

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, OCTOBER 11, 2016
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the September 27, 2016 City Council Meeting
 - c. Claims Totaling \$91,974.78
 4. **CONSENT**
 - a. Larpenteur Avenue Sidewalk Snow Removal Quote
 - b. Pay Request No. 2 Allied Blacktop for 2016 Seal Coating Project
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Presentation by Sheriff Matt Bostrom
 7. **PUBLIC HEARINGS**
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEMS**
 - a. Accepting Donation of Kiosk by Friends of the Lauderdale Dog Park -- Resolution 101116A
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. Presentation by Superintendent Aldo Sicoli
 12. **WORK SESSION**
 - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or

less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

b. Community Development Update

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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September 27, 2016

Roll Call

Mayor Dains called the Regular City Council meeting to order at 7:33 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, Denise Hawkinson, and Mayor Jeffrey Dains.

Councilors absent: None

Staff present: Jim Bownik, Assistant City Administrator and Miles Cline, Deputy City Clerk.

Approvals

Mayor Dains asked if there were any changes to the meeting agenda. There being none, Councilor Gaasch moved and Councilor Mac Lean seconded to approve the agenda. Motion was carried unanimously.

Councilor Grove moved to approve the minutes of September 13, 2016. Councilor Mac Lean seconded the motion and carried unanimously.

Councilor Hawkinson moved and seconded by Councilor Grove to approve the claims totaling \$30,296.93. Motion carried unanimously.

Consent

Councilor Mac Lean moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving the August Financial Report. Motion carried unanimously.

Discussion/Action Items

A. 2017 Budget and Levy – Resolution 092716A

A three percent or \$16,808 increase to the local levy would balance the budget for 2017. Due to the increase in commercial and multi-family housing values across Ramsey County, the City levy increase should have little impact on residents' overall property tax bills. The Truth-in-Taxation hearing was set for December 13 at 7:30 p.m. at City Hall.

Councilor Mac Lean moved and seconded by Councilor Gaasch to adopt Resolution 092716A – A Resolution Adopting the 2017 Preliminary Tax Levy and Establishing the Budget Meeting Date. Motion carried unanimously.

B. Establishment of a Police Workgroup – Resolution 092716B

Bownik polled the Council on the matter of establishing a Police Workgroup with the Cities of St. Anthony and Falcon Heights to discuss the implementation of body worn cameras by police officers.

LAUDERDALE CITY COUNCIL
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Lauderdale City Hall
1891 Walnut Street
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September 27, 2016

Councilor Hawkinson moved and seconded by Councilor Grove to adopt Resolution 092716B – A Resolution for the Establishment of a Workgroup to Make Recommendations for Police Department Policies on Officer Worn Body Cameras. Motion carried unanimously.

C. Changing Date of the November 8 City Council Meeting

The Councilors discussed changing the date of the November 8 council meeting which conflicts with the General Election. The consensus was to move the meeting to November 15.

Councilor Mac Lean moved and seconded by Councilor Grove to reschedule the November 8, 2016 City Council meeting to November 15, 2016 starting at 7:30 p.m. Motion carried unanimously.

Set Agenda for Next Meeting

Assistant City Administrator Bownik noted the next meeting will include the annual presentation by Sheriff Bostrom.

Work Session

A. Opportunity for the Public to Address the City Council
None

B. Request by Members of the Friends of the Lauderdale Dog Park

Dan Lange, president of the Friends of the Dog Park Committee, proposed the idea of having the group be officially recognized by the City and allowed to take responsibility for the dog park. Additionally, he discussed the idea of having increased dialogue with the watershed district with the purpose being to control runoff through the dog park and the installation of lighting. He also said the group would like to donate a kiosk.

Dan Murphy spoke second and supported many of the sentiments of Mr. Lange. He also had the idea of moving or adding dirt to the area to control the drainage.

Mayor Dains asked staff to draft a resolution in support of accepting the kiosk donation.

Adjournment

There being no further items to discuss Councilor Gaasch moved and seconded by Councilor Mac Lean to adjourn the meeting at 8:13 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

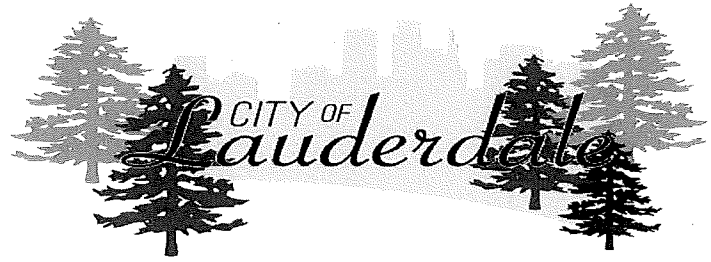
To: Mayor and City Council
From: City Administrator
Meeting Date: October 11, 2016
Subject: List of Claims

The claims totaling \$91,974.78 are provided for City Council review and approval.

Clearing House

Distribution Report

User: jim.bownik
Printed: 10/06/2016 - 9:45AM
Batch: 00001.10.2016 - 10/07/2016 Payroll



Account Number	Debit	Credit	Account Description
101-00000-000-10100	0.00	8,869.85	Cash
101-00000-000-21600	8,869.85	0.00	Accrued Salaries Payable
	<u>8,869.85</u>	<u>8,869.85</u>	
Report Totals:	<u>8,869.85</u>	<u>8,869.85</u>	

Accounts Payable

To Be Paid Proof List

User: heather.butkowski
 Printed: 09/24/2016 - 8:58 AM
 Batch: 51900.09.2016 - 09/23/16 Payroll



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
AFSCME MN Council 5 34	9/23/2016	191.20	0.00	09/23/2016	PR Batch 51900.09.2016 Union Dues		PR Batch 51900.09.2016 Union Dues	No	0
	Total:	191.20							
AFSCME MN Council 5 T		191.20							
ICMA Retirement Trust 457 45	9/23/2016	818.95	0.00	09/23/2016	PR Batch 51900.09.2016 Deferred Comp			No	0
	Total:	818.95							
ICMA Retirement Trust 45		818.95							
ICMA Retirement Trust 45		1,667.72							
Internal Revenue Service 46	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employee Portion			No	0
	Total:	258.69							
Internal Revenue Service		258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	1,106.08	0.00	09/23/2016	PR Batch 51900.09.2016 FICA Employee Portion			No	0
	Total:	1,106.08							
101-00000-000-21703 Accrued FICA Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							
101-00000-000-21704 Accrued Medicare Payable	9/23/2016	258.69	0.00	09/23/2016	PR Batch 51900.09.2016 Medicare Employer Portion			No	0
	Total:	258.69							

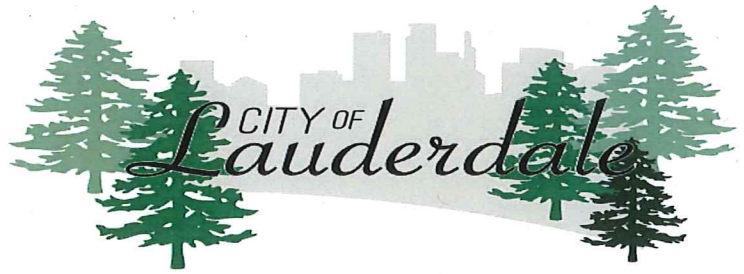
Paid by check # 25056 on 10/11/2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Description		Reference			
101-00000-000-21703	9/23/2016	1,106.08	0.00	09/23/2016				No	0
	Accrued FICA Payable			PR Batch 51900.09.2016 FICA Employer Portion					
	9/23/2016	1,361.82	0.00	09/23/2016				No	0
	Federal Withholding Payabl			PR Batch 51900.09.2016 Federal Income Tax					
	Total:	4,091.36							
	Internal Revenue Service To	4,091.36							
Minnesota Department of Revenue									
44	9/23/2016	587.07	0.00	09/23/2016				No	0
	21702 State Withholding Payable			PR Batch 51900.09.2016 State Income Tax					
	Total:	587.07							
Minnesota Department of		587.07							
Public Employees Retirement Association									
43	9/23/2016	857.69	0.00	09/23/2016				No	0
	Accrued PERA Payable			PR Batch 51900.09.2016 PERA Coordinated					
	9/23/2016	989.63	0.00	09/23/2016				No	0
	Accrued PERA Payable			PR Batch 51900.09.2016 PERA Coordinated					
	Total:	1,847.32							
Public Employees Retireme		1,847.32							
	Report Total:	8,384.67							

Accounts Payable

Check Detail

User: heather.butkowski
Printed: 10/07/2016 - 4:01PM



Check Number	Check Date	Check Description	Amount
134 - Joseph, Katrina 101-41610-410-43045			
25051	10/11/2016		
		Inv 56 August	925.00
		Inv 57 September	925.00
25051 Total:			1,850.00
134 - Joseph, Katrina Total:			1,850.00
135 - St Paul Pioneer Press			
25055	10/11/2016		
		Inv Pioneer Press - 26 Weeks	177.84
25055 Total:			177.84
135 - St Paul Pioneer Press Total:			177.84
14 - Rapit Printing Inc 101-41320-410-42030			
25054	10/11/2016		
		Inv 161699 Window Envelopes	119.49
25054 Total:			119.49
14 - Rapit Printing Inc Total:			119.49
24 - Metropolitan Council 602-49450-000-43850			
25052	10/11/2016		
		Inv 0001060033 November Wastewater Treatment	11,602.32
25052 Total:			11,602.32
24 - Metropolitan Council Total:			11,602.32
25 - County of Ramsey 101-00000-000-21711			
25048	10/11/2016		
		Inv EMCOM-005510 September Fleet Support	6.24
		Inv EMCOM-005524 September 911 Dispatch	1,177.13
		Inv EMCOM-005539 September 911 Dispatch CAD	254.03
25048 Total:			1,437.40
25049	10/11/2016		

Check Number	Check Date	Check Description	Amount
Inv		Temporary Food License	80.00
25049 Total:			80.00
25 - County of Ramsey Total:			1,517.40
29 - City of St Anthony 101-42100-420-43110			
25047	10/11/2016		
Inv 3443		October Police Contract	54,418.84
25047 Total:			54,418.84
29 - City of St Anthony Total:			54,418.84
33 - City of Falcon Heights 101-42220-420-43125			
25046	10/11/2016		
Inv		September Fire Calls	3,661.50
25046 Total:			3,661.50
33 - City of Falcon Heights Total:			3,661.50
34 - AFSCME MN Council 5 101-00000-000-21708			
25045	10/11/2016	PR Batch 51900.09.2016 Union Dues	
Inv		PR Batch 51900.09.2016 Union Dues PR Batch 51900.09.2016 Union Dues	191.20
25045 Total:			191.20
34 - AFSCME MN Council 5 Total:			191.20
4 - The Neighborhood Recycling Company 227-43245-430-43130			
25056	10/11/2016		
Inv		Copier Paper	164.00
25056 Total:			164.00
4 - The Neighborhood Recycling Company Total:			164.00
5 - Premium Waters Inc 101-41940-410-42110			
25053	10/11/2016		
Inv 619861-09-16		September Water Bottles	38.65
25053 Total:			38.65
5 - Premium Waters Inc Total:			38.65
61 - Gopher State One Call 101-41910-410-43090			
25050	10/11/2016		
Inv 6090502		September Locates	25.65

Check Number	Check Date	Check Description	Amount
25050 Total:			25.65
61 - Gopher State One Call Total:			25.65
7 - Waste Management Inc 101-41940-410-43840			
25057	10/11/2016		
	Inv 7392791-0500-4	June Public Works	-0.03
	Inv 7477061-0500-0	October - Public Works	344.46
25057 Total:			344.43
7 - Waste Management Inc Total:			344.43
74 - Xcel Energy 101-41940-410-43810			
25058	10/11/2016		
	Inv 518287599	1891 Walnut Street	189.78
	Inv 518372048	1821 Eustis Street	24.71
	Inv 518379956	2430 Larpenteur Avenue W	12.51
25058 Total:			227.00
25059	10/11/2016		
	Inv 518344770	Larpenteur Bridge Lights	42.62
	Inv 518366553	Larpenteur Avenue	46.96
	Inv 518811400	September Street Lighting	493.56
25059 Total:			583.14
74 - Xcel Energy Total:			810.14
Total:			74,921.46

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 11, 2016

ITEM NUMBER LA Snow Removal

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received a proposal from 8th Day Landscaping for the quickly approaching winter season. They offered the same price (\$645/month) as the City paid last year to remove snow in front of the homes along Larpenteur Avenue.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council directs staff to enter into a contract with 8th Day Landscaping for snow removal services as presented.

Contract between the City of Lauderdale and 8th Day Landscaping, LLC.

This contract (the "Agreement") is made and entered into this 11th day of October, 2016, between the City of Lauderdale, Minnesota (the "City"), and 8th Day Landscaping, LLC., (the "Contractor"), (collectively, the "Parties").

Scope of Services

Snow plowing specifications for roadways, driveways and parking areas:

Snow removal of roadways, driveways, and parking areas is not a part of the scope of services expected from the Contractor. In the event the services are needed, city staff will make arrangement with the Contractor at the *Equipment/Product Rates* defined below.

Snow shoveling specifications: Trigger depth: 1.5 inches

The snow removal area is identified in *Appendix A: Sidewalk Segments for Snow Removal*.

Snow shoveling will be completed by hand or power method. Snow shoveling will be completed with the following guidelines.

1. Walkways will be shoveled within 12 hours of cessation of snow. This standard will be used for all snowfalls that meet the trigger depth, and do not exceed 6 inches. For snow falls that are between 6-12 inches, the standard snow removal time will be extended an additional 18 hours. Any snowfall that exceeds 12 inches will be handled on a best effort basis.
2. Removal of ice built-up is not the responsibility of the Contractor.
3. All mail boxes will be shoveled around so they may be accessible for the residents and mail carriers. This will be completed within 12 hours for snowfalls that meet trigger depth, but do not exceed 6 inches. Snowfalls over 6 inches will extend their removal time an additional 18 hours.
4. Fire hydrants will be cleared of snow within 12 hours, for all snowfalls that meet trigger depth, but do not exceed 6 inches. Snow falls that exceed 6 inches will extend the removal time an additional 18 hours. Any snowfall that exceeds 12 inches will be handled on a best effort basis.
5. On occasion when temperatures reach -15F or less, shoveling may be delayed until safer working conditions prevail.

Snow Removal: Call out

In the event a property owner along Larpenteur Avenue does not perform snow removal or snow removal satisfactorily, the Contractor agrees to provide snow removal service in the same manner as it does in the contract area identified in Appendix A. This service requires a phone call or electronically written notice from the City Administrator or their designee. The Contractor will perform the service within 24 hours of receiving notice. Services will be provided at the costs identified in *Equipment/Product Rates* and billed to the City. The City is responsible for seeking reimbursement from the property owner serviced.

Sanding of driveways, parking lots, and walks

Sanding of drives, parking areas, walks, walkways, and steps will be completed as requested. Sanding and salting is available at an extra charge and will be billed at \$120.00 per ton of sand salt mix. The Contractor is not held responsible for injuries or accidents related to winter conditions. The Contractor will not be held responsible for turf damage due to sanding or salting.

Sanding / Salting / De-icing Options (upon request)

Ice melt products will be applied to roads and walkways as requested only. Cost for ice melt on roadways is \$120.00 per ton of salt sand mix or \$0.75 per pound applied to walkways. The Contractor is not held responsible for injuries or accidents related to winter conditions. The Contractor will not be held responsible for turf damage due to deicing procedures. The City will contact the Contractor when the City would like salt, sand, or deicing products dispersed. This will require a phone call or written statement from the City Administrator or their designee.

Inspections

The Contractor will inspect sidewalks by May 15, and report any damages caused by snow plowing. Any damages that occur in excess of \$150.00 must be reported immediately.

Responsibility of the City

The following activities are not part of this contract; however, the Contractor will advise the City to reduce costs in these areas.

1. Ice accumulation.
2. The use of deicer materials or activities not defined in these specifications to promote safety.
3. Snow removal, hauling, or relocating snow piles.
4. Any damage caused by protruding objects from paved areas, or from items not visible to the Contractor at the time of snow operations.
5. Snow removal requests that are below the specific trigger depth, or that are outside the specifications.

Compensation

The Contractor will furnish all labor and materials for contract specifications. The above contract is valid from November 1, 2016 to April 30, 2017. The Monthly Contract amount is \$645.00 per month which the City will pay in six equal installments of \$645. The City agrees to pay the Contractor in full within 30 days of date of invoice. Payments not received within 30 days will be charged a service charge of 2% per month. Any increase in taxes or other regulations that become effective during the term of this agreement shall be passed on to the City.

-Any increase in fuel prices over 25% will be passed on to the City.

-Any services performed outside of these specifications will be billed at the following rates.

Equipment/Product Rates

The following rates apply to additional services performed by the Contractor. A minimum charge of \$75 applies to callouts.

- ½ ton plow truck with operator: \$63.00 per hour
- ¾ ton plow truck with operator: \$79.00 per hour
- One-ton plow truck with operator: \$89.00 per hour
- Hand shoveling: \$49.00 per/man hour
- Sidewalk salt: \$0.75 per/lb. applied
- Magnesium salt: \$1.00 per/lb. applied
- Walk behind blower: \$55.00 per/hour
- Salt and sand mixture-for driveways: \$120.00 per ton

- Strait salt mixture- for driveways: \$150.00 per ton
- Bobcat with operator: \$110.00 per hour (1 hour minimum.)
- Dump truck with operator: \$150.00 per hour (1 hour minimum)

Terms of Contract

1. Terms and Conditions

The term of this contract shall be for a period of six months commencing on November 1, 2016 and terminating on April 30, 2017. The time performance of any portion of the obligations of the Contractor under this agreement shall be of the essence, subject only to delay caused by or contributed to by act of the City, its agents or employees, labor disputes, fire, unavoidable casualties, act of God, or action or non-action of utilities or of local, state, or federal government.

2. Insurance

The Contractor shall fully insure itself against any and all liability which it may have under the worker's compensation law, general liability, and automobile coverage. The Contractor shall furnish a certificate of insurance to City prior to beginning work.

3. Force Majeure

The Contractor shall not be liable to City for any damages to property, personal injuries, or other liability arising outside of the Contractor's control including but not limited to, vandalism, flood, rain, fire, wind, heavy snow, freezing, strikes, lack of salt availability, other natural causes, acts of God or acts of persons other than the Contractor's employees or agents.

4. Independent Contractor Relationship.

It is expressly understood that the Contractor is an "independent contractor" and not an employee of the City. The Contractor shall have control over the manner in which the services are performed under this Agreement. The Contractor shall supply, at its own expense, all materials, supplies, equipment and tools required to accomplish the work contemplated by this Agreement. The Contractor shall not be entitled to any benefits from the City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

5. Indemnification.

The Contractor agrees to defend and indemnify the City, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses arising out of the Contractor's performance or failure to perform its duties under this Agreement.

6. General Provisions.

- Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.
- Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
- Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.

- D. Savings Clause. If any court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.
- E. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- F. No Waiver by City. By entering into this agreement, the City does not waive its entitlement to any immunity under statute or common law.
- G. Termination. Either party may terminate this agreement at any time for any reason. If the contract is terminated early, the City will pay a prorated fee for services performed to date.

7. Complete Agreement

This agreement and all amendments and exhibits hereto specifically signed and incorporated herein, constitutes the entire agreement between the parties and supersede any and all other agreements, either oral or in writing. By signing below, each party acknowledges that they have read and understand this agreement and that no representation, inducement, promise or agreement oral or otherwise, has been made by any party, which is not embodied within. This agreement shall be construed as objectively in the light of its overall purpose, which is to provide the services herein for compensation. Neither the souse nor the authorship of this agreement shall cause bias or presumption in the constitution or interpretation of this agreement. Any changes to the terms or conditions of this agreement are not binding unless in writing and signed by both parties hereto.

8. Notices

Notices under this contract shall be reserved on the parties by certified mail at the following addresses:

City:
 City of Lauderdale
 1891 Walnut St.
 Lauderdale, MN 55113

Contractor:
 8th Day Landscaping
 1965 Margaret St N
 N. St. Paul, MN 55109

In witness thereof, the parties hereto have executed this agreement the day and year first written above.

By: _____
 Heather Butkowski, Lauderdale City Administrator

By: _____
 Daniel Alfred Owner/Operator
 8th Day Landscaping

Appendix A Sidewalks Segments for Snow Removal



Sidewalk RFP
Option 1
City of Lauderdale, MN



1:1,000 (at original document size of 11x17)



Microsoft Bing is a registered trademark of Microsoft Corporation.

Revised 8/2016 by [unreadable]

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date October 11, 2016

ITEM NUMBER Seal Coating Payment

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Allied Blacktop has submitted their final pay request for the seal coating project. The request is for a payment of \$14,006.46.

The original contract amount was for \$175,705.00. The project ended up costing \$161,477.94. The check will be process with the October 25 claims if approved.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council approves the final pay request for the 2016 Lauderdale Seal Coat Project in the amount of \$14,006.46.



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113	Date: October 4, 2016
For Period: 7/14/2016 to 10/4/2016	Request No: 2/FINAL
Contractor: Allied Blacktop Co., 10503 89th Ave. N., Maple Grove, MN 55369	

CONTRACTOR'S REQUEST FOR PAYMENT
2016 LAUDERDALE SEAL COAT PROJECT
STANTEC PROJECT NO. 193803446

SUMMARY

1	Original Contract Amount		\$	<u>175,705.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>-0.00</u>	
4	Revised Contract Amount		\$	<u>175,705.00</u>
5	Value Completed to Date		\$	<u>161,477.94</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>161,477.94</u>
8	Less Retainage 0%		\$	<u>0.00</u>
9	Subtotal		\$	<u>161,477.94</u>
10	Less Amount Paid Previously		\$	<u>147,471.48</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>2/FINAL</u>	\$	<u><u>14,006.46</u></u>

Recommended for Approval by:
STANTEC

Kellie Schlegel

Approved by Contractor:
ALLIED BLACKTOP CO.

Pete M. Caporaso

Approved by Owner:
CITY OF LAUDERDALE

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
1	MOBILIZATION	LS	1	5000.00		1	\$5,000.00
2	TRAFFIC CONTROL	LS	1	5000.00		1	\$5,000.00
3	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	18500	4.10	573	18500	\$75,850.00
4	ROUTE AND SEAL	LB	10000	1.90	1185	8091.32	\$15,373.51
5	SEAL COAT AGGREGATE	TN	900	5.00	210	900	\$4,500.00
6	PATCH BITUMINOUS PAVEMENT	SY	350	22.00	27	353.16	\$7,769.52
7	REMOVE AND REPLACE CATCH BASIN ADJUSTMENT RINGS	EA	12	960.00		7	\$6,720.00
	TOTAL BASE BID:						<u>\$120,213.03</u>
ALTERNATE NO. 1 - PARKING LOTS:							
8	MOBILIZATION	LS	1	750.00		1	\$750.00
9	TRAFFIC CONTROL	LS	1	750.00		1	\$750.00
10	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	1000	5.85		855	\$5,001.75
11	ROUTE AND SEAL	LB	200	1.90		600	\$1,140.00
12	SEAL COAT AGGREGATE	TN	60	5.00		40	\$200.00
	TOTAL ALTERNATE NO. 1 - PARKING LOTS:						<u>\$7,841.75</u>
ALTERNATE NO. 2 - ALLEYS:							
13	MOBILIZATION	LS	1	750.00		1	\$750.00
14	TRAFFIC CONTROL	LS	1	750.00		1	\$750.00
15	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	5100	5.85		4650	\$27,202.50
16	ROUTE AND SEAL	LB	2300	1.90		1800	\$3,420.00
17	SEAL COAT AGGREGATE	TN	240	5.00		216	\$1,080.00
18	PATCH BITUMINOUS PAVEMENT	SY	100	22.00		10.03	\$220.66
	TOTAL ALTERNATE NO. 2 - ALLEYS:						<u>\$33,423.16</u>
	TOTAL BASE BID:						\$120,213.03
	TOTAL ALTERNATE NO. 1 - PARKING LOTS:						\$7,841.75
	TOTAL ALTERNATE NO. 2 - ALLEYS:						<u>\$33,423.16</u>
	TOTAL WORK COMPLETED TO DATE						<u>\$161,477.94</u>

PROJECT PAYMENT STATUS

OWNER CITY OF LAUDERDALE
STANTEC PROJECT NO. 193803446
CONTRACTOR ALLIED BLACKTOP CO.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	06/01/2016	07/13/2016	147,471.48	7,761.66	155,233.14
2/FINAL	07/14/2016	10/04/2016	14,006.46		161,477.94

Material on Hand

Total Payment to Date		\$161,477.94	Original Contract	\$175,705.00
Retainage Pay No. 2/FINAL			Change Orders	
Total Amount Earned		\$161,477.94	Revised Contract	\$175,705.00

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date October 11, 2016

ITEM NUMBER Dog Park

STAFF INITIAL *JB*

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Per the previous council discussion, staff prepared a resolution accepting a kiosk from Dan Lange for use at the Dog Park.

Staff also brainstormed about lighting options and remembered that Xcel Energy will install additional overhead lights or security lights with no up-front cost to the City. Council willing, staff would work with Xcel Energy lighting staff to come up with a plan to install one or two lights along the north end of the Dog Park to provide lighting for the Dog Park users as well as security lighting for the parking lot. The cost is approximately \$10.00 per month per light which would be added to the City's existing lighting bills.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution 101116A—A Resolution Accepting Donations for Improvements to the Lauderdale Dog Park.

COUNCIL ACTION:

RESOLUTION NO. 101116A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING DONATIONS FOR
IMPROVEMENTS TO THE LAUDERDALE DOG PARK**

WHEREAS, the Lauderdale City Council has long recognized the benefits of having a place where residents and their dogs can congregate, recreate, and socialize; and

WHEREAS, the Friends of the Lauderdale Dog Park have organized to add amenities to the Lauderdale Dog Park; and

WHEREAS, this passionate group of volunteers are soliciting donations and willing to give of their time to improve the Park; and

WHEREAS, they have identified a need to improve communication amongst users; and

WHEREAS, Dan Lange has constructed a kiosk that he is willing to donate to facilitate better communication.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Lauderdale, that the Council accepts and thanks Dan Lange for the kiosk.

ADOPTED by the City Council of Lauderdale this 11th day of October, 2016.

Jeff Dains, Mayor

ATTEST:

Heather Butkowski, City Administrator