

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, SEPTEMBER 13, 2016
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the July 19, 2016 Community Meeting
 - c. Minutes of the August 23, 2016 City Council Meeting
 - d. Claims Totaling \$136,218.25
4. **CONSENT**
 - a. Sanitary Sewer Lining Project Change Order
 - b. Community Involvement Committee Membership
 - c. Community Involvement Committee Minutes
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEMS**
 - a. 2017 Budget and Levy
 - b. CenturyLink Provided Wi-fi Hotspot
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. 2017 Preliminary Budget and Levy
 - b. Change Date of November 8 Council Meeting
 - c. Annual Presentation by Sheriff Bostrom – October 11
 - d. Police Workgroup
12. **WORK SESSION**
 - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. New Owner of 2520 Larpenteur Avenue
- c. Police Workgroup Development
- d. Community Development Update

13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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July 19, 2016

Roll Call

Mayor Dains called the Special City Council meeting to order at 7:02 p.m.

Councilors present: Mayor Jeff Dains, Mary Gaasch, Roxanne Grove, Denise Hawkinson, and Lara Mac Lean.

Councilors absent: none.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

Mayor Dain said the meeting provided an opportunity to take comments from residents in this difficult time. The Mayor informed those in attendance that the City Council didn't have additional details or information about the investigation. The Mayor explained that residents would be speaking in the order in which they signed up and that each person would have three minutes to address the Council. Councilor Gaasch thanked everyone for coming and asked that residents be respectful of each other.

Many of the residents that addressed the Council asked that the Council refrain from taking any action until the investigation was completed. Others expressed support for the St. Anthony Police Department by sharing personal experiences intended to demonstrate the quality of the service provided. Many asked the Council not to terminate the contract.

Others in the room addressed the issue of racial profiling and race in America and what they have witnessed locally. Some people expressed concern over the number of traffic stops they have seen involving minorities. Others asked that the Council revisit the contract with St. Anthony to evaluate such things as whether the level of service being provided in relation to population size is too high, whether officers receive the required amount of training, requiring that St. Anthony track racial data during traffic stops, and requiring that St. Anthony officers wear body cameras.

Mayor Dains and the Council expressed appreciation for how respectful everyone was to each other during the meeting and that the feedback was appreciated. Mayor Dains mentioned looking at some of the issues discussed with other cities and that he had contacted Police Equity to gather ideas. He noted that body cameras were in the budget for 2017 prior to the recent events. For those concerned about the contract, he said there were three public meetings before entering into the contract with St. Anthony and there would be at least that many before a change would be made.

Mayor Dains announced the Council would take a short break before discussing whether to cancel Day in the Park due to the heat warnings issued.

LAUDERDALE CITY COUNCIL
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Lauderdale City Hall
1891 Walnut Street
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July 19, 2016

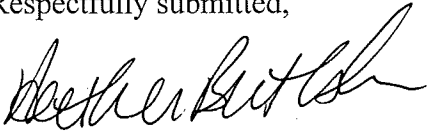
Administrator Butkowski said Day in the Park was scheduled for July 21 but the heat index was expected to be 113 degrees. Staff was asking for direction on whether to proceed as planned or make other arrangements such as rescheduling for August. The Mayor expressed support for rescheduling the event for the same date and time as the August Farmers Market. The Council expressed support for moving the event to August.

Councilor Gaasch moved and seconded by Councilor Hawkinson to move the July 21 Day in the Park even to August 18. Motion approved unanimously.

Adjournment

There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Mac Lean to adjourn the meeting at 8:27 p.m. Meeting adjourned.

Respectfully submitted,



Heather Butkowski
City Administrator

LAUDERDALE CITY COUNCIL
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Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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August 23, 2016

Roll Call

Mayor Dains called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeffrey Dains.

Councilors absent: Mary Gaasch.

Staff present: Jim Bownik, Assistant City Administrator and Miles Cline, Deputy City Clerk.

Approvals

Mayor Dains asked if there were any changes to the meeting agenda. Councilor Mac Lean added a discussion regarding the recent influx of solicitors in the City. Motion was made by Councilor Hawkinson to approve the agenda as amended, seconded by Councilor Grove, and carried unanimously.

Councilor Hawkinson moved to approve the City Council meeting minutes of August 10, 2016. Councilor Mac Lean seconded the motion and carried unanimously.

Councilor Mac Lean moved and seconded by Councilor Grove to approve the claims totaling \$29,058.17. Motion carried unanimously.

Consent

Councilor Mac Lean moved and seconded by Councilor Grove to approve the Consent Agenda thereby acknowledging the July Financials and adopting of the new chart of accounts, Fund 201 Transfer and Closing Resolution 082316A, and the Revised 2016 Budget Resolution 082316B. Motion carried unanimously.

Discussion/Action Items

2017 Budget and Levy

Administrator Butkowski's memo to the Council indicated that the City would receive an additional \$15,000 in Fiscal Disparities revenue which will alleviate the need for a significant property tax increase. Additional information prepared by Ramsey County and provided to the Council showed that homeowners in Lauderdale will likely see a property tax decrease due to rising property values county wide and especially in the rental housing market. Staff will bring levy analysis options to the next meeting in anticipation of adopting the final levy at the September 27 City Council meeting.

LAUDERDALE CITY COUNCIL
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Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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August 23, 2016

Additional Items

Councilor Mac Lean addressed the issue of roofing contractors in the area soliciting business due to the hail damage that occurred during a recent storm. She reminded homeowners that solicitors must possess a permit in order to knock on doors.

Set Agenda for Next Meeting

Bownik noted the next meeting may include the 2017 budget and levy and an update on the Lauderdale – Falcon Heights Fun Run and Halloween Party.

Work Session

a. Public Comment

Daniel Gumnit, 1951 Pleasant Street, addressed the Council. He questioned whether the Council was considering selling the city-owned lots to the north of his property as he would be interested in purchasing them if that were the case.

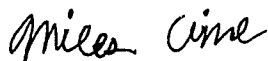
b. Community Development Update

The Council discussed the recent news that Tee-Squared, a screen printing shop currently located on East Hennepin Avenue in Minneapolis, will be moving to 2520 Larpenteur Avenue.

Adjournment

There being no further business on the council agenda, Councilor Mac Lean moved and seconded by Councilor Grove to adjourn the meeting at 7:49 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

September 13, 2016 City Council Meeting

<u>Payroll</u>		
08/26/16 Payroll:	Direct Deposit	\$11,215.66
08/26/16 Payroll:	Payroll Liabilities, E-payments 1139E-1142E	\$8,237.21
09/09/16 Payroll:	Direct Deposit	\$11,348.50
09/09/16 Payroll:	Payroll Liabilities	\$8,616.63
<u>Vendor Claims</u>		
09/13/16 Claims:	Check #'s 25002-25032 and E-payment	\$96,800.25
SUBTOTAL		\$136,218.25

Total Claims for Approval	\$136,218.25
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CITY OF LAUDERDALE

08/30/16 1:52 PM

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***Claim Register©**

08/26/16 PAY

AUGUST 2016

Claim Type	Direct				
Claim#	5692	NORTH STAR BANK, CHECKING ST	Ck# 001139E	8/26/2016	
Cash Payment	G 101-21701	FEDERAL TAXES	8/26/16	Payroll	\$1,451.95
		Invoice			
Cash Payment	G 101-21703	FICA WITHHOLDING.	8/26/16	Payroll	\$2,651.34
		Invoice			
Transaction Date	8/29/2016	Due 0	NORTH STAR CHEC	10100	Total \$4,103.29
Claim#	5693	PERA	Ck# 001140E	8/26/2016	
Cash Payment	G 101-21704	PERA	8/26/16	Payroll	\$1,847.31
		Invoice			
Transaction Date	8/29/2016	Due 0	NORTH STAR CHEC	10100	Total \$1,847.31
Claim#	5694	ICMA RETIREMENT TRUST - 457	Ck# 001141E	8/26/2016	
Cash Payment	G 101-21705	ICMA RETIREMENT	8/26/16	Payroll	\$1,667.71
		Invoice			
Transaction Date	8/30/2016	Due 0	NORTH STAR CHEC	10100	Total \$1,667.71
Claim#	5695	MN DEPARTMENT OF REVENUE	Ck# 001142E	8/26/2016	
Cash Payment	G 101-21702	STATE WITHHOLDING	8/26/16	Payroll	\$618.90
		Invoice			
Transaction Date	8/30/2016	Due 0	NORTH STAR CHEC	10100	Total \$618.90
	Claim Type	Direct		Total	\$8,237.21

Pre-Written Checks	\$8,237.21
Checks to be Generated by the Compute	\$0.00
Total	\$8,237.21

Accounts Payable

To Be Paid Proof List

User: miles.cline
 Printed: 09/08/2016 - 8:46AM
 Batch: 31301.09.2016 - JB PR#18



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
ICMA Retirement Trust 457									
45									
PR#18	9/7/2016	848.77	0.00	09/07/2016					0
101-00000-000-21706	Deferred Compensation Pay			PR Batch 00001.09.2016	Deferred Comp	PR Batch 00001.09.2016		No	0
PR#18	9/7/2016	818.95	0.00	09/07/2016					0
101-00000-000-21706	Deferred Compensation Pay			PR Batch 00001.09.2016	Deferred Comp	PR Batch 00001.09.2016		No	0
<hr/>									
PR#18 Total:		1,667.72							
<hr/>									
ICMA Retirement Trust 45									
<hr/>									
1,667.72									
<hr/>									
Internal Revenue Service									
46									
PR#18	9/7/2016	1,671.99	0.00	09/07/2016					0
101-00000-000-21701	Federal Withholding Payabl			PR Batch 00001.09.2016	Federal Income Tax	PR Batch 00001.09.2016		No	0
PR#18	9/7/2016	1,107.57	0.00	09/07/2016					0
101-00000-000-21703	Accrued FICA Payable			PR Batch 00001.09.2016	FICA Employee Portion	PR Batch 00001.09.2016		No	0
PR#18	9/7/2016	1,107.57	0.00	09/07/2016					0
101-00000-000-21703	Accrued FICA Payable			PR Batch 00001.09.2016	FICA Employer Portion	PR Batch 00001.09.2016		No	0
PR#18	9/7/2016	259.02	0.00	09/07/2016					0
101-00000-000-21704	Accrued Medicare Payable			PR Batch 00001.09.2016	Medicare Employee Portion	PR Batch 00001.09.2016		No	0
PR#18	9/7/2016	259.02	0.00	09/07/2016					0
101-00000-000-21704	Accrued Medicare Payable			PR Batch 00001.09.2016	Medicare Employer Portion	PR Batch 00001.09.2016		No	0
<hr/>									
PR#18 Total:		4,405.17							
<hr/>									
Internal Revenue Service To									
<hr/>									
4,405.17									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
Minnesota Department of Revenue 44									
PR#18	9/7/2016	685.34	0.00	09/07/2016				No	0
101-00000-000-21702 State Withholding Payable				PR Batch 00001.09.2016 State Income Tax		PR Batch 00001.09.2016 State Income Tax			
PR#18 Total:		685.34							
Minnesota Department of		685.34							
Public Employees Retirement Association 43									
PR#18	9/7/2016	995.57	0.00	09/07/2016				No	0
101-00000-000-21705 Accrued PERA Payable				PR Batch 00001.09.2016 PERA Coordinated		PR Batch 00001.09.2016 PERA Coordinated			
PR#18	9/7/2016	862.83	0.00	09/07/2016				No	0
101-00000-000-21705 Accrued PERA Payable				PR Batch 00001.09.2016 PERA Coordinated		PR Batch 00001.09.2016 PERA Coordinated			
PR#18 Total:		1,858.40							
Public Employees Retireme		1,858.40							
Report Total:		8,616.63							

Accounts Payable

To Be Paid Proof List

User: miles.clint
 Printed: 09/09/2016 - 10:41 AM
 Batch: 31300.09.2016 - 09/13/2016 Council Claims



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Abdo Eick & Meyers LLP Suite 600 100 Warren St Mankato, MN 56001 20	8/31/2016	780.00	0.00	09/13/2016					0
405-46500-462-44370 Miscellaneous Charges				Tax Increment Report					
371635		780.00							
371635 Total:		780.00							
Abdo Eick & Meyers LLP		780.00							
AFSCME MN Council 5 300 Hardman Ave S South St Paul, MN 55075 34	8/31/2016	191.20	0.00	09/13/2016					0
August				August Union Dues					
101-00000-000-21708 Union Dues Payable									
August Total:		191.20							
AFSCME MN Council 5 T		191.20							
Braun, Donna 23932 Echo Ave Faribault, MN 55021 98	9/7/2016	1,160.00	0.00	09/13/2016					0

Invoice Number **Invoice Date** **Amount** **Quantity** **Payment Date** **Task Label** **Type** **PO #** **Close PO** **Line #**
Account Number **Description** **Reference**

101-41320-410-43090 Expert & Professional Servi Implementing Springbrook Payroll System
 Total: 1,160.00

Braun, Donna Total: 1,160.00

City of Falcon Heights
 2077 W Larpenteur Ave
 Falcon Heights, MN 55113
 33
 2016 8/24/2016 16,160.28 0.00 09/13/2016 No 0
 101-42220-420-43120 Fire Contract 2016 Readiness to Serve Contract

2016 Total: 16,160.28

2016 Capital 8/24/2016 2,250.00 0.00 09/13/2016 No 0
 101-42220-420-43120 Fire Contract 2016 Capital Share

2016 Capital Total: 2,250.00

City of Falcon Heights Tot 18,410.28

City of St Anthony
 3301 Silver Lake Rd NE
 St Anthony, MN 55418
 29
 3431 8/31/2016 54,418.84 0.00 09/13/2016 No 0
 101-42100-420-43110 Police Contract September Police Contract

3431 Total: 54,418.84

City of St Anthony Total: 54,418.84

County of Ramsey
 Property Records and Revenue
 15 Kellogg Blvd W #270
 St Paul, MN 55102-1659

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
25									
EMCOM-005434	8/30/2016	6.24	0.00	09/13/2016				No	0
101-42100-420-44370	Miscellaneous Charges			August Fleet Support					
	EMCOM-005434 Total:	6.24							
EMCOM-005448	8/30/2016	254.03	0.00	09/13/2016				No	0
101-42100-420-43100	Dispatch Services			August 911 Dispatch CAD					
	EMCOM-005448 Total:	254.03							
EMCOM-005463	8/30/2016	1,177.13	0.00	09/13/2016				No	0
101-42100-420-43100	Dispatch Services			August 911 Dispatch					
	EMCOM-005463 Total:	1,177.13							
PRREL-000489	9/2/2016	47.25	0.00	09/13/2016				No	0
101-41410-410-44370	Miscellaneous Charges			Absentee Voting Processing					
	PRREL-000489 Total:	47.25							
RISK-001805	9/8/2016	25.00	0.00	09/13/2016				No	0
101-41320-410-44370	Miscellaneous Charges			October Insurance Administration					
RISK-001805	9/8/2016	417.55	0.00	09/13/2016				No	0
101-00000-000-21711	Disability Insurance Payabl			October Insurance Premiums					
	RISK-001805 Total:	442.55							
	County of Ramsey Total:	1,927.20							
Croix Oil Company									
1749 S Greeley St									
PO Box 15									
Stillwater, MN 55082									
38									
450913	8/30/2016	189.01	0.00	09/13/2016				No	0
101-43121-430-42120	Motor Fuels			August Fuel					
450913	8/30/2016	40.50	0.00	09/13/2016				No	0
602-49450-000-42120	Motor Fuels			August Fuel					
450913	8/30/2016	40.50	0.00	09/13/2016				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
603-49500-000-42120 Motor Fuels				August Fuel					
450913 Total:		270.01							
451313	9/8/2016	119.32	0.00	09/13/2016				No	0
101-43121-430-42120 Motor Fuels				August Fuel					
451313	9/8/2016	25.56	0.00	09/13/2016				No	0
602-49450-000-42120 Motor Fuels				August Fuel					
451313	9/8/2016	25.57	0.00	09/13/2016				No	0
603-49500-000-42120 Motor Fuels				August Fuel					
451313 Total:		170.45							
Croix Oil Company Total:		440.46							
FirstNet Learning, Inc. 1350 17th Street Suite 250 Denver, CO 80202-1590 105									
7842	9/7/2016	95.00	0.00	09/13/2016	Online Safety Training			No	0
101-41320-410-43140 Training & Education									
7842 Total:		95.00							
FirstNet Learning, Inc. Tot		95.00							
G & K Services Inc PO Box 842385 Boston, MA 02284-2385 60									
602-49450-000-44060 Laundry Services	8/31/2016	58.49	0.00	09/13/2016				No	0
603-49500-000-44060 Laundry Services	8/31/2016	58.48	0.00	09/13/2016	August Uniforms			No	0
603-49500-000-44060 Laundry Services				August Uniforms					
Total:		116.97							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
G & K Services Inc Total:									
		116.97							
Gopher State One Call									
Suite 210									
7223 Parkway Dr									
Hanover, MD 21076-1392									
61									
6080502	8/31/2016	24.30	0.00	09/13/2016				No	0
101-41910-410-43090	Expert & Professional Servi			August Locates					
6080502 Total:									
		24.30							
Gopher State One Call Tot									
		24.30							
Kennedy & Graven Chartered									
Suite 470									
200 S 6 St									
Minneapolis, MN 55402									
31									
132990	8/17/2016	396.00	0.00	09/13/2016				No	0
101-41610-410-43040	Legal Services - Civil Proce			General Matters					
132990 Total:									
		396.00							
Kennedy & Graven Charte									
		396.00							
League of Minnesota Cities									
145 University Ave W									
St Paul, MN 55103									
30									
239225	9/1/2016	2,755.00	0.00	09/13/2016				No	0
101-41110-410-44330	Dues & Subscriptions			Annual Membership Dues					
239225 Total:									
		2,755.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
	League of Minnesota Cities	2,755.00							
Lillie Suburban Newspapers 2525 E 7 Ave North St Paul, MN 55109	8/31/2016	211.20	0.00	09/13/2016	Annual Tax Increment Disclosure			No	0
405-46500-462-44370 Miscellaneous Charges									
Total:		211.20							
Lillie Suburban Newspapers		211.20							
Loffler Suite 200 1101 Est 78 St Bloomington, MN 55420 97	8/23/2016	166.00	0.00	09/13/2016	Hewlett Packter Printer Toner			No	0
2308421									
101-41320-410-42020 Computer Supplies									
2308421 Total:		166.00							
Loffler Total:		166.00							
Metropolitan Council 390 Robert St N St Paul, MN 55101-1805 24	9/7/2016	11,602.32	0.00	09/13/2016	October Wastewater Treatment			No	0
0001059195									
602-49450-000-43850 Sewer - Met Council									
0001059195 Total:		11,602.32							
Metropolitan Council Total		11,602.32							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Minnesota Mayors Association c/o League of Minnesota Cities 145 University Ave West St Paul, MN 55103 103									
101-41110-410-44330		30.00	0.00	09/13/2016				No	0
				Annual Dues					
	Total:	30.00							
Minnesota Mayors Associ									
		30.00							
North Star Bank Cardmember Services PO Box 790408 St Louis, MO 63179-0408 84									
101-41410-410-42110	9/9/2016	48.12	0.00	09/13/2016				No	0
				Food for Judges					
101-41410-410-42110	9/9/2016	32.13	0.00	09/13/2016				No	0
				Meals for Council Goal Setting					
	Total:	80.25							
North Star Bank Cardmemb									
		80.25							
Petty Cash City of Lauderdale 1891 Walnut St Lauderdale, MN 55113 75									
101-43121-430-42110		11.54	0.00	09/13/2016				No	0
				Batteries Plus - Batteries					
101-41940-410-42110		13.08	0.00	09/13/2016				No	0
				Har Mar Lock - Supplies					
101-41410-410-42110		9.63	0.00	09/13/2016				No	0
				Menards - Light Bulb for Voting Booth					
		9.98	0.00	09/13/2016				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
101-41410-410-42110 General Supplies		44.46	0.00	09/13/2016	Cub Foods - Coffee			No	0
101-41410-410-42110 General Supplies		8.37	0.00	09/13/2016	Costco - Food for Judges			No	0
101-41410-410-42110 General Supplies		4.29	0.00	09/13/2016	Super USA - Milk and Creamer			No	0
101-41410-410-42110 General Supplies		92.00	0.00	09/13/2016	Super USA - Paper Plates			No	0
101-41320-410-44370 Miscellaneous Charges		18.00	0.00	09/13/2016	Ramsey County - Document Recording			No	0
101-45200-450-42115 Meeting		19.33	0.00	09/13/2016	Pizza Hut - PCIC Meeting			No	0
101-41320-410-42010 Office Supplies					Office Max - Packet Binders			No	0
	Total:	230.68							
	Petty Cash Total:	230.68							
Premium Waters Inc Suite 200 2100 Summer St NE Minneapolis, MN 55413 5									
619861-08-16	8/31/2016	30.92	0.00	09/13/2016	August Water Bottles			No	0
101-41940-410-42110 General Supplies									
	619861-08-16 Total:	30.92							
	Premium Waters Inc Total:	30.92							
Quality Resource Group, Inc. 12795 16th Ave N Plymouth, MN 55441 104									
1251023	9/2/2016	518.43	0.00	09/13/2016	Accounts Payable Checks			No	0
101-41320-410-42030 Printed Forms									

Invoice Number Invoice Date Amount Quantity Payment Date Task Label Type PO # Close PO Line #
 Account Number Description

1251023 Total: 518.43

Quality Resource Group, I 518.43

Sam's Club
 PO Box 4537 Dept 49
 Carol Stream, IL 60197
 80

104.11

0.00

09/13/2016
 Day in the Park Ring Toss

No 0

Total: 104.11

Sam's Club Total: 104.11

The Neighborhood Recycling Company
 2828 Kennedy St NE
 Minneapolis, MN 55413
 4

16527

8/1/2016

0.00

09/13/2016
 August Recycling

No 0

227-43245-430-43130 Recycling Contractor
 16527 8/1/2016 -298.88

0.00

09/13/2016
 Revenue Share Processing Fee

No 0

16527 Total: 2,097.28

The Neighborhood Recycli 2,097.28

US National Equipment Finance
 P.O. Box 790448
 St. Louis, MO 63179-0448
 3

312784101

9/2/2016

0.00

09/13/2016
 Copier Contract

No 0

101-41320-410-44160 Rents & Leases

Invoice Number Invoice Date Amount Quantity Payment Date Task Label Type PO # Close PO Line #
 Account Number Description Reference

312784101 Total: 149.00
 US National Equipment Fin 149.00

Verizon Wireless
 PO Box 25505
 Lehigh Valley, PA 18002-5505
 90
 9771205803 9/1/2016 32.63 0.00 09/13/2016 No 0
 101-41940-410-43210 Telephone & Telegraph
 9771205803 9/1/2016 16.31 0.00 09/13/2016 No 0
 602-49450-000-43210 Telephone & Telegraph
 9771205803 9/1/2016 16.31 0.00 09/13/2016 No 0
 603-49500-000-43210 Telephone & Telegraph

9771205803 Total: 65.25
 Verizon Wireless Total: 65.25

Waste Management Inc
 PO Box 9001054
 Louisville, KY 40290-1054
 7
 7447689-0500-5 9/1/2016 170.28 0.00 09/13/2016 No 0
 101-41940-410-43840 Refuse Disposal

1891 Walnut Street - Third Quarter
 7447689-0500-5 Total: 170.28
 7454901-0500-4 9/1/2016 270.28 0.00 09/13/2016 No 0
 101-41940-410-43840 Refuse Disposal

September - Public Works
 7454901-0500-4 Total: 270.28
 Waste Management Inc Tot 440.56

Xcel Energy

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
PO Box 9477									
Minneapolis, MN 55484									
74									
514524618	8/29/2016	220.23	0.00	09/13/2016				No	0
101-41940-410-43810 Electric Utilities				1891 Walnut Street					
514524618	8/29/2016	28.46	0.00	09/13/2016				No	0
101-41940-410-43830 Gas Utilities				1891 Walnut Street					
514524618	8/29/2016	-5.53	0.00	09/13/2016				No	0
101-41940-410-43810 Electric Utilities				1891 Walnut Street					
		514524618 Total:							
		243.16							
514593389	8/29/2016	37.97	0.00	09/13/2016				No	0
101-43160-430-43810 Electric Utilities				Larpenteur Bridge Lights					
		514593389 Total:							
		37.97							
514608132	8/29/2016	10.71	0.00	09/13/2016				No	0
101-41940-410-43810 Electric Utilities				2430 Larpenteur Avenue W					
		514608132 Total:							
		10.71							
514620048	8/29/2016	41.76	0.00	09/13/2016				No	0
101-43160-430-43810 Electric Utilities				Larpenteur Avenue Lights					
		514620048 Total:							
		41.76							
514621344	8/29/2016	15.76	0.00	09/13/2016				No	0
101-41940-410-43810 Electric Utilities				1821 Eustis Street					
514621344	8/29/2016	9.64	0.00	09/13/2016				No	0
101-41940-410-43830 Gas Utilities				1821 Eustis Street					
		514621344 Total:							
		25.40							
		Xcel Energy Total:							
		359.00							
		Report Total:							
		96,800.25							

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date September 13, 2016

ITEM NUMBER 2016 Sewer Lining Project

STAFF INITIAL *JB*

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The sanitary sewer lining project that is about to begin included the repair of the manholes along Eustis Street. The specs included the rehabilitation of five manholes that don't need repair. The change order shows the reduction in quantity and the corresponding savings of \$8,990. The per unit price increased by \$100 per manhole.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council adopts Construction Change Order No. 1 as presented.



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 5511	Date	September 8, 2016
Contractor: Insituform Technologies USA, LLC, 17988 Edison Ave., Chesterfield, MO 63005		
Bond Co: Travelers Cas. & Surety Co. of America, One Tower Square, Hartford, CT 06183	Bond No: 106497084	

CONSTRUCTION CHANGE ORDER NO. 1
2016 SANITARY SEWER LINING PROJECT
STANTEC PROJECT NO. 193803445

Description of Work

This Change Order provides for the reduction in quantity of Bid Item No. 7 (Remove and Install Sanitary Sewer Casting and Rings) from 24 to 19 based on inspection of the existing structures by City Staff. As a result of the reduced quantity, this Change Order increases the Unit Price from \$2,178.00/EA to \$2,278.00/EA. No additional compensation will be provided to the Contractor for this change in quantity and unit prices. The completion dates for this project will remain unchanged.

No.	Item	Unit	Contract Quantity	Unit Price	Total Amount
CHANGE ORDER NO. 1					
1	REMOVE AND INSTALL SANITARY SEWER CASTING AND RINGS	EA	-24	\$2,178.00	(\$52,272.00)
2	REMOVE AND INSTALL SANITARY SEWER CASTING AND RINGS	EA	19	\$2,278.00	\$43,282.00
TOTAL CHANGE ORDER NO. 1:					(\$8,990.00)

Original Contract Amount	\$124,875.30
Previous Change Orders	\$0.00
This Change Order	(\$8,990.00)
Revised Contract Amount (including this change order)	\$115,885.30

CHANGE IN CONTRACT TIMES

Original Contract Times:

- Substantial Completion (days or date):
- Ready for final Payment (days or date):

Increase of this Change Order:

- Substantial Completion (days or date):
- Ready for final Payment (days or date):

Contract Time with all approved Change Orders:

- Substantial Completion (days or date):
- Ready for final Payment (days or date):

Recommended for Approval by:

STANTEC

Date:

Approved by Contractor:
INSITUFORM TECHNOLOGIES USA, LLC

Approved by Owner:
CITY OF LAUDERDALE

Date

Date

- cc: Owner
- Contractor
- Bonding Company
- Stantec

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>September 13, 2016</u>
Special <u> </u>	ITEM NUMBER <u>Committee Membership</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The following resident has applied for appointment to the committee:

- Sara Nelson, 1784 Carl Street.

The following committee members have applied for reappointment:

- Matt Eisenschenk
- Dan Murphy
- Susie Zahratka

OPTIONS:

- 1) Appoint & reappoint members to the committee.
- 2) Do not appoint & reappoint members to the committee.

STAFF RECOMMENDATION:

- By approving the consent agenda, you are appointing Sara Nelson & reappointing Matt Eisenschenk, Dan Murphy and Susie Zahratka to the Community Involvement Committee for a two year term.

COUNCIL ACTION:

City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: 651-792-7650

Fax: 651-631-2066

VOLUNTEER APPLICATION

Name: Sara Nelson Phone Number: 651 592 8501
Address: 1784 Carl St. Cell Number: Same
City: Lauderdale State MN Zip: 55113
E-mail: Sara.nelson5292@gmail.com

AREAS OF INTEREST

Community Involvement Committee (PCIC)

Garden Club

Special Events :

Snow Commotion
Halloween

Day in the Park
Community Run

Music under the Trees
City Wide Garage Sale

Neighborhood Watch

Other _____

Please list any special hobbies, skills or talents which you are willing to share

If you are seeking an appointment to the PCIC, please provide a short paragraph summarizing why

I am looking to increase community involvement.

Briefly describe your background, experience and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I've lived in Lauderdale my entire life.

Participation Waiver: I, the undersigned, do hereby agree to participate in the aforementioned activity(ies) and I further agree to indemnify and hold the City harmless from and against any and all liability for any injury which may be suffered by the aforementioned individual(s) rising out of, or in any way connected with, his/her participation in this activity. The City periodically takes pictures or video of participants during meetings, special events and programs. Please be aware that these photos or video may be used in the City's brochures, pamphlets or cable presentations. If you or your family members do not want to be photographed or published you must give us written notice.

Sara Nelson
Applicant's Signature

Sara Nelson
Applicant's Name Printed

8/29/16
Date

COMMUNITY INVOLVEMENT COMMITTEE

APPLICATION FOR REAPPOINTMENT

- Yes, I would like to be reappointed to the Community Involvement Committee for another two years.
- No, I do not wish to be re-appointed to the Community Involvement Committee.

Signed: _____

Mark Casenschen

Date: _____

8/29/16

COMMUNITY INVOLVEMENT COMMITTEE

APPLICATION FOR REAPPOINTMENT

- Yes, I would like to be reappointed to the Community Involvement Committee for another two years.
- No, I do not wish to be re-appointed to the Community Involvement Committee.

Signed: _____

Daniel S. Murphy

Date: _____

8/29/16

COMMUNITY INVOLVEMENT COMMITTEE

APPLICATION FOR REAPPOINTMENT

- Yes, I would like to be reappointed to the Community Involvement Committee for another two years.
- No, I do not wish to be re-appointed to the Community Involvement Committee.

Signed: _____

Susie Zaplatke

Date: _____

8-29-2016

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u> X </u>	MEETING DATE <u>September 13, 2016</u>
Special <u> </u>	ITEM NUMBER <u>CIC Minutes</u>
Public Hearing <u> </u>	STAFF INITIAL <u>Jim</u>
Report <u> </u>	APPROVED BY ADMINISTRATOR <u> </u>
Discussion/Action <u> </u>	
Resolution <u> </u>	
Work session <u> </u>	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Attached are the minutes from the Community Involvement Committee meeting of August 29, 2016.

- OPTIONS:**
- 1) Approve as consent item.
 - 2) Remove from consent for discussion and/or action.

STAFF RECOMMENDATION:
 By approving the consent agenda, the Council acknowledges receipt of and placing on file the attached minutes of the Community Involvement Committee.

COUNCIL ACTION:

**COMMUNITY INVOLVEMENT COMMITTEE
MINUTES
MONDAY, AUGUST 29, 2016**

1. CALL TO ORDER

Eisenschenk called the meeting to order at 6:38 p.m.

2. ROLL CALL

Members Present: Matt Eisenschenk, Susie Zahratka, Dan Murphy
Members Absent: April Brandt, Monica Gallagher, Marilyn Smith
Staff & Council Present: Jim Bownik
Others Present: Lara Mac Lean, Sara Nelson

3. APPROVAL OF THE AGENDA

Zahratka motioned to approve the agenda, second by Eisenschenk. Motion carried unanimously.

4. APPROVAL OF MINUTES OF MARCH 14, 2016 MEETING
APPROVAL OF MINUTES OF APRIL 18, 2016 MEETING
APPROVAL OF MINUTES OF JUNE 20, 2016 MEETING

Zahratka motioned to approve the minutes, second by Murphy. Motion carried unanimously.

5. REPORTS

6. DISCUSSION/ACTION

A. Halloween Planning

Bownik mentioned there will be a day planning session on Monday, September 12 at City Hall from 10-11 a.m. & from 1-2 p.m. There is also an online sign up for volunteers like there was for the last event. Bownik will expand the assignment list to include decorating inside the maze and parts of City Hall. It was suggested to also add time slots for people to open City Hall Friday through Sunday to give volunteers more time for set up.

Nelson had ideas about making the event more of a destination by having a costume contest, movies or taking pictures of people in their costumes against a backdrop. It was suggested to keep the trick-or-treat bags behind the table so kids aren't tempted to grab a bag on their own or to pass them from the front counter window. Murphy offered to deliver flyers to homes with school-age children. Bownik will also check with Brimhall about sending a flyer home with kids from Lauderdale families.

B. Fun Run

Bownik reported on the Fun Run coming up September 17 and inquired about volunteers.

7. OTHER BUSINESS

A. Event Wrap Ups

July Farmers Market: The Day in the Park part was cancelled and rescheduled for August due to the heat. The Farmers Market part was not cancelled but was light on vendors.

MN Night to Unite: There were 7 registered block parties. Residents liked Eureka! Recycling being involved this year and the baseball cards they handed out. Murphy suggested trying to recruit more block club captains.

August Farmers Market/Day in the Park: This event went well considering it was rescheduled and the food truck was absent. It was well attended and the rain held off.

B. Elect Chair & Vice-Chair

This item was moved to the next meeting due to time limitations.

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Bownik noted the preliminary agenda for the next meeting.

9. SET DATE FOR NEXT MEETING

The committee meets on Mondays at 6:30 p.m. The next meeting will be Monday, October 3.

10. ADJOURNMENT

The meeting was adjourned at 8:04 p.m.

Respectfully submitted,



Jim Bownik
Assistant City Administrator / CIC Staff Liaison

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action _____
Resolution _____
Work Session _____

Meeting Date September 13, 2016
ITEM NUMBER 2017 Budget and Levy
STAFF INITIAL HB
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Following is the 2017 budget formatted with the new chart of accounts! Please feel free to call staff in advance of the meeting if you have any questions and we can go over the new format and account codes.

This draft shows the budget balancing with a three percent or \$16,808 increase in the net local levy. The total increase in costs rose by more than that amount but the increase in fiscal disparities revenue covered those costs.

The resident impact of the increase will be minimal for a couple of reasons. First, after property taxes shifting to residential properties for the last few years, commercial property and apartments are seeing sizable increases in value and the shift will be to them. Second, the increase in residential property values was greater in other Ramsey County cities so the property taxes due will shift towards them. Even with a small local levy increase, residents should see noticeable decreases in their overall property tax bills.

Staff are happy to run additional calculations for the next Council meeting for your consideration. The preliminary levy must be set at the next City Council meeting. As you may recall, the final levy adopted in December may be less than the preliminary levy but not more.

STAFF RECOMMENDATION:

2017 PROPOSED LEVY IMPACTS ON LAUDERDALE HOMES

	City	City	City	City	City
	Total Levy	Fiscal Disparities	Net Local Levy	Tax Capacity	Tax Rate
2016-8.4%	\$676,561	\$116,157	\$560,404	\$1,929,647	29.04%
2017-3.0%	\$708,333	\$131,121	\$577,212	\$1,991,190	28.99%
Median Value 2016		\$186,550			
Median Value 2017		\$184,350			

	Taxable Value	x Tax %	x Tax Rate	= City Tax on \$126,000 Home	
2016-8.4%	\$100,100	1%	0.2904	Total Tax	\$290.69
2017-3.0%	\$100,100	1%	0.2899	Total Tax	\$290.19
				DIFFERENCE	(\$0.50) -0.17%

	Taxable Value	x Tax %	x Tax Rate	= City Tax on Median Lauderdale Home	
2016-8.4%	\$166,100	1%	0.2904	Total Tax	\$482.35
2017-3.0%	\$163,702	1%	0.2899	Total Tax	\$474.57
				DIFFERENCE	(\$7.78) -1.61%

	Taxable Value	x Tax %	x Tax Rate	= City Tax on \$300,000 Home	
2016-8.4%	\$289,760	1%	0.2904	Total Tax	\$841.46
2017-3.0%	\$289,760	1%	0.2899	Total Tax	\$840.01
				DIFFERENCE	(\$1.45) -0.17%

CITY OF LAUDERDALE
GENERAL FUND REVENUES
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 486,032	\$ 560,404	\$ 577,212
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ (15,412)	\$ -	\$ -
101-00000-410-31040	FISCAL DISPARITIES	\$ 127,790	\$ 116,157	\$ 131,121
101-00000-410-31055	EXCESS TAX INCREMENT	\$ 578	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ (1,644)	\$ -	\$ -
	TAXES	\$ 597,344	\$ 676,561	\$ 708,333
101-00000-410-32110	LIQUOR LICENSES	\$ 150	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ 400	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 2,075	\$ 1,800	\$ 1,900
101-00000-410-32192	HVAC CONTRACTOR LICENSES	\$ 1,550	\$ 600	\$ 1,200
101-00000-410-32240	ANIMAL LICENSES	\$ 190	\$ 150	\$ 100
101-00000-420-32210	BUILDING PERMITS	\$ 22,613	\$ 13,500	\$ 15,500
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 7,065	\$ 3,500	\$ 4,500
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 6,299	\$ 6,000	\$ 6,000
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	PERMITS & LICENSES	\$ 40,342	\$ 26,100	\$ 29,750
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 536,736	\$ 537,502	\$ 537,818
101-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ 1,198	\$ 1,198	\$ 1,198
	INTERGOVERNMENTAL REVENUE	\$ 537,934	\$ 538,700	\$ 539,016
101-00000-410-34101	CITY HALL RENT	\$ 6,988	\$ 2,500	\$ 4,700
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 1,000	\$ 1,000	\$ 1,000
101-00000-420-34104	PLAN CHECK FEES	\$ 6,690	\$ 3,500	\$ 4,000
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ 17	\$ 50	\$ 25
101-00000-410-34108	ADMINISTRATIVE FEES	\$ 50	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ 1,225	\$ 600	\$ 600
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ -	\$ 5,000	\$ 300
101-00000-450-34920	MERCHANDISE SALES	\$ -	\$ 100	\$ 400
	CHARGES FOR SERVICES	\$ 15,970	\$ 12,750	\$ 11,025

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-00000-420-35101	COURT FINES	\$ 49,771	\$ 45,000	\$ 45,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ 200	\$ -	\$ -
	FINES & FORFEITS	\$ 49,971	\$ 45,000	\$ 45,000
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 500	\$ -	\$ -
101-00000-410-36102	PENALTIES & INTEREST	\$ 343	\$ -	\$ -
101-00000-410-36200	OTHER MISCELLEANOUS REVENUE	\$ 3,693	\$ -	\$ -
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ 3,054	\$ 2,125	\$ 2,100
101-00000-410-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ 3,475	\$ -
101-00000-420-36260	SURCHARGES COLLECTED	\$ 1,385	\$ 500	\$ 800
	MISCELLANEOUS REVENUE	\$ 8,975	\$ 6,100	\$ 2,900
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN	\$ 20,461	\$ -	\$ -
	OTHER SOURCES	\$ 20,461	\$ -	\$ -
	TOTAL GENERAL FUND REVENUE	\$ 1,270,997	\$ 1,305,211	\$ 1,336,024
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ 3,600	\$ (0)
	FUND BALANCE - January 1	\$ 758,551	\$ 780,967	\$ 784,567
	FUND BALANCE - December 31	<u>\$ 780,967</u>	<u>\$ 784,567</u>	<u>\$ 784,567</u>
	FUND BALANCE - Nonspendable	\$ 1,752	\$ 3,226	
	FUND BALANCE - Restricted			
	FUND BALANCE - Committed			
	FUND BALANCE - Assigned			
	FUND BALANCE - Unassigned	\$ 756,799	\$ 777,741	

CITY OF LAUDERDALE
GENERAL FUND EXPENSE SUMMARY
2017

Department Number	Title	2015 Actual	2016 Adopted	2017 Proposed
41110	LEGISLATIVE	\$ 34,110	\$ 31,353	\$ 34,193
41320	CITY ADMINISTRATION	\$ 198,049	\$ 209,888	\$ 219,105
41410	ELECTIONS	\$ 12,733	\$ 20,080	\$ 18,111
41610	LEGAL	\$ 33,392	\$ 22,100	\$ 23,000
41910	PLANNING	\$ 30,842	\$ 36,391	\$ 41,613
41940	GENERAL GOVERNMENT BUILDINGS	\$ 13,909	\$ 13,300	\$ 15,350
	GENERAL GOVERNMENT	\$ 323,035	\$ 333,112	\$ 351,372
42100	PUBLIC SAFETY	\$ 679,461	\$ 704,910	\$ 727,134
42400	BUILDING INSPECTIONS	\$ 27,017	\$ 36,722	\$ 26,031
	PUBLIC SAFETY	\$ 706,478	\$ 741,632	\$ 753,165
43121	PUBLIC WORKS	\$ 64,877	\$ 81,114	\$ 76,160
43160	STREET LIGHTING	\$ 6,005	\$ 7,000	\$ 7,000
	PUBLIC WORKS	\$ 70,882	\$ 88,114	\$ 83,160
45200	PARKS & RECREATION	\$ 71,235	\$ 70,753	\$ 80,327
46500	ECONOMIC DEVELOPMENT	\$ 2,292	\$ 20,000	\$ 20,000
49200	MISCELLANEOUS UNALLOCATED EXPENSES	\$ -	\$ 10,000	\$ 10,000
49300	OTHER FINANCING USES	\$ 74,659	\$ 38,000	\$ 38,000
	OTHER	\$ 148,186	\$ 138,753	\$ 148,327
TOTAL EXPENDITURES		\$ 1,248,581	\$ 1,301,611	\$ 1,336,024

CITY OF LAUDERDALE
 LEGISLATIVE
 2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA		\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 1,263	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 39	\$ 41	\$ 41
	PERSONNEL	\$ 17,802	\$ 17,803	\$ 17,803
101-41110-410-42110	GENERAL SUPPLIES	\$ 28	\$ -	\$ 50
101-41110-410-42115	MEETING	\$ -	\$ -	\$ 200
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ 85	\$ -	\$ 100
	SUPPLIES	\$ 113	\$ -	\$ 350
101-41110-410-43140	TRAINING & EDUCATION	\$ 1,499	\$ 1,500	\$ 2,500
101-41110-410-43310	TRAVEL EXPENSE	\$ 2,001	\$ 1,000	\$ 1,200
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 2,728	\$ 800	\$ 1,500
101-41110-410-43610	INSURANCE & BONDS	\$ 6,905	\$ 6,500	\$ 7,000
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 3,062	\$ 3,750	\$ 3,840
	OTHER SERVICES & CHARGES	\$ 16,195	\$ 13,550	\$ 16,040
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 34,110	\$ 31,353	\$ 34,193

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE
CITY ADMINISTRATION
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 114,722	\$ 121,029	\$ 120,987
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 8,516	\$ 9,077	\$ 9,074
101-41320-410-41220	FICA	\$ -	\$ 7,504	\$ 7,501
101-41320-410-41225	MEDICARE	\$ 9,066	\$ 1,755	\$ 1,755
101-41320-410-41250	DEFERRED COMPENSATION	\$ -	\$ -	\$ -
101-41320-410-41310	HEALTH INSURANCE	\$ 16,198	\$ 18,240	\$ 18,240
101-41320-410-41320	DENTAL INSURANCE	\$ -	\$ -	\$ -
101-41320-410-41330	LIFE INSURANCE	\$ -	\$ -	\$ -
101-41320-410-41340	DISABILITY INSURANCE	\$ -	\$ -	\$ -
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 810	\$ 963	\$ 968
	PERSONNEL	\$ 149,312	\$ 158,568	\$ 158,525
101-41320-410-42010	OFFICE SUPPLIES	\$ 1,933	\$ 1,600	\$ 1,600
101-41320-410-42020	COMPUTER SUPPLIES	\$ 211	\$ -	\$ 200
101-41320-410-42030	PRINTED FORMS	\$ 2,983	\$ 3,100	\$ 5,000
101-41320-410-42110	GENERAL SUPPLIES	\$ -	\$ 200	\$ 200
101-41320-410-42115	MEETING	\$ 20	\$ 100	\$ 100
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ 472	\$ 1,000	\$ 1,000
	SUPPLIES	\$ 5,619	\$ 6,000	\$ 8,100
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 13,680	\$ 14,500	\$ 14,500
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 7,426	\$ 9,920	\$ 13,780
101-41320-410-43140	TRAINING & EDUCATION	\$ 833	\$ 2,500	\$ 3,000
101-41320-410-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-41320-410-43220	POSTAGE	\$ 2,616	\$ 3,000	\$ 3,200
101-41320-410-43250	OTHER COMMUNICATIONS	\$ -	\$ -	\$ -
101-41320-410-43310	TRAVEL EXPENSE	\$ 1,006	\$ 1,200	\$ 1,500
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 963	\$ 1,100	\$ 1,100
101-41320-410-43610	INSURANCE & BONDS	\$ 6,390	\$ 5,800	\$ 6,500
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 869	\$ -	\$ 1,500
101-41320-410-44160	RENTS & LEASES	\$ 2,391	\$ 3,000	\$ 2,700
101-41320-410-44325	BANK FEES & CHARGES	\$ -	\$ -	\$ -
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 2,851	\$ 3,400	\$ 3,500
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 2,901	\$ 900	\$ 1,200
	OTHER SERVICES & CHARGES	\$ 41,926	\$ 45,320	\$ 52,480
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ 1,192	\$ -	\$ -
	CAPITAL OUTLAY	\$ 1,192	\$ -	\$ -
TOTAL EXPENDITURES		\$ 198,049	\$ 209,888	\$ 219,105

NOTES

Dues include MCFOA, MAMA, MN GFOA, IMCA, MN City/County Management Association, Pioneer Press, Notary

CITY OF LAUDERDALE
ELECTIONS
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 9,587	\$ 10,553	\$ 10,135
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ 3,000	\$ -
101-41410-410-41210	PERA	\$ 701	\$ 791	\$ 760
101-41410-410-41220	FICA	\$ -	\$ -	\$ 628
101-41410-410-41225	MEDICARE	\$ 733	\$ 807	\$ 147
101-41410-410-41250	DEFERRED COMPENSATION	\$ -	\$ -	\$ -
101-41410-410-41310	HEALTH INSURANCE	\$ 1,404	\$ 1,710	\$ 1,710
101-41410-410-41330	LIFE INSURANCE	\$ -	\$ -	\$ -
101-41410-410-41340	DISABILITY INSURANCE	\$ -	\$ -	\$ -
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 79	\$ 101	\$ 81
	PERSONNEL	\$ 12,504	\$ 16,962	\$ 13,461
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41410-410-42110	GENERAL SUPPLIES	\$ -	\$ 600	\$ 2,500
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 1,650	\$ 1,650
	SUPPLIES	\$ -	\$ 2,250	\$ 4,150
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ 300	\$ -
101-41410-410-44370	MISCELLANEOUS CHARGES	\$ 229	\$ 568	\$ 500
	OTHER SERVICES & CHARGES	\$ 229	\$ 868	\$ 500
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 12,733	\$ 20,080	\$ 18,111

CITY OF LAUDERDALE
LEGAL
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 22,342	\$ 11,000	\$ 11,500
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	\$ 11,050	\$ 11,100	\$ 11,500
	OTHER SERVICES & CHARGES	\$ 33,392	\$ 22,100	\$ 23,000
TOTAL EXPENDITURES		<u>\$ 33,392</u>	<u>\$ 22,100</u>	<u>\$ 23,000</u>

CITY OF LAUDERDALE
 PLANNING, ZONING & INSPECTIONS
 2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 21,529	\$ 14,312	\$ 22,651
101-41910-410-41210	PERA	\$ 1,588	\$ 1,074	\$ 1,694
100-41910-410-41220	FICA	\$ 1,335	\$ 887	\$ 1,402
101-41910-410-41225	MEDICARE	\$ 312	\$ 208	\$ 328
101-41910-410-41250	DEFERRED COMPENSATION	\$ -	\$ -	\$ -
101-41910-410-41310	HEALTH INSURANCE	\$ 3,494	\$ 3,420	\$ 4,420
101-41910-410-41320	DENTAL INSURANCE	\$ -	\$ -	\$ -
101-41910-410-41330	LIFE INSURANCE	\$ -	\$ -	\$ -
101-41910-410-41340	DISABILITY INSURANCE	\$ -	\$ -	\$ -
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 566	\$ 740	\$ 868
	PERSONNEL	\$ 28,824	\$ 20,641	\$ 31,363
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ 1,098	\$ -	\$ -
	SUPPLIES	\$ 1,098	\$ -	\$ -
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 549	\$ 15,500	\$ 10,000
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ 371	\$ 250	\$ 250
	OTHER SERVICES & CHARGES	\$ 920	\$ 15,750	\$ 10,250
TOTAL EXPENDITURES		\$ 30,842	\$ 36,391	\$ 41,613

CITY OF LAUDERDALE
GENERAL GOVERNMENT BUILDINGS
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 463	\$ 450	\$ 500
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS SUPPLIES	\$ -	\$ -	\$ -
		\$ 463	\$ 450	\$ 500
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 2,099	\$ 1,750	\$ 2,400
101-41940-410-43250	OTHER COMMUNICATIONS	\$ -	\$ -	\$ -
101-41940-410-43610	INSURANCE & BONDS	\$ -	\$ -	\$ -
101-41940-410-43810	ELECTRIC UTILITIES	\$ 2,972	\$ 3,200	\$ 3,200
101-41940-410-43820	WATER UTILITIES	\$ 135	\$ 100	\$ 150
101-41940-410-43830	GAS UTILITIES	\$ 1,838	\$ 3,500	\$ 3,000
101-41940-410-43840	REFUSE DISPOSAL	\$ 3,330	\$ 3,200	\$ 3,500
101-41940-410-43850	SEWER UTILITIES	\$ 135	\$ 100	\$ 100
101-41940-410-44010	BUILDING MAINTENANCE	\$ 2,937	\$ 1,000	\$ 2,500
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41940-410-44160	RENTS & L EASES OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
		\$ 13,446	\$ 12,850	\$ 14,850
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT CAPITAL OUTLAY	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 13,909	\$ 13,300	\$ 15,350

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE
PUBLIC SAFETY
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-42100-420-43100	DISPATCH	\$ 14,802	\$ 17,174	\$ 18,469
101-42100-420-43110	POLICE CONTRACT	\$ 634,386	\$ 653,061	\$ 672,590
101-42220-420-43120	FIRE CONTRACT	\$ 17,303	\$ 18,000	\$ 18,000
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ 11,556	\$ 16,600	\$ 18,000
101-42220-420-44370	MISCELLANEOUS CHARGES	\$ 1,414	\$ 75	\$ 75
	OTHER SERVICES & CHARGES	<u>\$ 679,461</u>	<u>\$ 704,910</u>	<u>\$ 727,134</u>
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u><u>\$ 679,461</u></u>	<u><u>\$ 704,910</u></u>	<u><u>\$ 727,134</u></u>

CITY OF LAUDERDALE
 BUILDING INSPECTIONS
 2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 15,972	\$ 25,151	\$ 16,944
101-42400-420-42010	OVERTIME	\$ -	\$ -	
101-42400-420-41210	PERA	\$ 1,198	\$ 1,886	\$ 1,271
101-42400-420-41220	FICA	\$ 990	\$ 1,559	\$ 1,051
101-42400-420-41225	MEDICARE	\$ 232	\$ 365	\$ 246
101-42400-420-41250	DEFERRED COMPENSATION	\$ 2,350	\$ 3,420	\$ 2,420
101-42400-420-41310	HEALTH INSURANCE	\$ -	\$ -	\$ -
101-42400-420-41330	LIFE INSURANCE	\$ -	\$ -	\$ -
101-42400-420-41340	DISABILITY INSURANCE	\$ -	\$ -	
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 632	\$ 741	\$ 650
	PERSONNEL	\$ 21,374	\$ 33,122	\$ 22,581
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ 50	\$ -
	SUPPLIES	\$ -	\$ 50	\$ -
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 4,195	\$ 2,000	\$ 2,000
101-42400-420-43140	TRAINING & EDUCATION	\$ 401	\$ 1,000	\$ 600
101-42400-420-43220	POSTAGE	\$ -	\$ 50	\$ 50
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ -	\$ -	\$ -
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 1,047	\$ 500	\$ 800
	OTHER SERVICES & CHARGES	\$ 5,643	\$ 3,550	\$ 3,450
TOTAL EXPENDITURES		\$ 27,017	\$ 36,722	\$ 26,031

CITY OF LAUDERDALE
PUBLIC WORKS
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 34,350	\$ 30,415	\$ 32,039
101-43121-430-41020	OVERTIME	\$ 948	\$ 3,000	\$ 3,000
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-43121-430-41210	PERA	\$ 2,071	\$ 2,506	\$ 2,628
101-43121-430-41220	FICA/MC CONTRIBUTIONS	\$ 2,518	\$ 2,071	\$ 2,172
101-43131-430-41225	MEDICARE	\$ 512	\$ 485	\$ 509
101-43121-430-41250	DEFERRED COMPENSATION	\$ -	\$ -	\$ 5,700
101-43121-430-41310	HEALTH INSURANCE	\$ 4,087	\$ 5,700	\$ -
101-43121-430-41330	LIFE INSURANCE	\$ -	\$ -	\$ -
101-43121-430-41340	DISABILITY INSURANCE	\$ -	\$ -	\$ -
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 1,403	\$ 1,537	\$ 1,612
	PERSONNEL	\$ 45,889	\$ 45,714	\$ 47,660
101-43121-430-42110	GENERAL SUPPLIES	\$ 1,498	\$ 100	\$ 500
101-43121-430-42120	MOTOR FUELS	\$ 2,346	\$ 3,300	\$ 3,000
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ 94	\$ -	\$ -
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 208	\$ 1,500	\$ 1,500
101-43121-430-42220	TIRES	\$ -	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 1,000	\$ 1,000
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ 1,817	\$ -	\$ -
	SUPPLIES	\$ 5,963	\$ 5,900	\$ 6,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES	\$ 10,737	\$ 19,000	\$ 12,000
101-43121-430-43030	ENGINEERING	\$ 666	\$ 1,000	\$ -
101-43121-430-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-43121-430-43250	OTHER COMMUNICATIONS	\$ -	\$ -	\$ -
101-43121-430-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ -	\$ -	\$ -
101-43121-430-44010	BUILDING MAINTENANCE	\$ 959	\$ 7,000	\$ 9,000
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 663	\$ 2,500	\$ 1,500
101-43121-430-44160	RENTS & LEASES	\$ -	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 13,025	\$ 29,500	\$ 22,500
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 64,877	\$ 81,114	\$ 76,160

CITY OF LAUDERDALE
 STREET LIGHTING
 2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 6,005	\$ 7,000	\$ 7,000
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 6,005	\$ 7,000	\$ 7,000
TOTAL EXPENDITURES		<u>\$ 6,005</u>	<u>\$ 7,000</u>	<u>\$ 7,000</u>

CITY OF LAUDERDALE
PARKS & RECREATION
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 45,270	\$ 39,775	\$ 46,278
101-45200-450-41020	OVERTIME	\$ -	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 4,957	\$ 6,000	\$ 6,000
101-45200-450-41210	PERA	\$ 3,207	\$ 3,351	\$ 3,025
101-45200-450-41220	FICA	\$ 3,114	\$ 2,838	\$ 3,241
101-45200-450-41225	MEDICARE	\$ 544	\$ 1,039	\$ 758
101-45200-450-41250	DEFERRED COMPENSATION	\$ 6,050	\$ 8,550	\$ 8,550
101-45200-450-41310	HEALTH INSURANCE	\$ -	\$ -	\$ -
101-45200-450-41330	LIFE INSURANCE	\$ -	\$ -	\$ -
101-45200-450-41340	DISABILITY INSURANCE	\$ -	\$ -	\$ -
101-45200-450-41420	UNEMPLOYMENT	\$ 92	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 1,189	\$ 1,350	\$ 1,415
	PERSONNEL	\$ 64,423	\$ 62,903	\$ 69,267
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 2,234	\$ 1,150	\$ 450
101-45200-450-42115	MEETINGS	\$ -	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ -	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ 500	\$ 500
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ 290	\$ 1,000	\$ 1,000
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 2,524	\$ 2,650	\$ 1,950
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ -	\$ 700
101-45200-450-43130	COMMUNITY EVENTS	\$ -	\$ -	\$ 3,000
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ -	\$ 50	\$ 50
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ -	\$ -	\$ -
101-45200-450-43810	ELECTRIC UTILITIES	\$ 363	\$ 500	\$ 500
101-45200-450-43820	WATER UTILITIES	\$ 239	\$ 250	\$ 260
101-45200-450-43830	GAS UTILITIES	\$ 442	\$ 700	\$ 700
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ 1,594	\$ 1,000	\$ 1,000
101-45200-450-44160	RENTS & LEASES	\$ 575	\$ 1,000	\$ 1,200
101-45200-450-44382	RECREATION PROGRAMS	\$ 1,075	\$ 1,700	\$ 1,700
	OTHER SERVICES & CHARGES	\$ 4,288	\$ 5,200	\$ 9,110
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 71,235	\$ 70,753	\$ 80,327

CITY OF LAUDERDALE
ECONOMIC DEVELOPMENT
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-46500-462-43090	CONSULTING FEES	\$ 2,292	\$ 20,000	\$ 20,000
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 2,292	\$ 20,000	\$ 20,000
TOTAL EXPENDITURES		<u>\$ 2,292</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>

CITY OF LAUDERDALE
MISCELLANEOUS UNALLOCATED EXPENDITURES
2017

Account Number	Account Description	2015 Actual	2016 Adopted	Proposed Adopted
101-49200-410-48100	CONTINGENCY	\$ -	\$ 10,000	\$ 10,000
	OTHER SERVICES & CHARGES	\$ -	\$ 10,000	\$ 10,000
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

CITY OF LAUDERDALE
OTHER FINANCING USES
2017

Account Number	Account Description	2015 Actual	2016 Adopted	2017 Proposed
101-49300-410-47200	TRANSFER OUT	\$ 74,659	\$ 38,000	\$ 38,000
	TRANSFERS	\$ 74,659	\$ 38,000	\$ 38,000
TOTAL EXPENDITURES		<u>\$ 74,659</u>	<u>\$ 38,000</u>	<u>\$ 38,000</u>

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date September 13, 2016

ITEM NUMBER CenturyLink Wi-Fi

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As part of the Franchise Agreement, CenturyLink is providing each city in the Cable Commission with wi-fi access to a public building. They called staff recently to determine the location of the access point and schedule an installation date. Their intent was to provide the connectivity at a community center or the like. City Hall currently has wi-fi access provided via the franchise agreement with Comcast. The other building the City has from which to create a wi-fi hotspot is the Warming House.

Making the Warming House a wi-fi hotspot can have some public and private benefits. General park users can take advantage of it along with people who work from home who want to enjoy the outdoors while they work. Many residents have commented that they use the library for internet service. If they have a laptop, they could find connectivity closer to home. It would enable the City to install security cameras in the future if the Council so desired. It would also provide wi-fi for the squad cars to work from versus the cellular network they generally run from.

Staff will let CenturyLink know they can proceed with establishing wi-fi at the Warming House unless the Council prefers to pass on that option or has an idea of where else it might be installed.

OPTIONS:

STAFF RECOMMENDATION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date September 13, 2016

ITEM NUMBER New 2520 Larpenteur Owner

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Caspian Group recently purchased 2520 Larpenteur Avenue (the former Rapit Print building). One of the owners, Hassib Salhani, plans to attend the Council meeting with Sean Ewen, a prospective tenant. Sean would like to open a brewery and tap room in part of the building. They are planning to present their ideas and get feedback as to whether the Council would make the necessary ordinance changes to allow for the brewery and taproom.

As the Council has discussed previously, City Code currently doesn't provide for the issuing of liquor licenses beyond 3.2 malt liquor. As such, the liquor ordinance would have to be amended to accommodate their use. Based on previous research, staff believe this can be done while protecting the City's right to keep the municipal liquor store option open. Staff are still discussing whether the taproom concept is in keeping with our zoning ordinance and will have a better opinion by the time of the meeting.

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session _____ X

Meeting Date September 13, 2016

ITEM NUMBER Policing Matters

STAFF INITIAL _____



APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

This memo addresses two complementary policing issues. First, staff from Lauderdale, Falcon Heights, and St. Anthony have been meeting to discuss the creation of a police work group to look at the topics residents and the general public have asked us, and really all communities, to look at since the shooting of Philando Castile here and people of color in other parts of the country.

The following resolution is a first stab at creating a group that will bring together residents, councilors, and the police department to discuss issues of interest. Each City is being asked to appoint three residents to the group. Each City may establish their own criteria for making the selections. The goal is to announce the group in our October newsletter and provide a couple of weeks to receive letters of interest back. The Council or a subset of the Council can then review the applications and make a selection or hold interviews prior to settling on a cadre from Lauderdale at one of the meetings in November. The group is tentatively scheduled to meet before the end of the year with the more in depth discussions starting in the new year.

Additionally, a letter addressed to the St. Anthony City Manager, Mark Casey, is attached for your review. The letter outlines the priorities that the Council and community members have identified as important for the workgroup to discuss. The letter also highlights a couple issues for discussion between the two cities. As previously discussed, there is a need for more communication between the two cities to improve upon the service Lauderdale receives. Please provide staff with feedback on any topics that were missed or that you disagree with. The revised letter will be sent to Mark Casey after the meeting.

STAFF RECOMMENDATION:

RESOLUTION 092716A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION FOR THE ESTABLISHMENT OF A WORKGROUP
TO REVIEW AND MAKE RECOMMENDATIONS FOR CHANGES TO
POLICE DEPARTMENT POLICIES AND TRAINING PROTOCOLS**

WHEREAS, the protests resulting from recent high-profile shootings of African American men in Baton Rouge, Louisiana, and Falcon Heights, Minnesota highlight the distrust that exists across racial and ethnic lines; and

WHEREAS, the senseless murders of five Dallas, Texas police officers assigned to keep safe and protect peaceful Black Lives Matter protestors in the City's downtown area demonstrate the very real dangers faced by officers because they are officers; and

WHEREAS, communities, such as Lauderdale, St. Anthony, and Falcon Heights must balance the enforcement of law with recognition that as agents of government, police must be authorized to use reasonable levels of force in certain circumstances to secure public safety as well as the officer's safety; and

WHEREAS, despite a Constitution that considers all people equal, profound disparities exist for African Americans and other people of color across the United States, including Minnesota; and

WHEREAS, the City of Lauderdale has identified racial equity as a community value with the standard expectation being fair and equitable service delivery to all people who live, work, or visit Lauderdale; and

WHEREAS, it is recognized that of all the services provided by the City, police services by their very nature, have the greatest potential to result in controversy and grow distrust; and

WHEREAS, the City of Lauderdale values and honors the critical role of our police officers in enhancing the safety and quality of life for the community; and

WHEREAS, it is widely recognized that communities receive the kind of policing they demand and as the policymakers representing the whole of Lauderdale, we endeavor to provide the most effective, fair, and transparent police services possible.

NOW, THEREFORE BE IT RESOLVED, that to foster effective, fair, and transparent police services, the City of Lauderdale along with the cities of Falcon Heights and St. Anthony shall

establish a Workgroup made up of a diverse cadre of Lauderdale, St. Anthony, and Falcon Heights residents to engage as a systematic review of the police department's policies and training protocols, and further directs that:

- The City Administrator solicit letters of interest from Lauderdale residents willing and able to serve as a member of the Workgroup, as soon as practicable;
- Following a reasonable application period, the City Administrator shall present the Council copies of the letters of interest from applicants for review and final selection;
- The Workgroup shall consist of three residents each from Lauderdale, St. Anthony, and Falcon Heights.
- From the final Workgroup membership, the Mayors will select one member to serve as Co-Chair, along with the Police Chief;
- The City Councils from Lauderdale, St. Anthony, and Falcon Heights shall select a Councilmember to serve as the Council Liaison to the Workgroup;
- The Police Chief shall make available members of the department considered subject matter experts or other resources, as may be needed;
- The Workgroup co-chairs will establish meeting agendas in cooperation with the Workgroup membership to provide substantive background information, a review of current practices, and the department's current policies and related training protocols;
- Upon completion of its work, the Workgroup shall make recommendations to the Police Chief for policy additions, policy deletions, or changes to existing policies. The Workgroup also will recommend training or other changes to the department's elective training curriculum;
- The Police Chief shall provide a written report to the City Administrators and Workgroup members detailing the integration of the Workgroup's recommendations into police department policy;
- Should certain recommendations or elements of recommendations not be adopted, the Police Chief shall provide a written rationale for the decision. The City Administrator will present the report to the City Council.

Adopted: August 23, 2016

Jeffrey Dains
Mayor

ATTEST:

Heather Butkowski
City Administrator



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
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September 14, 2016

Mark Casey
St. Anthony City Manager
3301 Silver Lake Road
St. Anthony, MN 55418

Dear Mr. Casey,

As the Cities of Lauderdale, St. Anthony, and Falcon Heights initiate a Police Workgroup, I felt it timely to share with you what our City Council and staff have learned from our community about their desires and expectations as it pertains to policing matters and the role we all play in ensuring fair and unbiased treatment of all who live, work, and travel through our cities.

The topics below summarize what the Council and our residents would like the Workgroup to consider exploring. We understand that not all of the topics can be reviewed immediately but we feel there are many issues to explore as communities in the coming years.

- Implementation of body cameras
- Review of current training practices; especially as it relates to implicit bias training, de-escalation training, and use of force
- Analysis of data collected during traffic stops and opportunities for improvement, especially as it relates to racial data
- Exploration of the concepts of police as “warriors” versus “guardians”

The City Council is also interested in establishing regular meetings with Chief Mangseth and yourself to discuss additional topics so that we can receive the most value from our long-standing partnership and provide regular feedback on performance and expectations. Some of the topics include exploring the current and projected costs of modern policing, the Department’s philosophy on residential patrolling, research on appropriate levels of policing per capita, and strategies to engage with government officials at the local, state, and federal level on issues we want to influence.

We look forward to working with members of the three communities to provide the best service to our residents, business community, and guests.

Sincerely,

Jeffrey E. Dains
Mayor of Lauderdale