

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, MARCH 10, 2015
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the February 24, 2015 City Council Meetings
 - c. Claims Totaling \$105,721.30
4. **CONSENT**
 - a. January Financial Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Ramsey County Update by Commissioner Mary Jo McGuire
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEMS**
 - a. Green Steps Cities – Resolution 031015A
 - b. North Suburban Communication Commission - Joint Powers Agreement
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. Annual Audit Report, Andrew Berg of Abdo, Eick, and Meyers
 - b. Legislative Update with Senator Marty and Representative Hausman, April 14
12. **WORK SESSION**
 - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or

less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Nuisance Code Enforcement Policies
- c. Planning for Staffing Changes
- d. Community Development Update

13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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February 24, 2015

Mayor Pro Tem Gaasch called the City Council meeting to order at 7:31 p.m.

Councilors present: Lara Mac Lean, Roxanne Grove, and Mayor Pro Tem Mary Gaasch.
Councilors Absent: Denise Hawkinson and Mayor Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Kevin Kelly, Deputy City Clerk.

Mayor Pro Tem Gaasch asked for changes to the meeting agenda. Councilor Mac Lean added an announcement of a Lauderdale gathering to Additional Items on the Agenda. Councilor Grove moved to approve the amended agenda. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Mac Lean moved to approve the February 10, 2015 City Council meeting minutes. Councilor Grove seconded the motion and it passed unanimously.

Councilor Grove moved approval of the claims totaling \$30,840.18. Councilor Mac Lean seconded the motion and it passed unanimously.

Mayor Pro Tem Gaasch asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Grove moved to adopt the Post Audit Transfer – Resolution 022415A, the 2015 Garbage Haulers Licenses, and the Recreation Agreement with the City of Falcon Heights. Councilor Mac Lean seconded the motion and it passed unanimously.

Mayor Dains arrived at the meeting at 7:35 p.m.

Informational Presentations:

Annual Public Safety Presentation by Police Chief John Ohl
Chief John Ohl presented the Annual Police Report to the Council. Chief Ohl stated that the St. Anthony Police Department (SAPD) has taken the service ethos of the SAPD to the next level and has branded the vehicles with “Safety through Service.” Chief Ohl again lauded the strong relationship the SAPD has with the City Council and the residents of Lauderdale. Chief Ohl stated Part I and Part II crimes remained similar to 2013 numbers. The SAPD investigations unit cleared 55% of cases in 2014. Ohl stated the SAPD continues to emphasize officer training and complimented the Police Reserve volunteers who help each city in countless ways.

The Mayor and Council also emphasized the compassion of officers and the strong relationship between Lauderdale residents, the City Council, and the SAPD.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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February 24, 2015

Discussion/Action Items:

There were no discussion items on the agenda.

The agenda for the next meeting will include Ramsey County Commissioner Mary Jo McGuire's annual report. The Annual Audit Report will be on March 24 and Senator John Marty and Representative Alice Hausman's annual report will be on April 14.

Work Session:

Mayor Dains explained that the Council was moving into the Work Session. Work Sessions are a continuation of the meeting but not aired on community television. Mayor Dains asked if anyone wished to address the Council. No one came forward.

2015 Community Events

Bownik presented a preliminary list of community events scheduled for 2015. Those events include expanding the Farmers Market from three to five evenings, Day in the Park in August, the City-Wide Garage Sale on May 16, the Halloween Party, Night to Unite, and the Fun Run.

Bownik stated Susie Zahratka will continue to run the Farmers Market events as a City sponsored event with the Council's support.

The Council supported organizing the ten community events in 2015 while emphasizing use of volunteers to help augment the amount of work and time spent on these events by staff.

Community Development Update

There were no updates at this meeting.

There being no further business on the council agenda, Councilor Mac Lean moved to adjourn the meeting. Councilor Grove seconded the motion and it carried. The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Kevin Kelly
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

March 10, 2015 City Council Meeting

Payroll

2/27/15 Payroll: Direct Deposit # 501968-501980	\$9,873.46
2/27/15 Payroll: Payroll Liabilities, e-payments 972E-975E	\$7,970.24

Vendor Claims

3/10/15 Claims: Check #'s 22691-22709	\$87,877.60
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SUBTOTAL \$105,721.30

Total Claims for Approval

\$105,721.30

CITY OF LAUDERDALE

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Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
501976	00000002	HINRICHS, DAVID C	5	BI-WEEKLY	\$1,728.68	2/27/2015	Outstanding
501972	00000010	DAINS, JEFFREY	5	BI-WEEKLY	\$334.42	2/27/2015	Outstanding
501970	00000011	BOWNIK, JAMES	5	BI-WEEKLY	\$1,456.48	2/27/2015	Outstanding
501968	00000101	DUBORD, ANDREW	5	BI-WEEKLY	\$359.05	2/27/2015	Outstanding
501971	00000007	BUTKOWSKI-HINRICHS, HE	5	BI-WEEKLY	\$2,348.34	2/27/2015	Outstanding
501975	00000041	HAWKINSON, DENISE	5	BI-WEEKLY	\$230.87	2/27/2015	Outstanding
501978	00000013	MAC LEAN, LARA	5	BI-WEEKLY	\$230.87	2/27/2015	Outstanding
501974	00000019	GROVE, BARBARA ROXANN	5	BI-WEEKLY	\$230.87	2/27/2015	Outstanding
501973	00000020	GAASCH, MARY A.	5	BI-WEEKLY	\$230.87	2/27/2015	Outstanding
501980	00000024	WISEN, NOLAN	5	BI-WEEKLY	\$95.58	2/27/2015	Outstanding
501977	00000027	KELLY, KEVIN	5	BI-WEEKLY	\$1,358.28	2/27/2015	Outstanding
501969	00000029	BECK, GORDON	5	BI-WEEKLY	\$795.40	2/27/2015	Outstanding
501979	00000030	WISEN, NOAH	5	BI-WEEKLY	\$473.75	2/27/2015	Outstanding
					<u>\$9,873.46</u>		

CITY OF LAUDERDALE

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***Claim Register©**

022715pyrll

FEBRUARY 2015

Claim Type	Direct					
Claim#	4515	NORTH STAR BANK, CHECKING ST	Ck# 000972E	2/26/2015		
Cash Payment	G 101-21701	FEDERAL TAXES		2/27/2015	Payroll	\$1,215.50
		Invoice				
Cash Payment	G 101-21703	FICA WITHHOLDING.		2/27/2015	Payroll	\$2,350.62
		Invoice				
Transaction Date	2/26/2015	Due 0	NORTH STAR CHE	10100	Total	\$3,566.12
Claim#	4516	PERA	Ck# 000973E	2/26/2015		
Cash Payment	G 101-21704	PERA		2/27/2015	Payroll	\$1,575.48
		Invoice				
Transaction Date	2/26/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,575.48
Claim#	4517	ICMA RETIREMENT TRUST - 457	Ck# 000974E	2/26/2015		
Cash Payment	G 101-21705	ICMA RETIREMENT		2/27/2015	Payroll	\$1,720.18
		Invoice				
Transaction Date	2/26/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,720.18
Claim#	4518	MN DEPARTMENT OF REVENUE	Ck# 000975E	2/26/2015		
Cash Payment	G 101-21702	STATE WITHHOLDING		2/27/2015	Payroll	\$1,108.46
		Invoice				
Transaction Date	2/26/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,108.46
	Claim Type	Direct			Tota	\$7,970.24

Pre-Written Check	\$7,970.24
Checks to be Generated by the Compute	\$0.00
Total	\$7,970.24

CITY OF LAUDERDALE

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*Claim Register©

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MARCH 2015

Claim Type	Direct					
Claim#	4519	ABDO EICK & MEYERS LLP	Ck#	022692	3/10/2015	
Cash Payment	E 101-41500-301	AUDITING		2014 financial audit		\$10,400.00
		Invoice				
Cash Payment	E 601-49000-301	AUDITING		2014 financial audit		\$1,300.00
		Invoice				
Cash Payment	E 602-49100-301	AUDITING		2014 financial audit		\$1,300.00
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$13,000.00
Claim#	4520	AFSCME	Ck#	022693	3/10/2015	
Cash Payment	G 101-21709	UNION DUES		2/15 Union Dues		\$82.56
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$82.56
Claim#	4521	CITY OF ST ANTHONY	Ck#	022694	3/10/2015	
Cash Payment	E 101-42100-319	POLICE CONTRACT		3/15 Police Contract		\$52,865.50
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$52,865.50
Claim#	4522	CROIX OIL	Ck#	022695	3/10/2015	
Cash Payment	E 101-43000-212	MOTOR FUELS		2/15 Motor Fuel		\$74.05
		Invoice				
Cash Payment	E 601-49000-212	MOTOR FUELS		2/15 Motor Fuel		\$15.87
		Invoice				
Cash Payment	E 602-49100-212	MOTOR FUELS		2/15 Motor Fuel		\$15.86
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$105.78
Claim#	4523	EUREKA RECYCLING	Ck#	022696	3/10/2015	
Cash Payment	E 203-50000-389	RECYCLING CONTRACT		2/15 Recycling Contract		\$2,851.56
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$2,851.56
Claim#	4524	GLTC PREMIUM PAYMENTS	Ck#	022697	3/10/2015	
Cash Payment	G 101-21706	HEALTH INSURANCE		3/15 Long Term Care Plan		\$102.70
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$102.70
Claim#	4525	KENNEDY & GRAVEN	Ck#	022699	3/10/2015	
Cash Payment	E 101-41500-305	LEGAL FEES - CIVIL		1/15 Legal Fees - Stormwater agreement, Claussen Variance, Car2Go & Idaho Snowplowing		\$1,336.50
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,336.50
Claim#	4526	LILLIE SUBURBAN NEWS	Ck#	022700	3/10/2015	
Cash Payment	E 101-41100-352	PUBLIC INFO NOTICES		Public Notices		\$90.00
		Invoice				
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$90.00
Claim#	4527	RAMSEY COUNTY, PROP REC & RE	Ck#	022705	3/10/2015	
Cash Payment	E 101-43000-313	SNOW & ICE REMOVAL		1/15 Snow Plow & Salt		\$2,318.08
		Invoice				

CITY OF LAUDERDALE

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*Claim Register©

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MARCH 2015

Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$2,318.08
Claim#	4528 RAMSEY COUNTY, PROP REC & RE Ck# 022705 3/10/2015					
Cash Payment	E 101-42100-318 911 Dispatch		2/15 911 Dispatch			\$6.24
	Invoice					
Cash Payment	E 101-42100-355 MISC PRINTING/PROCES		2/15 800 MHz radio license			\$1,345.13
	Invoice					
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,351.37
Claim#	4529 SUBURBAN RATE AUTHORITY Ck# 022706 3/10/2015					
Cash Payment	E 101-41100-438 DUES & SUBSCRIPTION		2015 Membership Dues			\$400.00
	Invoice					
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$400.00
Claim#	4530 TREASURE ISLAND Ck# 022707 3/10/2015					
Cash Payment	E 101-41200-331 TRAVEL EXPENSE		MCFOA Conf. Lodging - KK			\$76.50
	Invoice					
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$76.50
Claim#	4531 VANGUARD CLEANING SYSTEMS Ck# 022708 3/10/2015					
Cash Payment	E 101-43000-333 CLEANING CONTRACT		March City Hall Cleaning			\$446.00
	Invoice					
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$446.00
Claim#	4532 WASTE MANAGEMENT Ck# 022709 3/10/2015					
Cash Payment	E 101-43000-384 REFUSE DISPOSAL		Refuse Disposal March-May 2015 City Hall			\$157.10
	Invoice					
Cash Payment	E 101-43000-384 REFUSE DISPOSAL		Refuse Disposal -3/15 PW Dumpster			\$209.39
	Invoice					
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$366.49
Claim#	4533 8TH DAY LANDSCAPING Ck# 022691 3/10/2015					
Cash Payment	E 101-43000-313 SNOW & ICE REMOVAL		February Larp Ave Sidewalks			\$645.00
	Invoice					
Transaction Date	3/2/2015	Due 0	NORTH STAR CHE	10100	Total	\$645.00
Claim#	4534 GOPHER STATE ONE-CALL Ck# 022698 3/10/2015					
Cash Payment	E 101-43400-386 GOPHER STATE ONE CA		2/15 Locates			\$26.30
	Invoice					
Transaction Date	3/3/2015	Due 0	NORTH STAR CHE	10100	Total	\$26.30
Claim#	4535 NORTH STAR BANK, PETTY CASH Ck# 022704 3/10/2015					
Cash Payment	E 101-41200-201 GENERAL SUPPLIES		Fax Machine & Shredder			\$275.25
	Invoice					
Cash Payment	E 101-41200-331 TRAVEL EXPENSE		Parking - HB			\$11.00
	Invoice					
Transaction Date	3/3/2015	Due 0	NORTH STAR CHE	10100	Total	\$286.25
Claim#	4536 MET COUNCIL ENVIRONMENTAL S Ck# 022703 3/10/2015					
Cash Payment	E 601-49000-387 WATER TREATMENT SE		4/15 Waste Water Treatment			\$11,019.42
	Invoice					
Transaction Date	3/3/2015	Due 0	NORTH STAR CHE	10100	Total	\$11,019.42
Claim#	4537 LMC Ck# 022701 3/10/2015					

CITY OF LAUDERDALE

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*Claim Register©

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Cash Payment Invoice	E 101-41200-308 TRAINING\CONFERENCE HR Training - HB					\$30.00
Transaction Date	3/4/2015	Due 0	NORTH STAR CHE	10100	Total	\$30.00
Claim#	4538 MAMA		Ck# 022702	3/10/2015		
Cash Payment Invoice	E 101-41200-438 DUES & SUBSCRIPTION MAMA Membership					\$45.00
Cash Payment Invoice	E 101-41200-308 TRAINING\CONFERENCE 1/15 Luncheon Mtg. - HB					\$20.00
Transaction Date	3/4/2015	Due 0	NORTH STAR CHE	10100	Total	\$65.00
Claim#	4539 RAMSEY COUNTY, PROP REC & RE		Ck# 022705	3/10/2015		
Cash Payment Invoice	G 101-21706 HEALTH INSURANCE		3/15 Employee Insurance			\$397.59
Cash Payment Invoice	E 101-41200-355 MISC PRINTING/PROCES		3/15 Employee Insurance			\$15.00
Transaction Date	3/4/2015	Due 0	NORTH STAR CHE	10100	Total	\$412.59
	Claim Type	Direct			Tota	\$87,877.60

Pre-Written Check	\$87,877.60
Checks to be Generated by the Compute	\$0.00
Total	\$87,877.60

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date March 10, 2015
ITEM NUMBER January Financial Report
STAFF INITIAL HS
APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for January 2015. These reports include all entries made for the annual audit. You will notice the 304 Fund no longer appears on the Cash Balances report based on Council action at the last meeting to transfer in a small amount of money to bring the account balance to zero thereby closing the account *forever*. That was the final debt service account held open to pay the bonds. Any remaining delinquent and deferred special assessments from the street projects will be posted to the General Fund going forward. You will also notice the TIF balance increased to reflect the grant revenue received from the Met Council at year end. Much of the remaining TIF balance will still be used to cover the sidewalk project as it is completed this spring.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for January 2015.

COUNCIL ACTION:

CITY OF LAUDERDALE

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Cash Balances

Current Period: JANUARY 2015

FUND Descr	Account	MTD Debit	MTD Credit	Current Balance
CASH				
GENERAL	G 101-10100	\$112,537.32	\$117,386.76	-\$2,319,616.20
COMMUNITY EVENTS	G 201-10100	\$0.98	\$0.00	\$10,272.53
COMMUNICATIONS	G 202-10100	\$5,155.12	\$1,152.07	\$6,085.24
RECYCLING	G 203-10100	\$433.07	\$1,699.85	\$111,985.23
CAPITAL IMPROVEMENT STREETS	G 401-10100	\$55.00	\$0.00	\$577,775.29
CAPITAL IMPROVEMENTS	G 402-10100	\$2.25	\$0.00	\$48,661.66
CAPITAL IMPROVE STORM WATER	G 403-10100	\$17.26	\$0.00	\$181,333.90
PARK IMPROVEMENT	G 404-10100	\$27.56	\$0.00	\$289,570.34
TIF-PROJECTS	G 405-10100	\$2.99	\$0.00	\$63,647.39
SEWER IMPROVEMENT	G 407-10100	\$130,060.40	\$0.00	\$602,438.07
DEVELOPMENT	G 414-10100	\$11.60	\$0.00	\$121,852.71
SEWER UTILITIES	G 601-10100	\$9,948.76	\$146,359.70	\$341,819.15
STORM SEWER ENTERPRISE FUND	G 602-10100	\$2,021.13	\$4,947.73	\$96,285.71
Total CASH		\$260,273.44	\$271,546.11	\$132,111.02
PETTY CASH				
GENERAL	G 101-10200	\$0.00	\$0.00	\$400.00
Total PETTY CASH		\$0.00	\$0.00	\$400.00
INVESTMENTS				
GENERAL	G 101-10400	\$296.17	\$100,000.00	\$2,973,365.79
Total INVESTMENTS		\$296.17	\$100,000.00	\$2,973,365.79
Grand Total		\$260,569.61	\$371,546.11	\$3,105,876.81

CITY OF LAUDERDALE

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*Revenue Guideline©

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Current Period: JANUARY 2015

		2015	2015	JANUARY	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
GENERAL						
Active	R 101-31010 CURRENT AD VALORE	\$495,281.00	-\$153.78	(\$153.78)	\$495,434.78	-0.03%
Active	R 101-31020 DELINQUENT AD VALO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31030 FORFEITED TAX SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31040 FISCAL DISPARITIES	\$129,076.00	\$0.00	\$0.00	\$129,076.00	0.00%
Active	R 101-32000 LICENSE AND PERMIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32110 3.2 ALCHOLIC LICENSE	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
Active	R 101-32120 CIGARETTE LICENSE	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 101-32130 GARBAGE HAULERS LI	\$1,300.00	\$750.00	\$750.00	\$550.00	57.69%
Active	R 101-32140 HEATING/AC LICENSE	\$600.00	\$250.00	\$250.00	\$350.00	41.67%
Active	R 101-32150 TREE COMPANIES LIC	\$400.00	\$50.00	\$50.00	\$350.00	12.50%
Active	R 101-32170 DRIVEWAY CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32180 RENTAL HOUSING LIC	\$5,000.00	\$449.00	\$449.00	\$4,551.00	8.98%
Active	R 101-32210 BUILDING PERMITS	\$12,500.00	\$125.25	\$125.25	\$12,374.75	1.00%
Active	R 101-32211 ZONING PERMIT APPLI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-32225 PLAN REVIEW FEE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 101-32230 PLUMBING PERMITS	\$1,000.00	\$1,160.00	\$1,160.00	-\$160.00	116.00%
Active	R 101-32240 ANIMAL LICENSES	\$150.00	\$10.00	\$10.00	\$140.00	6.67%
Active	R 101-32270 HEATING A/C PERMIT	\$1,500.00	\$198.00	\$198.00	\$1,302.00	13.20%
Active	R 101-32280 STREET EXCAVATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33401 LOCAL GOVERNMENT	\$536,736.00	\$0.00	\$0.00	\$536,736.00	0.00%
Active	R 101-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33405 PERA RATE INCREASE	\$1,198.00	\$0.00	\$0.00	\$1,198.00	0.00%
Active	R 101-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33623 MET COUNCIL - LIV CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33624 LIVABLE COMMUNITIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34101 CITY HALL/PARK RENT	\$7,500.00	\$700.00	\$700.00	\$6,800.00	9.33%
Active	R 101-34103 ADMINISTRATIVE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34105 SALE OF PUBLICATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34107 ASSESSMENT SEARCH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34109 COPIES	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
In-Active	R 101-34110 VARIANCE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34111 LEGAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34112 CONDITIONAL USE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34113 ZONING AMENDMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34114 ADVERTISING SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34115 GENERAL GOVERNME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34116 ENGINEERING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34201 FALSE SECURITY ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34202 FALSE FIRE ALARM - FI	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-34203 FIRE INSPECTION FEE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 101-34205 FIRE CALL REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-35101 COURT FINES	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	R 101-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36103 TREE REMOVAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36211 INVESTMENT INTERES	\$1,400.00	\$65.20	\$65.20	\$1,334.80	4.66%
Active	R 101-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36231 DOG PARK DONATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36240 SURCHARGES	\$500.00	\$88.00	\$88.00	\$412.00	17.60%

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		2015	2015	JANUARY	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 101-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36252 LMC INSURANCE REFU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-39200 INTERFUND OPERATIN	\$20,461.00	\$0.00	\$0.00	\$20,461.00	0.00%
Active	R 101-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total GENERAL		\$1,264,252.00	\$3,691.67	\$3,691.67	\$1,260,560.33	0.29%
COMMUNITY EVENTS						
Active	R 201-34785 PARK EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34786 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34787 GARAGE SALE	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
Active	R 201-34788 DAY IN THE PARK	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 201-34789 MUSIC UNDER THE TR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 201-34790 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34791 POP SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34792 T-SHIRT SALES	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	R 201-34793 FUN RUN/WALK	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	R 201-34794 NATIONAL NIGHT OUT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-34795 HALLOWEEN DONATIO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 201-36211 INVESTMENT INTERES	\$25.00	\$0.98	\$0.98	\$24.02	3.92%
Active	R 201-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 201-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total COMMUNITY EVENTS		\$3,000.00	\$0.98	\$0.98	\$2,999.02	0.03%
COMMUNICATIONS						
Active	R 202-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36211 INVESTMENT INTERES	\$25.00	\$0.58	\$0.58	\$24.42	2.32%
Active	R 202-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 202-36253 CABLE FRANCHISE RE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Total COMMUNICATIONS		\$20,025.00	\$0.58	\$0.58	\$20,024.42	0.00%
RECYCLING						
Active	R 203-33621 METROPOLITAN COUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-33622 COUNTY GRANTS	\$6,369.00	\$0.00	\$0.00	\$6,369.00	0.00%
Active	R 203-36100 SPECIAL ASSESMENT	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 203-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36211 INVESTMENT INTERES	\$400.00	\$10.66	\$10.66	\$389.34	2.67%
Active	R 203-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 203-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total RECYCLING		\$41,769.00	\$10.66	\$10.66	\$41,758.34	0.03%
TAX INCREMENT DEBT SERVICE						
Active	R 301-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33402 HOMESTEAD CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2015	2015	JANUARY	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 301-39205 TRANS FROM TIF PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 301-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TAX INCREMENT DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
00 ST/UTIL IMP DEBT SERVICE						
Active	R 302-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 302-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 00 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL IMP DEBT SERVICE						
Active	R 303-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 303-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL IMP DEBT SERVICE						
Active	R 304-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 304-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 03 ST/UTIL IMP DEBT SERVICE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL IMPROVEMENT STREETS						
Active	R 401-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-36211 INVESTMENT INTERES	\$2,000.00	\$55.00	\$55.00	\$1,945.00	2.75%
Active	R 401-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 401-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENT STREETS		\$2,000.00	\$55.00	\$55.00	\$1,945.00	2.75%
CAPITAL IMPROVEMENTS						
Active	R 402-36211 INVESTMENT INTERES	\$400.00	\$2.25	\$2.25	\$397.75	0.56%
Active	R 402-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 402-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVEMENTS		\$400.00	\$2.25	\$2.25	\$397.75	0.56%
CAPITAL IMPROVE STORM WATER						
Active	R 403-36211 INVESTMENT INTERES	\$600.00	\$17.26	\$17.26	\$582.74	2.88%
Active	R 403-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-37300 STORM SEWER FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39201 TRANFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 403-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVE STORM WATER		\$600.00	\$17.26	\$17.26	\$582.74	2.88%

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		2015	2015	JANUARY	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
PARK IMPROVEMENT						
Active	R 404-33130 CDBG/DNR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-33400 STATE GRANTS AND AI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36211 INVESTMENT INTERES	\$1,000.00	\$27.56	\$27.56	\$972.44	2.76%
Active	R 404-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39201 TRANSFER FROM GENE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39204 TRANS FROM COMMU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 404-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total PARK IMPROVEMENT	\$1,000.00	\$27.56	\$27.56	\$972.44	2.76%
TIF-PROJECTS						
Active	R 405-31050 TAX INCREMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-31051 DELINQUENT TAX INC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33406 MARKET VAL HOM CR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-33419 LARPENTEUR AVE REI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36210 INTEREST EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36211 INVESTMENT INTERES	\$0.00	\$2.99	\$2.99	-\$2.99	0.00%
Active	R 405-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39207 TRANS FROM DEBT SE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total TIF-PROJECTS	\$0.00	\$2.99	\$2.99	-\$2.99	0.00%
SEWER IMPROVEMENT						
Active	R 407-36200 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-36211 INVESTMENT INTERES	\$1,500.00	\$60.40	\$60.40	\$1,439.60	4.03%
Active	R 407-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 407-39200 INTERFUND OPERATIN	\$35,000.00	\$130,000.00	\$130,000.00	-\$95,000.00	371.43%
	Total SEWER IMPROVEMENT	\$36,500.00	\$130,060.40	\$130,060.40	-\$93,560.40	356.33%
WATER UTILITY						
Active	R 409-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 409-36251 ST. PAUL WATER SUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total WATER UTILITY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION						
Active	R 412-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total 02 ST/UTIL CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 ST/UTIL CONSTRUCTION						
Active	R 413-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-33600 GRANTS & AID FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36100 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36211 INVESTMENT INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 413-39310 GENERAL OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total 03 ST/UTIL CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEVELOPMENT						
Active	R 414-36211 INVESTMENT INTERES	\$0.00	\$11.60	\$11.60	-\$11.60	0.00%
Active	R 414-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 414-39200 INTERFUND OPERATIN	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
	Total DEVELOPMENT	\$38,000.00	\$11.60	\$11.60	\$37,988.40	0.03%
SEWER UTILITIES						

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		2015	2015	JANUARY	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
Active	R 601-33000 INTERGOVERNMENTA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36100 SPECIAL ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36101 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36102 PENALTIES & INTERES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36104 SEWER ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36211 INVESTMENT INTERES	\$1,800.00	\$32.53	\$32.53	\$1,767.47	1.81%
Active	R 601-36230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36250 REFUNDS & REIMBUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-36255 MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37210 SEWER SALES AND SE	\$251,125.00	\$9,916.23	\$9,916.23	\$241,208.77	3.95%
Active	R 601-37215 DELINQUENT SEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37230 PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37240 SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39202 CONTRIB FROM ENTE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total SEWER UTILITIES	\$252,925.00	\$9,948.76	\$9,948.76	\$242,976.24	3.93%
STORM SEWER ENTERPRISE FUND						
Active	R 602-36211 INVESTMENT INTERES	\$300.00	\$9.16	\$9.16	\$290.84	3.05%
Active	R 602-37300 STORM SEWER FEE	\$68,200.00	\$2,011.97	\$2,011.97	\$66,188.03	2.95%
Active	R 602-39200 INTERFUND OPERATIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 PRIOR PERIOD ADJUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total STORM SEWER ENTERPRISE FUND	\$68,500.00	\$2,021.13	\$2,021.13	\$66,478.87	2.95%
GASB34						
Active	R 999-31010 CURRENT AD VALORE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-36100 SPECIAL ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39101 SALES FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 999-39202 CONTRIB FROM ENTE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GASB34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Report Total	\$1,728,971.00	\$145,850.84	\$145,850.84	\$1,583,120.16	8.44%

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		2015	2015	JANUARY	Enc	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41200-538 COMPUTER SO	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41500-101 FULL TIME EMP	\$9,953.00	\$842.22	\$842.22	\$0.00	\$9,110.78	8.46%
Active	E 101-41500-103 PART TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-104 TEMP EMPLOYE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-121 PERA CONTRIB	\$746.00	\$63.16	\$63.16	\$0.00	\$682.84	8.47%
Active	E 101-41500-122 FICA CONTRIBU	\$761.00	\$64.41	\$64.41	\$0.00	\$696.59	8.46%
Active	E 101-41500-131 HEALTH INSURA	\$1,620.00	\$134.46	\$134.46	\$0.00	\$1,485.54	8.30%
Active	E 101-41500-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-151 WORKERS CO	\$80.00	-\$10.59	(\$10.59)	\$0.00	\$90.59	-13.24%
Active	E 101-41500-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-300 LEGAL FEES - P	\$11,500.00	\$0.00	\$0.00	\$0.00	\$11,500.00	0.00%
Active	E 101-41500-301 AUDITING	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	0.00%
Active	E 101-41500-305 LEGAL FEES - C	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0.00%
Active	E 101-41500-327 OTHER SERV- S	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41500-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-352 PUBLIC INFO N	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-355 MISC PRINTING/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-409 OTHER EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-440 MEETING EXPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41500-539 VOTING MACHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-318 911 Dispatch	\$16,433.00	\$0.00	\$0.00	\$0.00	\$16,433.00	0.00%
Active	E 101-42100-319 POLICE CONTR	\$634,386.00	\$52,865.50	\$52,865.50	\$0.00	\$581,520.50	8.33%
Active	E 101-42100-320 FIRE CONTRAC	\$18,000.00	\$17,303.00	\$17,303.00	\$0.00	\$697.00	96.13%
Active	E 101-42100-321 FIRE CALLS	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0.00%
Active	E 101-42100-322 FIRE FALSE ALA	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-323 FIRE INSPECTIO	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42100-355 MISC PRINTING/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-360 INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-391 TELEPHONE/PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42100-442 MISC	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-42100-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-101 FULL TIME EMP	\$30,079.00	\$2,401.42	\$2,401.42	\$0.00	\$27,677.58	7.98%
Active	E 101-43000-102 EMPLOYEE OVE	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43000-104 TEMP EMPLOYE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-121 PERA CONTRIB	\$2,481.00	\$209.91	\$209.91	\$0.00	\$2,271.09	8.46%
Active	E 101-43000-122 FICA CONTRIBU	\$2,531.00	\$281.95	\$281.95	\$0.00	\$2,249.05	11.14%
Active	E 101-43000-131 HEALTH INSURA	\$5,400.00	\$429.34	\$429.34	\$0.00	\$4,970.66	7.95%
Active	E 101-43000-151 WORKERS CO	\$1,522.00	-\$188.92	(\$188.92)	\$0.00	\$1,710.92	-12.41%
Active	E 101-43000-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-212 MOTOR FUELS	\$3,100.00	-\$243.51	(\$243.51)	\$0.00	\$3,343.51	-7.86%
Active	E 101-43000-213 LUBRICANTS &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-225 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-226 SIGNS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-228 MISC REPAIRS	\$1,500.00	\$53.10	\$53.10	\$0.00	\$1,446.90	3.54%
Active	E 101-43000-304 ENGINEERING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43000-308 TRAINING\CONF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-313 SNOW & ICE RE	\$19,000.00	-\$675.00	(\$675.00)	\$0.00	\$19,675.00	-3.55%

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		2015	2015	JANUARY	Enc	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43000-314 STREET SWEEP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-317 TREE SERVICE	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	E 101-43000-324 ALLEY REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-327 OTHER SERV- S	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43000-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-333 CLEANING CON	\$4,500.00	\$446.00	\$446.00	\$0.00	\$4,054.00	9.91%
Active	E 101-43000-380 STREET LIGHT	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	E 101-43000-381 ELECTRIC	\$3,000.00	\$144.73	\$144.73	\$0.00	\$2,855.27	4.82%
Active	E 101-43000-382 WATER	\$200.00	-\$85.59	(\$85.59)	\$0.00	\$285.59	-42.80%
Active	E 101-43000-383 GAS UTILITIES	\$3,500.00	-\$144.73	(\$144.73)	\$0.00	\$3,644.73	-4.14%
Active	E 101-43000-384 REFUSE DISPO	\$3,000.00	\$214.03	\$214.03	\$0.00	\$2,785.97	7.13%
Active	E 101-43000-391 TELEPHONE/PA	\$500.00	\$142.39	\$142.39	\$0.00	\$357.61	28.48%
Active	E 101-43000-402 CITY TRUCK RE	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 101-43000-426 MACHINERY RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43000-442 MISC	\$100.00	\$25.00	\$25.00	\$0.00	\$75.00	25.00%
Active	E 101-43000-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-101 FULL TIME EMP	\$37,875.00	\$3,205.71	\$3,205.71	\$0.00	\$34,669.29	8.46%
Active	E 101-43400-104 TEMP EMPLOYE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-121 PERA CONTRIB	\$2,841.00	\$240.42	\$240.42	\$0.00	\$2,600.58	8.46%
Active	E 101-43400-122 FICA CONTRIBU	\$2,897.00	\$264.45	\$264.45	\$0.00	\$2,632.55	9.13%
Active	E 101-43400-126 ICMA RETIREME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-131 HEALTH INSURA	\$6,480.00	\$487.55	\$487.55	\$0.00	\$5,992.45	7.52%
Active	E 101-43400-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-151 WORKERS CO	\$1,435.00	-\$175.95	(\$175.95)	\$0.00	\$1,610.95	-12.26%
Active	E 101-43400-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-203 POSTAGE	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-43400-306 CONSULTING F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-308 TRAINING(CONF	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43400-310 PLUMBING INSP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-311 HEATING INSPE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-312 BUILDING INSPE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-43400-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-355 MISC PRINTING/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-386 GOPHER STATE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-43400-388 SAC UNIT CHAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43400-442 MISC	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43400-443 SURCHARGE R	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-101 FULL TIME EMP	\$43,853.00	\$3,153.99	\$3,153.99	\$0.00	\$40,699.01	7.19%
Active	E 101-45200-103 PART TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-104 TEMP EMPLOYE	\$6,000.00	\$2,461.50	\$2,461.50	\$0.00	\$3,538.50	41.03%
Active	E 101-45200-121 PERA CONTRIB	\$3,289.00	\$278.35	\$278.35	\$0.00	\$3,010.65	8.46%
Active	E 101-45200-122 FICA CONTRIBU	\$3,814.00	\$567.10	\$567.10	\$0.00	\$3,246.90	14.87%
Active	E 101-45200-131 HEALTH INSURA	\$8,100.00	\$653.82	\$653.82	\$0.00	\$7,446.18	8.07%
Active	E 101-45200-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-142 UNEMPLOYMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-151 WORKERS CO	\$1,345.00	-\$166.25	(\$166.25)	\$0.00	\$1,511.25	-12.36%
Active	E 101-45200-201 GENERAL SUPP	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45200-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-212 MOTOR FUELS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2015	2015	JANUARY	Enc	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-45200-225 LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-228 MISC REPAIRS	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-317 TREE SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-370 PARK & REC EX	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-45200-371 NON-RESIDENT	\$1,500.00	-\$584.00	(\$584.00)	\$0.00	\$2,084.00	-38.93%
Active	E 101-45200-381 ELECTRIC	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45200-382 WATER	\$200.00	-\$205.17	(\$205.17)	\$0.00	\$405.17	-102.59%
Active	E 101-45200-383 GAS UTILITIES	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 101-45200-384 REFUSE DISPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-391 TELEPHONE/PA	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45200-403 TRACTOR/MOW	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-412 WARMING HOU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-427 PORTA POTTY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-45200-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45300-444 CONTINGENCY	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-45300-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-710 OPERATING TR	\$38,000.00	\$0.00	\$0.00	\$0.00	\$38,000.00	0.00%
Active	E 101-45400-721 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-731 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-732 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-733 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-734 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-741 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-742 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-743 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-744 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-745 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-747 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45400-749 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48100-306 CONSULTING F	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 101-48100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48411-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-306 CONSULTING F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-550 OTHER IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-48412-555 LARPENTEUR A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total GENERAL	\$1,264,252.00	\$103,268.21	\$103,268.21	\$0.00	\$1,160,983.79	8.17%
COMMUNITY EVENTS							
Active	E 201-45600-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-202 PERMENANT SU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-352 PUBLIC INFO N	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-368 FUN RUN/WALK	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 201-45600-369 MUSIC UNDER T	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 201-45600-372 MUGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-373 T-SHIRTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-374 POP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-375 WINTER EVENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 201-45600-376 GARAGE SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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		2015	2015	JANUARY	Enc	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 403-48403-102 EMPLOYEE OVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-121 PERA CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-122 FICA CONTRIBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-131 HEALTH INSURA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-151 WORKERS CO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 403-48403-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CAPITAL IMPROVE STORM WATER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PARK IMPROVEMENT							
Active	E 404-48404-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-437 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-510 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-524 PICNIC SHELTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-525 PLAYGROUND (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-526 PARK PATH (CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-48404-527 GENERAL PARK	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
Active	E 404-48404-528 COURT IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total PARK IMPROVEMENT		\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
TIF-PROJECTS							
Active	E 405-48500-101 FULL TIME EMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-121 PERA CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-122 FICA CONTRIBU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-131 HEALTH INSURA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-133 LIFE INSURANC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-305 LEGAL FEES - C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-325 LARPEN TEUR A	\$0.00	-\$12,695.00	(\$12,695.00)	\$0.00	\$12,695.00	0.00%
Active	E 405-48500-327 OTHER SERV- S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-408 LIFT STATION R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-530 FURNITURE & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 405-48500-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total TIF-PROJECTS		\$0.00	-\$12,695.00	-\$12,695.00	\$0.00	\$12,695.00	0.00%
SEWER IMPROVEMENT							
Active	E 407-48407-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 407-48407-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SEWER IMPROVEMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER UTILITY							
Active	E 409-48409-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 409-48409-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total WATER UTILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 ST/UTIL CONSTRUCTION							
Active	E 412-48410-304 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

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Current Period: JANUARY 2015

		2015	2015	JANUARY	Enc	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 412-48410-328 STREET REPAIR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 412-48410-721 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total 02 ST/UTIL CONSTRUCTION		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEVELOPMENT							
Active	E 414-48100-721 OPERATING TR	\$20,461.00	\$0.00	\$0.00	\$0.00	\$20,461.00	0.00%
Total DEVELOPMENT		\$20,461.00	\$0.00	\$0.00	\$0.00	\$20,461.00	0.00%
SEWER UTILITIES							
Active	E 601-49000-101 FULL TIME EMP	\$30,279.00	-\$2,422.96	(\$2,422.96)	\$0.00	\$32,701.96	-8.00%
Active	E 601-49000-102 EMPLOYEE OVE	\$12,000.00	\$1,011.03	\$1,011.03	\$0.00	\$10,988.97	8.43%
Active	E 601-49000-121 PERA CONTRIB	\$3,171.00	\$268.02	\$268.02	\$0.00	\$2,902.98	8.45%
Active	E 601-49000-122 FICA CONTRIBU	\$3,234.00	\$333.34	\$333.34	\$0.00	\$2,900.66	10.31%
Active	E 601-49000-131 HEALTH INSURA	\$5,184.00	\$514.44	\$514.44	\$0.00	\$4,669.56	9.92%
Active	E 601-49000-151 WORKERS CO	\$2,895.00	-\$361.65	(\$361.65)	\$0.00	\$3,256.65	-12.49%
Active	E 601-49000-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-212 MOTOR FUELS	\$700.00	-\$40.80	(\$40.80)	\$0.00	\$740.80	-5.83%
Active	E 601-49000-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-228 MISC REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-301 AUDITING	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 601-49000-304 ENGINEERING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	E 601-49000-308 TRAINING\CONF	\$600.00	\$300.00	\$300.00	\$0.00	\$300.00	50.00%
Active	E 601-49000-315 SEWER JETTIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-316 SEWER TELEVI	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	E 601-49000-327 OTHER SERV- S	\$7,000.00	\$85.76	\$85.76	\$0.00	\$6,914.24	1.23%
Active	E 601-49000-331 TRAVEL EXPEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-361 GENERAL LIABI	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0.00%
Active	E 601-49000-362 PROPERTY INS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 601-49000-363 AUTOMOTIVE IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-382 WATER	\$100.00	-\$17.32	(\$17.32)	\$0.00	\$117.32	-17.32%
Active	E 601-49000-387 WATER TREAT	\$133,000.00	\$22,038.84	\$22,038.84	\$0.00	\$110,961.16	16.57%
Active	E 601-49000-391 TELEPHONE/PA	\$300.00	\$17.69	\$17.69	\$0.00	\$282.31	5.90%
Active	E 601-49000-402 CITY TRUCK RE	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 601-49000-425 CLOTHING	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 601-49000-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-501 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49000-554 CATCH BASIN R	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00	0.00%
Active	E 601-49000-710 OPERATING TR	\$35,000.00	\$130,000.00	\$130,000.00	\$0.00	-\$95,000.00	371.43%
Total SEWER UTILITIES		\$273,063.00	\$151,726.39	\$151,726.39	\$0.00	\$121,336.61	55.56%
STORM SEWER ENTERPRISE FUND							
Active	E 602-49100-101 FULL TIME EMP	\$34,360.00	-\$2,564.29	(\$2,564.29)	\$0.00	\$36,924.29	-7.46%
Active	E 602-49100-102 EMPLOYEE OVE	\$5,000.00	\$421.27	\$421.27	\$0.00	\$4,578.73	8.43%
Active	E 602-49100-121 PERA CONTRIB	\$2,952.00	\$249.69	\$249.69	\$0.00	\$2,702.31	8.46%
Active	E 602-49100-122 FICA CONTRIBU	\$3,011.00	\$310.49	\$310.49	\$0.00	\$2,700.51	10.31%
Active	E 602-49100-131 HEALTH INSURA	\$5,616.00	\$478.23	\$478.23	\$0.00	\$5,137.77	8.52%
Active	E 602-49100-151 WORKERS CO	\$2,375.00	-\$295.36	(\$295.36)	\$0.00	\$2,670.36	-12.44%
Active	E 602-49100-201 GENERAL SUPP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-212 MOTOR FUELS	\$700.00	-\$40.80	(\$40.80)	\$0.00	\$740.80	-5.83%
Active	E 602-49100-227 TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-228 MISC REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-301 AUDITING	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%
Active	E 602-49100-304 ENGINEERING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%

CITY OF LAUDERDALE
***Expenditure Guideline©**

Current Period: JANUARY 2015

		2015	2015	JANUARY	Enc	2015	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 602-49100-308 TRAINING\CONF	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49100-314 STREET SWEEP	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%
Active	E 602-49100-327 OTHER SERV- S	\$3,500.00	\$15.13	\$15.13	\$0.00	\$3,484.87	0.43%
Active	E 602-49100-352 PUBLIC INFO N	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 602-49100-361 GENERAL LIABI	\$2,200.00	\$0.00	\$0.00	\$0.00	\$2,200.00	0.00%
Active	E 602-49100-391 TELEPHONE/PA	\$300.00	\$17.69	\$17.69	\$0.00	\$282.31	5.90%
Active	E 602-49100-402 CITY TRUCK RE	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 602-49100-425 CLOTHING	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 602-49100-438 DUES & SUBSC	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49100-442 MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-444 CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-501 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-540 MACHINERY & E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-554 CATCH BASIN R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49100-710 OPERATING TR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total STORM SEWER ENTERPRISE FUND		\$72,514.00	-\$1,407.95	-\$1,407.95	\$0.00	\$73,921.95	-1.94%
GASB34							
Active	E 999-41000-100 WAGES AND SA	\$0.00	-\$23,882.79	(\$23,882.79)	\$0.00	\$23,882.79	0.00%
Active	E 999-41000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-100 WAGES AND SA	\$0.00	-\$5,074.63	(\$5,074.63)	\$0.00	\$5,074.63	0.00%
Active	E 999-43000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-499 LOSS ON DISPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-100 WAGES AND SA	\$0.00	-\$6,422.67	(\$6,422.67)	\$0.00	\$6,422.67	0.00%
Active	E 999-45000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 BOND INTERES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-420 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49000-500 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49500-100 WAGES AND SA	\$0.00	-\$1,492.05	(\$1,492.05)	\$0.00	\$1,492.05	0.00%
Active	E 999-50000-100 WAGES AND SA	\$0.00	-\$3,444.33	(\$3,444.33)	\$0.00	\$3,444.33	0.00%
Total GASB34		\$0.00	-\$40,316.47	-\$40,316.47	\$0.00	\$40,316.47	0.00%
Report Total		\$2,053,675.00	\$310,843.10	\$310,843.10	\$0.00	\$1,742,831.90	15.14%

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____ X _____
Work Session _____

Meeting Date March 10, 2015

ITEM NUMBER Green Steps Cities Resolution

STAFF INITIAL

AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Peter Lindstrom recently presented the Council information on the benefits of being a GreenStep City and how to get there. Step one is to adopt a resolution voluntarily entering the program. That resolution is attached for your review. The next step is to demonstrate progress in achieving a certain number of best management practices. Staff recently met with the coordinator of the GreenStep City program and we should be able to achieve "Step 2" status quite quickly. With the adoption of this resolution, the City will receive the Step 1 award at the annual League of Minnesota Cities conference in Duluth in June.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution 031015A—A Resolution Authorizing the City of Lauderdale to Participate in the Minnesota GreenStep Cities Program.

COUNCIL ACTION:

RESOLUTION 031015A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION AUTHORIZING THE CITY OF LAUDERDALE
TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM**

WHEREAS, Minnesota GreenStep Cities is a voluntary challenge, assistance, and recognition program to help cities achieve their sustainability and quality-of-life goals. GreenStep is a free, continuous improvement program, managed by a public-private partnership, and based upon 28 best practices. Each best practice can be implemented by completing one or more actions at a 1, 2 or 3-star level, from a list of four to eight actions. These actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage civic innovation; and

WHEREAS, the Minnesota GreenStep Cities program assists in facilitating technical assistance for the implementation of these sustainable development best practices; and

WHEREAS, local governments have the unique opportunity to achieve both energy use and climate change gas reductions and cost savings through building and facilities management; land use and transportation planning; environmental management; and through economic and community development; and

WHEREAS, the City of Lauderdale has taken steps toward sustainable solutions aim to improve community quality of life, building community capital and increasing government efficiency, accountability and transparency.

NOW, THEREFORE, be it resolved that the City Council of the City of Lauderdale does hereby authorize the City of Lauderdale (the City) to participate in the Minnesota GreenStep Cities program that offers a free, voluntary continuous improvement framework. Passage of this participation resolution allows the City to be recognized as a Step One GreenStep City.

BE IT FURTHER RESOLVED that the City:

1. Appoints the City Administrator, or his or her designee, to serve as the City's GreenStep coordinator for best practice documentation/implementation; and
2. Will facilitate the involvement of community members and other units of government as appropriate in the planning, promoting, and/or implementing of GreenStep Cities best practices; and
3. Grants to the GreenStep program's buildings advisor read-only access to the City's B3 Benchmarking Database so as to facilitate analysis and cost-savings advice to the City regarding its buildings' energy use; and

4. Will claim credit for having implemented and will work at its own pace toward implementing any six GreenStep best practices that will result in energy use reduction, economic savings, quality of life improvement, reduction in the City's greenhouse gas footprint, and recognition by the League of Minnesota Cities as a Step Two GreenStep City. An on-going summary of the City's implementation of best practices will be posted by the City on the Minnesota GreenStep Cities web site.

ADOPTED by the City Council of Lauderdale this 10th day of March, 2015.

Jeffrey Dains, Mayor

Attest: _____
Heather Butkowski, City Administrator

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date March 10, 2015

ITEM NUMBER Cable Joint Power Agreement

STAFF INITIAL

AS

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Cable Commission members, staff from CTV, and staff from the member cities have been working on revisions to the Joint Powers Agreement for the North Suburban Communications Commission. The following document reflects the changes the Council is being asked to approve. Most notably, the document reflects Shoreview's withdrawal as a member of the group. It does not require cities to appoint elected officials to the Commission, which was discussed at length over the past six months.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt the Amended North Suburban Communications Commission Joint and Co-operative Agreement for the Administration of a Cable Communications Franchise as presented.

COUNCIL ACTION:

AMENDED
NORTH SUBURBAN ~~CABLE COMMUNICATIONS~~ COMMISSION
JOINT AND COOPERATIVE AGREEMENT
FOR THE ADMINISTRATION OF A CABLE COMMUNICATIONS
~~SYSTEM~~FRANCHISE

I. PARTIES

The parties to this Agreement are governmental units of the state of Minnesota. This Agreement is made pursuant to Minnesota statutes Section 471.59, as amended.

II. GENERAL PURPOSE

The general purpose of this Agreement is to establish an organization ~~to monitor the operation and activities of cable communications, and in particular, the Cable Communication System (system) of the parties; to provide coordination of administration to~~ administer and enforce ~~ment of the~~ respective cable franchises of the parties; ~~for their respective system;~~ to administer the procedure for the renewal of the existing cable franchises and the procedure for the award of new cable franchises; to promote, coordinate, administer and develop ~~community~~ PEG access cable television channels and programming; and to conduct such other activities authorized herein as may be necessary to ~~insure equitable and reasonable rates and service levels for the citizens~~ establish and enforce consumer protection standards for cable subscribers of the members of the organization.

III. NAME

The name of the organization is the North Suburban ~~Cable Communications~~ Commission (NSCC).

IV. DEFINITION OF TERMS

Section 1. For the purposes of this Agreement, the terms defined in this Article shall have the meanings given to them.

Section 2. "Commission" means the Board of Directors created pursuant to this Agreement.

Section 3. "Council" means the governing body of a member.

Section 4. "Franchise" means that cable communications franchise granted by all cities listed in Article V, section 1.

Section 5. "Grantee" means ~~the~~ any person or entity to whom a franchise has been granted by a member.

Section 6. "Member" means a municipality which enters into this Agreement.

Section 7. "System" means that cable communications system more specifically defined in the Franchise Ordinance of the Member.

V. MEMBERSHIP

Section 1. The municipalities of Arden Hills, Falcon Heights, Little Canada, Lauderdale, Moundsview, New Brighton, North Oaks, Roseville, and St. Anthony, ~~and Shoreview~~ are eligible to be the Members of the Commission. Any municipality geographically contiguous to any of these named municipalities and served by a cable communications system through the same Grantee may become a Member pursuant to the terms of this Agreement.

Section 2. Any municipality desiring to become a Member shall execute a copy of this Agreement and conform to all requirements herein.

Section 3. The initial Members shall be those municipalities listed in ~~s~~Section 1 of this Article V.

Section 4. Municipalities desiring to become Members after the date specified in Article V, Section 3, may be admitted by an affirmative vote of two-thirds (2/3) of the votes of the Members of the commission, **with at least five (5) Members voting in the affirmative**. The Commission may, by resolution, impose conditions upon the admission of additional members.

VI. DIRECTORS; VOTING

Section 1. Each Member shall be entitled to one (1) director to represent it on the Commission. Each director is entitled to vote in direct proportion to the percent of annual revenues attributable to the municipality represented by the director to the total annual revenues of the system for the prior year rounded to the nearest whole number, provided, however, that each director shall have at least one vote. For the purposes of this section, the annual revenues for each Member and the total annual system revenues as of December 31 of each year shall be

determined by the records of the cable operator filed with the commission with the annual franchise fee. Prior to the first commission meeting in March of each year, the Secretary/Treasurer of the commission shall determine the number of votes for each Member in accordance with this section and certify the results to the Chair.

Section 2. A director shall be appointed by resolution of the Council of each Member. A director shall serve until a successor is appointed. ~~and qualified.~~ Directors shall serve without compensation from the Commission.

Section 3. Each Member ~~shall~~ may appoint ~~at least one~~ an alternate director ~~or directors.~~ The Commission, in its By-Laws, may prescribe the extent of an alternate's powers and duties.

Section 4. A vacancy in the office of director will exist for any of the reasons set forth in Minnesota Statutes Section 351.02 or upon a revocation of a director's appointment duly filed by a Member with the commission. Vacancies shall be filled by appointment for the unexpired portion of the term of director by the Council of the Member whose position on the ~~Board-Commission~~ is vacant.

Section 5. There shall be no voting by proxy, but all votes must be cast by the director or the duly authorized alternate at a Commission meeting.

Section 6. The presence of five directors representing a majority of the total authorized votes of all directors shall constitute a quorum, but a smaller number may adjourn from time to time.

Section 7. A director shall not be eligible to vote on behalf of the director's municipality during the time said municipality is in default on any contribution or payment to the commission. During the existence of such default, the vote or votes of such Member shall not be counted for the purposes of this Agreement.

Section 8. All official actions of the commission must receive two-thirds (2/3) of all authorized votes cast on that issue at a duly constituted meeting of the Commission and the affirmative vote of five directors. Abstentions shall not be considered authorized votes cast.

VII. EFFECTIVE DATE; ~~MEETINGS; ELECTION OF OFFICERS~~

Section 1. A municipality may enter into this Agreement by resolution of its council and the duly authorized execution of a copy of this Agreement by its proper officers. Thereupon, the

clerk or other appropriate officer of the municipality shall file a duly executed copy of this Agreement, together with a certified copy of the authorizing resolution, with the **Commission. Office of the NSCC.** ~~The resolution authorizing the execution of the Agreement shall also designate the director and the alternate for the municipality on the Commission, along with said director's and alternate's address, and home and work phone numbers.~~

Section 2. This Agreement and any amendments thereto are effective on the date when executed agreements and authorizing resolutions of ~~five of the municipalities~~ all of the members named in Article V, Section 1, have been filed as provided in this Article.

~~Section 3. Officers of the commission shall be elected annually for one year terms. Officers shall be limited to two consecutive terms in a given office.~~ [NOTE: Moved to Art. IX, Section 1.]

VIII. POWERS AND DUTIES OF THE COMMISSION

Section 1. The powers and duties of the Commission shall include the powers set forth in this Article.

Section 2. The Commission may make such contracts, grants, and take such other action as it deems necessary and appropriate to accomplish the general purposes of the organization. The Commission may not contract for the purchase of real estate without the prior authorization of the member municipalities. Any purchases or contracts made shall conform to the requirements applicable to Minnesota statutory cities.

Section 3. The commission shall assume all authority and undertake all tasks necessary to coordinate, administer, and enforce the Franchise of each Member except for that authority and those tasks specifically retained by a Member.

~~Section 4. The Commission shall continually review the operation and performance of the cable communications system of the Members and prepare and submit annual reports to the Members.~~

~~Section 5. The Commission shall undertake all procedures necessary to maintain uniform rates and to handle applications for changes in rates for the services provided by the Grantee.~~

Section 64. The Commission may provide for the prosecution, defense, or other participation in actions or proceedings at law in which it may have an interest, and may employ counsel for that purpose. It may employ such other persons as it deems necessary to accomplish its powers and duties. Such employees may be on a full time, part-time or consulting basis, as the

Commission determines, and the Commission may make any required employer contributions which local governmental units are authorized or required to make by law.

Section ~~75~~. The Commission may conduct such research and investigation and take such action as it deems necessary including participation and appearance in proceedings of State and Federal regulatory, legislative or administrative bodies, ~~or on any matter related to or affecting cable communication rates-franchises, or levels of service.~~

Section ~~86~~. The Commission may obtain from Grantee and from any other source such information relating to ~~rates, costs and service levels~~ the cable communications franchises as any member is entitled to obtain from Grantee or others.

Section ~~97~~. The Commission may accept gifts, apply for and use grants, enter into agreements required in connection therewith and hold, use and dispose of money or property received as a gift or grant in accordance with the terms thereof.

Section ~~108~~. The Commission shall make an annual, independent audit of the books of the Commission ~~to be made~~ and shall make an annual financial accounting and report in writing to the Members. Its books and records shall be available for examination by the Members at all reasonable times.

Section ~~119~~. The commission may delegate authority to its executive committee. Such delegation of authority shall be by ~~resolution-motion~~ of the Commission and may be conditioned in such a manner as the commission may determine.

Section ~~1210~~. The Commission shall adopt By-Laws which may be amended from time to time.

Section ~~1311~~. The Commission shall ~~assume all responsibility for community cable~~ be responsible for the PEG access channels and cable television programming within or for the geographic area of the Member cities of the Commission ~~as more specifically delegated to the Commission from each Member pursuant to the terms and conditions of A Resolution Transferring Community Television programming Responsibilities from Group W Cable of the North Suburbs/Inc., d/b/a Cable T. V. North Central.~~ Should any Member withdraw from the commission as of the date of any renewal of the Cable Television Franchise Ordinance, or in any year thereafter, the withdrawing Member shall assume all responsibility for ~~community cable~~ PEG access cable television channels and ~~television~~ programming within or for the geographic

boundaries of the withdrawing municipality, as more specifically delineated in Article XI, Sections ~~2 or~~ 3, of this Agreement.

Section ~~14~~12. The Commission may designate an entity or entities to perform any functions the Commission deems necessary relative to the commission's responsibility for community programming. The Commission may provide funds, support services, and the use of equipment and property to the designated entity, provided that title to all equipment and property shall not pass to the designated entity without the prior approval of all directors.

IX. OFFICERS

Section 1. The officers of the Commission shall consist of a chair, a vice-chair, ~~and a secretary and a treasurer~~ secretary/treasurer. Officers of the commission shall be elected annually for one-year terms. Officers shall be limited to two consecutive one-year terms in a given office.

Section 2. A vacancy in the office of chair, vice-chair, ~~or secretary/treasurer secretary or treasurer~~ shall occur for any of the reasons for which a vacancy in the office of a director shall occur. Vacancies in these offices shall be filled by the commission for the unexpired portion of the term.

Section 3. The ~~four~~three officers shall all be members of the executive committee.

Section 4. The chair shall preside at all meetings of the Commission and the executive committee. The vice-chair shall act as chair in the absence of the chair.

Section 5. The secretary/~~treasurer~~ shall be responsible for keeping a record of all of the proceedings of the commission and executive committee. ~~and~~

~~Section 6. The treasurer~~ shall be responsible for custody of all funds, for the keeping of all financial records of the Commission and for such other matters as shall be delegated by the commission. The Commission may require that the secretary/treasurer post a fidelity bond or other insurance against loss of Commission funds in an amount approved by the Commission, at the expense of the Commission. Said fidelity bond or other insurance may cover all persons authorized to handle funds of the Commission.

Section ~~7~~6. The Commission may appoint such other officers as it deems necessary. All such officers shall be appointed from the membership of the commission.

X. FINANCIAL MATTERS

Section 1. The fiscal year of the Commission shall be the calendar year.

Section 2. Commission funds may be expended by the commission in accordance with the procedures established by law for the expenditure of funds by Minnesota Statutory Cities. Orders, checks and drafts must be signed by any two of the officers. Other legal instruments shall be executed, with authority of the commission, by the chair and ~~secretary~~/treasurer. Contracts shall be let and purchases made in accordance with the procedures established by law for Minnesota Statutory Cities.

Section 3. The financial contributions of the Members in support of the Commission shall be in direct proportion to the percent of annual ~~franchise fee~~ revenues of each Member to the total ~~franchise fee~~ revenues of the System for the prior year multiplied by the Commission's ~~total annual budget assessment to the Members. The annual budget shall establish the contribution of each Member for the ensuing year and a timetable for the payment of said contribution. The remainder of any franchise fee paid to the Member by Grantee shall be used for cable-related expenses.~~

Section 4. A proposed budget for the ensuing calendar year shall be formulated by the Commission and submitted to the Members on or before ~~August 1~~October 15. ~~Such budget shall be deemed approved by a Member unless, prior to October 15 preceeding the effective date of the proposed budget, the Member gives notice in writing to the Commission that it is withdrawing from the Commission.~~ Final action adopting a budget for the ensuing calendar year shall be taken by the Commission on or before ~~November 1~~December 15 of each year.

Section 5. Any Member may inspect and copy the commission books and records at any and all reasonable times. All books and records shall be kept in accordance with normal and accepted accounting procedures and principles used by Minnesota Statutory cities.

XI. DURATION

Section 1. The Commission shall continue for an indefinite term unless the number of Members shall become less than five. The Commission may also be terminated by mutual agreement of all of the Members at any time.

Section 2. In order to prevent obligation for its financial contribution to the Commission for the ensuing year, a Member shall withdraw from the Commission by filing a written notice with the ~~secretary -Commission~~ by ~~October 15~~ July 1 of any year giving notice of withdrawal

effective at the end of that calendar year; and membership shall continue until the effective date of the withdrawal. Prior to the effective date of withdrawal, a notice of withdrawal may be rescinded ~~at any time by October 15~~ by a Member. If a Member withdraws before dissolution of the commission, the Member shall have no claim against the assets of the Commission. A Member withdrawing after October 15 shall be obligated to pay its entire contribution for the ensuing year as outlined in the budget of the Commission for the ensuing year.

Section 3. Should any Member withdraw from the Commission, ~~as of the date of any renewal of the Cable Television Franchise Ordinance, or in any year thereafter,~~ the withdrawing member shall assume the responsibilities for ~~community-PEG access cable television channels and~~ programming within and for the geographic boundaries of the withdrawing municipality as described in Article VIII, section ~~1311~~, herein. ~~For the years following withdrawal pursuant to this section and so long as the "Resolution Transferring Community Television Programming Responsibilities" is effective, the withdrawing municipality shall receive from the Commission at the time of receipt by the Commission of the quarterly programming monies from the cable company an amount of money equal to the withdrawing municipality's pro rata share of the quarterly programming monies. Pro rata shall mean that percentage which the municipality would have had of the total votes of the Commission, had all ten municipalities remained members of the Commission. Additionally, the withdrawing municipality shall receive a pro rata share of any portion of the \$650,000 payment made to the Commission which the Commission has not specifically designated for the repair or replacement of equipment or facilities.~~

Section 4. In the event of dissolution, the Commission shall determine the measures necessary to affect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this Agreement. Upon dissolution of the commission, all remaining assets of the Commission, after payment of obligations, shall be distributed among the then existing Members in proportion to the most recent Member-by-Member breakdown of the franchise fee as reported by the Grantee. The Commission shall continue to exist after dissolution for such period, no longer than six months, as is necessary to wind up its affairs but for no other purpose. ~~After dissolution, all initial Members of the Commission shall receive their pro rata share of any quarterly annual and lump sum payments made by the cable company pursuant to "A Resolution Transferring Community Television Programming Responsibilities."~~

IN WITNESS WHEREOF, the undersigned municipality has caused this Agreement to be signed on its behalf this ___ day of _____, 20__

WITNESSED BY:

_____ of _____

_____ by: _____

Its: _____

Filed in the office of the NSCC this _____ day of _____, 20__.

Prepared by:

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LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session X

Meeting Date March 10, 2015

ITEM NUMBER Nuisance Code Enforcement

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The nuisance code was updated around 2007. At that time, building maintenance standards were included. Shortly after that the City of Morris was sued over their building maintenance standards. In a nutshell, the court decision forbid cities from imposing building standards (like maintenance) on rented properties but allowed cities to continue imposing them on owner-occupied units. You may recall that we didn't impose the new building maintenance standards on owner-occupied homes as it wouldn't be seen as fair.

After this issue was resolved by the legislature a couple of years later, the Council and staff discussed whether to being holding residents accountable to the maintenance standards before the 2012 inspection season. The Council decided to address the issue of peeling paint. Staff have worked with residents to get garages and homes painted. I looked back on the pictures we presented to the Council back then and I can see the progress that has been made. The garages don't look brand new but some big eye sores are gone.

Staff would like direction from the Council on whether you want to go beyond the peeling paint issue. Specifically, we are talking about the standards found in section 4-6-17 of City Code (attached). Staff did a fairly quick review of the City to determine what the most prevalent issues that would be addressed by City Code are. There were very few instances of broken windows or ripped screens. The most prevalent issue was deteriorating fences (21). The next most pressing concern was deteriorated garages (11) and garage doors (10). These garages have missing and rotting boards. Some homes and garages have missing fascia or unfinished siding. Additionally, there were three homes with significant rot and one rotted shed. There are also a number of garages that may be "condemnable" but to address those requires a different process than the other nuisances.

We are asking for feedback now as any changes in policy will be highlighted in the next newsletter (and our other communication sources) so residents are aware of the changes before nuisance enforcement letters go out in May/June. Staff also try to have resources for people who need help resolving their issues and that will give us time to make those contacts.

CHAPTER 6:

HEALTH AND SAFETY; NUISANCES

Section

General Provisions

- 4-6-1 Assessable current services
- 4-6-2 Tree diseases

Nuisances

- 4-6-10 Definitions
- 4-6-11 Public nuisance
- 4-6-12 Public nuisances affecting health
- 4-6-13 Public nuisances affecting morals and decency
- 4-6-14 Public nuisances affecting peace and safety
- 4-6-15 Nuisance parking and storage
- 4-6-16 Inoperable motor vehicles
- 4-6-17 Building maintenance and appearance
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Enforcement and Penalties

- 4-6-30 Penalties
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- 4-6-40 Jurisdiction
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- 4-6-42 Owners responsible for trimming and removal
- 4-6-43 Filing complaint
- 4-6-44 Notice of violations
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- 4-6-47 Destruction Order; Liability for costs
- 4-6-48 Effective Date

GENERAL PROVISIONS

4-6-01 ASSESSABLE CURRENT SERVICES.

A. Definition. For the purpose of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

CURRENT SERVICE: Shall mean one or more of the following: snow, ice, or rubbish removal from sidewalks; weed elimination from street grass plots adjacent to sidewalks in the public right-of-way or from private property; removal or elimination of public health or safety hazards from private property, excluding any hazardous building included in Minnesota Statute sections 463.15 through 463.26 as they may be amended from time to time; installation or repair of water service lines; street sprinkling, street flushing, light street oiling, or other dust treatment of streets; repair of sidewalks and alleys; trimming and care of trees and removal of unsound and insect-infected trees from the public streets or private property; and the operation of a street lighting system.

B. Snow, ice, dirt and rubbish.

1. Duty of owners and occupants. The owner and the occupant of any property adjacent to a public sidewalk shall use diligence to keep the walk safe for pedestrians. No owner or occupant shall allow snow, ice, dirt or rubbish to remain on the walk longer than 24 hours after its deposit thereon. Failure to comply with this section shall constitute a violation.

2. Removal by City. The City Administrator or other person designated by the City Council may cause removal from all public sidewalks all snow, ice, dirt and rubbish as soon as possible beginning 12 hours after any matter has been deposited thereon or after the snow has ceased to fall. The City Administrator or other designated person shall keep a record showing the cost of removal adjacent to each separate lot and parcel.

C. Public health and safety hazards. When the City removes or eliminates public health or safety hazards from private property under the following provisions of this chapter, the administrative officer responsible for doing the work shall keep a record of the cost of the removal or elimination against each parcel of property affected and annually deliver that information to the City Administrator.

D. Personal liability. The owner of property on which or adjacent to which a current service has been performed shall be personally liable for the cost of the service. As soon as the service has been completed and the cost determined, the City Administrator, or other designated official, shall prepare a bill and mail it to the owner and thereupon the amount shall be immediately due and payable at the office of the City Administrator.

E. Damage to public property. Any person driving any vehicle, equipment, object or contrivance upon any street, road, highway or structure shall be liable for all damages which the surface or structure thereof may sustain as a result of any illegal operation, or driving or moving

of the vehicle, equipment or object or contrivance; or as a result of operating, driving or moving any vehicle, equipment, object or contrivance weighing in excess of the maximum weight permitted by statute or this code. When the driver is not the owner of the vehicle, equipment, object or contrivance, but is operating, driving or moving it with the express or implied permission of the owner, then the owner and the driver shall be jointly and severally liable for any such damage. Any person who willfully acts or fails to exercise due care and by that act damages any public property shall be liable for the amount thereof, which amount shall be collectable by action or as a lien under Minnesota Statute section 514.67, as it may be amended from time to time.

F. Assessment. On or before November 1 of each year, the City Administrator shall list the total unpaid charges for each type of current service and charges under this section against each separate lot or parcel to which they are attributable under this section. The City Council may then spread the charges against property benefited as a special assessment under the authority of Minnesota Statute section 429.101 as it may be amended from time to time and other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year or in annual installments, not exceeding ten, as the City Council may determine in each case.

4-6-2 TREE DISEASES.

A. Trees constituting nuisance declared. The following are public nuisances whenever they may be found within the city:

1. Any living or standing elm tree or part thereof infected to any degree with the Dutch Elm disease fungus *Ceratocystis Ulmi (Buisman) Moreau* or which harbors any of the elm bark beetles *Scolytus Multistriatus (Eichh.)* or *Hylungopinus Rufipes (Marsh)*;

2. Any dead elm tree or part thereof, including branches, stumps, firewood or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle insecticide;

3. Any living or standing oak tree or part thereof infected to any degree with the Oak Wilt fungus *Ceratocystis fagacearum*;

4. Any dead oak tree or part thereof which in the opinion of the designated officer constitutes a hazard, including but not limited to logs, branches, stumps, roots, firewood or other oak material which has not been stripped of its bark and burned or sprayed with an effective fungicide;

5. Any other shade tree with an epidemic disease.

B. Abatement of nuisance. It is unlawful for any person to permit any public nuisance as defined in subdivision A of this section to remain on any premises the person owns or controls within the city. The nuisance may be abated as provided in 4-6-17 and 4-6-18.

C. Record of costs. The City Administrator shall keep a record of the costs of abatement done under this section for all work done for which assessments are to be made, stating and certifying the description of the land, lots, parcels involved, and the amount chargeable to each.

D. Unpaid charges. On or before November 1 of each year, the City Administrator shall list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable under this section. The City Council may then spread the charges or any portion thereof against the property involved as a special assessment as authorized by Minnesota Statute section 429.101 as it may be amended from time to time and other pertinent statutes for certification to the County Auditor and collection the following year along with the current taxes.

NUISANCES

4-6-10 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PRIZE FIGHTING: May include any activity or event, regardless of how named or described, or any other form of entertainment, where the primary practice involves individuals engaged in physical contact by striking an opponent with the hands, feet, head, or body. This shall include, but not be limited to, any event or contest where kicking, punching, martial arts, submission holds, knockouts, technical knockouts, and/or cage fighting are permitted.

4-6-11 PUBLIC NUISANCE.

Whoever by his or her act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

A. Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort or repose of any considerable number of members of the public;

B. Interferes with, obstructs or renders dangerous for passage any public highway or right-of-way, or waters used by the public; or

C. Is guilty of any other act or omission declared by law or 4-6-11, 4-6-12, or 4-6-13, or any other part of this code to be a public nuisance and for which no sentence is specifically provided.

4-6-12 PUBLIC NUISANCES AFFECTING HEALTH.

The following are hereby declared to be nuisances affecting health:

- A. Exposed accumulation of decayed or unwholesome food or vegetable matter;
- B. All diseased animals running at large;
- C. All ponds or pools of stagnant water;
- D. Carcasses of animals not buried or destroyed within 24 hours after death;
- E. Accumulations of manure, refuse or other debris;
- F. Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;
- G. The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste or other substances;
- H. All noxious weeds and other rank growths of vegetation upon public or private property;
- I. Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities;
- J. All public exposure of people having a contagious disease;
- K. Any offensive trade or business as defined by statute not operating under local license;
- L. Yard Waste Composting: Purpose. Properly managed yard waste composting provides valuable nutrients for gardens. Improperly managed operations can cause objectionable odors, rodent harborages, and unsightly waste piles. The purpose of this section is to describe acceptable composting operations.

1. Requirements for properly managed private compost operations.

- a. Notwithstanding the provisions of 4-2-9 relating to Private Composting, compost piles and containers shall be located in rear yards only and at least two feet from the hard surface of an alley. Compost piles and containers may be no closer than 40 feet from any residential dwelling located on an adjacent property. Said 40 feet is to be measured horizontally to the foundation of the nearest living space within the structure to the nearest edge of the proposed compost pile location.
- b. Composted yard waste must be managed so as to prevent the scattering of yard waste or other material beyond the pile or container.
- c. Composted yard waste must be periodically mixed to promote rapid biological degradation.
- d. Compost containers and piles must be maintained in a manner to prevent them

from becoming habitat for rodents.

e. Only yard waste that will readily decompose within one year may be composted. Unmanaged piles of leaves do not inherently meet the composting requirements of this section.

f. Only the yard waste and vegetable matter which are produced on the premises can be composted on the premises. Property owner must have a demonstrated use for the compost.

2. Informational materials. The city shall offer technical assistance and informational materials on the proper operation and maintenance of a composting operation.

3. Violations. It is unlawful to carry out composting operations in violation of the requirements of this section and section 4-2-9. Violation may be abated as a public nuisance under section 4-6-18 of this code.

4-6-13 PUBLIC NUISANCES AFFECTING MORALS AND DECENCY.

The following are hereby declared to be nuisances affecting public morals and decency:

A. All gambling devices, slot machines and punch boards, except as otherwise authorized by federal, state or local law;

B. Betting, bookmaking, and prize fighting, and all apparatus used in those occupations;

C. All houses kept for the purpose of prostitution or promiscuous sexual intercourse, gambling houses, houses of ill fame and bawdy houses;

D. All places where intoxicating liquor is manufactured or disposed of in violation of law or where, in violation of law, people are permitted to resort for the purpose of drinking intoxicating liquor, or where intoxicating liquor is kept for sale or other disposition in violation of law, and all liquor and other property used for maintaining that place;

E. Any vehicle used for the unlawful transportation of intoxicating liquor, or for promiscuous sexual intercourse, or any other immoral or illegal purpose.

4-6-14 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

The following are declared to be nuisances affecting public peace and safety:

A. Peddling, Canvassing And Soliciting:

1. Uninvited Soliciting: The practice of going in and upon private residence properties in the City by solicitors, peddlers, hawkers, itinerant merchants, transient vendors of

merchandise or services, not having been requested or invited to do so by the owner or occupant of said private residences, for the purpose of soliciting orders, for the sale of goods, ware, merchandise, or services, or for the purpose of disposing of or peddling or hawking;

2. Enforcement: All peace officers employed or whose services are contracted for by the City are hereby required and directed to suppress the same and to abate any such nuisances as are described in subdivision (A)(1) above.

3. Exceptions: The provisions of this subsection A shall not apply to any nonprofit organization who wishes to solicit house to house within the City who has provided the City with the following information:

a. Documentation from the Attorney General's office of the State that their office has received and reviewed an annual report which was filed stating the organization is a charitable organization and is recognized pursuant to Minnesota Statutes chapter 309, the Charitable Solicitation Act;

b. The name, address and telephone number of the contact person of the nonprofit organization; and

c. Information advising when and where the soliciting by the nonprofit organization will take place.

Upon receipt of all of the above information, a permit will be issued for a period of time not to exceed thirty (30) days from the date of approval.

B. All snow and ice not removed from public sidewalks 24 hours after the snow or other precipitation causing the condition has ceased to fall;

C. All trees, hedges, billboards or other obstructions which prevent people from having a clear view of all traffic approaching an intersection;

D. All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles including, but not limited to, all limbs of trees which are less than eight feet (8') above the surface of any public sidewalk or nine feet (9') above the surface of any street, and all wires across public streets, alleys or sidewalks which are strung less than fifteen feet (15') above the surface of the ground;

E. All obnoxious noises in violation of Minn. Rules Chapter 7030, as they may be amended from time to time which are hereby incorporated by reference into this code;

F. The discharging of the exhaust or permitting the discharging of the exhaust of any stationary internal combustion engine, motor boat, motor vehicle, motorcycle, all terrain vehicle, snowmobile or any recreational device except through a muffler or other device that effectively prevents loud or explosive noises there from and complies with all applicable state laws and regulations;

G. No person shall participate in any party or other gathering of people giving rise to noise, unreasonably disturbing the peace, quiet, or repose of another person. When a peace officer determines that a gathering is creating such a noise disturbance, the officer may order all persons present, other than the owner or tenant of the premises where the disturbance is occurring, to disperse immediately. No person shall refuse to leave after being ordered by a peace officer to do so. Every owner or tenant of such premises who has knowledge of the disturbance shall make every reasonable effort to see that the disturbance is stopped;

H. Obstructions and excavations affecting the ordinary public use of streets, alleys, sidewalks or public grounds except under conditions as are permitted by this code or other applicable law;

I. Radio aerials, satellite signal receivers, or television antennae erected or maintained in a dangerous manner;

J. Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free use of the street or sidewalk;

K. All hanging signs, awnings and other similar structures over streets and sidewalks, so situated so as to endanger public safety, or not constructed and maintained as provided by ordinance;

L. The allowing of rain water, ice, or snow to fall from any building or structure upon any street, sidewalk, or alley or to flow or fall onto adjacent private property. Dumping, plowing, blowing, or otherwise depositing snow from one private property onto any other private property;

M. Any barbed wire fence less than six feet above the ground and within three feet of a public sidewalk or way;

N. All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public;

O. Waste water or sanitary sewage, as defined in 8-2-2-1, cast upon or permitted to flow upon streets or other public or private properties;

P. Accumulations in the open of discarded or disused machinery, household appliances, furniture, refuse, automobile bodies or other material in a manner conducive to the harboring of rats, mice, snakes or vermin, or the rank growth of vegetation among the items so accumulated, or in a manner creating fire, health or safety hazards from accumulation;

Q. Any well, hole or similar excavation which is left uncovered or in another condition as to constitute a hazard to any child or other person coming on the premises where it is located;

R. Obstruction to the free flow of water in a natural waterway or a public street drain, gutter or ditch with trash or other materials;

S. The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, bottles or other substance which may injure any person or animal or damage any pneumatic tire when passing over the substance;

T. Discharge of Consumer Fireworks

1. Prohibited Acts. The use, display, possession, discharge or sale of any fireworks not expressly permitted by M. S. Section 624.21 is strictly prohibited.

2. Permitted Acts; Limitations. The use, display or discharge of permitted Consumer Fireworks must be conducted in a manner that minimizes the risk of fire or injury to other persons or property. The use, display, or discharge of those non-explosive, non-aerial pyrotechnic entertainment devices only containing the limited amounts of pyrotechnic chemical compositions described in and permitted by Minnesota Statute section 624.20, Subdivision 1(c), hereinafter "Consumer Fireworks," is strictly prohibited in the area on, below, above or within or in close proximity to:

a. Public property, including schools, parks, sidewalks, roadways, streets, rights of way, highways, alleys, bicycle and pedestrian paths, schools, lakes, rivers, and waterways located in whole or in part within the City limits.

b. Private property within the City limits that has conspicuously posted a written sign or notice that no fireworks discharge is allowed.

c. Within five hundred (500) feet of any premises on which Consumer Fireworks are held for sale, display, distribution or storage.

d. Any property, area, structure or material that by its physical condition or the physical conditions in which it is set would constitute a fire or personal safety hazard;

U. The depositing of garbage or refuse, including leaves, branches, and other yard waste, on a public street, alley, right-of-way, fountain, body of water, or on adjacent private property;

V. The posting or affixing of any notice, poster or sign to any street sign, lamppost, tree, utility pole, public structure or building, except as authorized by law;

W. Dumping, plowing, or otherwise depositing snow from private premises onto any public alley, street, or highway right of way in the City;

X. Accumulating and storing building material, lumber, or firewood in such a manner as to become infested with rodents.

1. Stored items must be stored on an impervious surface, such as a poured concrete slab, or must be elevated above the ground.

2. Firewood piles and other materials may only be located in the rear yards and side yards. Such wood piles and other materials may not encroach on any required rear or side yard set backs and must be a minimum of one foot from buildings used for habitation;

Y. All other conditions or things which are likely to cause injury to the person or property of anyone.

Z. Noises prohibited.

1. General prohibition. No person shall make or cause to be made any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person or precludes their enjoyment of property or affects their property's value. Any noise plainly audible at the property line of the structure or building in which it is located, in the hallway or apartment adjacent, or at a distance of 50 feet if the source is located outside a structure or building, that is observed by at least two people, one of whom is a peace officer, shall be prima facie evidence of a violation of this section. This general prohibition is not limited by the specific restrictions of this section.

2. Defective vehicles or loads. No person shall use any vehicle so out of repair or so loaded as to create loud and unnecessary grating, grinding, rattling, or other noise.

3. Loading, unloading, unpacking. No person shall create loud or excessive noise in loading, unloading, or unpacking any vehicle.

4. Radios, phonographs, paging systems, and the like. No person shall use or operate or permit the use or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound in a distinct and loudly audible manner as to unreasonably disturb the peace, quiet, and comfort of any person nearby. Operation of any such set, instrument, phonograph, machine or other device between the hours of 10:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at the property line of the structure or building in which it is located, in the hallway or apartment adjacent, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of a violation of this section.

5. Schools, churches, hospitals, and the like. No person shall create any excessive noise on a street, alley or public grounds adjacent to any school, institution of learning, church or hospital when the noise unreasonably interferes with the working of the institution or disturbs or unduly annoys its occupants or residents and when conspicuous signs indicate the presence of such institution.

Hourly restriction of certain operations.

1. Domestic power equipment. No person shall operate a power lawn mower, power

hedge clipper, chain saw, mulcher, garden tiller, edger, drill or other similar domestic power maintenance equipment except between the hours of 7:00 a.m. and 10:00 p.m. on any weekday or between the hours of 9:00 a.m. and 10:00 p.m. on any weekend or holiday. Snow removal equipment is exempt from this provision.

2. Refuse hauling. No person shall collect or remove garbage or refuse in any residential district except between the hours of 7:00 a.m. and 8:30 p.m. on Mondays. When Monday is a legal holiday, residential garbage collection shall occur on the Tuesday immediately following the holiday.

3. Construction activities. No person shall engage in or permit construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment except between the hours of 7:00 a.m. and 10:00 p.m. on any weekday or between the hours of 9:00 a.m. and 10:00 p.m. on any weekend or holiday.

Noise impact statements. The Council may require any person applying for a change in zoning classification or a permit or license for any structure, operation, process, installation or alteration or project that may be considered a potential noise source to submit a noise impact statement on a form prescribed by the Council. It shall evaluate each such statement and take its evaluation into account in approving or disapproving the license or permit applied for or the zoning change requested.

AA. Reflected glare or light from private exterior lighting exceeding 0.5 footcandles as measured on the property line of the property where the lighting is located when abutting any residential parcel, and one footcandle when abutting any commercial or industrial parcel.

AB. Graffiti not removed within 72 hours. Graffiti shall mean any unauthorized writing, printing, marks, signs, symbols, figures, designs, inscriptions, or other drawings which are scratched, scrawled, painted, drawn or otherwise placed on any exterior surface of a building, wall, fence, sidewalk, curb, dumpsters or other permanent structures on public or private property and which has the effect of defacing the property.

4-6-15 NUISANCE PARKING AND STORAGE.

A. *Declaration of nuisance.* The outside parking and storage on residentially-zoned property of large numbers of vehicles, materials, supplies or equipment not customarily used for residential purposes in violation of the requirements set forth below is declared to be a public nuisance because it (a) obstructs views on streets and private property, (b) creates cluttered and otherwise unsightly areas, (c) prevents the full use of residential streets for residential parking, (d) introduces commercial advertising signs into areas where commercial advertising signs are otherwise prohibited, (e) decreases adjoining landowners' and occupants' enjoyment of their property and neighborhood, and (f) otherwise adversely affects property values and neighborhood patterns.

B. Unlawful storage.

1. A person must not place, store, or allow the placement or storage of ice fish houses, skateboard ramps, playhouses, trampolines, tree houses, or other similar structures in the front-yard area of residential property.

2. A person must not store dumpsters on private property or in the public right-of-way for longer than three (3) months without the written permission of the City Administrator.

3. In addition to the unlawful storage provisions of 10-4-4-B, a person must not place, store, or allow the placement or storage of pipe, lumber, forms, steel, machinery, or similar materials, including all materials used in connection with a business, outside on residential property, unless shielded from public view.

4-6-16 INOPERABLE MOTOR VEHICLES.

A. It shall be unlawful to keep, park, store or abandon any motor vehicle which is not in operating condition, partially dismantled, used for repair of parts or as a source of repair or replacement parts for other vehicles, kept for scrapping, dismantling or salvage of any kind, or which is not properly licensed for operation with the state, pursuant to Minnesota Statute section 168B.011, Subdivision 3, as it may be amended from time to time.

B. This section does not apply to a motor vehicle enclosed in a building and/or kept out of view from any street, road or alley.

C. Any motor vehicles described in this section constitute a hazard to the health and welfare of the residents of the community in that such vehicles can harbor noxious diseases, furnish a shelter and breeding place for vermin and present physical danger to the safety and well-being of children and citizens; and vehicles containing fluids which, if released into the environment, can and do cause significant health risks to the community.

4-6-17 BUILDING MAINTENANCE AND APPEARANCE.

A. Declaration of nuisance. Buildings, fences and other structures that have been so poorly maintained that their physical condition and appearance detract from the surrounding neighborhood are declared to be public nuisances because they (a) are unsightly, (b) decrease adjoining landowners and occupants' enjoyment of their property and neighborhood, and (c) adversely affect property values and neighborhood patterns.

B. Standards. A building, fence or other structure is a public nuisance if it does not comply with the following requirements:

1. No part of any exterior surface may have deterioration, holes, breaks, gaps, loose or rotting boards or timbers.

2. Every exterior surface that has had a surface finish such as paint applied must be maintained to avoid noticeable deterioration of the finish. No wall or other exterior surface may have peeling, cracked, chipped or otherwise deteriorated surface finish on more than 20% of:

a. Any one wall or other flat surface; or

b. All door and window moldings, eaves, gutters, and similar projections on any one side or surface.

3. No glass, including windows and exterior light fixtures, may be broken or cracked, and no screens may be torn or separated from moldings.

4. Exterior doors and shutters must be hung properly and have an operable mechanism to keep them securely shut or in place.

5. Cornices, moldings, lintels, sills, bay or dormer windows and similar projections must be kept in good repair and free from cracks and defects that make them hazardous or unsightly.

6. Roof surfaces must be tight and have no defects that admit water. All roof drainage systems must be secured and hung properly.

7. Chimneys, antennae, air vents, and other similar projections must be structurally sound and in good repair. These projections must be secured properly, where applicable, to an exterior wall or exterior roof.

8. Foundations must be structurally sound and in good repair.

4-6-18 DUTIES OF CITY OFFICERS.

For purposes of 4-6-17 and 4-6-18, the City Police Department or Police Department whose services are contracted for by the City or person designated by the City Council, may enforce the provisions relating to nuisances. Any peace officer or designated person shall have the power to inspect private premises and take all reasonable precautions to prevent the commission and maintenance of public nuisances. Except in emergency situations of imminent danger to human life and safety, no peace officer or designated person shall enter private property for the purpose of inspecting or preventing public nuisances without the permission of the owner, resident or other person in control of the property, unless the officer or person designated has obtained a warrant or order from a court of competent jurisdiction authorizing the entry, as provided in 4-6-30.

4-6-19 ABATEMENT.

A. Notice. Written notice of violation; notice of the time, date, place and subject of any

hearing before the City Council; notice of City Council order; and notice of motion for summary enforcement hearing shall be given as set forth in this section.

1. Notice of violation. Written notice of violation shall be served by a peace officer or designated person on the owner of record or occupant of the premises either in person or by certified or registered mail. If the premises is not occupied, the owner of record is unknown, or the owner of record or occupant refuses to accept notice of violation, notice of violation shall be served by posting it on the premises.

2. Notice of City Council hearing. Written notice of any City Council hearing to determine or abate a nuisance shall be served on the owner of record and occupant of the premises either in person or by certified or registered mail. If the premises is not occupied, the owner of record is unknown, or the owner of record or occupant refuses to accept notice of the City Council hearing, notice of City Council hearing shall be served by posting it on the premises.

3. Notice of City Council order. Except for those cases determined by the city to require summary enforcement, written notice of any City Council order shall be made as provided in Minnesota Statute section 463.17 (Hazardous and Substandard Building Act), as it may be amended from time to time.

4. Notice of motion for summary enforcement. Written notice of any motion for summary enforcement shall be made as provided for in Minnesota Statute section 463.17 (Hazardous and Substandard Building Act), as it may be amended from time to time.

B. Procedure. Whenever a peace officer or designated person determines that a public nuisance is being maintained or exists on the premises in the city, the officer or person designated shall notify in writing the owner of record or occupant of the premises of such fact and order that the nuisance be terminated or abated. The notice of violation shall specify the steps to be taken to abate the nuisance and the time within which the nuisance is to be abated. If the notice of violation is not complied with within the time specified, the officer or designated person shall report that fact forthwith to the City Council. Thereafter, the City Council may, after notice to the owner or occupant and an opportunity to be heard, determine that the condition identified in the notice of violation is a nuisance and further order that if the nuisance is not abated within the time prescribed by the City Council, the city may seek injunctive relief by serving a copy of the City Council order and notice of motion for summary enforcement or obtain an administrative search and seizure warrant and abate the nuisance.

C. Emergency procedure; summary enforcement. In cases of emergency, where delay in abatement required to complete the notice and procedure requirements set forth in divisions (A) and (B) of this section will permit a continuing nuisance to unreasonably endanger public health safety or welfare, the City Council may order summary enforcement and abate the nuisance. To proceed with summary enforcement, the officer or designated person shall determine that a public nuisance exists or is being maintained on premises in the city and that delay in abatement of the nuisance will unreasonably endanger public health, safety or welfare. The officer or designated person shall notify in writing the occupant or owner of the premises of the nature of

the nuisance and of the city's intention to seek summary enforcement and the time and place of the City Council meeting to consider the question of summary enforcement. The City Council shall determine whether or not the condition identified in the notice to the owner or occupant is a nuisance, whether public health, safety or welfare will be unreasonably endangered by delay in abatement required to complete the procedure set forth in division (A) of this section, and may order that the nuisance be immediately terminated or abated. If the nuisance is not immediately terminated or abated, the City Council may order summary enforcement and abate the nuisance.

D. Immediate abatement. Nothing in this section shall prevent the city, without notice or other process, from immediately abating any condition which poses an imminent and serious hazard to human life or safety.

4-6-20 RECOVERY OF COST.

A. Personal liability. The owner of premises on which a nuisance has been abated by the city shall be personally liable for the cost to the city of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the City Administrator or other official shall prepare a bill for the cost and mail it to the owner. Thereupon the amount shall be immediately due and payable at the office of the City Administrator.

B. Assessment. After notice and hearing as provided in Minnesota Statute section 429.061, as it may be amended from time to time, if the nuisance is a public health or safety hazard on private property, the accumulation of snow and ice on public sidewalks, the growth of weeds on private property or outside the traveled portion of streets, or unsound or insect-infected trees, the City Administrator shall, on or before November 1 following abatement of the nuisance, list the total unpaid charges along with all other charges as well as other charges for current services to be assessed under Minnesota Statute section 429.101 against each separate lot or parcel to which the charges are attributable. The City Council may then spread the charges against the property under that statute and other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year or in annual installments, not exceeding ten, as the City Council may determine in each case.

ENFORCEMENT AND PENALTIES

4-6-30 PENALTY.

Violation of any provision of this chapter, including maintaining a nuisance after being notified in writing by first class mail of a violation of any provision of this chapter, shall be a misdemeanor and punished as provided in 4-6-33.

4-6-31 ENFORCEMENT.

A. Any licensed peace officer employed or whose services are contracted for by the City,

the County Sheriff, any Deputy County Sheriff, or the Minnesota State Patrol (MSP), shall have the authority to enforce any provision of this chapter.

B. As permitted by Minnesota Statute section 626.862, as it may be amended from time to time, the City Administrator shall have the authority to administer and enforce this code. In addition, under that statutory authority, certain individuals designated within the code or by the City Administrator or City Council shall have the authority to administer and enforce the provisions specified. All and any person or persons designated may issue a citation in lieu of arrest or continued detention to enforce any provision of the code.

C. The City Administrator and any city official or employee designated by this code who has the responsibility to perform a duty under this code may with the permission of a licensee of a business or owner of any property or resident of a dwelling, or other person in control of any premises, inspect or otherwise enter any property to enforce compliance with this code.

D. If the licensee, owner, resident, or other person in control of a premises objects to the inspection of or entrance to the property, the City Administrator, peace officer, or any employee or official charged with the duty of enforcing the provisions of this code may, upon showing that probable cause exists for the issuance of a valid search warrant from a court of competent jurisdiction, petition and obtain a search warrant before conducting the inspection or otherwise entering the property. This warrant shall be only to determine whether the provisions of this code enacted to protect the health, safety and welfare of the people are being complied with and to enforce these provisions only, and no criminal charges shall be made as a result of the warrant.

E. Every licensee, owner, resident or other person in control of property within the city shall permit at reasonable times inspections of or entrance to the property by the City Administrator or any other authorized city officer or employee only to enforce these code provisions. Unreasonable refusal to permit the inspection of or entrance to the property shall be grounds for termination of any and all permits, licenses or city service to the property. Mailed notice shall be given to the licensee, owner, resident or other person in control of the property, stating the grounds for the termination, and the licensee, owner, resident or other person in control of the property shall be given an opportunity to appear before the City Administrator to object to the termination before it occurs, subject to appeal of the Administrator decision to the City Council at a regularly scheduled or special meeting.

F. Nothing in this section shall be construed to limit the authority of the City to enter private property in urgent emergency situations where there is an imminent danger in order to protect the public health, safety and welfare.

4-6-32 GENERAL PENALTY.

A. Any person, firm, or corporation who violates any provision of this code for which another penalty is not specifically provided, shall, upon conviction, be guilty of a misdemeanor under Minnesota Statute section 609.03, as it may be amended from time to time by the Minnesota Legislature.

B. Any person, firm or corporation who violates any provision of this code, including Minnesota Statutes specifically adopted by reference, which is designated to be a petty misdemeanor shall, upon conviction, be guilty of a petty misdemeanor. The penalty for any petty offense is defined by Minnesota Statute section 609.0331, as it may be amended from time to time by the Minnesota Legislature.

C. In either the case of a misdemeanor or a petty misdemeanor, the costs of prosecution may be added. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

D. The failure of any officer or employee of the city to perform any official duty imposed by this code shall not subject the officer or employee to the penalty imposed for a violation.

E. In addition to any penalties provided for in this section or in 4-5-31, if any person, firm or corporation fails to comply with any provision of this code, the Council or any city official designated by it, may institute appropriate proceedings at law or at equity to restrain, correct or abate the violation.

WEEDS

4-6-40 JURISDICTION.

This subchapter shall be in addition to any state statute or county ordinance presently in effect, subsequently added, amended or repealed.

4-6-41 DEFINITIONS; EXCLUSIONS.

A. For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

INSPECTOR. The person designated by the City Council to inspect properties located within the corporate limits of the city and to file the notices and letters required by this subchapter.

PROPERTY OWNER. The person occupying the property, the holder of legal title or a person having control over the property of another, such as a right-of-way, easement, license or lease.

WEEDS, GRASSES and RANK VEGETATION. Includes but is not limited to the following:

1. Noxious weeds and rank vegetation shall include but not be limited to: alum (allium), Buckthorn, Bur Cucumber, Canada Thistle, Corncockle, Cressleaf Groundsel, Curly Dock, Dodder, Field Bindweed, French Weed, Hairy Whitetop, Hedge Bindweed, Hoary Cress, Horsenettle, Johnsongrass, Leafy Spurge, Mile-A-Minute Weed, Musk Thistle, Oxeye Daisy, Perennial Sowthistle, Poison Hemlock, Purple Loosestrife, Quackgrass, Russian Knapweed,

Russian Thistle, Serrated Tussock, Shatter Cane, Sorghum, Wild Carrot, Wild Garlic, Wild Mustard, Wild Onion, Wild Parsnip;

2. Grapevines when growing in groups of 100 or more and not pruned, sprayed, cultivated, or otherwise maintained for two consecutive years;

3. Bushes of the species of tall, common, or European barberry, further known as *berberis vulgaris* or its horticultural varieties;

4. Any weeds, grass, or plants, other than trees, bushes, flowers, or other ornamental plants, growing to a height exceeding 8 inches;

5. Rank vegetation includes the uncontrolled, uncultivated growth of annuals and perennial plants;

6. The term *weeds* does not include shrubs, trees, cultivated plants or crops.

B. In no event shall cultivated plants or crops include plants which have been defined by state statute or administrative rule as being noxious or detrimental plants.

4-6-42 OWNERS RESPONSIBLE FOR TRIMMING AND REMOVAL

All property owners shall be responsible for the removal, cutting, or disposal and elimination of weeds, grasses and rank vegetation or other uncontrolled plant growth on their property, which at the time of notice, is in excess of 8 inches in height.

4-6-43 FILING COMPLAINT.

Any person, including the city, who believes there is property located within the corporate limits of the city which has growing plant matter in violation of this subchapter shall make a written complaint signed, dated and filed with the City Administrator.

4-6-44 NOTICE OF VIOLATIONS.

A. Upon receiving a complaint as described in 4-6-43, the Inspector shall inspect the subject property. If pursuant to this inspection a violation of this subchapter is observed, the Inspector shall send the Property Owner or the occupant of the subject property a Notice describing the violations under this subchapter and directing the Property Owner or the occupant to remove the violation within two (2) weeks. This Notice of Violations shall be served in writing by certified mail and filed with the City Administrator.

B. Certified mailings to the City Administrator or others is deemed filed on the date of posting to the United States Postal Service.

4-6-45 NON-COMPLIANCE LETTER.

A. If the Property Owner or occupant does not comply with the Notice of Violations, the Inspector shall send the Property Owner and occupant of the subject property a Non-Compliance Letter notifying the Property Owner and occupant that the City Council will consider the violations described in the Non-Compliance Letter and that the City Council has the authority to approve a Destruction Order directing a designated city staff person, its agents, representatives, or designees to remove the violations at the Property Owner's expense. The Non-Compliance Letter shall also notify the Property Owner of its right to appeal. This Non-Compliance Letter shall be served in writing by certified mail and filed with the City Administrator.

B. This Destruction Order may be approved by the City Council two (2) weeks after the Non-Compliance Letter was filed.

4-6-46 APPEALS.

A. The Property Owner has the right to appeal the Inspector's findings as described in the Notice of Violations or the Non-Compliance Letter.

B. Appeals by the Property Owner must be received in writing by the City Administrator no later than seven (7) days after the Non-Compliance Letter was filed. The Property Owner has the burden of demonstrating compliance with this subchapter.

C. Appeals by the Property Owner shall be considered by the City Council prior to approving a Destruction Order.

4-6-47 DESTRUCTION ORDER; LIABILITY FOR COSTS.

A. If after considering the violations described in the Notice of Violations and the Non-Compliance Letter and any appeals by the Property Owner, the City Council may approve a Destruction Order directing a designated city staff person, its agents, representatives, or designees to remove the violations to conform to this subchapter by all lawful means. The city may seek injunctive relief by serving a notice of motion for summary enforcement or obtain an administrative search and seizure warrant to remove the violation.

B. The Property Owner is liable for all costs of removal, cutting, or destruction of Weeds, Grasses, and Rank Vegetation.

C. The Property Owner is responsible for all collection costs associated with the Destruction Order, including but not limited to court costs, attorneys' fees, and interest on any unpaid amounts incurred by the city pursuant to this subchapter. If the city uses its municipal employees to remove the violations, it shall set and assign a reasonable per hour rate for employees, equipment, supplies, and chemicals that may be used.

D. All sums payable by the Property Owner are to be paid to the City Administrator and shall be deposited in a general fund as compensation for expenses and costs incurred by the city.

E. All sums payable by the Property Owner may be collected as a special assessment pursuant to Minnesota Statute Chapter 429, as amended from time to time.

F. The Property Owner or other responsible party in control of the property, upon the request of the designated city staff person, its agents, representatives, or designees, shall provide access to the property for the purpose of enforcing and assuring compliance with this subchapter after the procedures set forth in this subchapter have been followed.

4-6-48 EFFECTIVE DATE.

This ordinance shall be effective upon its adoption and publication.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____
 Action _____
 Resolution _____
 Work Session X

Meeting Date March 10, 2015

ITEM NUMBER Staffing—Deputy Clerk

STAFF INITIAL HS

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Now it is official, Kevin will be leaving us. Attached is his resignation letter. His last day will be March 25. As the deputy clerk is integral to meeting residents' needs, we would like to start the hiring process. This memo will lay out the hiring process and update the council on the hiring of a replacement in public works.

Staff updated the deputy clerk job description and are asking the Council to approve it. Most notably we added the desire to find someone with social media savvy to continue exploring better ways to communicate with residents. The pay noted is the current wage for the position. After we finalize the public works positions job description and pay range we may need to reconsider the deputy clerk pay scale. The deputy clerk position and the public works position are scored the same for pay equity purposes. As such their pay ranges need to stay in step.

Staff are also renewing agreements with a company to do drug and alcohol testing and provide physicals. The use of these tests has been sporadic in the past. We are revisiting policies to see if any of them need to be renewed. A background check will obviously also be done but we can now get that done through St. Anthony instead of using the BCA.

As I have mentioned in passing, I would also like the Council to consider contracting with Lisa Lynn Consulting to do an assessment of the two or three finalists in each position. Her proposal is attached. I think this will really help get at the heart of who the prospective employee is in ways you can't get through an interview. Everyone is pleasant during an interview but I know how employees respond to residents and the energy they have is important to the Council. The cost for the three assessments noted in the proposal is \$485 per candidate. I envision no reason we would have more than three final candidates to assess. A number of cities use her including Falcon Heights. She comes with a strong recommendation from them.

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As for the hiring process, I anticipate something close to the following schedule:

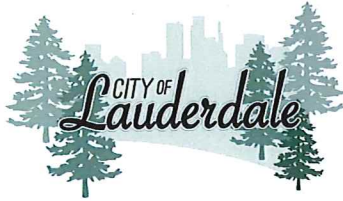
- Week of March 9: post job through our communication streams and through the League.
- Week of March 30: begin first round of interviews.
- Week of April 6: assessment by Lisa Lynn.
- Week of April 13: second (final) interview. Interview committee selects best candidate.
- Week of April 20: ask the best candidate to report for a physical and drug and alcohol testing. Ask police to complete background check.
- Week of April 28: Council vote to confirm hire.
- Week of May 11: Presumed start date.

To accomplish this, the Council would have to do the following this evening:

- Motion to approve the updated deputy clerk job description.
- Motion to enter into an agreement with Lisa Lynn Consulting.
- Determine which Councilors would like to participate in the process. I think to be respectful of your time, that would be during the second round of interviews.

Public Works Update:

Dave and I met with Roseville public works staff again last week. They are willing to consider a shared services agreement for engineering that we would finalize later in the year. I think this will be a positive change and staff will explain in greater detail at the next Council meeting. Also for the next meeting, staff will update the public work position's job description for Council consideration and layout a plan for the hiring process. We will also discuss short term staffing as Gordy Beck's employment will be done with the City by then.



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

March 5, 2015

City of Lauderdale
Heather Butkowski
1891 Walnut Street
Lauderdale, MN 55113

Dear Heather, Mayor Dains and Council,

I am submitting my resignation as Deputy City Clerk. As you know I have accepted the Administrative Services Coordinator position with the City of Mound. My last day of employment at the City will be March 25, 2015.

I would like to thank the City Council for giving me the opportunity to work for the City and my first job in local government. Working for the City has been a great learning experience and a great opportunity to build skills as I have dedicated myself to the day to day operations of the City. It has also been a great experience working with the Council, my co-workers and meeting and working with many wonderful Lauderdale residents.

Thanks again for this opportunity. I truly appreciate it. Please let me know if there are any tasks you want completed before the 25th so I can help aid the smooth transition of my replacement.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Kelly". The signature is written in a cursive style with a large, stylized "K" and "K".

Kevin Kelly



POSITION DESCRIPTION

Job Title: Deputy City Clerk
Department: Administration
Reports To: City Administrator
FLSA Status: Non-Exempt, Full Time
Wage Scale: \$20.53 - \$25.67

POSITION SUMMARY

Under limited supervision, this position performs skilled clerical and paraprofessional work and assists the City Administrator in the general operation of the City. Duties include customer service, election administration, purchasing, accounts payable and receivable, communications, permits and licensing, community events, and general office support. Due to the changing nature of the position, the deputy city clerk may be assigned duties in addition to those listed below.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Task: Customer Service and General Office Support

Percent of Time: 30%

Description: is the first contact for citizens, vendors and others coming to City Hall for information and services; maintains city records system; purchases office supplies.

- Primary contact for the public whether by phone or in person. Determines nature of business, provides information/research, answers questions, and/or refers as appropriate.
- Creates memos, reports, resolutions, ordinances, forms, and applications.
- Maintains office filing system and files (Laserfiche).
- Retains agendas, minutes, resolutions, ordinances and other information in conformance with the data retention schedule.
- Prepares, posts, and publishes public notices as appropriate.
- Prepares and delivers Council agenda and packet.
- Maintains master office calendar.
- Sorts and distributes mail; mail projects as assigned.
- Manages Social Room and park reservations.
- Monitors and maintains inventory of office supplies.

2. Task: Accounts Receivable & Payable

Percent of time: 20%

Description: processes accounts payable and accounts receivable including utility billing.

- Codes receipts and enters into the accounting system.
- Codes payments, prints checks, and creates claims lists for the council packets.
- Prepares quarterly utility billing and other invoices as needed; tracks payments.
- Prepares information for annual audit and assist auditors during audit as necessary.

3. Task: Administer License and Permit Programs

Percent of Time: 20%

Description: processes applications for building and construction permits; administers rental housing, business, and animal licensing programs.

- Processes building and other permit applications. Ensures applications are completed and all supporting documents are attached.
- Corresponds with property owners and contractors who have outstanding permits to monitor progress on projects.
- Coordinates annual rental housing license renewals and bi-annual inspections.
- Enforces rental housing ordinance by tracking and notifying owners of violations.
- Maintains property files.
- Prepares and mails applications for the various business licenses.
- Processes animal licenses.

4. Task: Election Administration

Percent of time: 15%

Description: responsible for all aspects of the city's general and special elections. Works in cooperation with Ramsey County Elections.

- Recruits, trains, and manages election judges.
- Assists candidates in filing for election.
- Operates and maintains voting equipment.
- Posts and publishes election notices as required.
- Maintains inventory of election supplies.
- Serves as resource for answering voter and/or election judge questions.
- Registers voters and manages absentee voting (SVRS).

5. Task: Communications

Percent of time: 15%

Description: responsible for preparing the city's communication materials.

- Coordinates the creation of the city newsletter.
- Promotes community events and information via social media channels.
- Maintains the information screens for the CTV channel.
- Coordinates park programming with Roseville and Falcon Heights.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of standard office computer programs (e-mail, web browsers, word processing, spreadsheets, etc.) and modern office practices and procedures.
- Knowledge of social media tools.
- Some knowledge of accounting principles and practices.
- Ability to perform mathematical computations and maintain accurate records.
- Ability to effectively meet and deal with the public; ability to handle stressful situations.
- Ability to communicate effectively verbally and in writing.
- Working knowledge of Council procedures and requirements.
- Working knowledge of city operations, practices, and procedures.
- Ability to type and enter data with speed and accuracy.
- Working knowledge of the state records retention schedule.
- Working knowledge of state and federal data practices laws.
- Ability to prioritize work and work independently.

TOOLS AND EQUIPMENT USED

Phone; personal computer; computer software for word processing, spreadsheets, databases, publications, and presentations; copy machine; election equipment; fax machine; and calculator.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit at a desk and move around the office; talk/hear; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The employee must occasionally lift and/or move up to 25 pounds and be able to drive to off-site meetings and trainings.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Degree from a 2 year technical school with course work in general office practices, or
- (B) 2 years of experience working in an office environment, experience using personal computer, or
- (C) Any equivalent combination of related education and experience.
- (D) Valid class D driver's license.

DESIRED QUALIFICATIONS

Education and Experience:

- (A) Four year degree, especially in public or business administration
- (B) Experience managing elections or as an election judge
- (C) Accounting / bookkeeping training or experience (accounts receivable/payable, fund accounting, payroll)
- (D) Customer service experience
- (E) Proficiency with Microsoft Office products and social media tools
- (F) Proficiency with Banyon Software/financial software
- (G) Municipal government experience



Proposal For:
Selection Assessment Services



Submitted by and reply to:

**Lisa M. Lynn, MA, LP
Lisa Lynn Consulting**

Lisa Lynn Consulting

February 24, 2015

Heather Butkowski
City Administrator
City of Lauderdale

Dear Ms. Butkowski,

Attached is the drafted training proposal to you for consideration. Please let me know if you have any questions or would like to proceed further with a discussion of specific needs.

Sincerely,

Lisa Lynn

Lisa M. Lynn, MA, LP

Address: Mrs. Lisa Lynn, MA, LP
Lisa Lynn Consulting
3800 American Blvd. W., Suite 1500
Bloomington, MN 55431

Telephone: 612-619-6315
Office Fax: 952-955-6095

Email: lisa@lisalynnconsulting.com

Lisa Lynn Consulting

February 24, 2015

Heather Butkowski
City Administrator
City of Lauderdale

Dear Ms. Butkowski,

INTRODUCTION:

Hiring the right candidates for key positions is often critical for organizational success. When selecting the best candidates, ensuring the chosen candidates have the best technical and professional fit is one method an organization can employ to ensure the right hire has been made, as well as organizational success and internal and external customer satisfaction remain high. Mrs. Lisa Lynn of Lisa Lynn Consulting, a company with significant successful experience in the selection and hiring process, proposes to assist the City of Lauderdale to help identify the best candidate for key positions within the City.

SUGGESTED PROCESS:

1. Mrs. Lynn will discuss the needed competencies, style and fit for a successful individual in the position with Ms. Butkowski.
2. Mrs. Lynn will send style instructions for the leadership team at the City to assess current leadership preferences.
3. Mrs. Lynn will be provided with a list of candidate names, email and phone contact information to begin the assessment process.
4. Lisa will facilitate the assessment process with candidates. The assessments often used in the selection process which yield useful information are:

➤ **Myers-Briggs Type Indicator (Type II Form Q)**

The MBTI Step II Form Q is a highly developed assessment tool, which can assist in understanding an individual's personality. Twenty facets are measured by the MBTI Form Q, which can predict behavior and success in four important components of executive development and success: communication, change management, decision making, and conflict management. The MBTI takes approximately 10 minutes to complete. This assessment can be completed on-line. (Assessment Fee: \$45.00 candidate)

➤ **The Bar-On Emotional Quotient Inventory**

The Emotional Quotient Inventory (EQ-i™) is the first scientifically developed and validated measure of emotional intelligence. Emotional intelligence reflects one's ability to deal with daily environment challenges and helps predict one's success in life, including professional and personal pursuits. Specifically, this assessment measures five scales: General Mood, Intrapersonal Scales, Interpersonal Scales, Adaptability Scales, and Stress Management Scales. This assessment can indicate how much energy a new candidates comes to the job with which can be transferred to learning energy, self-confidence, learning agility, adapting to a new environment, etc. This assessment takes approximately 10 minutes to complete. This assessment can be completed on-line. (Assessment Fee: \$75.00/candidate)

➤ **Work Style Questionnaire**

The customized Questionnaire is a document that contains preference questions regarding desired culture, professional values, communication, leadership, professional relationships, vision, motivation, and self-prescribed competency strengths and weaknesses as well as additional specific information related to success for a particular position. The customized Questionnaire takes approximately 30 minutes to one hour complete depending upon the needed detail of response. This assessment can be completed on-line. (Assessment Fee: \$15.00/candidate)

STATEMENT OF QUALIFICATIONS AND RELEVANT FIRM EXPERIENCE:

Ms. Lisa Lynn, MA, LP is a consulting psychologist with over 26 years of experience providing assessment and selection services, coaching and development services, mediation services, training and speaking services in both public and private organizations.

TIMELINE AND FEES:

This initiative can be completed upon signing this Letter of Agreement and faxing a copy to Lisa Lynn Consulting. The investment for assessing current staff leadership styles is included in the investment. The investment for this assessing candidates is \$350.00 / candidate + assessment fees. For any additional services, Lisa's consulting rate is \$185.00 / hour. Assessments billed at cost.

Respectfully submitted,

Lisa Lynn

Mrs. Lisa M. Lynn, MA, LP
Lisa Lynn Consulting

Date: February 24, 2015

Accepted by,

Heather Butkowski
City Administrator

Date: _____