

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 28, 2016

Roll Call

Mayor Dains called the Regular City Council meeting to order at 7:34 p.m.

Councilors present: Mayor Jeff Dains, Lara Mac Lean, and Denise Hawkinson.

Councilors absent: Mary Gaasch and Roxanne Grove

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, City Deputy Clerk.

Approvals

Mayor Dains asked for changes to the meeting agenda. Councilor Mac Lean added a discussion of a memorial for a deceased resident. Mayor Dains added a discussion of a tree at 1798 Walnut Street and ground level tarps for a property on Pleasant Street. Administrator Butkowski added an employment agreement with Terry Berg. Motion was made by Councilor Mac Lean to approve the agenda as amended, seconded by Councilor Hawkinson and carried unanimously.

Councilor Hawkinson moved to approve the City Council meeting minutes of June 14, 2016. Councilor Mac Lean seconded the motion and carried unanimously.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to approve the claims totaling \$20,983.88. Motion carried unanimously.

Consent

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Hawkinson moved and seconded by Councilor Mac Lean to approve the Consent Agenda thereby acknowledging the May Financial Report and PCIC minutes. Motion carried unanimously.

Informational Presentation / Reports

State Senator John Marty and State Representative Alice Hausman provided an update on the recently adjourned legislative session. Many spending bills were not passed and consideration is still being given to a special session if the parties can agree to the terms. The Council thanked them for their service to Lauderdale.

Mayor Dains called for a five-minute recess at 8:23 p.m. The meeting resumed at 8:29 p.m.

Public Hearings

Temporary Family Health Care Dwelling Ordinance

Butkowski explained that the Legislature recently passed a law allowing for recreational and modular buildings on residential property to be used for seniors or their caregivers. Cities were given the option to opt-out if they felt that was in the best interest of their communities. Due to

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the uncertainty about how the law will work, the Council previously discussed passing an ordinance to opt out of the law. Staff prepared an ordinance to that affect.

Mayor Dains opened the public hearing at 8:31 p.m. There being no comments, the public hearing closed at 8:32 p.m.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to adopt ordinance number 16-03, An Ordinance Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593. Motion carried unanimously.

Discussion / Action Items

Primary and General Election Day Council Meetings

Butkowski reported that both the primary and general elections fall on council meeting days this year. Staff proposed starting the August 9 meeting at 8:00 p.m., after the polls close, as provided by law. Deciding a new date for the November 8 council meeting was postponed until all councilors could be present.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to start the August 9 city council meeting at 8:00 p.m. Motion carried unanimously.

Setting Time and Date for Annual Goal Setting Session

The Council discussed having the goal setting session on a non-council meeting night to allow more time for discussion. Councilors suggested Monday, July 11 at 6:00 p.m. Staff will confirm if that date and time work for the two councilors not present.

Terry Berg Employment Agreement

Butkowski requested that the Council rehire former employee Terry Berg to assist with the financial software conversion project. Much of the work would be done remotely.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to hire Terry Berg to complete special projects at a rate of \$40 per hour when working remotely and \$60 per hour when working at City Hall. Motion carried unanimously.

Administrator Butkowski noted the next meeting may include a discussion of the 2017 budget, election judge appointments, Comprehensive Plan RFP, and a report on local policing by Gwen Willems of the League of Women Voters.

WORK SESSION

A. Public Comment
None.

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Item Added to the Agenda: Tree at 1798 Walnut Street

Pastor Sung Chul Park, owner of 1794 Walnut Street, and Angela Brasel, owner of 1792 Walnut Street, approached the Council to discuss dead branches in the neighbor's tree. After a discussion with the Council it was determined that city staff would work with the neighbors on a Petition and Waiver Agreement so the tree could be removed and the costs assessed to the neighboring properties.

Request to Waive Requirements of the Fence Ordinance at 1792 Walnut Street

Homeowner of the residence, Angela Brasel, requested that her new sections of fence be allowed to match the existing fence style even though it does not comply with the current City Code. The Council acknowledged the unique situation and allowed for the exemption for City Code with the understanding that when the fence is replaced, it will be brought into conformance with City Code.

Councilor Mac Lean moved and seconded by Councilor Hawkinson to allow the owners of 1792 Walnut Street to complete their new sections of fence with the structural supports facing the exterior. Motion carried unanimously.

Item Added to the Agenda: Memorial Bench

A few community members had expressed concern to Councilor Mac Lean over how to honor longtime residents of Lauderdale who have passed away. A memorial bench in the park was brought about as an option, as well as plaques, and new park signage in their name. Councilor Mac Lean will discuss the ideas with the residents that brought it to her attention. More thought and consideration by the Council will be taken before a decision is reached.

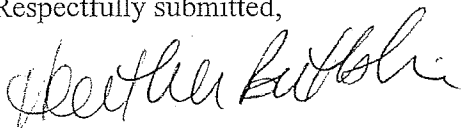
Item Added to the Agenda: Tarp Issue

Mayor Dains shared the concerns of a resident whose neighbor is using tarps to kill weeds. The Mayor noted that there is no ordinance prohibiting this.

Adjournment

There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Mac Lean, carried unanimously, to adjourn the meeting at 9:40 p.m.

Respectfully submitted,



Heather Butkowski
City Administrator