

SPECIAL LAUDERDALE CITY COUNCIL MEETING
12:15 P.M. FRIDAY, JULY 15, 2016
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Claims Totaling \$110,500.12
4. **CONSENT**
 - a. Election Judge Appointments
5. **DISCUSSION / ACTION ITEMS**
 - a. Petition and Waiver Agreement for 1794 Walnut Street
 - b. Petition and Waiver Agreement for 1798 Walnut Street
6. **ADJOURNMENT**

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

July 15, 2016 City Council Meeting

Payroll

| | |
|---|------------|
| 07/01/16 Payroll: Direct Deposit # 502257-502262 | \$9,959.88 |
| 07/01/16 Payroll: Payroll Liabilities, E-payments 1121E-1124E | \$8,167.15 |

Vendor Claims

| | |
|--|-------------|
| 07/12/16 Claims: Check #'s 23399-23432 | \$92,373.09 |
|--|-------------|

SUBTOTAL \$110,500.12

Total Claims for Approval

\$110,500.12

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Payments

Current Period: JULY 2016

Batch Name 07/01/16 PR
 Payment Computer Dollar Amt \$8,167.15 Posted

| | | | | |
|------------------|----------------------------------|----------------------|-----------------------|------------------|
| Refer | 5527 ICMA RETIREMENT TRUST - 457 | Ck# 001122E 7/1/2016 | | |
| Cash Payment | G 101-21705 ICMA RETIREMENT | 7/1/16 Payroll | | \$1,667.74 |
| Invoice | | | | |
| Transaction Date | 7/1/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$1,667.74 |
| Refer | 5529 MN DEPARTMENT OF REVENUE | Ck# 001124E 7/1/2016 | | |
| Cash Payment | G 101-21702 STATE WITHHOLDING | 7/1/2016 Payroll | | \$664.70 |
| Invoice | | | | |
| Transaction Date | 7/1/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$664.70 |
| Refer | 5526 NORTH STAR BANK, CHECKING S | Ck# 001121E 7/1/2016 | | |
| Cash Payment | G 101-21701 FEDERAL TAXES | 7/1/16 Payroll | | \$1,482.36 |
| Invoice | | | | |
| Cash Payment | G 101-21703 FICA WITHHOLDING. | 7/1/16 Payroll | | \$2,429.98 |
| Invoice | | | | |
| Transaction Date | 7/1/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$3,912.34 |
| Refer | 5528 PERA | Ck# 001123E 7/1/2016 | | |
| Cash Payment | G 101-21704 PERA | 7/1/2016 Payroll | | \$1,922.37 |
| Invoice | | | | |
| Transaction Date | 7/1/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$1,922.37 |

Fund Summary

| | | |
|-------------|---------------------------|-------------------|
| | 10100 NORTH STAR CHECKING | |
| 101 GENERAL | | \$8,167.15 |
| | | <u>\$8,167.15</u> |

| | |
|--|-------------------|
| Pre-Written Checks | \$8,167.15 |
| Checks to be Generated by the Computer | \$0.00 |
| Total | <u>\$8,167.15</u> |

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*Claim Register©

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| | | | | | |
|-------------------|--------------------------------------|---------------------------------------|-----------------------|--------------|-------------|
| Claim Type | Direct | | | | |
| Claim# | 5530 BLUECHIP TREE COMPANY | Ck# 023401 | 7/15/2016 | | |
| Cash Payment | E 101-45200-317 TREE SERVICE | Tree Trimming | | | \$680.00 |
| | Invoice | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$680.00 |
| Claim# | 5531 CITY OF FALCON HEIGHTS | Ck# 023403 | 7/15/2016 | | |
| Cash Payment | E 101-42100-321 FIRE CALLS | 4/16 Fire Calls | | | \$915.36 |
| | Invoice | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$915.36 |
| Claim# | 5532 CROIX OIL | Ck# 023405 | 7/15/2016 | | |
| Cash Payment | E 602-49100-212 MOTOR FUELS | Motor Fuels | | | \$28.21 |
| | Invoice 448079 | | | | |
| Cash Payment | E 101-43000-212 MOTOR FUELS | Motor Fuels | | | \$131.66 |
| | Invoice 448079 | | | | |
| Cash Payment | E 601-49000-212 MOTOR FUELS | Motor Fuels | | | \$28.21 |
| | Invoice 448079 | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$188.08 |
| Claim# | 5533 GOPHER STATE ONE CALL | Ck# 023407 | 7/15/2016 | | |
| Cash Payment | E 101-43400-386 GOPHER STATE ONE CA | June Locates | | | \$51.30 |
| | Invoice 6060501 | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$51.30 |
| Claim# | 5534.G & K SERVICES | Ck# 023406 | 7/15/2016 | | |
| Cash Payment | E 602-49100-425 CLOTHING | June PW Clothing | | | \$57.55 |
| | Invoice 2277524-06 | | | | |
| Cash Payment | E 601-49000-425 CLOTHING | June PW Clothing | | | \$57.55 |
| | Invoice 2277524-06 | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$115.10 |
| Claim# | 5535 HOME DEPOT CRC | Ck# 023408 | 7/15/2016 | | |
| Cash Payment | E 101-43000-228 REPAIR SUPPLIES | LA retaining wall repair and supplies | | | \$212.46 |
| | Invoice 5241923 | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$212.46 |
| Claim# | 5536 JUMPITY JUMP | Ck# 023410 | 7/15/2016 | | |
| Cash Payment | E 201-45600-377 DAY IN THE PARK | DIP bounce house | | | \$209.00 |
| | Invoice | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$209.00 |
| Claim# | 5537 LILLIE SUBURBAN NEWS | Ck# 023411 | 7/15/2016 | | |
| Cash Payment | E 101-41100-352 PUBLIC INFORMATION N | Zoning Ord. Amendment Notice | | | \$26.40 |
| | Invoice | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$26.40 |
| Claim# | 5538 WASTE MANAGEMENT | Ck# 023427 | 7/15/2016 | | |
| Cash Payment | E 101-43000-384 REFUSE DISPOSAL | July Public Works | | | \$237.01 |
| | Invoice 741642305006 | | | | |
| Transaction Date | 7/7/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$237.01 |
| Claim# | 5539 MET COUNCIL ENVIRONMENTAL S | Ck# 023412 | 7/15/2016 | | |
| Cash Payment | E 601-49000-387 WATER TREATMENT SE | August Wastewater Treatment | | | \$11,602.32 |
| | Invoice 0001057528 | | | | |

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|------------------|---|-------|---------------------------|-------|-------------|
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$11,602.32 |
| Claim# | 5540 NORTH STAR BANK, CHECKING ST | | Ck# 023415 7/15/2016 | | |
| Cash Payment | E 101-41200-308 TRAINING & EDUCATION HB - ICMA Conference | | | | \$455.00 |
| | Invoice | | | | |
| Cash Payment | E 101-41200-201 GENERAL SUPPLIES | | Office Supplies | | \$53.53 |
| | Invoice | | | | |
| Cash Payment | E 201-45600-377 DAY IN THE PARK | | DIP Banner | | \$65.07 |
| | Invoice | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$573.60 |
| Claim# | 5541 ON SITE SANITATION | | Ck# 023417 7/15/2016 | | |
| Cash Payment | E 101-45200-427 PORTA POTTY RENTAL | | Porta Potty | | \$10.89 |
| | Invoice 0000266615 | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$10.89 |
| Claim# | 5542 PREMIUM WATERS, INC | | Ck# 023418 7/15/2016 | | |
| Cash Payment | E 101-41200-208 WATER DELIVERY | | June Water Delivery | | \$23.19 |
| | Invoice 6198610616 | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$23.19 |
| Claim# | 5543 BUTKOWSKI, HEATHER | | Ck# 023402 7/15/2016 | | |
| Cash Payment | E 101-41200-331 TRAVEL EXPENSE | | Mileage | | \$81.95 |
| | Invoice | | | | |
| Cash Payment | E 101-41200-201 GENERAL SUPPLIES | | Labels | | \$48.14 |
| | Invoice | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$130.09 |
| Claim# | 5544 PUBLIC EMPLOYEES INS PROGRA | | Ck# 023419 7/15/2016 | | |
| Cash Payment | E 101-41200-131 HEALTH INSURANCE | | August Insurance Premiums | | \$2,858.54 |
| | Invoice 486391 | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$2,858.54 |
| Claim# | 5545 YAEGER, LEN | | Ck# 023432 7/15/2016 | | |
| Cash Payment | E 201-45600-377 DAY IN THE PARK | | DIP Music | | \$400.00 |
| | Invoice | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$400.00 |
| Claim# | 5546 NORTH STAR BANK, CHECKING ST | | Ck# 023415 7/15/2016 | | |
| Cash Payment | E 201-45600-377 DAY IN THE PARK | | DIP - Petty Cash | | \$200.00 |
| | Invoice | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$200.00 |
| Claim# | 5547 BEDOR, PAUL | | Ck# 023400 7/15/2016 | | |
| Cash Payment | E 201-45600-377 DAY IN THE PARK | | DIP - Ballon Animals | | \$90.00 |
| | Invoice | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$90.00 |
| Claim# | 5548 RAMSEY COUNTY, PROP REC & RE | | Ck# 023421 7/15/2016 | | |
| Cash Payment | E 203-50000-327 OTHER SERVICES | | Recycling Admin Charge | | \$331.00 |
| | Invoice PRRLG001622 | | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total | \$331.00 |
| Claim# | 5549 RAMSEY COUNTY, PROP REC & RE | | Ck# 023421 7/15/2016 | | |

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|------------------|------------------------------------|---------------------------|-----------------------|--------------------------|
| Cash Payment | E 101-41500-327 OTHER SERVICES | Voting System Maintenance | | \$680.64 |
| | Invoice PRREL000458 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$680.64 |
| Claim# | 5550 RAMSEY COUNTY, PROP REC & RE | Ck# 023421 | 7/15/2016 | |
| Cash Payment | E 101-42100-442 MISCELLANEOUS | June Fleet Support | | \$6.24 |
| | Invoice EMCOM005282 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$6.24 |
| Claim# | 5551 RAMSEY COUNTY, PROP REC & RE | Ck# 023421 | 7/15/2016 | |
| Cash Payment | E 101-42100-318 911 DISPATCH | June 911 Dispatch | | \$1,177.13 |
| | Invoice EMCOM005296 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$1,177.13 |
| Claim# | 5552 RAMSEY COUNTY, PROP REC & RE | Ck# 023421 | 7/15/2016 | |
| Cash Payment | G 101-21706 HEALTH INSURANCE | Health Insurance | | \$417.55 |
| | Invoice RISK001795 | | | |
| Cash Payment | E 101-41200-355 PRINTING SERVICES | Health Insurance | | \$25.00 |
| | Invoice RISK001795 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$442.55 |
| Claim# | 5553 CITY OF ST ANTHONY | Ck# 023404 | 7/15/2016 | |
| Cash Payment | E 101-42100-319 POLICE CONTRACT | July Police Services | | \$54,418.83 |
| | Invoice 3411 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$54,418.83 |
| Claim# | 5554 RAMSEY COUNTY, PROP REC & RE | Ck# 023421 | 7/15/2016 | |
| Cash Payment | E 101-42100-318 911 DISPATCH | June CAD Services | | \$254.03 |
| | Invoice EMCOM005311 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$254.03 |
| Claim# | 5555 SUBURBAN ACE HARDWARE | Ck# 023424 | 7/15/2016 | |
| Cash Payment | E 101-43000-228 REPAIR SUPPLIES | Supplies | | \$10.48 |
| | Invoice 2487-06 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$10.48 |
| Claim# | 5556 XCEL ENERGY, 2430 LARPENTEUR | Ck# 023428 | 7/15/2016 | |
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | 2430 Larpenteur Avenue | | \$12.25 |
| | Invoice 507109759 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$12.25 |
| Claim# | 5557 XCEL ENERGY, STREET LIGHTING | Ck# 023431 | 7/15/2016 | |
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | Larpenteur Lights | | \$34.86 |
| | Invoice 507109759 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$34.86 |
| Claim# | 5558 XCEL ENERGY, CITY HALL | Ck# 023429 | 7/15/2016 | |
| Cash Payment | E 101-43000-383 GAS UTILITIES | 1821 Eustis | | \$9.64 |
| | Invoice 507091722 | | | |
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | 1821 Eustis | | \$15.05 |
| | Invoice 507091722 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$24.69 |
| Claim# | 5559 XCEL ENERGY, STREET LIGHTING | Ck# 023431 | 7/15/2016 | |

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|------------------|------------------------------------|----------------------|-----------------------|-------------------------|
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | LA Bridge Lights | | \$34.13 |
| | Invoice 507060826 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$34.13 |
| Claim# | 5560 XCEL ENERGY, CITY HALL | Ck# | 023429 7/15/2016 | |
| Cash Payment | E 101-43000-383 GAS UTILITIES | Gas | | \$29.26 |
| | Invoice 507183567 | | | |
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | Electric | | \$138.48 |
| | Invoice 507183567 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$167.74 |
| Claim# | 5561 STANTEC | Ck# | 023423 7/15/2016 | |
| Cash Payment | E 601-49000-304 ENGINEERING | I/I Mitigation | | \$152.00 |
| | Invoice 1039486 | | | |
| Cash Payment | E 602-49100-304 ENGINEERING | MS4 Permit and Audit | | \$897.00 |
| | Invoice 1039486 | | | |
| Transaction Date | 7/8/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$1,049.00 |
| Claim# | 5565 VERIZON WIRELESS | Ck# | 023426 7/15/2016 | |
| Cash Payment | E 602-49100-391 TELEPHONE/PAGERS | Cell phone | | \$32.60 |
| | Invoice 9767909336 | | | |
| Cash Payment | E 101-43000-391 TELEPHONE/PAGERS | Cell phone | | \$16.30 |
| | Invoice 9767909336 | | | |
| Cash Payment | E 601-49000-391 TELEPHONE/PAGERS | Cell phone | | \$16.30 |
| | Invoice 9767909336 | | | |
| Transaction Date | 7/11/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$65.20 |
| Claim# | 5566 ACCELA | Ck# | 023399 7/15/2016 | |
| Cash Payment | E 414-48100-538 COMPUTER SOFTWARE | Computer software | | \$3,200.00 |
| | Invoice 2324 | | | |
| Transaction Date | 7/11/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$3,200.00 |
| Claim# | 5567 XCEL ENERGY, STREET LIGHTING | Ck# | 023431 7/15/2016 | |
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | June Street Lighting | | \$480.97 |
| | Invoice 507524766 | | | |
| Transaction Date | 7/11/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$480.97 |
| Claim# | 5568 XCEL ENERGY, PARK & GARAGE | Ck# | 023430 7/15/2016 | |
| Cash Payment | E 101-43000-383 GAS UTILITIES | Gas & Electric | | \$50.00 |
| | Invoice 507716121 | | | |
| Cash Payment | E 101-43000-381 ELECTRIC UTILITIES | Gas & Electric | | \$47.64 |
| | Invoice 507716121 | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$97.64 |
| Claim# | 5569 US BANK EQUIPMENT FINANCE | Ck# | 023425 7/15/2016 | |
| Cash Payment | E 101-41200-401 COPIER CONTRACT | Copier Contract | | \$149.00 |
| | Invoice 308423292 | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$149.00 |
| Claim# | 5570 NAPA AUTO PARTS | Ck# | 023414 7/15/2016 | |
| Cash Payment | E 101-43000-228 REPAIR SUPPLIES | Auto Parts | | \$62.36 |
| | Invoice 676411 | | | |
| Cash Payment | E 101-43000-228 REPAIR SUPPLIES | Auto Parts | | \$1.88 |
| | Invoice 676770 | | | |

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|------------------|--------------------------------------|----------------------|-----------------------|-------------------------|
| Cash Payment | E 101-43000-228 REPAIR SUPPLIES | Auto Parts | | \$25.82 |
| | Invoice 678129 | | | |
| Cash Payment | E 101-43000-228 REPAIR SUPPLIES | Auto Parts | | \$4.49 |
| | Invoice 678153 | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$94.55 |
| Claim# | 5571 NORTH SUBURBAN ACCESS CORP | Ck# 023416 | 7/15/2016 | |
| Cash Payment | E 202-49500-327 OTHER SERVICES | 2Q16 Webstreaming | | \$752.88 |
| | Invoice 16-065 | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$752.88 |
| Claim# | 5572 MN DEPT OF EMPLOYMENT AND | Ck# 023413 | 7/15/2016 | |
| Cash Payment | E 101-45200-142 UNEMPLOYMENT BENEF | Unemployment | | \$84.93 |
| | Invoice 10674326 | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$84.93 |
| Claim# | 5574 RAMSEY COUNTY VITAL RECORDS | Ck# 023420 | 7/15/2016 | |
| Cash Payment | E 101-41200-438 DUES & SUBSCRIPTIONS | Notary Commission | | \$20.00 |
| | Invoice | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$20.00 |
| Claim# | 5575 SCHWAAB, INC | Ck# 023422 | 7/15/2016 | |
| Cash Payment | E 101-41200-201 GENERAL SUPPLIES | Notary Stamp & Book | | \$42.00 |
| | Invoice | | | |
| Transaction Date | 7/12/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$42.00 |
| Claim# | 5576 STANTEC | Ck# 023423 | 7/15/2016 | |
| Cash Payment | E 401-48401-304 ENGINEERING | Seal Coating Project | | \$2,909.42 |
| | Invoice 1039483 | | | |
| Transaction Date | 7/14/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$2,909.42 |
| Claim# | 5577 STANTEC | Ck# 023423 | 7/15/2016 | |
| Cash Payment | E 601-49000-304 ENGINEERING | I/I Mitigation | | \$152.00 |
| | Invoice 1046572 | | | |
| Cash Payment | E 602-49100-304 ENGINEERING | MS4 Annual Report | | \$126.00 |
| | Invoice 1046572 | | | |
| Transaction Date | 7/14/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$278.00 |
| Claim# | 5578 STANTEC | Ck# 023423 | 7/15/2016 | |
| Cash Payment | E 601-49000-304 ENGINEERING | Sewer Lining Project | | \$3,204.25 |
| | Invoice 1039482 | | | |
| Transaction Date | 7/14/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$3,204.25 |
| Claim# | 5579 STANTEC | Ck# 023423 | 7/15/2016 | |
| Cash Payment | E 404-48404-304 ENGINEERING | Seal Coating Project | | \$1,042.97 |
| | Invoice 1046576 | | | |
| Transaction Date | 7/14/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$1,042.97 |
| Claim# | 5580 STANTEC | Ck# 023423 | 7/15/2016 | |
| Cash Payment | E 101-43000-304 ENGINEERING | Engineering Services | | \$380.00 |
| | Invoice 1058954 | | | |
| Transaction Date | 7/14/2016 | Due 0 | NORTH STAR CHEC 10100 | Total \$380.00 |
| Claim# | 5581 STANTEC | Ck# 023423 | 7/15/2016 | |

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| Cash Payment | E 401-48401-303 FINANCIAL CONTRACT | Seal Coating Project | | \$104.50 |
| | Invoice 1058955 | | | |
| Transaction Date | 7/14/2016 | Due 0 NORTH STAR CHEC 10100 | Total | \$104.50 |
| Claim# | 5582 STANTEC | Ck# 023423 7/15/2016 | | |
| Cash Payment | E 401-48401-304 ENGINEERING | 2016 Seal Coating Project | | \$1,033.74 |
| | Invoice 1058957 | | | |
| Transaction Date | 7/14/2016 | Due 0 NORTH STAR CHEC 10100 | Total | \$1,033.74 |
| Claim# | 5583 STANTEC | Ck# 023423 7/15/2016 | | |
| Cash Payment | E 601-49000-304 ENGINEERING | Sanitary Sewer Lining Project | | \$1,214.89 |
| | Invoice 1046574 | | | |
| Transaction Date | 7/14/2016 | Due 0 NORTH STAR CHEC 10100 | Total | \$1,214.89 |
| Claim# | 5584 INTEGRA | Ck# 023409 7/15/2016 | | |
| Cash Payment | E 101-41200-391 TELEPHONE/PAGERS | fax line | | \$51.24 |
| | Invoice 14055603 | | | |
| Transaction Date | 7/14/2016 | Due 0 NORTH STAR CHEC 10100 | Total | \$51.24 |
| | Claim Type | Direct | Total | \$92,373.09 |

| | |
|---------------------------------------|--------------------|
| Pre-Written Checks | \$92,373.09 |
| Checks to be Generated by the Compute | \$0.00 |
| Total | \$92,373.09 |

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date July 15, 2016
 ITEM NUMBER Appoint Election Judges
 STAFF INITIAL 
 APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Below are individuals willing to be appointed by the City Council to serve as election judges for the 2016 Primary and General elections. Many of these election judges have performed election judge duties for many years and some are new. Karen Doherty will be the Head Election Judge again this year.

Judges for Primary and General Elections

| | | | |
|-------------------|---------------|--------------------|----------------|
| Wally Borner | Donna Bowe | Lisa Cierzan | Karen Doherty |
| Gayle Mangan | Tony Mieloch | Peiju Picard | Hans Simons |
| Anne Sisel | Chuck Stewart | Crystal Wisen | Lynn Berkeland |
| Paula Biever | Judy Hayes | Kathryne Kuhns | James Lee |
| Paula Moyer | Mark Peterson | Shirley Soderstrom | Linda Stowell |
| Jennifer Syverson | | | |

Applicants don't need to declare party affiliation to be a judge but the City must follow rules for maintaining party balance. Party affiliation is not public information. The City has the required party representation for the 2016 election season.

Judges must attend a two-hour in person or on-line training session every two years as required by State Law. The judges will be offered \$12.50 per hour for training and on election day. Those that work a full day will be offered \$200 and the head judge \$220. The City supplies breakfast, lunch, and dinner on election day.

STAFF RECOMMENDATION:

By approving the consent agenda, the City Council approves the 2016 election judge list for the 2016 primary and general elections.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date July 12, 2016
ITEM NUMBER Walnut Street Tree Removal
STAFF INITIAL HB
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A cost sharing agreement, subject to City Council approval, has been worked out with Julee Blake and her neighbors, Sung Chul and Yoonju Park. Each party has agreed to pay for half of the cost of the tree removal at 1798 Walnut Street, including the legal and some administrative costs. The cost is not expected to exceed \$3,000 per party and the agreement allows them three years to pay off the special assessment. Even though these costs will be specially assessed, the agreement allows the City to forgo the usual notices and public hearings. Staff recommend adopting each agreement separately. After the agreement is approved and signed off by the owners, staff will contact a tree trimmer to complete the project.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt the Petition and Waiver Agreement with Julee Blake, owner of 1798 Walnut Street.

Motion to adopt the Petition and Waiver Agreement with Sung Chul and Yoonju Park, owners of 1794 Walnut Street.

PETITION AND WAIVER AGREEMENT

THIS PETITION AND WAIVER AGREEMENT (the "Agreement") is made this ____ day of July, 2016, by and between the city of Lauderdale, a Minnesota municipal corporation (the "City"), and Sung Chul Park and Yoonju Park, owners of 1794 Walnut Street, Lauderdale, Minnesota (the "Owners").

WITNESSETH:

WHEREAS, the Owners are the fee owner of certain real property located in Lauderdale whose legal description is Lot 29, Block 9, Lauderdale's East Side Addition, PIN 17.29.23.33.0034, (the "Property"); and

WHEREAS, the neighbor has a large cottonwood tree that spans her property and that of the Owners; and

WHEREAS, the tree has limbs that are dead and of concern to the Owners as they feel they pose a threat to public safety; and

WHEREAS, the Owners and their neighbor have requested that the City cut down and remove the tree from 1798 Walnut Street and the Owners and the neighbor have each agreed to be specially assessed fifty percent of all costs for the tree removal; and

WHEREAS, the City is willing to specially assess both 1798 Walnut Street and 1794 Walnut Street for the full cost of the tree removal project as the benefited properties; and

WHEREAS, the City is willing to forgo notices and hearings, provided the assurances and covenants hereinafter stated are made by the Owners to ensure that the City will have a valid and collectable special assessment as it relates to the tree removal projects.

NOW, THEREFORE, ON THE BASIS OF THE OBLIGATIONS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The Owners represent and warrant that they are the fee owners of the Property and that they have legal power and authority to encumber the Property as herein provided and that there are no other liens or encumbrances against the Property except those of record.
2. The Owners hereby petition the City for removal of the tree and hereby grant permission for the City and its contractor to enter the Property for the purpose of carrying out the removal of the tree (the "Project"). The City will remove the tree at such time as it is able to procure a qualified, licensed tree trimmer.
3. The Owners consent to the City levying a special assessment for the Project against the Property in accordance with Minn. Stat., Section 429.061. The principal amount of the special assessment shall be one-half of the actual cost to remove the tree, including all legal and administrative expenses associated therewith, but not to exceed \$3,000.00. The City intends to enter into a similar agreement with the owner of the neighboring property at 1798 Walnut Street but this Agreement is valid regardless of whether the City and the neighbor execute such an agreement.
4. The Owners waive notice of hearing and hearing pursuant to Minn. Stat. Section 429.031 on the Project and notice of hearing and hearing on the special assessment levied to finance the Project pursuant to Minn. Stat. Section 429.061 and specifically request that the Project be carried out and the special assessment be levied against the Property without notice of hearing or hearing.
5. The Owners waive the right to appeal the levy of special assessment in accordance with this Agreement pursuant to Minn. Stat. Section 429.081 and further specifically agree with respect to such special assessment against the Property that:
 - a. All requirements of Minn. Stat., Chapter 429 with which the City does not comply are hereby waived by the Owner; and
 - b. The increase in fair market value of the Property resulting from completing the Project will be at least equal to the amount of the special assessment levied against the Property and that such increase in fair market value is a special benefit to the Property.
6. The special assessment levied against the Property shall be payable over three years and shall bear an interest rate of eight percent per annum. The first installment of principal and interest shall be included in the first tax rolls completed after adoption of the resolution levying the special assessment.
7. The waivers and agreements contained in this Agreement shall bind the Owners and their successors and assigns and shall run with the Property. It is the intent of the parties hereto that this Agreement be in a form which is recordable among the land records of Ramsey County, Minnesota and the Owners and the City agree to make any changes in this Agreement which may be necessary to effect the recording and filing of this Agreement against the title of the Property.

8. Any notice required to be given under this Agreement shall be deemed given if delivered personally or sent by U.S. mail:

a) as to the Owner Sung Chul and Yoonju Park
1794 Walnut Street
Lauderdale, MN 55113

b) as to the City City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55331
Attn: City Administrator

or at such other address as either party may from time to time notify the other in writing in accordance with this paragraph.

9. This Agreement shall terminate upon the final payment of all special assessment levied against the Property for the Project.

IN WITNESS WHEREOF, the parties have set their hands the day and year first written above.

OWNERS OF 1794 WALNUT STREET

By: _____
Sung Chul Park

By: _____
Yoonju Park

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of July, 2016, by Sung Chul Park and Yoonju Park, a married couple, owners of 1794 Walnut Street.

Notary Public

CITY OF LAUDERDALE

By: _____
Jeffrey Dains, Mayor

By: _____
Heather Butkowski, City Administrator-
Clerk

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of July, 2016, by Jeffrey Dains and Heather Butkowski, the mayor and city administrator-clerk, respectively, of the city of Lauderdale, a municipal corporation under the laws of the state of Minnesota, on behalf of the City.

Notary Public

PETITION AND WAIVER AGREEMENT

THIS PETITION AND WAIVER AGREEMENT (the "Agreement") is made this ____ day of July, 2016, by and between the city of Lauderdale, a Minnesota municipal corporation (the "City"), and Julee Denise Blake, owner of 1798 Walnut Street, Lauderdale, Minnesota (the "Owner").

WITNESSETH:

WHEREAS, the Owner is the fee owner of certain real property located in Lauderdale whose legal description is Lot 30, Block 9, Lauderdale's East Side Addition, PIN 17.29.23.33.0035, (the "Property"); and

WHEREAS, the Owner has a large cottonwood tree that spans her property and that of neighbors; and

WHEREAS, the tree has limbs that are dead and of concern to the neighbors as they feel they pose a threat to public safety; and

WHEREAS, the Owner and the neighbor have requested that the City cut down and remove the tree from the Property and the Owner and the neighbor have each agreed to be specially assessed fifty percent of all costs for the tree removal; and

WHEREAS, the City is willing to specially assess both 1798 Walnut Street and 1794 Walnut Street for the full cost of the tree removal project as the benefited properties; and

WHEREAS, the City is willing to forgo notices and hearings, provided the assurances and covenants hereinafter stated are made by the Owner to ensure that the City will have a valid and collectable special assessment as it relates to the tree removal projects.

NOW, THEREFORE, ON THE BASIS OF THE OBLIGATIONS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The Owner represents and warrants that she is the fee owner of the Property and that she has legal power and authority to encumber the Property as herein provided and that there are no other liens or encumbrances against the Property except those of record.
2. The Owner hereby petitions the City for removal of the tree and hereby grants permission for the City and its contractor to enter the Property for the purpose of carrying out the removal of the tree (the "Project"). The City will remove the tree at such time as it is able to procure a qualified, licensed tree trimmer.
3. The Owner consents to the City levying a special assessment for the Project against the Property in accordance with Minn. Stat., Section 429.061. The principal amount of the special assessment shall be one-half of the actual cost to remove the tree, including all legal and administrative expenses associated therewith, but not to exceed \$3,000.00. The City intends to enter into a similar agreement with the owner of the neighboring property at 1794 Walnut Street but this Agreement is valid regardless of whether the City and the neighbor execute such an agreement.
4. The Owner waives notice of hearing and hearing pursuant to Minn. Stat. Section 429.031 on the Project and notice of hearing and hearing on the special assessment levied to finance the Project pursuant to Minn. Stat. Section 429.061 and specifically requests that the Project be carried out and the special assessment be levied against the Property without notice of hearing or hearing.
5. The Owner waives the right to appeal the levy of special assessment in accordance with this Agreement pursuant to Minn. Stat. Section 429.081 and further specifically agree with respect to such special assessment against the Property that:
 - a. All requirements of Minn. Stat., Chapter 429 with which the City does not comply are hereby waived by the Owner; and
 - b. The increase in fair market value of the Property resulting from completing the Project will be at least equal to the amount of the special assessment levied against the Property and that such increase in fair market value is a special benefit to the Property.
6. The special assessment levied against the Property shall be payable over three years and shall bear an interest rate of eight percent per annum. The first installment of principal and interest shall be included in the first tax rolls completed after adoption of the resolution levying the special assessment.
7. The waivers and agreements contained in this Agreement shall bind the Owner and her successors and assigns and shall run with the Property. It is the intent of the parties hereto that this Agreement be in a form which is recordable among the land records of Ramsey County, Minnesota and the Owner and the City agree to make any changes in this Agreement which may be necessary to effect the recording and filing of this Agreement against the title of the Property.

CITY OF LAUDERDALE

By: _____
Jeffrey Dains, Mayor

By: _____
Heather Butkowski, City Administrator-
Clerk

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of July, 2016, by Jeffrey Dains and Heather Butkowski, the mayor and city administrator-clerk, respectively, of the city of Lauderdale, a municipal corporation under the laws of the state of Minnesota, on behalf of the City.

Notary Public