Active	E 101-42100-321 FIRE CALLS	\$16,000.00	\$686.53	\$0.00	\$0.00	\$15,313.47	4.29%
Active	E 101-42100-322 FIRE FALSE ALA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-323 FIRE INSPECTIO	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
Active	E 101-42100-355 PRINTING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-360 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-391 TELEPHONE/PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-442 MISCELLANEOU	\$75.00	\$99.28	\$6.24	\$0.00	-\$24.28	132.37%
Active	E 101-42100-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-101 FULL TIME EMPL	\$30,415.00	\$9,535.34	\$2,372.32	\$0.00	\$20,879.66	31.35%
Active	E 101-43000-102 OVERTIME	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43000-104 TEMPORARY EM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-121 PERA CONTRIB	\$2,506.00	\$715.19	\$177.94	\$0.00	\$1,790.81	28.54%
Active	E 101-43000-122 FICA/MC CONTR	\$2,556.00	\$841.50	\$209.54	\$0.00	\$1,714.50	32.92%
Active	E 101-43000-131 HEALTH INSURA	\$5,700.00	\$1,713.80	\$429.24	\$0.00	\$3,986.20	30.07%
Active	E 101-43000-151 WORKERS COM	\$1,537.00	\$0.00	\$0.00	\$0.00	\$1,537.00	0.00%
Active	E 101-43000-202 PERMANENT SU	\$0.00	\$26.93	\$0.00	\$0.00	-\$26.93	0.00%
Active	E 101-43000-212 MOTOR FUELS	\$3,300.00	\$446.98	\$295.88	\$0.00	\$2,853.02	13.54%
Active	E 101-43000-213 LUBRICANTS &	\$0.00	\$84.14	\$0.00	\$0.00	-\$84.14	0.00%
Active	E 101-43000-225 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-226 SIGNS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-227 TOOLS & EQUIP	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-228 REPAIR SUPPLI	\$1,500.00	\$116.43	\$116.43	\$0.00	\$1,383.57	7.76%
Active	E 101-43000-304 ENGINEERING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-308 TRAINING & EDU	\$0.00	\$500.00	\$40.00	\$0.00	-\$500.00	0.00%
Active	E 101-43000-313 SNOW & ICE RE	\$19,000.00	\$1,935.00	\$645.00	\$0.00	\$17,065.00	10.18%

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		2016	2016	APRIL	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43000-314 STREET SWEEP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-317 TREE SERVICE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	E 101-43000-324 ALLEY REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-327 OTHER SERVIC	\$500.00	\$319.12	\$0.00	\$0.00	\$180.88	63.82%
Active	E 101-43000-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-331 TRAVEL EXPEN	\$0.00	\$42.71	\$27.27	\$0.00	-\$42.71	0.00%
Active	E 101-43000-333 CLEANING CON	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-380 STREET LIGHTI	\$7,000.00	\$2,274.79	\$583.94	\$0.00	\$4,725.21	32.50%
Active	E 101-43000-381 ELECTRIC UTILI	\$3,200.00	\$1,479.74	\$324.07	\$0.00	\$1,720.26	46.24%
Active	E 101-43000-382 WATER UTILITIE	\$200.00	\$95.29	\$0.00	\$0.00	\$104.71	47.65%
Active	E 101-43000-383 GAS UTILITIES	\$3,500.00	\$1,377.26	\$203.01	\$0.00	\$2,122.74	39.35%
Active	E 101-43000-384 REFUSE DISPOS	\$3,200.00	\$1,102.84	\$238.39	\$0.00	\$2,097.16	34.46%
Active	E 101-43000-391 TELEPHONE/PA	\$500.00	\$130.67	\$32.83	\$0.00	\$369.33	26.13%
Active	E 101-43000-402 CITY TRUCK RE	\$2,000.00	\$1,951.08	\$5,179.88	\$0.00	\$48.92	97.55%
Active	E 101-43000-426 MACHINERY RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-442 MISCELLANEOU	\$100.00	\$32.00	\$0.00	\$0.00	\$68.00	32.00%
Active	E 101-43000-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-101 FULL TIME EMPL	\$39,463.00	\$11,386.24	\$2,664.61	\$0.00	\$28,076.76	28.85%
Active	E 101-43400-104 TEMPORARY EM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-121 PERA CONTRIB	\$2,960.00	\$847.52	\$193.46	\$0.00	\$2,112.48	28.63%
Active	E 101-43400-122 FICA/MC CONTR	\$3,019.00	\$910.30	\$213.77	\$0.00	\$2,108.70	30.15%
Active	E 101-43400-126 ICMA RETIREME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-131 HEALTH INSURA	\$6,840.00	\$1,809.46	\$353.08	\$0.00	\$5,030.54	26.45%
Active	E 101-43400-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-151 WORKERS COM	\$1,481.00	\$0.00	\$0.00	\$0.00	\$1,481.00	0.00%
Active	E 101-43400-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-202 PERMANENT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-203 POSTAGE	\$300.00	\$98.00	\$49.00	\$0.00	\$202.00	32.67%
Active	E 101-43400-306 CONSULTING FE	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	E 101-43400-308 TRAINING & EDU	\$1,000.00	\$550.00	\$0.00	\$0.00	\$450.00	55.00%
Active	E 101-43400-310 PLUMBING INSP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-311 HEATING INSPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-312 BUILDING INSPE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	E 101-43400-327 OTHER SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-355 PRINTING SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-386 GOPHER STATE	\$500.00	\$156.55	\$33.35	\$0.00	\$343.45	31.31%
Active	E 101-43400-388 SAC UNIT CHAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-442 MISCELLANEOU	\$50.00	\$25.00	\$0.00	\$0.00	\$25.00	50.00%
Active	E 101-43400-443 SURCHARGE RE	\$500.00	\$60.51	\$60.51	\$0.00	\$439.49	12.10%
Active	E 101-45200-101 FULL TIME EMPL	\$39,775.00	\$12,405.55	\$2,980.09	\$0.00	\$27,369.45	31.19%
Active	E 101-45200-103 PART TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-104 TEMPORARY EM	\$6,000.00	\$2,522.50	\$0.00	\$0.00	\$3,477.50	42.04%
Active	E 101-45200-121 PERA CONTRIB	\$3,351.00	\$926.25	\$219.27	\$0.00	\$2,424.75	27.64%
Active	E 101-45200-122 FICA/MC CONTR	\$3,877.00	\$1,249.34	\$254.86	\$0.00	\$2,627.66	32.22%
Active	E 101-45200-131 HEALTH INSURA	\$8,550.00	\$2,523.75	\$564.22	\$0.00	\$6,026.25	29.52%
Active	E 101-45200-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-142 UNEMPLOYMEN	\$0.00	\$171.32	\$217.10	\$0.00	-\$171.32	0.00%
Active	E 101-45200-151 WORKERS COM	\$1,350.00	\$45.78	\$0.00	\$0.00	\$1,304.22	3.39%
Active	E 101-45200-201 GENERAL SUPP	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%

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		2016	2016	APRIL	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-45200-202 PERMANENT SU	\$200.00	\$117.18	\$0.00	\$0.00	\$82.82	58.59%
Active	E 101-45200-212 MOTOR FUELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-225 LANDSCAPING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-228 REPAIR SUPPLI	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-317 TREE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-370 PARK & RECREA	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-45200-371 NON-RESIDENT	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0.00%
Active	E 101-45200-381 ELECTRIC UTILI	\$500.00	\$187.38	\$13.94	\$0.00	\$312.62	37.48%
Active	E 101-45200-382 WATER UTILITIE	\$250.00	\$140.51	\$0.00	\$0.00	\$109.49	56.20%
Active	E 101-45200-383 GAS UTILITIES	\$700.00	\$239.57	\$34.63	\$0.00	\$460.43	34.22%
Active	E 101-45200-384 REFUSE DISPOS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-391 TELEPHONE/PA	\$50.00	\$27.64	\$0.00	\$0.00	\$22.36	55.28%
Active	E 101-45200-403 TRACTOR/MOW	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-412 WARMING HOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-427 PORTA POTTY R	\$1,000.00	\$113.39	\$113.39	\$0.00	\$886.61	11.34%
Active	E 101-45200-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-444 CONTINGENCY	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 101-45300-710 OPERATING TR	\$38,000.00	\$0.00	\$0.00	\$0.00	\$38,000.00	0.00%
Active	E 101-45400-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-721 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-731 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-732 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-733 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-734 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-741 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-742 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-743 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-744 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-745 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-747 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-749 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48100-306 CONSULTING FE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-48100-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48411-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-306 CONSULTING FE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-555 LARPENTEUR A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL		\$1,301,611.00	\$373,772.17	\$93,305.38	\$0.00	\$927,838.83	28.72%
COMMUNITY EVENTS							
Active	E 201-45600-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-202 PERMANENT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-327 OTHER SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-352 PUBLIC INFORM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-368 FUN RUN/WALK	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 201-45600-369 MUSIC UNDER T	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 201-45600-372 MUGS	\$0.00	\$307.56	\$0.00	\$0.00	-\$307.56	0.00%
Active	E 201-45600-373 T-SHIRTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-374 POP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: APRIL 2016

		2016	2016	APRIL	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 402-48000-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total CAPITAL IMPROVEMENTS	\$48,000.00	\$24,201.24	-\$5.00	\$0.00	\$23,798.76	50.42%
CAPITAL IMPROVE STORM WATER							
Active	E 403-48403-101 FULL TIME EMPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-102 OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-121 PERA CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-122 FICA/MC CONTR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-131 HEALTH INSURA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-151 WORKERS COM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-327 OTHER SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total CAPITAL IMPROVE STORM WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARK IMPROVEMENT							
Active	E 404-48404-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-510 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-524 PICNIC SHELTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-525 PLAYGROUND (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-526 PARK PATH (CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-527 GENERAL PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-528 COURT IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total PARK IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TIF-PROJECTS							
Active	E 405-48500-101 FULL TIME EMPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-121 PERA CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-122 FICA/MC CONTR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-131 HEALTH INSURA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-301 AUDITING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-305 LEGAL FEES - CI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-325 LARPEN TEUR A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-327 OTHER SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-408 LIFT STATION R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total TIF-PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SEWER IMPROVEMENT							
Active	E 407-48407-304 ENGINEERING	\$0.00	\$3,291.50	\$0.00	\$0.00	-\$3,291.50	0.00%
Active	E 407-48407-500 CAPITAL OUTLA	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
	Total SEWER IMPROVEMENT	\$250,000.00	\$3,291.50	\$0.00	\$0.00	\$246,708.50	1.32%

CITY OF LAUDERDALE
***Expenditure Guideline©**

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Current Period: APRIL 2016

		2016	2016	APRIL	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 601-49000-710 OPERATING TR	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
	Total SEWER UTILITIES	\$536,811.00	\$79,819.22	\$16,859.62	\$0.00	\$456,991.78	14.87%
STORM SEWER ENTERPRISE FUND							
Active	E 602-49100-101 FULL TIME EMPL	\$39,997.00	\$5,105.33	\$2,479.82	\$0.00	\$34,891.67	12.76%
Active	E 602-49100-102 OVERTIME	\$5,000.00	\$1,550.86	\$368.52	\$0.00	\$3,449.14	31.02%
Active	E 602-49100-121 PERA CONTRIB	\$3,000.00	\$866.62	\$212.77	\$0.00	\$2,133.38	28.89%
Active	E 602-49100-122 FICA/MC CONTR	\$3,060.00	\$981.05	\$241.90	\$0.00	\$2,078.95	32.06%
Active	E 602-49100-129 PENSION EXPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-131 HEALTH INSURA	\$5,928.00	\$1,897.09	\$460.38	\$0.00	\$4,030.91	32.00%
Active	E 602-49100-151 WORKERS COM	\$2,399.00	\$0.00	\$0.00	\$0.00	\$2,399.00	0.00%
Active	E 602-49100-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-212 MOTOR FUELS	\$700.00	\$95.77	\$63.39	\$0.00	\$604.23	13.68%
Active	E 602-49100-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-228 REPAIR SUPPLI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-301 AUDITING	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 602-49100-304 ENGINEERING	\$3,000.00	\$74.00	\$0.00	\$0.00	\$2,926.00	2.47%
Active	E 602-49100-308 TRAINING & EDU	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49100-314 STREET SWEEP	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%
Active	E 602-49100-327 OTHER SERVIC	\$3,500.00	\$89.84	\$4.17	\$0.00	\$3,410.16	2.57%
Active	E 602-49100-352 PUBLIC INFORM	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 602-49100-361 GENERAL LIABIL	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0.00%
Active	E 602-49100-391 TELEPHONE/PA	\$300.00	\$65.33	\$16.41	\$0.00	\$234.67	21.78%
Active	E 602-49100-402 CITY TRUCK RE	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 602-49100-425 CLOTHING	\$700.00	\$142.21	\$59.90	\$0.00	\$557.79	20.32%
Active	E 602-49100-438 DUES & SUBSC	\$500.00	\$910.00	\$0.00	\$0.00	-\$410.00	182.00%
Active	E 602-49100-442 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-501 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total STORM SEWER ENTERPRISE FUND	\$78,584.00	\$11,778.10	\$3,907.26	\$0.00	\$66,805.90	14.99%
GASB34							
Active	E 999-41000-100 WAGES AND SA	\$0.00	-\$23,718.66	\$0.00	\$0.00	\$23,718.66	0.00%
Active	E 999-41000-129 PENSION EXPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-420 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-100 WAGES AND SA	\$0.00	-\$10,636.69	\$0.00	\$0.00	\$10,636.69	0.00%
Active	E 999-43000-129 PENSION EXPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-420 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-499 LOSS ON DISPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-100 WAGES AND SA	\$0.00	-\$5,335.97	\$0.00	\$0.00	\$5,335.97	0.00%
Active	E 999-45000-129 PENSION EXPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-420 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 BOND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-420 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49500-100 WAGES AND SA	\$0.00	-\$2,084.51	\$0.00	\$0.00	\$2,084.51	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

Current Period: APRIL 2016

		2016	2016	APRIL	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 999-50000-100 WAGES AND SA	\$0.00	-\$3,542.51	\$0.00	\$0.00	\$3,542.51	0.00%
	Total GASB34	\$0.00	-\$45,318.34	\$0.00	\$0.00	\$45,318.34	0.00%
	Report Total	\$2,436,519.00	\$666,598.57	\$125,587.42	\$0.00	\$1,769,920.43	27.36%

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u> March 22, 2016 </u>
Special <u> </u>	ITEM NUMBER <u> PCIC Minutes </u>
Public Hearing <u> </u>	STAFF INITIAL <u> Jim </u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are the minutes from the Park & Community Involvement Committee meeting of April 18, 2016.

OPTIONS:

- 1) Approve as consent item.
- 2) Remove from consent for discussion and/or action.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges receipt of and placing on file the attached minutes of the Park & Community Involvement Committee.

COUNCIL ACTION:

**COMMUNITY INVOLVEMENT COMMITTEE
MINUTES
MONDAY, APRIL 18, 2016**

1. CALL TO OR *APRIL*

Eisenschenk called the meeting to order at 6:50 p.m.

2. ROLL CALL

Members Present: Matt Eisenschenk, Dan Murphy, Marilyn Smith
Members Absent: Susie Zahratka, April Brandt, Monica Gallagher
Staff & Council Present: Jim Bownik, Heather Butkowski, Roxanne Grove
Others Present:

3. APPROVAL OF THE AGENDA

A quorum was not present to approve the agenda.

4. APPROVAL OF MINUTES OF MARCH 14, 2016 MEETING

A quorum was not present to approve the minutes.

5. REPORTS

A. Proposed Meeting Schedule

Bownik presented a proposed 2016 meeting schedule for the committee. There are less proposed meetings for the committee because of the new planning sessions we are setting up. Butkowski stated the goal of the planning sessions is to get more people involved without having to be on the committee.

6. DISCUSSION/ACTION

A. Elect Chair

This item was moved to the next meeting due to the lack of a quorum.

B. Next Community Events: City-Wide Garage Sale & June Farmers Market

Bownik reported on the garage sale. There were 22 registered sales last year. Promotion includes the newsletter, website, email, Facebook, Park Bugle, Channel 16 and Craig's List.

Butkowski mentioned wanting to get more vendors involved with the farmers markets. She is checking with Peace Lutheran to see if they have produce they would like to sell at the event. She also said the St. Paul market will share the names of farmers that did not get a spot at their market once they are full. Grove mentioned Dream of Wild Health is an American Indian farm in Hugo that might have produce they would like to sell.

C. Day in the Park Planning Sessions

Day in the Park will be held in conjunction with the July Farmers Market. Staff will set up some planning sessions for Day in the Park for those interested in leading the event or aspect of the event. Information about planning sessions will be in the next newsletter. Smith offered to talk to residents of Brandy Chase at their annual meeting about getting involved. Bownik will prepare some information for the Brandy Chase meeting. Staff will meet with Council Member Grove in advance of the May planning sessions.

D. Renaming Committee

This item was not discussed due to time constraints.

7. OTHER BUSINESS

A. Dog Park

Murphy asked about the budget for park improvements.

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Eisenschenk noted the preliminary agenda for the next meeting.

9. SET DATE FOR NEXT MEETING

The committee meets on Mondays at 6:30 p.m. The next meeting will be Monday, June 20.

10. ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Jim Bownik
Assistant City Administrator / PCIC Staff Liaison

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____X_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____
Work Session	_____

Meeting Date May 24, 2016

ITEM NUMBER Conduit Bonds

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Gina Fiorini, of Kennedy and Graven, will be at the meeting to answer any final questions of the Council regarding the City's participation in securing bank qualified (BQ) debt and taxable debt for Benedictine Health System. Julie Eddington prepared a memo outlining the request being made of the City and the final resolution for Council consideration. The resolution would allow for the issuance of debt up to \$13,000,000 but she expects the actual amount to be \$1,150,000 to \$1,200,000. Prior to adopting the resolution, the City must hold a public hearing.

STAFF RECOMMENDATION:

Motion to adopt Resolution 052416A — A Resolution Authorizing the Issuance, Sale, and Delivery of Revenue Obligations for the Benefit of Benedictine Health System and Its Affiliates; Authorizing the Execution of the Revenue Obligations and Related Documents; and Taking Other Actions Related Thereto.



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May 20, 2016

Heather Butkowski
City Administrator, City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: Resolution providing final approval for the issuance of revenue obligations for the benefit of Benedictine Health System and its affiliates

Dear Heather,

As you know, Benedictine Health System, a Minnesota nonprofit corporation (“BHS”), and its affiliates (the “Obligated Group”), have proposed that the City of Lauderdale (the “City”) issue one or more series of revenue obligations, as taxable or tax-exempt obligations (the “Notes”), in order to refinance certain facilities owned and operated by Benedictine Care Centers, a Minnesota nonprofit corporation, affiliate of BHS, and proposed member of the Obligated Group (“BCC”), including a 105-bed nursing home known as Benedictine Health Center at Innsbruck located at 1101 Black Oak Drive in New Brighton, Minnesota (“Benedictine Health Center”), and a 51-unit assisted living facility and a 65-bed nursing home known as St. Brigid’s at Hi Park located at 213 Pioneer Road in Red Wing, Minnesota (“St. Brigid’s”). The acquisition, construction, renovation, and equipping of Benedictine Health Center and St. Brigid’s, along with other facilities owned and operated by BCC but not expected to be refinanced with the proceeds of the Notes, were originally financed with the proceeds of several series of revenue obligations issued by the Minnesota Agricultural and Economic Development Board (the “Prior Obligations”). Additionally, the Obligated Group has proposed to finance the construction of an expansion to St. Brigid’s (the “Expansion Project”).

The City Council is being asked to adopt the enclosed resolution on May 24, 2016, following the public hearing, which provides final approval for the issuance of the Notes. If the City agrees to issue the Notes, the Obligated Group will use the proceeds of the Notes, along with the proceeds of revenue obligations to be issued by Goodhue County and other available funds, to (i) refinance the Benedictine Health Center and St. Brigid’s facilities through the redemption and prepayment of the Prior Obligations; (ii) finance the acquisition, construction, and equipping of the Expansion Project; (iii) finance capitalized interest during the construction of the Expansion Project; (iv) fund reserves, if required; and (v) pay the costs of issuance.

The Notes, if issued, will be privately placed with one or more financial institutions (the “Lender”) and will be issued as conduit revenue bonds secured solely by the revenues derived from a loan agreement (the “Loan Agreement”) to be executed by the City and the Obligated Group and from other security provided by the Obligated Group. The Notes will not constitute a general or moral obligation of the City and will not be secured by or payable from any property or assets of the City (other than the interests of the City in the Loan Agreement) and will not be secured by any taxing power of the City. The Notes will not be subject to any

debt limitation imposed on the City and the issuance of the Notes will not have any adverse impact on the credit rating of the City, even in the event that Obligated Group encounters financial difficulties with respect to the Benedictine Health Center and St. Brigid's facilities.

One series of the Notes are proposed to be issued as tax-exempt obligations (the "Tax-Exempt Notes"), the interest on which is not includable in gross income for federal income tax purposes. Tax-exempt obligations are usually not eligible for purchase by banks and other financial institutions, but Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), permits each issuer of tax-exempt obligations to designate up to \$10,000,000 of tax-exempt bonds as "qualified tax-exempt obligations" (sometimes referred to as "bank-qualified bonds") that are eligible for purchase by banks and other financial institutions. In order to issue bank-qualified bonds, the issuer must not expect to issue more than \$10,000,000 of bonds (other than private activity bonds that are not qualified 501(c)(3) bonds) in a calendar year. The Obligated Group has requested that the City designate the Tax-Exempt Notes as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. The enclosed resolution also authorizes the issuance of a portion of the Notes on a taxable basis in an amount of up to \$3,000,000, the proceeds of which would be used to finance additional and remaining costs of issuance and project costs not eligible to be financed on a tax-exempt basis.

Under the terms of the Loan Agreement, the Obligated Group will pay all of the City's fees and expenses and pay the City its administrative fee required for bond issuance.

Please contact me with any questions you may have prior to the City Council meeting.

Sincerely,

Julie A. Eddington

CITY OF LAUDERDALE, MINNESOTA

RESOLUTION NO. 052416A

RESOLUTION AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF REVENUE OBLIGATIONS FOR THE BENEFIT OF BENEDICTINE HEALTH SYSTEM AND ITS AFFILIATES; AUTHORIZING THE EXECUTION OF THE REVENUE OBLIGATIONS AND RELATED DOCUMENTS; AND TAKING OTHER ACTIONS RELATED THERETO

BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota (the "City"), as follows:

Section 1. Recitals.

1.01. Pursuant to Minnesota Statutes, Sections 469.152 through 469.1655, as amended (the "Act"), the City is authorized to issue revenue obligations to finance or refinance, in whole or in part, the cost of the acquisition, construction, reconstruction, improvement, betterment, or extension of a "project," defined in the Act, in part, as any properties, real or personal, used or useful in connection with a revenue producing enterprise, whether or not operated for profit, engaged in providing health care services, including, without limitation, hospitals and related medical facilities.

1.02. Minnesota Statutes, Section 471.656, as amended, authorizes a municipality to issue obligations to finance or refinance the acquisition or improvement of property located outside of the corporate boundaries of such municipality if the obligations are issued under a joint powers agreement between the municipality issuing the obligations and the municipality in which the property to be acquired or improved is located. Pursuant to Minnesota Statutes, Section 471.59, as amended, by the terms of a joint powers agreement entered into through action of their governing bodies, two municipalities may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised and the joint powers agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units.

1.03. St. Gertrude's Health Center ("St. Gertrude's"), Steeple Pointe Senior Living Community ("Steeple Pointe"), City of Lakes Care Center ("City of Lakes"), and Benedictine Care Centers ("BCC," and collectively with St. Gertrude's, Steeple Pointe, and City of Lakes, the "Obligated Group"), all of which are Minnesota nonprofit corporations and affiliates of Benedictine Health System, a Minnesota nonprofit corporation ("BHS"), have proposed that the City issue its revenue obligations, in one or more series, as taxable or tax-exempt obligations (the "City Notes"). The aggregate principal amount of the City Notes to be issued on a tax-exempt basis is estimated not to exceed \$10,000,000, and the aggregate principal amount of City Notes to be issued on a taxable basis is estimated not to exceed \$3,000,000. The Obligated Group has proposed to apply the proceeds of the City Notes, along with the proceeds of revenue obligations (the "County Notes") to be issued by Goodhue County, Minnesota (the "County"), to (i) finance the acquisition, construction, and equipping of an expansion to a 51-unit assisted living facility and a 65-bed nursing home known as St. Bridgid's at Hi Park located at 213 Pioneer Road in Red Wing, Minnesota ("St. Bridgid's"); (ii) finance capitalized interest during the construction of the expansion to St. Bridgid's (the "Expansion Project"), if necessary; (iii) refund the outstanding Health Care Revenue Bonds (Benedictine Care Centers Project), Series 1999 (the "Series 1999 Bonds"), issued by the Minnesota Agricultural and Economic Development Board (the "Board"); (iv) refund the outstanding Health Facility Revenue Notes (Benedictine Care Centers Project), Series 1999, issued by the Board in three subseries (collectively, the "Series 1999 Notes"); (v) refund the outstanding Health Care Revenue

Bonds (Benedictine Care Centers Project), Series 2005A (the "Series 2005A Bonds"), issued by the Board; (vi) fund required reserves for the Notes, if any; and (vii) pay the costs of issuing the Notes (collectively, the "Project").

1.04. The Board loaned the proceeds of the Series 1999 Bonds to BCC to (i) finance a portion of the acquisition, construction, renovation, and equipping of the following facilities owned and operated by BCC (collectively, the "Facilities"): (a) St. Brigid's; (b) a 65-bed nursing home known as St. Isidore Health Center of Greenwood Prairie located at 800 Second Avenue NW in Plainview, Minnesota ("St. Isidore"); (c) a 105-bed nursing home known as Benedictine Health Center at Innsbruck located at 1101 Black Oak Drive in New Brighton, Minnesota ("Benedictine Health Center"); (d) a 124-bed nursing home known as St. Eligius Health Center located at 7700 Grand Avenue in Duluth, Minnesota ("St. Eligius"); and (e) a 36-unit assisted living facility known as Green Prairie Place located at 810 Second Avenue NW in Plainview, Minnesota ("Green Prairie"); (ii) fund a debt service reserve fund; (iii) pay costs of issuance; and (iv) refund the First Mortgage Revenue Refunding Bonds (Haven Villa Project) Series 1993A, and Taxable First Mortgage Housing Revenue Bonds (Haven Villa Project), Series 1993B, issued by the City of Red Wing, Minnesota.

1.05. The Board loaned the proceeds of the Series 1999 Notes to BCC to finance and refinance a portion of the acquisition, construction, renovation, and equipping of the Facilities.

1.06. The Board loaned the proceeds of the Series 2005A Bonds, along with the proceeds of the Health Care Revenue Bonds (Benedictine Care Centers Project), Taxable Series 2005B, issued by the Board in the original aggregate principal amount of \$175,000 and no longer outstanding, to BCC to finance the construction, renovation, and equipping of improvements to St. Isidore, Benedictine Health Center, and St. Eligius.

1.07. The Obligated Group intends to refinance the portion of the Series 1999 Bonds, the Series 1999 Notes, and the Series 2005A Bonds (collectively, the "Prior Obligations") allocable to the Benedictine Health Center and St. Brigid's facilities (collectively, the "Note-Financed Facilities") with a portion of the proceeds of the Notes. The portion of the Prior Obligations allocable to the St. Isidore, St. Eligius, and Green Prairie facilities will be refinanced with other funds of the Obligated Group.

1.08. Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and regulations promulgated thereunder, require that prior to the issuance of the City Notes, the City Council approve the City Notes after conducting a public hearing thereon preceded by publication of a notice of public hearing (in the form required by Section 147(f) of the Code and applicable regulations) in a newspaper of general circulation at least fourteen (14) days prior to the public hearing date.

1.09. On the date hereof, the City Council conducted a public hearing on the issuance of the City Notes to finance a portion of the Project. Notice of the hearing (the "Public Notice") was published as required by Section 469.154, subdivision 4 of the Act and Section 147(f) of the Code. The Public Notice was published in the *Roseville Review*, the official newspaper of the City, on May 10, 2016, and in the *Star Tribune*, a newspaper circulating generally in the City, on May 3, 2016. At the public hearing, a reasonable opportunity was provided for interested individuals to express their views, both orally and in writing, on the Project and the proposed issuance of the City Notes.

1.10. The City, the County, the City of Red Wing, Minnesota (the "City of Red Wing"), and the City of New Brighton, Minnesota (the "City of New Brighton") are proposing to enter into a Cooperative Agreement (the "Cooperative Agreement"), pursuant to which the City of Red Wing and the City of New Brighton will consent to the issuance by the City and the County of the Notes and the financing of the Project, and the City and the County will agree to issue the Notes to finance the Project.

1.11. Pursuant to Section 469.154 of the Act, prior to the issuance of the City Notes by the City, the Commissioner of the Minnesota Department of Employment and Economic Development (“DEED”) must approve the Expansion Project to be funded by the City Notes on the basis of an application submitted by the City with all required attachments and exhibits (the “DEED Application”).

1.12. The City Notes are to be issued under the terms of this resolution and a Servicing Agreement (the “Servicing Agreement”) between the City, the County, Piper Jaffray Lending LLC, as servicer (the “Servicer”), and Piper Jaffray Lending LLC, as lead lender (the “Lead Lender”). It is further proposed that the City Notes will be sold to the Lead Lender, who will sell undivided interests in and to each of the City Notes to one or more institutional lenders pursuant to one or more participation agreements which shall be evidenced by one or more certificates of participation. The proceeds derived from the sale of the City Notes are to be loaned by the City to the Obligated Group pursuant to the terms of a Loan Agreement (the “Loan Agreement”) between the City, BHS, as the designated agent of the Obligated Group (the “Obligated Group Agent”), the Lead Lender, and the Servicer. Proceeds of the City Notes will be applied by the Obligated Group, together with other funds of the Obligated Group, to finance a portion of the Project.

1.13. In consideration of the loan by the City of the proceeds of the City Notes and the loan by the County of the proceeds of the County Notes to the Obligated Group and to secure the payment of the principal of, premium, if any, and interest on the Notes when due, the Obligated Group Agent, acting on behalf of the Obligated Group, will execute an Amended and Restated Master Trust Indenture (the “Master Indenture”), with U.S. Bank National Association, as master trustee (the “Master Trustee”), which amends and restates the Master Trust Indenture, dated as of December 1, 2013, and will issue and deliver to the City and the County one or more notes (each an “Obligated Group Note”), pursuant to the Master Indenture and one or more supplemental indentures thereto. The Obligated Group Notes will be in the same aggregate principal amount and bear interest at the same rates as the Notes, will have redemption provisions corresponding to those of the Notes, and will be payable in installments equal to the maturities and mandatory redemptions of the Notes.

1.14. The loan repayments required to be made by the Obligated Group under the terms of the Loan Agreement will be assigned to the Servicer under the terms of the Loan Agreement and the Servicing Agreement, and the Obligated Group Notes corresponding to the City Notes will be assigned by the City to the Servicer under the terms of the Servicing Agreement.

1.15. The City Notes and the County Notes will be issued and secured on a parity basis with each other and also with the (i) Health Care and Housing Facilities Revenue Refunding Note (Benedictine Health System Obligated Group), Series 2013A, issued by the City of Shakopee, Minnesota (the “City of Shakopee”) on December 6, 2013, in the original aggregate principal amount of \$9,485,000; (ii) Health Care and Housing Facilities Revenue Refunding Note (Benedictine Health System Obligated Group), Series 2013B, issued by the City of Shakopee on December 6, 2013, in the original aggregate principal amount of \$9,575,000; and (iii) Taxable Health Care and Housing Facilities Revenue Note (Benedictine Health System Obligated Group), Series 2013C, issued by the City of Shakopee on December 6, 2013, in the original aggregate principal amount of \$405,000.

Section 2. DEED Application. In accordance with Section 469.154 of the Act, the City Administrator is hereby authorized and directed to cause a draft copy of the DEED Application, together with drafts of all required attachments and exhibits, to be prepared by Kennedy & Graven, Chartered, as bond counsel (“Bond Counsel”). The City Administrator and other officers, employees, attorneys, and agents of the City are hereby authorized to provide DEED with any information needed for this purpose,

and the City Administrator is authorized to initiate and assist in the preparation of such documents as may be appropriate to the Expansion Project.

Section 3. The City Notes.

3.01. For the purposes set forth above, there are hereby authorized the issuance, sale and delivery of the City Notes, in one or more series, as taxable or tax-exempt obligations; provided, however, that the Expansion Project is approved by DEED. The aggregate principal amount of the City Notes to be issued on a tax-exempt basis is estimated not to exceed \$10,000,000, and the aggregate principal amount of the City Notes to be issued on a taxable basis is estimated not to exceed \$3,000,000. Each series of the City Notes shall bear interest at the interest rate or rates designated by the terms of the Servicing Agreement and the applicable City Note, and shall be designated, shall be numbered, shall be dated, shall mature, shall be subject to redemption prior to maturity, shall be in such form, and shall have such other terms, details, and provisions as are prescribed in the Servicing Agreement, in the form now on file with the City, with the amendments referenced herein. The City hereby authorizes all or a portion of the City Notes to be issued as “tax-exempt bonds” the interest on which is not includable in gross income for federal and State of Minnesota income tax purposes.

3.02. All of the provisions of the City Notes, when executed as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The City Notes shall be substantially in the forms set forth in the Servicing Agreement, which forms are hereby approved, with such necessary and appropriate variations, omissions, and insertions (including but not limited to changes to the name of the City Notes, the aggregate principal amount of the City Notes, the stated maturities of the City Notes and the maturity dates of the City Notes, the interest rates on the City Notes, and the terms of optional and mandatory redemption of the City Notes) as the Mayor and the City Administrator of the City (the “Mayor” and the “City Administrator,” respectively), in their discretion, shall determine. The Mayor and the City Administrator are authorized and directed to prepare and execute the City Notes as prescribed in the Servicing Agreement and the City Notes shall be delivered to the Servicer on behalf of the Lead Lender and the Lenders. The execution of the City Notes with the manual or facsimile signatures of the Mayor and the City Administrator and the delivery of the City Notes by the City shall be conclusive evidence of such determination. The City Council of the City hereby authorizes and directs the Mayor and the City Administrator to execute and deliver the City Notes.

3.03. The City Notes (i) shall be special, limited obligations of the City; (ii) shall be payable solely from the revenues pledged therefor; (iii) shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation; (iv) shall not constitute or give rise to a pecuniary liability of the City or a charge against its general credit or taxing powers; and (v) shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the City other than the City’s interest in the Loan Agreement and the Obligated Group Notes. The proceeds of the City Notes shall be disbursed pursuant to the terms of the Servicing Agreement, the Loan Agreement, and a Disbursing Agreement (the “Disbursing Agreement”) between the Obligated Group, the Servicer, the Lead Lender, and a disbursing agent to be named therein. The principal of, interest on, and premium, if any, on the City Notes shall be payable solely from the proceeds of the City Notes, the revenues derived from the Obligated Group pursuant to the terms of the Loan Agreement and the Obligated Group Notes, and the security provided by the Obligated Group in accordance with the terms of the Loan Agreement, the Servicing Agreement, and any and all other security of any kind or nature provided by the Obligated Group to the Servicer.

Section 4. The Note Documents. The Servicing Agreement, the Loan Agreement, and the Cooperative Agreement (collectively, the “Note Documents”) are hereby approved. The Mayor and the City Administrator are hereby authorized and directed to execute and deliver the Note Documents on

behalf of the City. All of the provisions of the Note Documents, when executed and delivered as authorized herein, shall be deemed to be a part of this resolution as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The Note Documents shall be substantially in the forms on file with the City, with such omissions and insertions as do not materially change the substance thereof, or as the Mayor and City Administrator, in their discretion, shall determine, and the execution of the Note Documents by the Mayor and the City Administrator shall be conclusive evidence of such determination.

Section 5. Other Documents. The Mayor and the City Administrator are hereby authorized to execute and deliver, on behalf of the City, such other documents as are necessary or appropriate in connection with the issuance, sale, and delivery of the City Notes, including one or more certificates of the City, an endorsement of the City to the tax certificate of the Obligated Group, an Information Return for Tax-Exempt Private Activity Bond Issues, Form 8038, and all other documents and certificates as shall be necessary and appropriate in connection with the issuance, sale, and delivery of the City Notes. The City hereby approves the execution and delivery by the Servicer and the Lead Lender of the Servicing Agreement and all other instruments, certificates, and documents prepared in conjunction with the issuance of the City Notes that require execution by the Servicer. The City hereby authorizes Kennedy & Graven, Chartered, as Bond Counsel, to prepare, execute, and deliver its approving legal opinion with respect to the City Notes.

Section 6. Disbursements of City Note Proceeds. The proceeds of the City Notes shall be disbursed in accordance with the terms of the Loan Agreement, the Servicing Agreement, and the Disbursing Agreement to finance a portion of the Project in accordance with the terms therein.

Section 7. Servicer Authorized to Act. The Servicer is hereby authorized to accept the security provided by the Obligated Group in order to secure payment of the City Notes and is hereby authorized to take all actions necessary or appropriate under the terms of such security to ensure timely payment of the principal of, premium, if any, and interest on the City Notes.

Section 8. Disclosure Documents. The City has not participated in the preparation of any official statement or other disclosure document relating to the offer and sale of the City Notes and the City assumes no responsibility for the sufficiency, accuracy, or completeness of any information set forth in any such disclosure document.

Section 9. Reimbursement of Costs under the Code.

9.01. Treasury Regulations. The United States Department of the Treasury has promulgated final regulations governing the use of the proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City or a borrower from the City for project expenditures paid prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the City adopt a statement of official intent to reimburse an original expenditure not later than sixty (60) days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds occur within eighteen months after the later of: (i) the date the expenditure is paid; or (ii) the date the project is placed in service or abandoned, but in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

9.02. Reimbursement for Expenditures. To the extent any portion of the proceeds of the City Notes will be applied to expenditures with respect to the Expansion Project, the City reasonably expects to reimburse the Obligated Group for the expenditures made for costs of the Expansion Project from the proceeds of the City Notes after the date of payment of all or a portion of such expenditures. All

reimbursed expenditures shall be capital expenditures, costs of issuance of the City Notes, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations and also qualifying expenditures under the Act.

Section 10. The City and Its Officers, Employees, and Agents.

10.01. Except as otherwise provided in this resolution, all rights, powers, and privileges conferred and duties and liabilities imposed upon the City or the City Council by the provisions of this resolution or of the aforementioned documents shall be exercised or performed by the City or by such members of the City Council, or such officers, board, body, or agency thereof as may be required or authorized by law to exercise such powers and to perform such duties.

10.02. No covenant, stipulation, obligation, or agreement herein contained or contained in the aforementioned documents shall be deemed to be a covenant, stipulation, obligation, or agreement of any member of the City Council of the City, or any officer, agent, or employee of the City in that person's individual capacity, and neither the City Council of the City nor any officer or employee executing the City Notes shall be liable personally on the City Notes or be subject to any personal liability or accountability by reason of the issuance thereof.

10.03. No provision, covenant, or agreement contained in the aforementioned documents, the City Notes, or in any other document relating to the City Notes, and no obligation therein or herein imposed upon the City or the breach thereof, shall constitute or give rise to any pecuniary liability of the City or any charge upon its general credit or taxing powers. In making the agreements, provisions, covenants, and representations set forth in such documents, the City has not obligated itself to pay or remit any funds or revenues, other than funds and revenues derived from the Loan Agreement, and the Obligated Group Notes, which are to be applied to the payment of the City Notes, as provided therein and in the Servicing Agreement.

10.04. Except as herein otherwise expressly provided, nothing in this resolution or in the aforementioned documents expressed or implied is intended or shall be construed to confer upon any person or firm or corporation, other than the City or any holder of the City Notes issued under the provisions of this resolution, any right, remedy, or claim, legal or equitable, under and by reason of this resolution or any provisions hereof, this resolution, the aforementioned documents and all of their provisions being intended to be and being for the sole and exclusive benefit of the City and any holders from time to time of the City Notes issued under the provisions of this resolution.

Section 11. Severability. In case any one or more of the provisions of this resolution, other than the provisions contained in Section 3.03 hereof, or of the aforementioned documents, or of the City Notes issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this resolution, or of the aforementioned documents, or of the City Notes, but this resolution, the aforementioned documents, and the City Notes shall be construed and endorsed as if such illegal or invalid provisions had not been contained therein.

Section 12. Validity of the City Notes. The City Notes, when executed and delivered, shall contain a recital that they are issued pursuant to the Act, and such recital shall be conclusive evidence of the validity of the City Notes and the regularity of the issuance thereof, and that all acts, conditions, and things required by the laws of the State of Minnesota relating to the adoption of this resolution, to the issuance of the City Notes, and to the execution of the aforementioned documents to happen, exist, and be performed precedent to the execution of the aforementioned documents have happened, exist, and have been performed as so required by law.

Section 13. Authorization for Other Acts. The officers of the City, Bond Counsel, other attorneys, engineers, and other agents or employees of the City are hereby authorized to do all acts and things required of them by or in connection with this resolution, the aforementioned documents, and the City Notes for the full, punctual, and complete performance of all the terms, covenants, and agreements contained in the City Notes, the aforementioned documents and this resolution. In the event that for any reason the Mayor is unable to carry out the execution of any of the documents or other acts provided herein, any persons delegated the duties of the Mayor shall be authorized to act in the capacity of the Mayor and undertake such execution or acts on behalf of the City with full force and effect, which execution or acts shall be valid and binding on the City. If for any reason the City Administrator is unable to execute and deliver the documents referred to in this resolution, such documents may be executed by any person delegated the duties of the City Administrator, with the same force and effect as if such documents were executed and delivered by the City Administrator.

Section 14. Payment of Costs. The Obligated Group has agreed to pay directly or through the City any and all costs paid or incurred by the City in connection with the transactions authorized by this resolution, whether or not the City Notes are issued.

Section 15. Bank Qualification Designation. The City will designate the City Notes issued on a tax-exempt basis as “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

Section 16. Effective Date. This resolution shall be in full force and effect from and after its passage.

Approved by the City Council of the City of Lauderdale, Minnesota, this 24th day of May, 2016.

Mayor

Attest:

City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing X
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date May 24, 2016

ITEM NUMBER Storm Water Presentation

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City must provide an opportunity for the public to hear information about the City's management of storm water and take comments from the public. Some of the requirements of the City's previous MS4 permit have been changed, such as the obligation to publish notice of the public hearing 30-days prior. I will provide a few comments on the City's storm water system and permit prior to the opening of the public hearing.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

CITY OF LAUDERDALE
CITY COUNCIL
STORMWATER POLLUTION PREVENTION PROGRAM PUBLIC HEARING

Notice is hereby given that the City Council of the City of Lauderdale will hold a public hearing regarding the City of Lauderdale's Storm Water Pollution Prevention Program (SWPPP) at Lauderdale City Hall, 1891 Walnut Street, on Tuesday, May 24, 2016, at 7:30 p.m. This meeting will be conducted as part of the regularly scheduled City Council meeting. The purpose of the meeting is to present and discuss the Storm Water Pollution Prevention Program (SWPPP). Information will be presented and discussed regarding the activities the City has been and will be engaging in as a result of implementing the SWPPP. A copy of the City's SWPPP is available for review at Lauderdale City Hall. All persons having an interest in the matter will be given opportunity to be heard with reference thereto.

Written comments may be sent to:

City Administrator
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Heather Butkowski
City Administrator

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____
Work Session	_____

Meeting Date May 24, 2016

ITEM NUMBER Dog Park Donation

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Friends of the Lauderdale Dog Park have identified the turf as the first project they would like to tackle at the Dog Park. They have found a vendor that would deliver 22 cubic yards of hardwood mulch for turf areas that won't grow grass. They have raised almost enough money to move ahead. Donations to the City must be approved by the City Council. Attached is a resolution accepting the donation of money and volunteer labor should the Council be interested in accepting the donation.

OPTIONS:

Approve or deny Resolution No. 052416B—A Resolution Accepting Donations for Improvements to the Lauderdale Dog Park.

STAFF RECOMMENDATION:

COUNCIL ACTION:

RESOLUTION NO. 052416B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING DONATIONS FOR
IMPROVEMENTS TO THE LAUDERDALE DOG PARK**

WHEREAS, the Lauderdale City Council has long recognized the benefits of having a place where residents and their dogs can congregate, recreate, and socialize; and

WHEREAS, the Friends of the Lauderdale Dog Park have organized to add amenities to the Lauderdale Dog Park; and

WHEREAS, this passionate group of volunteers are soliciting donations and willing to give of their time to improve the Park; and

WHEREAS, they have identified a need to improve the turf within the Dog Park and their research concluded that hardwood mulch was appropriate for the conditions; and

WHEREAS, Innovative Landscaping is willing to deliver 22 cubic yards of hardwood mulch to the Lauderdale Dog Park at a cost of \$500.00; and

WHEREAS, The Friends of the Lauderdale Dog Park will provide the labor to spread the mulch and provide the on-going maintenance needed to keep the mulch in the area not covered by vegetation.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Lauderdale, that staff is directed to contract with Innovative Landscaping for the delivery of mulch after receipt of \$500 from the Friends of the Lauderdale Dog Park.

ADOPTED by the City Council of Lauderdale this 24th day of May, 2016.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date May 24, 2016

ITEM NUMBER Non-Domestic Animals

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received an application from Jennifer Modder for seven hens. A copy of the application is attached. The Modder's are using an existing shed as the coop. They have used the shed for their chickens in the past but the latest revisions to code require the coop to be three feet from property lines. Ordinance allows the Council to waive the three foot requirement. As the City has not received negative feedback about their use of the shed as a coop in the past, staff recommend approving the application.

OPTIONS:

The Council may approved or deny the application or approve it with conditions.

STAFF RECOMMENDATION:

Motion to approve/ not approve/ or approve with conditions the non-domestic animal permit for Jennifer Modder of 1830 Lake Street.

COUNCIL ACTION:

The City of Lauderdale

1891 Walnut Street, Lauderdale, Minnesota 55113

Phone: 651.792.7650 Fax: 651.631.2066

HEN CHICKEN PERMIT APPLICATION

Applicant Information:

Name of applicant: Jennifer Modder

Address of applicant: 1830 Lake Street

Address where the birds will be kept if different than above: _____

Name of property owner if different than above: _____

Phone number of applicant: (612) 206-2660 Email address: jjmodder@yahoo.com

Initial Permit Application: _____ Renewal Permit Application:

Number of Hens: 7 Fee: \$10.00

Describe your plan for maintaining an adequate temperature in the coop in both winter and summer conditions. Describe how the chickens will be managed to prevent them from becoming a nuisance.

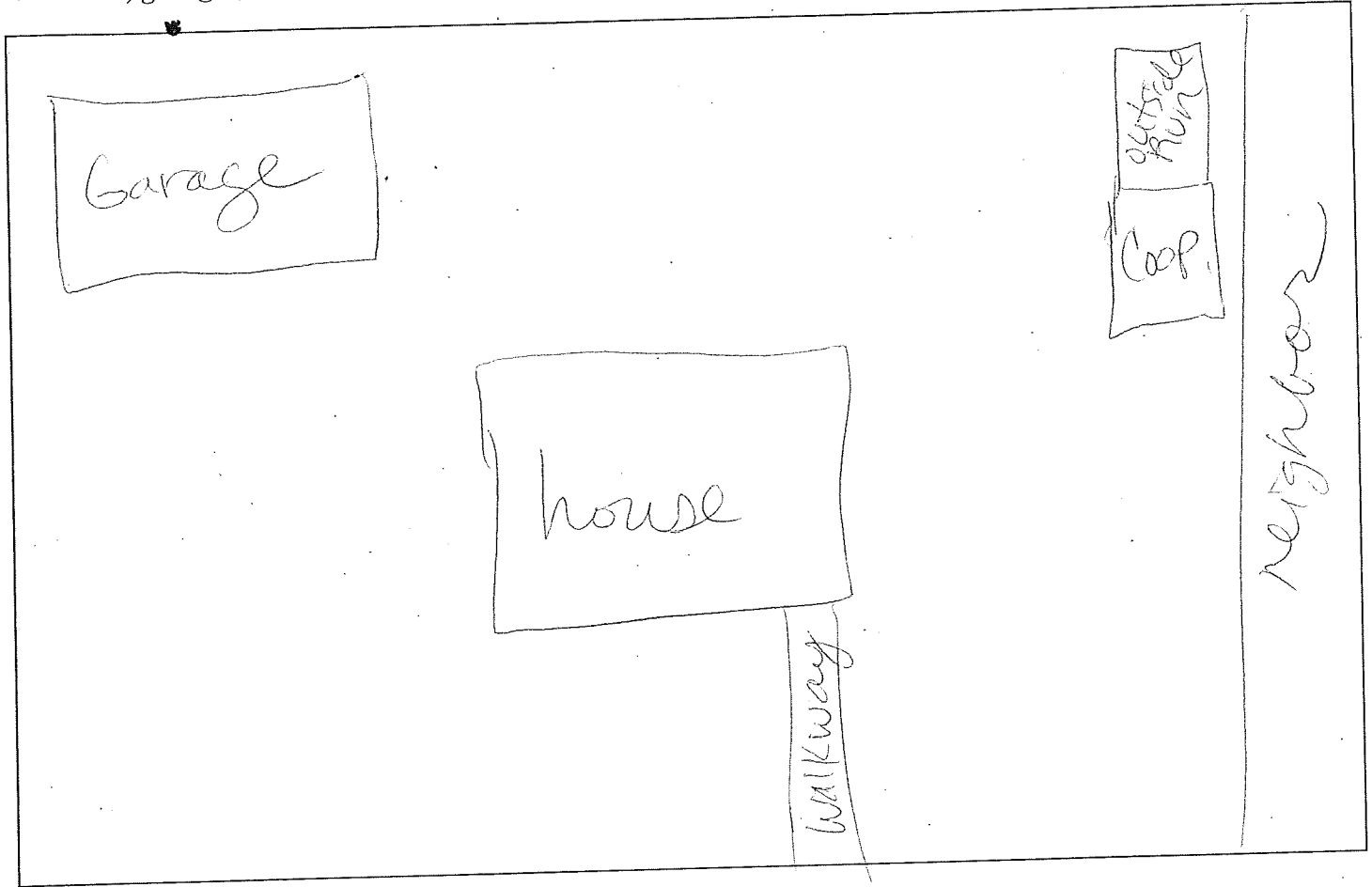
We have a heat lamp for winter, and windows w/ screens for summer.
They have a large indoor shed and caged outdoor area and will only be in the rest of the backyard (never front) minimally with supervision.

The City of Lauderdale

1891 Walnut Street, Lauderdale, Minnesota 55113

Phone: 651.792.7650 Fax: 651.631.2066

Please prepare a site plan showing the location and size of the proposed chicken coop and run in relation to homes, garages, accessory structures, and fences.



I UNDERSTAND AND HEREBY AGREE THAT the City may revoke a permit prior to its expiration if it finds that the terms of the permit have been violated or if the animal or animals have become a public nuisance or a hazard to public health or safety.

[Signature]
Applicant Signature

Jennifer Medder
Applicant's Printed Name

5/17
Date

If required:

Property Owner Signature

Property Owner's Printed Name

Date

For Office Use Only:
Date Application Received: 5-17-16
 Total Fees Received: 10- Receipt No.: 12629 Date Permit Issued: _____
 Permit Approved By: _____ Permit No.: _____ Date Permit Expires: December 31, 2017

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____ X _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date May 24, 2016

ITEM NUMBER EAB and Public Trees

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The questions regarding emerald ash borer (EAB) were a good prompt for staff to bring the issue back to the Council for consideration. The first infected tree was found in Minnesota in 2009. Back then there was a flurry of planning to help minimize the spread of the disease. The progression across the metro has been relatively slow but numerous pockets of infected trees have been identified.

As mentioned at the last meeting, cities have done various things to address the EAB issue. Falcon Heights had streets where all of the boulevard trees were ash so they removed them with grant dollars and planted other species. New Brighton evaluated their trees on a points scale with poor performing trees removed and EAB treatment given to the better quality trees. Minneapolis and St. Paul have done a mix of measures because of the sheer number of trees they maintain and the capacity they have to evaluate and remove them. Knowing that Lauderdale has a limited number of ash trees spread throughout the City, the need to take action was less imperative. As you may recall, we primarily discussed the issue when setting the budget. For a couple of years, the tree trimming budget was increased with the expectation that some trees would likely become diseased but that never happened.

In 2013, the City partnered with the MWMO to have a tree inventory completed by an intern. Staff had estimated that the City had about 45 ash trees in boulevards and on public property. From the study, we learned the City had 66 public ash trees. As few have been removed over the years when they died and four were removed this spring due to EAB.

The plan has been to let the ash trees remain until infected, at which point they would be removed. The decision was based on a couple of factors. The first was that the cost to remove the trees wouldn't be cost prohibitive at approximately \$30,000. While that number is more than what the City normally spends on tree trimming in a year, it doesn't break the bank. Some cities have had to cut ash trees down in a manner which worked into their budget, that wasn't a significant factor here.

We also knew that the progression wouldn't require that all of the ash trees be cut down at once. Since the City does not have a boulevard tree replacement plan, the discussion was to let the ash trees remain as long as possible. This goes hand-in-hand with what the Mayor mentioned at the last meeting, people generally don't like to see healthy trees cut down.

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Some cities have allowed residents to treat boulevard ash trees but staff have not received that request and are unaware of any residents that have taken that duty upon themselves. Since staff only cut down trees once they have died, we won't run into any issues if neighbors have been paying for treatment. At that point we would know the treatment had failed.

Staff's plan was to continue operating based on the previous discussions. We will continue to monitor ash trees and work with the Department of Agriculture each spring when they do testing. If a tree is found to be infected, it will be removed. If possible it will be removed before or after the beetles' active period which is between May 1 and September 30. Additionally, we will continue to let the community know when infected trees are found on city property and what to do if they suspect an infected tree. Staff also will notify the Ramsey County arborist if we suspect dead trees in the County right-of-way.

If the Council would like to discuss another approach, please let us know during the meeting and we will research the options.

OPTIONS:

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action _____
Resolution _____
Work Session _____

Meeting Date May 24, 2016

ITEM NUMBER Seal Coating Project

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, a resident mentioned deterioration occurring at the City Hall parking lot. The seal coating project scheduled for this year will include the parking lots. It has been eight years since the lots were seal coated and they are in need. The last seal coat did a good job of improving the integrity and aesthetics of the lot. We are expecting the same outcome.

The city engineer and staff met with the seal coating project contractor, Allied Blacktop, and their subcontractors, on May 9 to discuss the project. Initially, they planned to start on Tuesday, June 14. They informed the city engineer yesterday that they need to push that back at least a week.

OPTIONS:

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action _____
Resolution _____
Work Session _____

Meeting Date May 24, 2016
ITEM NUMBER Capitol Regions WD
STAFF INITIAL _____
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Since so much information was covered during the last meeting, I wanted to touch base with the Council for any thoughts or questions you may have had after the meeting.

Generally speaking, the discussion ended with Capitol Regions Watershed District and staff planning to meet with the other government entities that contribute to the subwatershed in Lauderdale. I am optimistic that those conversations will go well because they too will be bound by any Total Maximum Daily Load (TMDL) established for the portion of the Mississippi River that water from here flows to. TMDLs are not a new thing for some cities but they will be new in our area.

Along with this, the city engineer will work with the PCA and the watershed district to determine what Lauderdale's Waste Load Allocation (WLA) may be when the TMDL goes into effect. The WLA is the amount of pollutants that the City will have to remove from our storm water before it leaves the City. There are general guidelines for what it costs to remove each pound of pollutants from rainwater. The city engineer will be able to evaluate whether the project proposed by Capitol Regions is a good deal once it can compare the cost of the proposed project to what the averages are for removing that same volume of pollutants.

This work will not move quickly, but I will keep the Council informed of the ongoing discussions.

STAFF RECOMMENDATION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date May 24, 2016

ITEM NUMBER Election Judge Compensation

STAFF INITIAL ASB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff are beginning to prepare for the election season. In light of the new minimum wage laws, staff are asking the Council to approve new compensation levels for the election judges. Precinct judges were previously paid \$8.00 per hour with the head judge receiving \$9.00 per hour. Starting in August the new minimum wage is \$9.50 per hour for large employers. While Lauderdale isn't required to follow that rate of pay as a small employer, staff anticipated the City Council would like to anyway.

Starting in 2015, Ramsey County moved to a per day rate of pay as the judges all work the same number of hour that don't vary greatly. Staff thought this was a good idea and are asking the Council to consider doing the same. A full election day is expected to be 16 hours long and between the hours of 6:00 a.m. and 10:00 p.m. Staff recommend the full day rate of pay be \$160.00 with partial day judges receiving \$10.00 per hour and the head judge receiving \$180.00 per day. In addition, the judges need to complete two hours of training with compensation recommended to be \$20.00 with \$10.00 per hour for any additional help they provide outside of these hours.

STAFF RECOMMENDATION:

Motion to approve the election judge compensation as recommended.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action _____
Resolution _____
Work Session _____

Meeting Date May 24, 2016

ITEM NUMBER Emergency GETS Cards

STAFF INITIAL *AB*

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City Council and essential city staff are able to receive Government Emergency Telecommunications Service (GETS) cards for use in times of an emergency. The cards allow those assisting in an emergency that need to use the cellular or landline network to receive priority over non-emergency callers. The card only works if a dial tone is present. Would the City Council like staff to get cards for you? No motion is necessary. Staff simply wanted to bring the opportunity to the attention of the Council and get a head count on those that would like one.

OPTIONS:

STAFF RECOMMENDATION:

COUNCIL ACTION:

Official website of the Department of Homeland Security



Home Topics Emergency Communications Government Emergency Telecom Service About GETS

Share / Email

Government Emergency Telecom Service

About GETS

Contact GETS

GETS Costs

GETS Eligibility

GETS FAQ

Requesting GETS and WPS

About GETS

During emergencies, the public telephone network can experience congestion due to increased call volumes and/or damage to network facilities, hindering the ability of national security and emergency preparedness (NS/EP) personnel to complete calls. The Government Emergency Telecommunications Service (GETS) provides NS/EP personnel priority access and prioritized processing in the local and long distance segments of the landline networks, greatly increasing the probability of call completion. GETS is intended to be used in an emergency or crisis situation when the network is congested and the probability of completing a normal call is reduced.

GETS is an easy-to-use calling card program; no special phones are required. There is no cost to enroll in GETS, though usage fees may apply. GETS calls will receive priority over normal calls; however, GETS calls do not preempt calls in progress or deny the general public's use of the telephone network. GETS is in a constant state of readiness. It also provides priority calling to most cell phones on major carrier networks.

GETS is a White House-directed emergency telephone service provided by the Department of Homeland Security's Office of Emergency Communications (OEC).

OEC also provides the *Wireless Priority Service (WPS)*, which provides NS/EP personnel priority calling over the cellular network using an add-on feature to their regular cellular phone. For information about WPS, go to the WPS program page.

	
Government Emergency Telecommunications Service	
Office of Emergency Communications	
Name:	John Doe
Organization:	DHS
Dial GETS Access Number	1-710-627-4387
After Tone, Enter Your PIN	* * * * *
When Prompted, Dial Destination Number	Area Code + Number

Last Published Date: October 20, 2015

Was this page helpful?

Yes No

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Related Resources

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[Register for GETS - Federal Organization](#)

[Register for GETS - Non-Federal Organization](#)

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____X_____

Meeting Date May 24, 2016

ITEM NUMBER Temporary Dwelling Law

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A law was passed this year that requires cities to permit recreational and modular buildings be allowed on residential properties to provide transitional housing for seniors or housing for their caregivers. Colloquially, they are referred to as "granny pods." Attached is a concept plan for a unit designed for this purpose. The League of Minnesota Cities worked with the authors of the bill to "tighten it up" as the requirements were broad and trumped the decision making authority of city councils.

The law goes into effect on September 1, 2016. Cities have two choices in regard to this law. If a city does nothing, the law will apply to them and the processing of applications will follow state law as identified in the attachment drafted by the League. Cities may opt out of the provisions if they feel the permitting is not suitable in their community. Cities that wish to opt out must do so by ordinance. The League is considering drafting a model ordinance to that effect.

Staff is looking for guidance from the Council on whether you would like to opt out of the law. Staff have been monitoring this law since it was first introduced as we felt it could have significant consequences in a City like Lauderdale where many lots lack the space to adequately house such a structure. The law also requires an expedited permitting process which may be difficult to meet the conditions of.

Due to the newness of the law and the newness of the concept, staff recommend opting out of the law until we can see how this plays out in other cities.

OPTIONS:

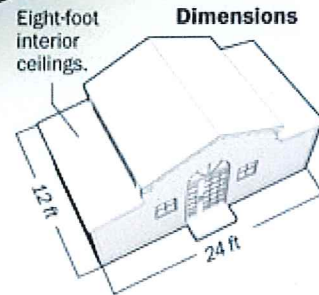
STAFF RECOMMENDATION:

Kitchen: Would contain a small refrigerator, a microwave and a combined washer-dryer, along with such features as a timed medication dispenser.

Bathroom: A host of "smart" devices can be installed, including a toilet that measures weight, temperature and urine content.

Materials: The floor is a single, molded piece of a concretelike composite that includes a shower drain. Metal studs attach to the floor. The exterior is vinyl siding.

Bedroom: The cottage can legally house only one person, but an additional Murphy bed can accommodate a caregiver's visits.



Some potential features



A "virtual companion" that would relay health-related messages ("It's time to take your medication") and play music, movies and games.



A video system that would monitor the floor at ankle level, so the patient would have privacy but a caregiver would know if there was a problem.



Pressurized ventilation that can keep airborne pathogens in (if the patient is quarantined) or keep outdoor air out (if a patient has a compromised immune system).



A lift, attached to a built-in track in the ceiling, that would move a patient from the bed to bathroom so the caregiver could avoid heavy lifting.



In addition to regular ambient light, lighting at knee height would line the walls, illuminating the floor. Tripping over objects on the floor is the most common cause of falls.

Temporary Dwelling Legislation Becomes Law

Cities may opt out of permitting temporary family dwellings, but they must pass an ordinance to do so.

(Published May 16, 2016)

A bill creating a new process for local governments to permit certain types of recreational vehicles as temporary family dwellings was signed into law by Gov. Dayton on May 12. Chapter 111 (*Link to: <https://www.revisor.mn.gov/laws/?year=2016&type=0&doctype=Chapter&id=111>*) (SF 2555, Sen. John Hoffman (*Link to: http://www.senate.mn/members/member_bio.php?mem_id=1205*), DFL-Champlain, and Rep. Roz Peterson (*Link to: <http://www.house.leg.state.mn.us/members/members.asp?id=15442>*), R-Burnsville) previously passed the House floor on a vote of 113-17.

Purpose of the law

The main stated motivation behind the new law is to provide transitional housing for seniors. For example, if a family wanted to keep a close eye on grandma while she recuperates from surgery, they could have grandma stay in a temporary family health care dwelling in the yard or driveway.

The law has a broader effect than that, however, with anyone who needs assistance with two or more “instrumental activities of daily life” for mental or physical reasons eligible to be housed in this manner.

Summary of changes

The League worked extensively with the authors and proponents and with other local government organizations throughout the legislative process to craft a law that is manageable for cities and counties.

Local governments may opt out of this program if they determine that this type of expedited land use permitting for temporary dwellings is not well-suited to their community. Many communities have communicated that property owners in their jurisdiction have adequate access to a permit for this type of use through existing local land use controls and permitting authority.

Cities must pass ordinance to opt out

To be clear, unless a city chooses not to participate in this program by passing an ordinance specifically opting out, the law will require the city to issue permits to qualified applicants starting on Sept. 1, 2016. A permit can be denied for appropriate cause. The law lists the information required and the requirements that may be considered in that decision.

The final act has the following key components:

Creates a new type of permit referred to as a temporary dwelling permit that has a six-month duration, with an option to extend the permit for six months.

Requires that the permit be for a property where the caregiver or relative resides.

Allows modular and manufactured housing (instead of just recreational vehicles) to use this permit process as long as the unit meets all of the listed criteria.

Lists the criteria for the structure and the information required in the permit application.

Addresses sewer safety issues with required backflow valves and advance verification of septic service contracts.

Requires the inclusion of site maps showing where the unit will be placed and notification of adjacent neighbors prior to application.

Requires applications to specify the individual authorized to live in the unit.

Applies the permit approval process found in Minnesota Statutes, section 15.99 (*Link to: <https://www.revisor.mn.gov/statutes/?id=15.99>*), but allows the local government unit only 15 days to make a decision on granting the permit (no extension). It waives the public hearing requirement and allows the clock to be restarted if an application is deemed incomplete, as long as the applicant is notified of how the application is incomplete within five days. A 30-day decision is allowed if the regular council meeting occurs only once a month.

Requires unit placement to meet existing stormwater, shoreland, setback, and easement requirements. A permit exempts the units only from accessory unit ordinances and recreational vehicle parking and storage ordinances.

Sets a default permit fee level that may be replaced by a local ordinance.

Allows cities to pass an ordinance opting out of using this new permitting system.

A complete review of the provisions of the new law will be included in the League's 2016 Law Summaries in June.

Read the current issue of the Cities Bulletin ([Link to: http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp](http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp))

* By posting you are agreeing to the LMC Comment Policy ([Link to: http://www.lmc.org/page/1/comment-policy.jsp](http://www.lmc.org/page/1/comment-policy.jsp)) .

4 Comments

MinnesotaCities

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Join the discussion...



Marshall • 7 hours ago

Does the League have an ordinance drafted that Cities could adopt to opt out of this legislation?

Reply • Share



LMC_Staff_LZ Mod → Marshall • 2 hours ago

Thanks for your question. The Governor just signed the bill into law on May 12, so we are still working on crafting our guidance for cities on this new statute. A model ordinance to adopt the opt-out is part of the package we are considering. We hope to have information ready soon, since every city in the state will need to decide what to do related to this new land use option by Sept. 1, 2016. Please keep an eye on the Cities Bulletin and the League website for updates and feel free to contact me directly if you have specific questions—my contact info is in the "Your LMC Resource" box on this web page. – Craig Johnson, IGR (League staff)

Reply • Share



Lisa Bode • a month ago

The summary of the posted revision should note that the bill previously allowed local governments to opt out of allowing these units, but now indicates that a temporary family health care unit cannot be prohibited by local ordinance regulating accessory uses or recreational vehicle parking or storage or any other ordinance. This could mean that the unit, if it met setback requirements, could be on a driveway or a front yard (to be accessible to a septic service management) in a single family home for a year regardless of neighborhood objection or public safety concerns. Who certifies that the physically or mentally impaired person can safely live independently (and in isolation) in this unit?

Reply • Share



LMC_Staff_DC Mod → Lisa Bode • a month ago

I can cover your questions and comments, Lisa.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date May 24, 2016

ITEM NUMBER Dispute Resolution Services

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As you are aware, this spring city staff have fielded a number of calls from neighbors who are at odds. I was aware of a couple of mediation centers and asked Colleen to research them to see if they could assist residents.

Colleen learned that Dispute Resolution Center (DRC) is a non-profit that aids cities in Ramsey County with neighbor disputes. Some cities elect to make an annual contribution to the agency and then offer the services to citizens for free. They suggested \$250 to \$300 for the year. Their general fees for the public are on a sliding fee scale ranging from \$50-\$250 per session.

Each mediation situation is handled on a case-by-case depending on the circumstances. Their approach can be hands on or hands off. This ranges from the City sending over the details of the situation with them making contact with the disputing parties to city staff initiating the process and helping with the facilitation of a meeting date, time, and location. Mediators are selected based on the individuals in dispute and the issue at hand. Anyone can make the referral including staff, the police department, or residents themselves.

DRC invites the parties to participate in the process but participation is voluntary. They have to agree to talk. If they agree to talk, the mediator collects more information from each party and they arrange a meeting. Mediators are Civil Mediation Rule 114 qualified and have been through an apprenticeship process with DRC. Typically they send out two mediators.

Staff support giving this process a try as do the officers I have spoken to. Their calls often involve being peacemakers and mediators in situations that don't involve law enforcement matters. Attached is information regarding DRC and their website is www.disputeresolutioncenter.org.

OPTIONS:

STAFF RECOMMENDATION:



Dispute Resolution Center

91 East Arch Street
St. Paul, MN 55130
(651) 292-7791

What is DRC?

The Dispute Resolution Center is a non-profit organization designed to assist people in resolving their disputes. We believe that people can reach satisfactory resolutions respectfully, without litigation.

What do we do?

At DRC we provide mediation services to individuals, families, neighbors, landlords and tenants, businesses, consumers and government agencies in the East Metro Area. The mediator does not decide the outcome, but rather assists parties in reaching their own agreement in a manner that best meets their needs.

What is Mediation?

Mediation is a voluntary, confidential process that provides an opportunity for people to meet in a safe environment with an impartial mediator to work toward a satisfactory resolution of the issues for all involved, without the additional time and expense involved in litigation. Mediation encourages people to reach their own decisions.

To schedule a session or more information call
(651) 292-7791 or email intake@drc-mn.org



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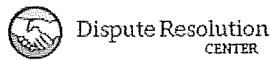
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(651) 292-7791 or email intake@drc-mn.org



[\(http://disputeresolutioncenter.org/\)](http://disputeresolutioncenter.org/)

[Services \(http://disputeresolutioncenter.org/services/\)](http://disputeresolutioncenter.org/services/)

[Volunteer \(http://disputeresolutioncenter.org/volunteer/\)](http://disputeresolutioncenter.org/volunteer/)

Mediation

[Training \(http://disputeresolutioncenter.org/training/\)](http://disputeresolutioncenter.org/training/)

[About DRC \(http://disputeresolutioncenter.org/drc/\)](http://disputeresolutioncenter.org/drc/)

Mediation is a voluntary process that provides an opportunity for people to meet in a safe environment with an impartial mediator and work toward a satisfactory resolution of the issues, without the additional time and expense involved in litigation. The mediator does not decide the outcome, but rather assists parties in reaching their own agreement in a manner that best meets their needs. Mediation is a confidential, voluntary process of shared decision-making in which one or more impartial persons assist individuals, organizations, and communities in conflict to work toward a variety of goals.

[Resources \(http://disputeresolutioncenter.org/resources/\)](http://disputeresolutioncenter.org/resources/)

[Donate \(http://disputeresolutioncenter.org/donate/\)](http://disputeresolutioncenter.org/donate/)

Mediation encourages people to:

- Improve communication, understanding, empathy, and relationships
- Avoid or improve involvement with the legal system and courts
- Reach their own decisions
- Resolve underlying issues and conflicts
- Prevent future problems

Mediation is:

- Self-determined – participants decide for themselves the best way to resolve the issues
- Voluntary – each person has the opportunity to choose whether to try mediation
- Quick – two-hour sessions can usually be scheduled within two weeks

Advantages for Resolving Disputes

Convenient

Mediation can be scheduled in a neutral location at a time that fits each person's schedule, within a week or two to assist you in resolving your dispute promptly, whereas other avenues may take over a month to be scheduled.

Flexible

Mediation allows participants more control over the outcome of your dispute. Both participants have an opportunity to address the issues that are most important and create the best possible outcome. The majority of mediation sessions result in an agreement reached by participants.

Affordable

Fees for mediation depend on the type of case and number of participants involved. Sliding fees are available for clients who meet income guidelines. We will schedule a time and place that is convenient for all participants.

Immediate

You will not have to wait for a judge or jury to determine the outcome of your case. Confidential information shared during mediation is private and protected. If you reach an agreement, you will have a written and signed copy for future records.

Please fill out the Service Request Form below, call 651-292-7791 or email info@drc-mn.org for more information

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session X

Meeting Date May 24, 2016

ITEM NUMBER Use of Chemicals Policy

STAFF INITIAL _____

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City Council has directed staff not to use chemical herbicides or pesticides on City property. This has been a long standing practice but questions recently raised by a resident have lead staff to think we may want to memorialize this practice in a policy.

Last fall a resident from Rosehill Townhomes volunteered to remove buckthorn and other invasive specials from the Nature Area which is just outside of her patio door; city staff agreed to haul it away.

Over the winter the resident attended classes regarding the eradication of invasive species like buckthorn and Japanese Knotweed. She provided the attached information regarding chemical treatments and asked whether the City could acquire the chemicals if she was willing to do the application. I explained the Council's position on the issue and told her I would get back to her after discussing it with you. I provided her with information about the Buckthorn Baggie, which would be a non-chemical alternative to traditional buckthorn treatment but haven't heard back from her. (<http://buckthornbaggie.com/>)

There does not appear to be an alternative to chemicals for treating Japanese Knotweed in the volume found in the Nature Area. The plant was initially brought to the Rosehill Townhome area as an ornamental plant but it has grown pretty rampantly along the ravine behind the townhomes.

Staff obviously have concerns about providing chemicals to someone to apply, especially someone without a state Pesticide Applicators License. As the City doesn't use chemicals, staff are not trained or licensed either. Beyond that, however, is the issue of whether the Council wants staff to be using these chemicals to treat invasive species. When buckthorn is cut but not treated is generally grows back thicker than before. The Knotweed spreads by rhizomes so pulling it won't make the problem worse, but it likely won't make it better. Staff don't have any magical solutions but it would help to know if the no chemical policy is absolute or if you would like us to work more on the invasive species issue.

NOT-WANTED!

JAPANESE KNOTWEED

Polygonum cuspidatum

EARLY DETECTION & CONTROL WILL PREVENT INFESTATIONS!



Japanese knotweed is a shrub-like Asian perennial. It spreads by horizontal **rhizomes**, up to 65 feet long. Emerging sprouts in spring look like asparagus. Pinkish "collars" are prominent on emerging sprouts and at the point of leaf attachment on stems in the summer. Stems resemble **bamboo**, growing ten feet tall and over one inch in diameter. Dies back each winter; easily spotted in the early spring. Whitish blooms similar to Japanese lilac spikes in late fall.

Japanese knotweed hybridizes with giant knotweed (*P. sachalinense*) producing Bohemian knotweed (*P. x bohemicum*); all are invasive. Hybrids may produce seeds which are surrounded by 4 papery wings.

Control Methods: Dig small patches. Dry prior to disposal or burn. Do not compost! For larger patches, cut in late spring/early summer and immediately treat stumps with 18% glyphosate herbicide. Repeat cutting and treating in late summer/early fall. Repeat in following years if necessary. Any piece of root undug or untreated will resprout.

Knotweeds spread through riparian corridors, fens, springs, ravines, forests and stream banks, sometimes completely blocking access. They are extremely difficult to eradicate once established.

For more information contact:

Carole Gernes, Coordinator
Ramsey County Cooperative Weed Management Area
Ramsey-Washington Metro Watershed District
2665 Noel Drive, Little Canada, MN 55117
carole.gernes@rwmwd.org



Ramsey-Washington Metro



Buckthorn Chemical Info

Stump Treatment:

Garlon 4 Ultra mixed with Bark Oil Blue.
Garlon at 25%

Sold as: Pathfinder® II specialty herbicide
This is all mixed and ready to use.

Or: Garlon 4 Ultra and Bark Oil Blue
Then you have to mix them your self.

Foliar Treatment: (assuming a spraying rate of 50 gallons per acre)

Garlon 4 Ultra @ 3oz per gallon.

Tank Mixed with a good nonionic surfactant, and a water conditioning agent.

Weather Gard Complete @ 1-2 qt per 100 gallons

Where to buy:

Crop Production Services (CPS)
Dale Sutherland
218-259-3605
dale.sutherland@cpsagu.com

or

Federated Co-Ops
<http://www.federatedcoops.com/>

or

Online <https://www.google.com>