

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, JULY 26, 2016**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the June 28, 2016 City Council Meeting
  - c. Minutes of the July 15, 2016 Special City Council Meeting
  - d. Claims Totaling \$24,692.69
4. **CONSENT**
  - a. Pay Request No. 1 from Allied Blacktop for 2016 Seal Coating Project
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. Night to Unite Update
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

  - a. Public Input Session on One-Sided Parking along Eustis Street
8. **DISCUSSION / ACTION ITEMS**
  - a. Tort Liability Waiver
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
  - a. 2017 Budget and Levy
  - b. Comprehensive Plan RFP
12. **WORK SESSION**
  - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited

to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. 2017 Budget and Levy
- c. Community Development Update

### 13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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June 28, 2016

**Roll Call**

Mayor Dains called the Regular City Council meeting to order at 7:34 p.m.

Councilors present: Mayor Jeff Dains, Lara Mac Lean, and Denise Hawkinson.  
Councilors absent: Mary Gaasch and Roxanne Grove

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, City Deputy Clerk.

**Approvals**

Mayor Dains asked for changes to the meeting agenda. Councilor Mac Lean added a discussion of a memorial for a deceased resident. Mayor Dains added a discussion of a tree at 1798 Walnut Street and ground level tarps for a property on Pleasant Street. Administrator Butkowski added an employment agreement with Terry Berg. Motion was made by Councilor Mac Lean to approve the agenda as amended, seconded by Councilor Hawkinson and carried unanimously.

Councilor Hawkinson moved to approve the City Council meeting minutes of June 14, 2016. Councilor Mac Lean seconded the motion and carried unanimously.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to approve the claims totaling \$20,983.88. Motion carried unanimously.

**Consent**

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Hawkinson moved and seconded by Councilor Mac Lean to approve the Consent Agenda thereby acknowledging the May Financial Report and PCIC minutes. Motion carried unanimously.

**Informational Presentation / Reports**

State Senator John Marty and State Representative Alice Hausman provided an update on the recently adjourned legislative session. Many spending bills were not passed and consideration is still being given to a special session if the parties can agree to the terms. The Council thanked them for their service to Lauderdale.

**Mayor Dains called for a five-minute recess at 8:23 p.m. The meeting resumed at 8:29 p.m.**

**Public Hearings**

Temporary Family Health Care Dwelling Ordinance

Butkowski explained that the Legislature recently passed a law allowing for recreational and modular buildings on residential property to be used for seniors or their caregivers. Cities were given the option to opt-out if they felt that was in the best interest of their communities. Due to

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the uncertainty about how the law will work, the Council previously discussed passing an ordinance to opt out of the law. Staff prepared an ordinance to that affect.

Mayor Dains opened the public hearing at 8:31 p.m. There being no comments, the public hearing closed at 8:32 p.m.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to adopt ordinance number 16-03, An Ordinance Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593. Motion carried unanimously.

**Discussion / Action Items**

*Primary and General Election Day Council Meetings*

Butkowski reported that both the primary and general elections fall on council meeting days this year. Staff proposed starting the August 9 meeting at 8:00 p.m., after the polls close, as provided by law. Deciding a new date for the November 8 council meeting was postponed until all councilors could be present.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to start the August 9 city council meeting at 8:00 p.m. Motion carried unanimously.

*Setting Time and Date for Annual Goal Setting Session*

The Council discussed having the goal setting session on a non-council meeting night to allow more time for discussion. Councilors suggested Monday, July 11 at 6:00 p.m. Staff will confirm if that date and time work for the two councilors not present.

*Terry Berg Employment Agreement*

Butkowski requested that the Council rehire former employee Terry Berg to assist with the financial software conversion project. Much of the work would be done remotely.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to hire Terry Berg to complete special projects at a rate of \$40 per hour when working remotely and \$60 per hour when working at City Hall. Motion carried unanimously.

Administrator Butkowski noted the next meeting may include a discussion of the 2017 budget, election judge appointments, Comprehensive Plan RFP, and a report on local policing by Gwen Willems of the League of Women Voters.

**WORK SESSION**

A. Public Comment

None.

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*Item Added to the Agenda: Tree at 1798 Walnut Street*

Pastor Sung Chul Park, owner of 1794 Walnut Street, and Angela Brasel, owner of 1792 Walnut Street, approached the Council to discuss dead branches in the neighbor's tree. After a discussion with the Council it was determined that city staff would work with the neighbors on a Petition and Waiver Agreement so the tree could be removed and the costs assessed to the neighboring properties.

*Request to Waive Requirements of the Fence Ordinance at 1792 Walnut Street*

Homeowner of the residence, Angela Brasel, requested that her new sections of fence be allowed to match the existing fence style even though it does not comply with the current City Code. The Council acknowledged the unique situation and allowed for the exemption for City Code with the understanding that when the fence is replaced, it will be brought into conformance with City Code.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to allow the owners of 1792 Walnut Street to complete their new sections of fence with the structural supports facing the exterior. Motion carried unanimously.

*Item Added to the Agenda: Memorial Bench*

A few community members had expressed concern to Councilor Mac Lean over how to honor longtime residents of Lauderdale who have passed away. A memorial bench in the park was brought about as an option, as well as plaques, and new park signage in their name. Councilor Mac Lean will discuss the ideas with the residents that brought it to her attention. More thought and consideration by the Council will be taken before a decision is reached.

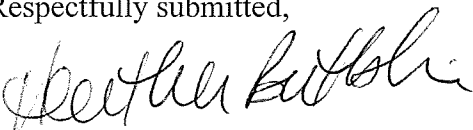
*Item Added to the Agenda: Tarp Issue*

Mayor Dains shared the concerns of a resident whose neighbor is using tarps to kill weeds. The Mayor noted that there is no ordinance prohibiting this.

**Adjournment**

There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Mac Lean, carried unanimously, to adjourn the meeting at 9:40 p.m.

Respectfully submitted,



Heather Butkowski  
City Administrator

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July 15, 2016

**Roll Call**

Mayor Dains called the Special City Council meeting to order at 12:25 p.m.

Councilors present: Mayor Jeff Dains, Mary Gaasch, and Roxanne Grove.  
Councilors absent: Lara Mac Lean and Denise Hawkinson.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant City Administrator

**Approvals**

Mayor Dains asked for changes to the meeting agenda. There being none, motion was made by Councilor Gaasch to approve the agenda, seconded by Councilor Grove and carried unanimously.

Councilor Grove moved and seconded by Councilor Gaasch to approve the claims totaling \$110,500.12. Motion carried unanimously.

**Consent**

Mayor Dains asked if Councilors wished to remove items from the Consent Agenda. There being none, Councilor Gaasch moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving the 2016 election judge appointments. Motion carried unanimously.

**Discussion / Action Items**

*Petition and Waiver Agreements for 1794 Walnut Street and 1798 Walnut Street*

Pastor Sung Chul and Yoonju Park, owners of 1794 Walnut Street, and Julee Blake, owner of 1798 Walnut Street, have agreed to share in the cost to remove a cottonwood tree on Julee's property. The Petition and Waiver Agreements will allow city staff to arrange for the removal of the tree and assess the costs equally to the neighbors.

Councilor Gaasch moved and seconded by Councilor Grove to approve the Petition and Waiver Agreement with Sung Chul and Yoonju Park, owners of 1794 Walnut Street. Motion carried unanimously.

Councilor Gaasch moved and seconded by Councilor Grove to approve the Petition and Waiver Agreement with Julee Blake, owner of 1798 Walnut Street. Motion carried unanimously.

**Adjournment**

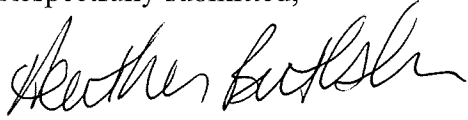
There being no further business on the council agenda, motion was made by Councilor Gaasch and seconded by Councilor Grove to adjourn the meeting at 12:29 p.m.

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather Butkowski". The signature is written in a cursive style with a large initial 'H' and a long, sweeping underline.

Heather Butkowski  
City Administrator

**CITY OF LAUDERDALE**

**CLAIMS FOR APPROVAL**

**July 26, 2016 City Council Meeting**

Payroll

07/15/16 Payroll: Direct Deposit # 502257-502262 \$11,450.93

07/15/16 Payroll: Payroll Liabilities, E-payments 1121E-1124E \$8,403.61

Vendor Claims

07/26/16 Claims: Check #'s 23435-23440 \$4,838.15

**SUBTOTAL \$24,692.69**

**Total Claims for Approval**

**\$24,692.69**



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**\*Claim Register©**

07/15/16 PAY

JULY 2016

Claim Type	Direct				
Claim#	5595 ICMA RETIREMENT TRUST - 457	Ck# 001125E	7/15/2016		
Cash Payment	G 101-21705 ICMA RETIREMENT	7/15/16 Payroll			\$1,667.71
	Invoice				
Transaction Date	7/15/2016	Due 0	NORTH STAR CHEC 10100	<b>Total</b>	\$1,667.71
Claim#	5596 MN DEPARTMENT OF REVENUE	Ck# 001126E	7/15/2016		
Cash Payment	G 101-21702 STATE WITHHOLDING	7/15/16 Payroll			\$684.41
	Invoice				
Transaction Date	7/15/2016	Due 0	NORTH STAR CHEC 10100	<b>Total</b>	\$684.41
Claim#	5597 NORTH STAR BANK, CHECKING ST	Ck# 001127E	7/15/2016		
Cash Payment	G 101-21701 FEDERAL TAXES	7/15/16 Payroll			\$1,506.78
	Invoice				
Cash Payment	G 101-21703 FICA WITHHOLDING.	7/15/16 Payroll			\$2,697.40
	Invoice				
Transaction Date	7/15/2016	Due 0	NORTH STAR CHEC 10100	<b>Total</b>	\$4,204.18
Claim#	5598 PERA	Ck# 001128E	7/15/2016		
Cash Payment	G 101-21704 PERA	7/15/16 Payroll			\$1,847.31
	Invoice				
Transaction Date	7/15/2016	Due 0	NORTH STAR CHEC 10100	<b>Total</b>	\$1,847.31
	<b>Claim Type</b>	<b>Direct</b>		<b>Total</b>	<b>\$8,403.61</b>

Pre-Written Checks	\$8,403.61
Checks to be Generated by the Compute	\$0.00
<b>Total</b>	<b>\$8,403.61</b>

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Payments

Current Period: JULY 2016

Batch Name	07/26/16 CL					
Payment		Computer Dollar Amt	\$4,838.15	Posted		
Refer	5585 HUGHES AND JOSEPH	Ck# 023436	7/26/2016			
Cash Payment	E 101-41500-300 LEGAL FEES - PROSE	Legal Fees				\$925.00
Invoice	6/30/2016					
Transaction Date	7/21/2016	Due 0	NORTH STAR CHE 10100		<b>Total</b>	\$925.00
Refer	5586 BLUECHIP TREE COMPANY	Ck# 023435	7/26/2016			
Cash Payment	E 101-43000-317 TREE SERVICE	Tree Removal				\$2,280.00
Invoice	7/5/2016					
Transaction Date	7/21/2016	Due 0	NORTH STAR CHE 10100		<b>Total</b>	\$2,280.00
Refer	5587 RAPIT PRINTING	Ck# 023439	7/26/2016			
Cash Payment	E 101-41200-353 NEWSLETTER PRINTIN	Newsletter				\$632.86
Invoice	159944 7/18/2016					
Transaction Date	7/21/2016	Due 0	NORTH STAR CHE 10100		<b>Total</b>	\$632.86
Refer	5589 KENNEDY & GRAVEN	Ck# 023437	7/26/2016			
Cash Payment	E 101-41500-305 LEGAL FEES - CIVIL	Legal Services				\$561.00
Invoice	6/30/2016					
Transaction Date	7/21/2016	Due 0	NORTH STAR CHE 10100		<b>Total</b>	\$561.00
Refer	5593 NORTH STAR BANK, PETTY CASH	Ck# 023438	7/26/2016			
Cash Payment	E 101-41200-203 POSTAGE	Postage				\$9.75
Invoice						
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	Parking				\$10.00
Invoice						
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	Parking				\$10.00
Invoice						
Cash Payment	E 101-41200-331 TRAVEL EXPENSE	Parking				\$10.00
Invoice						
Cash Payment	E 201-45600-440 MEETING EXPENSES	Pizza Hut - CIC Meeting				\$16.00
Invoice						
Cash Payment	E 101-41200-201 GENERAL SUPPLIES	Target - Storage Bins				\$61.40
Invoice						
Cash Payment	E 101-41200-203 POSTAGE	Postage				\$6.47
Invoice						
Cash Payment	E 101-43000-228 REPAIR SUPPLIES	Ace Hardware - Supplies				\$11.58
Invoice						
Cash Payment	E 201-45600-377 DAY IN THE PARK	Fed Ex - DIP Supplies				\$21.91
Invoice						
Cash Payment	E 201-45600-377 DAY IN THE PARK	Menards - DIP Supplies				\$15.05
Invoice						
Cash Payment	E 101-41200-203 POSTAGE	Postage				\$47.00
Invoice						
Cash Payment	E 101-41200-308 TRAINING & EDUCATIO	SRA Lunch				\$15.00
Invoice						
Cash Payment	E 201-45600-377 DAY IN THE PARK	Party City - DIP Supplies				\$30.13
Invoice						
Transaction Date	7/22/2016	Due 0	NORTH STAR CHE 10100		<b>Total</b>	\$264.29

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Payments

Current Period: JULY 2016

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Refer	5594 YAEGER, LEN	Ck# 023440 7/26/2016		
Cash Payment	E 201-45600-377 DAY IN THE PARK	DIP Music Rescheduled		\$175.00
Invoice				
Transaction Date	7/22/2016	Due 0 NORTH STAR CHE 10100	<b>Total</b>	<b>\$175.00</b>

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Fund Summary

	10100 NORTH STAR CHECKING	
201 COMMUNITY EVENTS		\$258.09
101 GENERAL		\$4,580.06
		<hr/>
		\$4,838.15

Pre-Written Checks	\$4,838.15
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$4,838.15

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_ X \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date July 26, 2016  
ITEM NUMBER Seal Coating Payment  
STAFF INITIAL AM  
APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Allied Blacktop has submitted their first pay request for the seal coating project. The request is for a payment of \$147,471.48.

The original contract amount was for \$175,705.00. Based on the job to-date, it appears the project is going to cost significantly less than that at \$155,233.14. I don't anticipate any changes to the reduced cost as they completed the work Thursday. A five percent retainage is being held until the engineers confirm the work is completed and the contractor provides proof that their subcontractors have been paid. I anticipate the final pay request to be coming shortly.

### STAFF RECOMMENDATION:

Motion to approve pay request number one for the 2016 Lauderdale Seal Coat Project in the amount of \$147,471.48.



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113	Date: July 13, 2016
For Period: 6/1/2016 to 7/13/2016	Request No: 1
Contractor: Allied Blacktop Co., 10503 89th Ave. N., Maple Grove, MN 55369	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
**2016 LAUDERDALE SEAL COAT PROJECT**  
**STANTEC PROJECT NO. 193803446**

SUMMARY

1	Original Contract Amount		\$	<u>175,705.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>175,705.00</u>
5	Value Completed to Date		\$	<u>155,233.14</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>155,233.14</u>
8	Less Retainage 5%		\$	<u>7,761.66</u>
9	Subtotal		\$	<u>147,471.48</u>
10	Less Amount Paid Previously		\$	<u>0.00</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>1</u>		\$	<u><u>147,471.48</u></u>

Recommended for Approval by:  
**STANTEC**

*Kellie Schlegel*

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Approved by Contractor:  
**ALLIED BLACKTOP CO.**

*Pet M Caputo 7/21/16*

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Approved by Owner:  
**CITY OF LAUDERDALE**

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Specified Contract Completion Date:

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Date:

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No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID:</b>							
1	MOBILIZATION	LS	1	5000.00	1	1	\$5,000.00
2	TRAFFIC CONTROL	LS	1	5000.00	1	1	\$5,000.00
3	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	18500	4.10	17927	17927	\$73,500.70
4	ROUTE AND SEAL	LB	10000	1.90	6906.32	6906.32	\$13,122.01
5	SEAL COAT AGGREGATE	TN	900	5.00	690	690	\$3,450.00
6	PATCH BITUMINOUS PAVEMENT	SY	350	22.00	326.16	326.16	\$7,175.52
7	REMOVE AND REPLACE CATCH BASIN ADJUSTMENT RINGS	EA	12	960.00	7	7	\$6,720.00
	TOTAL BASE BID:						<u>\$113,968.23</u>
<b>ALTERNATE NO. 1 - PARKING LOTS:</b>							
8	MOBILIZATION	LS	1	750.00	1	1	\$750.00
9	TRAFFIC CONTROL	LS	1	750.00	1	1	\$750.00
10	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	1000	5.85	855	855	\$5,001.75
11	ROUTE AND SEAL	LB	200	1.90	600	600	\$1,140.00
12	SEAL COAT AGGREGATE	TN	60	5.00	40	40	\$200.00
	TOTAL ALTERNATE NO. 1 - PARKING LOTS:						<u>\$7,841.75</u>
<b>ALTERNATE NO. 2 - ALLEYS:</b>							
13	MOBILIZATION	LS	1	750.00	1	1	\$750.00
14	TRAFFIC CONTROL	LS	1	750.00	1	1	\$750.00
15	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	5100	5.85	4650	4650	\$27,202.50
16	ROUTE AND SEAL	LB	2300	1.90	1800	1800	\$3,420.00
17	SEAL COAT AGGREGATE	TN	240	5.00	216	216	\$1,080.00
18	PATCH BITUMINOUS PAVEMENT	SY	100	22.00	10.03	10.03	\$220.66
	TOTAL ALTERNATE NO. 2 - ALLEYS:						<u>\$33,423.16</u>
	TOTAL BASE BID:						\$113,968.23
	TOTAL ALTERNATE NO. 1 - PARKING LOTS:						\$7,841.75
	TOTAL ALTERNATE NO. 2 - ALLEYS:						<u>\$33,423.16</u>
	TOTAL WORK COMPLETED TO DATE						<u>\$155,233.14</u>

**PROJECT PAYMENT STATUS**

OWNER CITY OF LAUDERDALE  
STANTEC PROJECT NO. 193803446  
CONTRACTOR ALLIED BLACKTOP CO.

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	06/01/2016	07/13/2016	147,471.48	7,761.66	155,233.14

**Material on Hand**

Total Payment to Date		\$147,471.48	Original Contract	\$175,705.00
Retainage Pay No.	1	7,761.66	Change Orders	
Total Amount Earned		\$155,233.14	Revised Contract	\$175,705.00

# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent	_____
Public Hearing	_____ X _____
Discussion	_____ X _____
Action	_____
Resolution	_____
Work Session	_____

Meeting Date July 26, 2016

ITEM NUMBER Eustis Street Parking

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Last September, the City Council discussed whether to limit parking to one side of Eustis Street from Larpenteur Avenue to Roselawn Avenue in preparation for Ramsey County's repaving of Eustis Street. Ultimately, the conversation ended when the County moved the paving project to 2017 (or beyond).

The conversation started again this spring in response to residents' concerns about parking on Eustis Street. Ramsey County will change the parking arrangement on Eustis Street at the City's request ahead of the paving project. The Council's last discussion highlighted the need to get feedback from the community on the change. Staff published notice on the City's website, in the newsletter, and via email about the Council's desire to get feedback during this meeting. Based on the feedback, the Council can decide if and when to make any changes to the parking along Eustis Street.

As previously discussed, one-sided parking has the following benefits:

- Creates one "full size" parking lane. Currently, the parking lanes are narrower than a standard width and often cars are parked in the lanes of traffic, especially in winter.
- Creates space on one side of the street for walkers and bikers.
- Allows for easier snow removal.
- Could prevent cars from parking in front of fire hydrants (located on the west side).

One sided parking also has drawbacks, most notably the loss of parking spaces. There are also differing opinions coming in over which side to prohibit parking based upon personal parking needs. Staff attached a couple of comments received and we hope others attend the meeting.

### OPTIONS:

### STAFF RECOMMENDATION:



## Heather Butkowski

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**From:** Jim Bownik  
**Sent:** Wednesday, July 20, 2016 12:43 PM  
**To:** Heather Butkowski  
**Subject:** Eustis

Craig Zbacnik, a Eustis St resident since '84 saw the newsletter article and called to say he supports one sided parking year round with a walking lane on one side of the road instead of a sidewalk.

You do not need to call him but his # [REDACTED]

Jim Bownik  
Assistant City Administrator  
City of Lauderdale  
1891 Walnut St  
Lauderdale, MN 55113  
651-792-7656 direct  
[jim.bownik@ci.lauderdale.mn.us](mailto:jim.bownik@ci.lauderdale.mn.us)

## Heather Butkowski

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**From:** FEIDER, ANNE <ANNE.FEIDER@isd623.org>  
**Sent:** Wednesday, June 29, 2016 5:01 PM  
**To:** Heather Butkowski  
**Subject:** Eustis Parking

Heather,

I noticed the Council will be discussing one-sided parking on Eustis at July's meeting. I will be unable to attend the meeting but wanted to express my opinion.

Jim had mentioned that the one-sided parking would most likely be on the side opposite the fire hydrants. This would mean having cars parked constantly in front of my residence (East side) which I would not particularly care to have happen.

I would like the Council to consider:

- Initially trying one-sided parking in *Winter only* using the even/odd method. It does become quite tight when snow builds up, and this may be a good first step to see how it goes.
- Trying an even/odd arrangement if it's decided this will be implemented all-year-round. Streets throughout the Twin Cities have hydrants, and parking is generally not limited to only the side without hydrants. As per law, people would just need to safely park far enough away from them. Or we color code the curb.

Thank you for letting me voice my concern, and as always thanks for your hard work.

Anne Feider

P.S. I'm guessing this has been back-burnered again by the County, but I thought the broken curbs in front of my neighbor's and my properties were going to be repaired this spring. Do you have an update?

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# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion   X    
Action   X    
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date July 26, 2016

ITEM NUMBER Insurance Renewal

STAFF INITIAL 

APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City's insurance policy runs from August to August. Annually, the City Council must determine whether or not to waive the municipal tort liability limits established by statute. The City has not waived them in the past as it opens the City to greater financial liability and would require the purchase of additional insurance. Staff recommend the following motion whereby the City Council does not waive the torn liability limits.

### OPTIONS:

### STAFF RECOMMENDATION:

1. A motion not to waive the monetary limits on municipal tort liability established by MS 466.04.



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SINCE 1913

## LIABILITY COVERAGE – WAIVER FORM

**LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org)**

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

\_\_\_\_\_  
LMCIT Member Name

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session   X  

Meeting Date July 26, 2016  
ITEM NUMBER Police Contract and Costs  
STAFF INITIAL AB  
APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

By and large the budget follows predictable revenue and expense patterns. The largest increase is obviously for policing services. As you may recall, the City signed a five-year police agreement with St. Anthony in 2014. The goal of a five year agreement was to recognize the long-term relationship the Cities' have and to eliminate the regular need for contract renewals so long as cost increases were kept under three percent. 2017's cost increase is 2.90% or \$17,939. Staff will highlight other budgetary impacts during the meeting.

This very preliminary budget shows a deficit of \$11,429 which would require a 2.0% levy increase to cover. As the fiscal disparities revenue number isn't known until late August, the final increase to balance the budget will remain unknown. Staff is looking for feedback on the proposed budget and any special projects councilors are considering as we have not rescheduled the goal setting session yet.

**STAFF RECOMMENDATION:**

CITY OF LAUDERDALE  
GENERAL FUND REVENUES  
2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-31010	CURRENT AD VALOREM TAXES	\$ 487,860	\$ 486,032	\$ 560,404	\$ 560,404
101-31020	DELINQUENT AD VALOREM TAXES	\$ (4,052)	\$ (15,412)	\$ -	\$ -
101-31030	FORFEITED TAX SALES	\$ -	\$ -	\$ -	\$ -
101-31040	FISCAL DISPARITIES	\$ 118,461	\$ 127,790	\$ 116,157	\$ 116,157
101-31055	EXCESS TAX INCREMENT	\$ -	\$ 578	\$ -	\$ -
101-31910	PENALTIES AND INTEREST TAXES	\$ -	\$ (1,644)	\$ -	\$ -
	<b>TAXES</b>	<b>\$ 602,269</b>	<b>\$ 597,344</b>	<b>\$ 676,561</b>	<b>\$ 676,561</b>
101-32110	3.2 ALCHOLIC LICENSES	\$ 300	\$ 150	\$ 150	\$ 150
101-32120	CIGARETTE LICENSES	\$ 800	\$ 400	\$ 400	\$ 400
101-32130	GARBAGE HAULERS LICENSES	\$ 1,500	\$ 1,425	\$ 1,400	\$ 1,400
101-32140	HVAC LICENSES	\$ 1,300	\$ 1,550	\$ 600	\$ 1,200
101-32150	TREE COMPANY LICENSES	\$ 750	\$ 650	\$ 400	\$ 500
101-32180	RENTAL HOUSING LICENSES	\$ 6,539	\$ 6,299	\$ 6,000	\$ 6,000
101-32210	BUILDING PERMITS	\$ 17,296	\$ 22,613	\$ 13,500	\$ 15,000
101-32211	ZONING PERMIT APPLICATIONS	\$ 1,650	\$ 1,000	\$ 1,000	\$ 1,000
101-32225	PLAN REVIEW FEES - CITY STAFF	\$ 5,223	\$ 6,690	\$ 1,500	\$ 2,000
101-32225	PLAN REVIEW FEES - CONSULTANT	\$ -	\$ -	\$ 2,000	\$ 2,000
101-32230	PLUMBING PERMITS	\$ 832	\$ 4,896	\$ 2,000	\$ 2,000
101-32240	ANIMAL LICENSES	\$ 250	\$ 190	\$ 150	\$ 150
101-32270	HVAC PERMITS	\$ 1,699	\$ 2,169	\$ 1,500	\$ 1,700
101-32280	STREET EXCAVATION PERMITS	\$ -	\$ -	\$ -	\$ -
	<b>PERMITS &amp; LICENSES</b>	<b>\$ 38,139</b>	<b>\$ 48,032</b>	<b>\$ 30,600</b>	<b>\$ 33,500</b>
101-33401	LOCAL GOVERNMENT AID	\$ 535,093	\$ 536,736	\$ 537,502	\$ 537,818
101-33405	PERA RATE INCREASE	\$ 1,198	\$ 1,198	\$ 1,198	\$ 1,198
101-33406	MARKET VALUE HOMESTEAD CREDIT	\$ -	\$ -	\$ -	\$ -
101-33623	MET COUNCIL GRANT	\$ -	\$ -	\$ -	\$ -
	<b>INTERGOVERNMENTAL REVENUE</b>	<b>\$ 536,291</b>	<b>\$ 537,934</b>	<b>\$ 538,700</b>	<b>\$ 539,016</b>
101-34101	CITY HALL/PARK RENTAL	\$ 8,772	\$ 6,988	\$ 7,500	\$ 7,500
101-34103	ADMINISTRATIVE FEES	\$ 383	\$ 50	\$ -	\$ -
101-34105	SALE OF PUBLICATIONS	\$ -	\$ -	\$ -	\$ -
101-34107	ASSESSMENT SEARCHES	\$ -	\$ -	\$ -	\$ -
101-34109	COPIES	\$ 57	\$ 17	\$ 50	\$ 50
101-34110	VARIANCE FEES	\$ -	\$ -	\$ -	\$ -
101-34111	LEGAL FEES	\$ -	\$ -	\$ -	\$ -
101-34112	CONDITIONAL USE PERMITS	\$ -	\$ -	\$ -	\$ -
101-34113	ZONING AMENDMENT	\$ -	\$ -	\$ -	\$ -
101-34114	ADVERTISING SALES	\$ -	\$ -	\$ -	\$ -
101-34116	ENGINEERING FEES	\$ -	\$ -	\$ -	\$ -
101-34201	FALSE SECURITY ALARM - POLICE	\$ -	\$ -	\$ -	\$ -
101-34202	FALSE FIRE ALARM - FIRE	\$ -	\$ -	\$ -	\$ -
101-34203	FIRE INSPECTION FEE	\$ 575	\$ 1,225	\$ 600	\$ 600
101-34205	FIRE CALL REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -
	<b>CHARGES FOR SERVICES</b>	<b>\$ 9,787</b>	<b>\$ 8,280</b>	<b>\$ 8,150</b>	<b>\$ 8,150</b>

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-35101	COURT FINES	\$ 38,417	\$ 49,771	\$ 45,000	\$ 45,000
101-35104	OTHER FINES	\$ -	\$ 200	\$ -	\$ -
	<b>FINES &amp; FORFEITS</b>	<b>\$ 38,417</b>	<b>\$ 49,971</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>
101-36101	SPECIAL ASSESSMENTS	\$ -	\$ 500	\$ -	\$ -
101-36102	PENALTIES AND INTEREST ASSESSMENTS	\$ -	\$ 343	\$ -	\$ -
101-36103	TREE REMOVAL	\$ -	\$ -	\$ -	\$ -
101-36200	MISCELLANEOUS REVENUE	\$ (131)	\$ -	\$ -	\$ -
101-36211	INVESTMENT INTEREST	\$ 2,023	\$ 3,054	\$ 2,100	\$ 2,100
101-36230	CONTRIBUTIONS & DONATIONS	\$ 1,500	\$ -	\$ -	\$ -
101-36231	DOG PARK DONATIONS	\$ -	\$ -	\$ -	\$ -
101-36240	SURCHARGES COLLECTED	\$ 871	\$ 1,385	\$ 500	\$ 800
101-36250	REFUNDS & REIMBURSEMENTS	\$ (30)	\$ -	\$ -	\$ -
101-36252	LMC INSURANCE REFUND	\$ 2,891	\$ 3,693	\$ -	\$ -
	<b>MISCELLANEOUS REVENUE</b>	<b>\$ 7,124</b>	<b>\$ 8,975</b>	<b>\$ 2,600</b>	<b>\$ 2,900</b>
101-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -	\$ -
101-39200	TRANSFER IN	\$ -	\$ 20,461	\$ -	\$ -
	<b>OTHER SOURCES</b>	<b>\$ -</b>	<b>\$ 20,461</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 1,232,027</b>	<b>\$ 1,270,997</b>	<b>\$ 1,301,611</b>	<b>\$ 1,305,127</b>
	<b>REVENUES OVER/UNDER EXPENDITURES</b>	<b>\$ 20,247</b>	<b>\$ 22,416</b>	<b>\$ (4,900)</b>	<b>\$ (11,429)</b>
	FUND BALANCE - January 1	\$ 738,304	\$ 758,551	\$ 780,967	\$ 776,067
	FUND BALANCE - December 31	<u>\$ 758,551</u>	<u>\$ 780,967</u>	<u>\$ 776,067</u>	<u>\$ 764,638</u>
	FUND BALANCE - Nonspendable	\$ 1,752	\$ 3,226		
	FUND BALANCE - Restricted				
	FUND BALANCE - Committed				
	FUND BALANCE - Assigned				
	FUND BALANCE - Unassigned	\$ 756,799	\$ 777,741		

CITY OF LAUDERDALE  
GENERAL FUND EXPENSE SUMMARY  
2016

Department Number	Title	2014 Actual	2015 Actual	2015 Adopted	2017 Proposed
41100	LEGISLATIVE	\$ 28,412	\$ 34,110	\$ 31,353	\$ 32,543
41200	CITY ADMINISTRATION	\$ 181,223	\$ 186,481	\$ 197,088	\$ 202,627
41500	ELECTIONS, LEGAL & AUDITING	\$ 47,530	\$ 59,805	\$ 56,680	\$ 54,611
	<b>GENERAL GOVERNMENT</b>	<b>\$ 257,165</b>	<b>\$ 280,396</b>	<b>\$ 285,121</b>	<b>\$ 289,781</b>
42100	PUBLIC SAFETY	\$ 667,292	\$ 679,461	\$ 704,910	\$ 724,144
	<b>PUBLIC SAFETY</b>	<b>\$ 667,292</b>	<b>\$ 679,461</b>	<b>\$ 704,910</b>	<b>\$ 724,144</b>
43000	PUBLIC WORKS	\$ 90,467	\$ 82,679	\$ 99,714	\$ 98,660
43400	PLANNING, ZONING & INSPECTION	\$ 53,773	\$ 57,859	\$ 73,113	\$ 68,644
	<b>PUBLIC WORKS</b>	<b>\$ 144,240</b>	<b>\$ 140,538</b>	<b>\$ 172,827</b>	<b>\$ 167,304</b>
45200	PARKS & RECREATION	\$ 73,567	\$ 71,235	\$ 75,653	\$ 77,327
45300	CONTINGENCY	\$ -	\$ -	\$ 10,000	\$ -
45400	TRANSFER	\$ 69,315	\$ 74,659	\$ 38,000	\$ 38,000
	<b>OTHER</b>	<b>\$ 142,882</b>	<b>\$ 145,894</b>	<b>\$ 123,653</b>	<b>\$ 115,327</b>
48100	ECONOMIC DEVELOPMENT	\$ 1,786	\$ 2,292	\$ 20,000	\$ 20,000
	<b>ECONOMIC DEVELOPMENT</b>	<b>\$ 1,786</b>	<b>\$ 2,292</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,213,364</b>	<b>\$ 1,248,581</b>	<b>\$ 1,306,511</b>	<b>\$ 1,316,556</b>



CITY OF LAUDERDALE  
 LEGISLATIVE  
 2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-41100-103	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500
101-41100-122	FICA/MC CONTRIBUTIONS	\$ 1,263	\$ 1,263	\$ 1,262	\$ 1,262
101-41100-151	WORKERS COMPENSATION INSURANCE	\$ 42	\$ 39	\$ 41	\$ 41
	<b>PERSONNEL</b>	<b>\$ 17,805</b>	<b>\$ 17,802</b>	<b>\$ 17,803</b>	<b>\$ 17,803</b>
101-41100-201	GENERAL SUPPLIES	\$ -	\$ 28	\$ -	\$ -
101-41100-202	PERMANENT SUPPLIES	\$ -	\$ -	\$ -	\$ -
	<b>SUPPLIES</b>	<b>\$ -</b>	<b>\$ 28</b>	<b>\$ -</b>	<b>\$ -</b>
101-41100-308	TRAINING & EDUCATION	\$ 139	\$ 1,499	\$ 1,500	\$ 2,500
101-41100-331	TRAVEL EXPENSE	\$ 5	\$ 2,001	\$ 1,000	\$ 1,000
101-41100-352	LEGAL NOTICES & PUBLISHING	\$ 700	\$ 2,728	\$ 800	\$ 800
101-41100-361	INSURANCE & BONDS	\$ 6,702	\$ 6,905	\$ 6,500	\$ 6,500
101-41100-438	DUES & SUBSCRIPTIONS	\$ 3,061	\$ 3,062	\$ 3,750	\$ 3,840
101-41100-439	SPECIAL EVENTS	\$ -	\$ -	\$ -	\$ -
101-41100-440	MEETING EXPENSES	\$ -	\$ 85	\$ -	\$ 100
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 10,607</b>	<b>\$ 16,280</b>	<b>\$ 13,550</b>	<b>\$ 14,740</b>
101-41100-530	FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 28,412</b>	<b>\$ 34,110</b>	<b>\$ 31,353</b>	<b>\$ 32,543</b>

**NOTES:**

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE  
CITY ADMINISTRATION  
2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-41200-101	FULL TIME EMPLOYEES	\$ 111,427	\$ 114,722	\$ 121,029	\$ 120,987
101-41200-102	OVERTIME	\$ -	\$ -	\$ -	\$ -
101-41200-104	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -	\$ -
101-41200-121	PERA CONTRIBUTIONS	\$ 8,079	\$ 8,516	\$ 9,077	\$ 9,074
101-41200-122	FICA/MC CONTRIBUTIONS	\$ 8,805	\$ 9,066	\$ 9,259	\$ 9,256
101-41200-126	ICMA RETIREMENT	\$ -	\$ -	\$ -	\$ -
101-41200-131	HEALTH INSURANCE	\$ 16,320	\$ 16,198	\$ 18,240	\$ 18,240
101-41200-142	UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ -
101-41200-151	WORKERS COMPENSATION INSURANCE	\$ 879	\$ 810	\$ 963	\$ 968
	<b>PERSONNEL</b>	<b>\$ 145,509</b>	<b>\$ 149,312</b>	<b>\$ 158,568</b>	<b>\$ 158,525</b>
101-41200-201	GENERAL SUPPLIES	\$ 1,652	\$ 1,933	\$ 1,800	\$ 1,800
101-41200-202	PERMANENT SUPPLIES	\$ -	\$ 211	\$ -	\$ -
101-41200-203	POSTAGE	\$ 2,099	\$ 2,616	\$ 3,000	\$ 3,000
101-41200-208	WATER DELIVERY	\$ 626	\$ 463	\$ 450	\$ 500
101-41200-227	TOOLS & EQUIPMENT	\$ -	\$ 472	\$ 1,000	\$ 1,000
	<b>SUPPLIES</b>	<b>\$ 4,377</b>	<b>\$ 5,695</b>	<b>\$ 6,250</b>	<b>\$ 6,300</b>
101-41200-306	CONSULTING FEES	\$ 7,628	\$ 5,841	\$ 6,920	\$ 8,780
101-41200-307	COMPUTER SERVICES	\$ 1,590	\$ 1,585	\$ 3,000	\$ 5,000
101-41200-308	TRAINING & EDUCATION	\$ 614	\$ 833	\$ 2,500	\$ 2,500
101-41200-309	DELIVERY	\$ -	\$ -	\$ -	\$ -
101-41200-327	OTHER SERVICES	\$ 324	\$ 716	\$ 400	\$ 400
101-41200-331	TRAVEL EXPENSE	\$ 973	\$ 1,006	\$ 1,200	\$ 1,200
101-41200-352	PUBLIC INFO NOTICES	\$ 950	\$ 963	\$ 1,100	\$ 1,000
101-41200-353	NEWSLETTER PRINTING	\$ 2,952	\$ 2,686	\$ 2,800	\$ 2,800
101-41200-355	PRINTING SERVICES	\$ 275	\$ 297	\$ 300	\$ 300
101-41200-361	INSURANCE & BONDS	\$ 6,054	\$ 6,390	\$ 5,800	\$ 6,400
101-41200-391	TELEPHONE/PAGERS	\$ 1,575	\$ 1,649	\$ 1,250	\$ 1,250
101-41200-401	COPIER CONTRACT	\$ 2,839	\$ 2,391	\$ 3,000	\$ 3,000
101-41200-404	COMPUTER REPAIR/MAINTENANCE	\$ -	\$ -	\$ -	\$ -
101-41200-409	OTHER EQUIPMENT REPAIR/MAINT	\$ -	\$ 153	\$ -	\$ 1,572
101-41200-420	RENTALS	\$ -	\$ -	\$ -	\$ -
101-41200-438	DUES & SUBSCRIPTIONS	\$ 2,588	\$ 2,851	\$ 3,400	\$ 3,000
101-41200-439	SPECIAL EVENTS	\$ -	\$ -	\$ -	\$ -
101-41200-440	MEETING EXPENSES	\$ 51	\$ 20	\$ 100	\$ 100
101-41200-442	MISCELLANEOUS	\$ 486	\$ 2,901	\$ 500	\$ 500
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 28,900</b>	<b>\$ 30,282</b>	<b>\$ 32,270</b>	<b>\$ 37,802</b>
101-41200-530	FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -	\$ -
101-41200-531	OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -
101-41200-534	OFFICE FURNITURE	\$ -	\$ -	\$ -	\$ -
101-41200-538	COMPUTER SOFTWARE & EQUIPMENT	\$ 2,438	\$ 1,192	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ 2,438</b>	<b>\$ 1,192</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 181,223</b>	<b>\$ 186,481</b>	<b>\$ 197,088</b>	<b>\$ 202,627</b>

NOTES

Dues include MCFOA, MAMA, MN GFOA, IMCA, MN City/County Management Association, Pioneer Press, Notary

CITY OF LAUDERDALE  
ELECTIONS, LEGAL AND AUDITING  
2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-41500-101	FULL TIME EMPLOYEES	\$ 9,366	\$ 9,587	\$ 10,553	\$ 10,135
101-41500-103	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ -
101-41500-104	TEMPORARY EMPLOYEES	\$ 2,207	\$ -	\$ 3,000	\$ -
101-41500-121	PERA CONTRIBUTIONS	\$ 679	\$ 701	\$ 791	\$ 760
101-41500-122	FICA/MC CONTRIBUTIONS	\$ 717	\$ 733	\$ 807	\$ 775
101-41500-131	HEALTH INSURANCE	\$ 1,530	\$ 1,404	\$ 1,710	\$ 1,710
101-41500-133	LIFE INSURANCE	\$ -	\$ -	\$ -	\$ -
101-41500-151	WORKERS COMPENSATION INSURANCE	\$ 85	\$ 79	\$ 101	\$ 81
	<b>PERSONNEL</b>	<b>\$ 14,584</b>	<b>\$ 12,504</b>	<b>\$ 16,962</b>	<b>\$ 13,461</b>
101-41500-201	GENERAL SUPPLIES	\$ 429	\$ -	\$ 600	\$ -
101-41500-202	PERMANENT SUPPLIES	\$ -	\$ -	\$ -	\$ 2,000
	<b>SUPPLIES</b>	<b>\$ 429</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 2,000</b>
101-41500-300	LEGAL FEES - PROSECUTING	\$ 9,350	\$ 11,050	\$ 11,100	\$ 11,500
101-41500-301	AUDITING	\$ 13,688	\$ 13,680	\$ 14,500	\$ 14,500
101-41500-305	LEGAL FEES - CIVIL	\$ 8,692	\$ 22,342	\$ 11,000	\$ 11,000
101-41500-327	OTHER SERVICES	\$ 426	\$ 213	\$ 568	\$ 500
101-41500-331	TRAVEL EXPENSE	\$ -	\$ -	\$ -	\$ -
101-41500-352	PUBLIC INFORMATION NOTICES	\$ 310	\$ -	\$ 300	\$ -
101-41500-355	PRINTING SERVICES	\$ -	\$ 16	\$ -	\$ -
101-41500-409	OTHER EQUIPMENT REPAIR/MAINT	\$ -	\$ -	\$ -	\$ -
101-41500-440	MEETING EXPENSES	\$ -	\$ -	\$ -	\$ -
101-41500-442	MISCELLANEOUS	\$ 52	\$ -	\$ -	\$ -
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 32,518</b>	<b>\$ 47,301</b>	<b>\$ 37,468</b>	<b>\$ 37,500</b>
101-41500-530	FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -	\$ -
101-41500-539	VOTING MACHINE	\$ -	\$ -	\$ 1,650	\$ 1,650
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,650</b>	<b>\$ 1,650</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 47,530</b>	<b>\$ 59,805</b>	<b>\$ 56,680</b>	<b>\$ 54,611</b>

CITY OF LAUDERDALE  
PUBLIC SAFETY  
2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-42100-202	PERMANENT SUPPLIES	\$ 1,069	\$ -	\$ -	\$ -
	SUPPLIES	\$ 1,069	\$ -	\$ -	\$ -
101-42100-318	DISPATCH	\$ 14,075	\$ 14,802	\$ 17,174	\$ 18,469
101-42100-319	POLICE CONTRACT	\$ 617,081	\$ 634,386	\$ 653,061	\$ 671,000
101-42100-320	FIRE CONTRACT	\$ 14,903	\$ 17,303	\$ 18,000	\$ 18,000
101-42100-321	FIRE CALLS	\$ 17,370	\$ 10,756	\$ 16,000	\$ 16,000
101-42100-322	FIRE FALSE ALARMS	\$ -	\$ -	\$ -	\$ -
101-42100-323	FIRE INSPECTION	\$ 450	\$ 800	\$ 600	\$ 600
101-42100-355	PRINTING SERVICES	\$ 37	\$ 1,345	\$ -	\$ -
101-42100-360	INSURANCE	\$ -	\$ -	\$ -	\$ -
101-42100-391	TELEPHONE/PAGERS	\$ -	\$ -	\$ -	\$ -
101-42100-442	MISCELLANEOUS	\$ 2,306	\$ 69	\$ 75	\$ 75
	OTHER SERVICES & CHARGES	\$ 666,223	\$ 679,461	\$ 704,910	\$ 724,144
101-42100-530	FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>		<b>\$ 667,292</b>	<b>\$ 679,461</b>	<b>\$ 704,910</b>	<b>\$ 724,144</b>

CITY OF LAUDERDALE  
PUBLIC WORKS  
2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-43000-101	FULL TIME EMPLOYEES	\$ 33,150	\$ 34,350	\$ 30,415	\$ 32,039
101-43000-102	OVERTIME	\$ 2,014	\$ 948	\$ 3,000	\$ 3,000
101-43000-104	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -	\$ -
101-43000-121	PERA CONTRIBUTIONS	\$ 2,467	\$ 2,071	\$ 2,506	\$ 2,628
101-43000-122	FICA/MC CONTRIBUTIONS	\$ 2,929	\$ 3,030	\$ 2,556	\$ 2,681
101-43000-126	ICMA RETIREMENT	\$ -	\$ -	\$ -	\$ -
101-43000-131	HEALTH INSURANCE	\$ 4,971	\$ 4,087	\$ 5,700	\$ 5,700
101-43000-142	UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ -
101-43000-151	WORKERS COMPENSATION INSURANCE	\$ 1,523	\$ 1,403	\$ 1,537	\$ 1,612
	<b>PERSONNEL</b>	<b>\$ 47,054</b>	<b>\$ 45,889</b>	<b>\$ 45,714</b>	<b>\$ 47,660</b>
101-43000-202	PERMANENT SUPPLIES	\$ -	\$ 1,498	\$ -	\$ -
101-43000-212	MOTOR FUELS	\$ 3,378	\$ 2,346	\$ 3,300	\$ 3,000
101-43000-213	LUBRICANTS & OTHER FLUIDS	\$ -	\$ 94	\$ -	\$ -
101-43000-225	LANDSCAPING MATERIALS	\$ -	\$ -	\$ -	\$ -
101-43000-226	SIGNS	\$ -	\$ -	\$ -	\$ -
101-43000-227	TOOLS & EQUIPMENT	\$ -	\$ 208	\$ 1,000	\$ 1,000
101-43000-228	REPAIR SUPPLIES	\$ 1,915	\$ 1,817	\$ 1,500	\$ 1,500
	<b>SUPPLIES</b>	<b>\$ 5,293</b>	<b>\$ 5,963</b>	<b>\$ 5,800</b>	<b>\$ 5,500</b>
101-43000-304	ENGINEERING	\$ -	\$ 666	\$ 1,000	\$ -
101-43000-308	TRAINING & EDUCATION	\$ -	\$ -	\$ -	\$ -
101-43000-313	SNOW & ICE REMOVAL	\$ 13,638	\$ 10,737	\$ 19,000	\$ 15,000
101-43000-314	STREET SWEEPING	\$ -	\$ -	\$ -	\$ -
101-43000-317	TREE SERVICE	\$ 6,000	\$ -	\$ 7,000	\$ 10,000
101-43000-324	ALLEY REPAIR	\$ -	\$ -	\$ -	\$ -
101-43000-327	OTHER SERVICES	\$ 410	\$ 959	\$ 500	\$ 500
101-43000-328	STREET REPAIR	\$ -	\$ -	\$ -	\$ -
101-43000-333	CLEANING CONTRACT	\$ -	\$ 2,937	\$ 1,000	\$ 1,000
101-43000-380	STREET LIGHTING	\$ 6,546	\$ 6,005	\$ 7,000	\$ 7,000
101-43000-381	ELECTRIC UTILITIES	\$ 2,777	\$ 2,972	\$ 3,200	\$ 3,200
101-43000-382	WATER UTILITIES	\$ 264	\$ 270	\$ 200	\$ 200
101-43000-383	GAS UTILITIES	\$ 3,999	\$ 1,838	\$ 3,500	\$ 3,500
101-43000-384	REFUSE DISPOSAL	\$ 3,375	\$ 3,330	\$ 3,200	\$ 3,500
101-43000-391	TELEPHONE/PAGERS	\$ 386	\$ 450	\$ 500	\$ 500
101-43000-402	CITY TRUCK REPAIR	\$ 583	\$ 610	\$ 2,000	\$ 1,000
101-43000-426	MACHINERY REPAIR	\$ -	\$ -	\$ -	\$ -
101-43000-442	MISCELLANEOUS	\$ 142	\$ 53	\$ 100	\$ 100
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 38,121</b>	<b>\$ 30,827</b>	<b>\$ 48,200</b>	<b>\$ 45,500</b>
101-43000-530	FURNITURE & OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 90,467</b>	<b>\$ 82,679</b>	<b>\$ 99,714</b>	<b>\$ 98,660</b>

CITY OF LAUDERDALE  
 PLANNING, ZONING & INSPECTIONS  
 2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-43400-101	FULL TIME EMPLOYEES	\$ 36,413	\$ 37,501	\$ 39,463	\$ 39,595
101-43400-104	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -	\$ -
101-43400-121	PERA CONTRIBUTIONS	\$ 2,640	\$ 2,786	\$ 2,960	\$ 2,966
101-43400-122	FICA/MC CONTRIBUTIONS	\$ 3,022	\$ 3,095	\$ 3,019	\$ 3,025
101-43400-126	ICMA RETIREMENT	\$ -	\$ -	\$ -	\$ -
101-43400-131	HEALTH INSURANCE	\$ 5,893	\$ 5,509	\$ 6,840	\$ 6,840
101-43400-133	LIFE INSURANCE	\$ -	\$ -	\$ -	\$ -
101-43400-151	WORKERS COMPENSATION INSURANCE	\$ 1,419	\$ 1,307	\$ 1,481	\$ 1,518
	<b>PERSONNEL</b>	<b>\$ 49,386</b>	<b>\$ 50,198</b>	<b>\$ 53,763</b>	<b>\$ 53,944</b>
101-43000-201	GENERAL SUPPLIES	\$ -	\$ -	\$ -	\$ -
101-43400-202	PERMANENT SUPPLIES	\$ -	\$ -	\$ -	\$ -
101-43400-203	POSTAGE	\$ 245	\$ 371	\$ 300	\$ 300
	<b>SUPPLIES</b>	<b>\$ 245</b>	<b>\$ 371</b>	<b>\$ 300</b>	<b>\$ 300</b>
101-43400-306	CONSULTING FEES	\$ 148	\$ -	\$ 15,000	\$ 10,000
101-43400-308	TRAINING & EDUCATION	\$ 705	\$ 401	\$ 1,000	\$ 1,000
101-43400-310	PLUMBING INSPECTIONS	\$ -	\$ -	\$ -	\$ -
101-43400-311	HEATING INSPECTIONS	\$ -	\$ -	\$ -	\$ -
101-43400-312	BUILDING INSPECTIONS	\$ 1,970	\$ 4,195	\$ 2,000	\$ 2,000
101-43400-327	OTHER SERVICES	\$ -	\$ -	\$ -	\$ -
101-43400-331	TRAVEL EXPENSES	\$ -	\$ -	\$ -	\$ -
101-43400-355	PRINTING SERVICES	\$ 46	\$ -	\$ -	\$ -
101-43400-386	GOPHER STATE LOCATES	\$ 677	\$ 549	\$ 500	\$ 600
101-43400-388	SAC UNIT CHARGES	\$ -	\$ -	\$ -	\$ -
101-43400-437	SALES TAX	\$ -	\$ -	\$ -	\$ -
101-43400-442	MISCELLANEOUS	\$ 119	\$ 1,098	\$ 50	\$ -
101-43400-443	SURCHARGE REPORT	\$ 477	\$ 1,047	\$ 500	\$ 800
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 4,142</b>	<b>\$ 7,290</b>	<b>\$ 19,050</b>	<b>\$ 14,400</b>
101-43000-510	COMPUTER SOFTWARE & EQUIPMENT	\$ -	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 53,773</b>	<b>\$ 57,859</b>	<b>\$ 73,113</b>	<b>\$ 68,644</b>

CITY OF LAUDERDALE  
PARKS & RECREATION  
2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-45200-101	FULL TIME EMPLOYEES	\$ 44,005	\$ 45,270	\$ 44,675	\$ 46,278
101-45200-103	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ -
101-45200-104	TEMPORARY EMPLOYEES	\$ 5,558	\$ 4,957	\$ 6,000	\$ 6,000
101-45200-121	PERA CONTRIBUTIONS	\$ 3,075	\$ 2,570	\$ 3,351	\$ 3,025
101-45200-122	FICA/MC CONTRIBUTIONS	\$ 4,086	\$ 4,295	\$ 3,877	\$ 3,999
101-45200-131	HEALTH INSURANCE	\$ 6,932	\$ 6,050	\$ 8,550	\$ 8,550
101-45200-133	LIFE INSURANCE	\$ -	\$ -	\$ -	\$ -
101-45200-142	UNEMPLOYMENT BENEFIT	\$ -	\$ 92	\$ -	\$ -
101-45200-151	WORKERS COMPENSATION INSURANCE	\$ 1,341	\$ 1,189	\$ 1,350	\$ 1,415
	<b>PERSONNEL</b>	<b>\$ 64,996</b>	<b>\$ 64,423</b>	<b>\$ 67,803</b>	<b>\$ 69,267</b>
101-45200-201	GENERAL SUPPLIES	\$ 472	\$ 122	\$ 250	\$ 250
101-45200-202	PERMANENT SUPPLIES	\$ -	\$ 560	\$ 200	\$ 200
101-45200-212	MOTOR FUELS	\$ -	\$ -	\$ -	\$ -
101-45200-225	LANDSCAPING MATERIALS	\$ 975	\$ -	\$ 1,000	\$ 1,000
101-45200-228	REPAIR SUPPLIES	\$ 103	\$ 290	\$ 500	\$ 500
	<b>SUPPLIES</b>	<b>\$ 1,550</b>	<b>\$ 972</b>	<b>\$ 1,950</b>	<b>\$ 1,950</b>
101-45200-317	TREE SERVICE	\$ -	\$ -	\$ -	\$ -
101-45200-370	PARK & RECREATION EXPENSES	\$ 760	\$ 1,552	\$ 700	\$ 700
101-45200-371	NON-RESIDENT REIMBURSEMENT	\$ 1,744	\$ 1,075	\$ 1,700	\$ 1,700
101-45200-381	ELECTRIC UTILITIES	\$ 465	\$ 363	\$ 500	\$ 500
101-45200-382	WATER UTILITIES	\$ 352	\$ 239	\$ 250	\$ 260
101-45200-383	GAS UTILITIES	\$ 624	\$ 442	\$ 700	\$ 700
101-45200-384	REFUSE DISPOSAL	\$ -	\$ -	\$ -	\$ -
101-45200-391	TELEPHONE/PAGERS	\$ 22	\$ -	\$ 50	\$ 50
101-45200-403	TRACTOR/MOWER REPAIR/MAINT	\$ -	\$ 1,594	\$ 1,000	\$ 1,000
101-45200-412	WARMING HOUSE REPAIR/MAINT	\$ -	\$ -	\$ -	\$ -
101-45200-427	PORTA POTTY RENTAL	\$ 1,072	\$ 575	\$ 1,000	\$ 1,200
101-45200-442	MISCELLANEOUS	\$ 1,982	\$ -	\$ -	\$ -
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 7,021</b>	<b>\$ 5,840</b>	<b>\$ 5,900</b>	<b>\$ 6,110</b>
101-45200-540	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 73,567</b>	<b>\$ 71,235</b>	<b>\$ 75,653</b>	<b>\$ 77,327</b>

CITY OF LAUDERDALE  
 CONTINGENCY  
 2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	Proposed Adopted
101-45300-444	CONTINGENCY FUNDS	\$ -	\$ -	\$ 10,000	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ 10,000	\$ -
<b>TOTAL EXPENDITURES</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>



CITY OF LAUDERDALE  
 TRANSFERS  
 2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-45400-710	OPERATING TRANSFER	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000
101-45400-721	OPERATING TRANSFER TO 201	\$ -	\$ -	\$ -	\$ -
101-45400-731	OPERATING TRANSFER TO 301	\$ -	\$ -	\$ -	\$ -
101-45400-732	OPERATING TRANSFER TO 302	\$ -	\$ -	\$ -	\$ -
101-45400-733	OPERATING TRANSFER TO 303	\$ -	\$ -	\$ -	\$ -
101-45400-734	OPERATING TRANSFER TO 304	\$ 6,297	\$ -	\$ -	\$ -
101-45400-741	OPERATING TRANSFER TO 401	\$ -	\$ -	\$ -	\$ -
101-45400-742	OPERATING TRANSFER TO 402	\$ 25,018	\$ 36,659	\$ -	\$ -
101-45400-743	OPERATING TRANSFER TO 403	\$ -	\$ -	\$ -	\$ -
101-45400-744	OPERATING TRANSFER TO 404	\$ -	\$ -	\$ -	\$ -
101-45400-745	OPERATING TRANSFER TO 405	\$ -	\$ -	\$ -	\$ -
101-45400-747	OPERATING TRANSFER TO 407	\$ -	\$ -	\$ -	\$ -
101-45400-749	OPERATING TRANSFER TO 409	\$ -	\$ -	\$ -	\$ -
	<b>TRANSFERS</b>	<u>\$ 69,315</u>	<u>\$ 74,659</u>	<u>\$ 38,000</u>	<u>\$ 38,000</u>
<b>TOTAL EXPENDITURES</b>		<u><u>\$ 69,315</u></u>	<u><u>\$ 74,659</u></u>	<u><u>\$ 38,000</u></u>	<u><u>\$ 38,000</u></u>

CITY OF LAUDERDALE  
 ECONOMIC DEVELOPMENT  
 2017

Account Number	Account Description	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
101-48100-306	CONSULTING FEES	\$ 1,786	\$ 2,292	\$ 20,000	\$ 20,000
101-48100-442	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 1,786	\$ 2,292	\$ 20,000	\$ 20,000
<b>TOTAL EXPENDITURES</b>		<u>\$ 1,786</u>	<u>\$ 2,292</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>