

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, FEBRUARY 10, 2015
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the January 27, 2015 City Council Meetings
 - c. Claims Totaling \$99,501.47
 4. **CONSENT**
 - a. Fourth Quarter – Year End Investment Report
 - b. 2015 Residential and Commercial Building Fees
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Presentation by Peter Lindstrom, Green Steps Cities
 7. **PUBLIC HEARINGS**
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEMS**
 - a. City Administrator Employment Agreement
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. Annual Public Safety Presentation by Police Chief John Ohl, February 24
 - b. Ramsey County Update by Commissioner Mary Jo McGuire, March 10
 - c. Legislative Update with Senator Marty and Representative Hausman, April 14
 12. **WORK SESSION**
 - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited

to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

b. Community Development Update

13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

January 27, 2015

Mayor Dains called the City Council meeting to order at 7:32 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, and Mayor Jeff Dains.

Councilors Absent: Denise Hawkinson.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Kevin Kelly, Deputy City Clerk.

Mayor Dains asked for changes to the meeting agenda. There being none, Councilor Gaasch moved to approve the agenda. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Mac Lean moved to approve the January 13, 2015 City Council meeting minutes. Councilor Gaasch seconded the motion and it passed unanimously.

Councilor Grove moved approval of the claims totaling \$28,732.52. Councilor Gaasch seconded the motion and it passed unanimously.

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. No Councilor made any change to the Consent Agenda. Councilor Gaasch moved to approve the Consent Agenda, thereby recognizing the December Finances and approving Resolution 012715A – variances for 2345 Summer Street and Resolution 012715B – transferring funds from Fund 601 to Fund 407. Councilor Grove seconded the motion and it passed unanimously.

Discussion Items/Public Hearings:

Ordinance No. 15-01 Amending section 8-4 Regarding Stormwater Management and Ordinance No. 15-02 Amending Section 8-5 Regarding Stormwater Illicit Discharge and Illicit Connections to the Storm Sewer System

Butkowski explained the two ordinances needed to be updated to comply with the City's new MS4 permit. Butkowski also added that due to the length of the two storm water ordinances the amendments will be published in summary form.

Mayor Dains opened the public hearing on the two storm water ordinances at 7:36 p.m. No one came forward to comment and the public meeting was closed at 7:37 p.m.

The Council had no additional comments on the storm water ordinance amendments.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

January 27, 2015

Councilor Gaasch moved to adopt Ordinance 15-01 amending Section 8-4 regarding Stormwater Management and Resolution 012715C authorizing publication of Ordinance 15-01 by summary. Councilor Mac Lean seconded the motion and it passed unanimously.

Councilor Gaasch moved to adopt Ordinance 15-02 amending Section 8-5 regarding Stormwater Illicit Discharge and Illicit Connections to the Storm Sewer System and Resolution 012715D authorizing publication of Ordinance 15-02 by summary. Councilor Mac Lean seconded the motion and it passed unanimously.

The agenda for the next meeting may include a presentation by Diana McKeown from Green Step Cities, Chief Ohl's annual Police Report on February 24, Ramsey County Commissioner Mary Jo McGuire's annual report on March 10, and Senator John Marty and Representative Alice Hausman's annual report on April 14.

Work Session:

Mayor Dains explained that the Council was moving into the Work Session. Work Sessions are a continuation of the meeting but not aired on community television.

Mayor Dains asked if anyone wished to address the Council. No one came forward.

Discussion with Ahvo Taipale, Owner of Finn Sisu

Ahvo Taipale met with the Council to share his interest in expanding his current building over the 2430 Larpenteur site as he is adding a mail order Nordic skiing and skiing accessories business. Taipale was asked by the Council whether his research in a franchise for the site created any leads for some sort of retail or food. He said it did not. The Council directed staff to continue discussions with Taipale.

Community Development Update

The City's financial consultant, Stacy Kvilvang, discussed interest by developers in the Chinese Christian Church site. One developer is interested in razing the building and creating a three or four story senior apartment complex. The Council was not interested in this type of development. The other two developers would also raze the building to create single-family housing on the property. The Council was more receptive to the idea of a single-family housing development. Kvilvang will introduce the single-family developers to the Twin Cities Chinese Christian Church.

Closed Session

The Council met with City Administrator Butkowski to discuss her performance review. The Council returned from the closed session at 9:17 p.m.

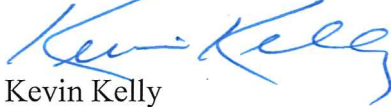
LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

January 27, 2015

There being no further business on the council agenda, Councilor Gaasch moved to adjourn the meeting. Councilor Grove seconded the motion and it carried. The meeting adjourned at 9:18 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kevin Kelly". The signature is written in a cursive style with a long, sweeping underline.

Kevin Kelly
Deputy City Clerk

CITY OF LAUDERDALE

CLAIMS FOR APPROVAL

February 10, 2015 City Council Meeting

Payroll

1/30/15 Payroll: Direct Deposit # 501947-501959	\$11,174.35
1/30/15 Payroll: Payroll Liabilities, e-payments 963E-966E	\$8,365.87
2/6/15 Payroll: Payroll Liabilities, e-payments 968E	\$3,713.55

Vendor Claims

2/10/15 Claims: Check #'s 22641-22661	\$72,904.98
2/10/15 Claims: Check #'s 22662-22667	\$3,342.72

SUBTOTAL \$99,501.47

Total Claims for Approval

\$99,501.47

CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
501955	000000002	HINRICHS, DAVID C	3	BI-WEEKLY	\$1,795.78	1/30/2015	Outstanding
501956	000000005	HUGHES, JOSEPH A	3	BI-WEEKLY	\$1,455.43	1/30/2015	Outstanding
501951	000000010	DAINS, JEFFREY	3	BI-WEEKLY	\$334.42	1/30/2015	Outstanding
501949	000000011	BOWNIK, JAMES	3	BI-WEEKLY	\$1,487.34	1/30/2015	Outstanding
501947	000000101	DUBORD, ANDREW	3	BI-WEEKLY	\$335.52	1/30/2015	Outstanding
501950	000000007	BUTKOWSKI-HINRICHS, HE	3	BI-WEEKLY	\$2,356.52	1/30/2015	Outstanding
501954	000000041	HAWKINSON, DENISE	3	BI-WEEKLY	\$230.87	1/30/2015	Outstanding
501958	000000013	MAC LEAN, LARA	3	BI-WEEKLY	\$230.87	1/30/2015	Outstanding
501953	000000019	GROVE, BARBARA ROXANN	3	BI-WEEKLY	\$230.87	1/30/2015	Outstanding
501952	000000020	GAASCH, MARY A.	3	BI-WEEKLY	\$230.87	1/30/2015	Outstanding
501957	000000027	KELLY, KEVIN	3	BI-WEEKLY	\$1,399.56	1/30/2015	Outstanding
501948	000000029	BECK, GORDON	3	BI-WEEKLY	\$795.40	1/30/2015	Outstanding
501959	000000030	WISEN, NOAH	3	BI-WEEKLY	\$290.90	1/30/2015	Outstanding
					\$11,174.35		

CITY OF LAUDERDALE

01/29/15 2:32 PM

Page 1

***Claim Register©**

013015pyrll

JANUARY 2015

Claim Type	Direct					
Claim#	4452	NORTH STAR BANK, CHECKING ST	Ck# 000963E	1/29/2015		
Cash Payment	G 101-21701	FEDERAL TAXES		1/30/2015	Payroll	\$1,480.38
	Invoice					
Cash Payment	G 101-21703	FICA WITHHOLDING.		1/30/2015	Payroll	\$2,518.36
	Invoice					
Transaction Date	1/29/2015	Due 0	NORTH STAR CHE	10100	Total	\$3,998.74
Claim#	4453	ICMA RETIREMENT TRUST - 457	Ck# 000964E	1/29/2015		
Cash Payment	G 101-21705	ICMA RETIREMENT		1/30/2015	Payroll	\$979.46
	Invoice					
Transaction Date	1/29/2015	Due 0	NORTH STAR CHE	10100	Total	\$979.46
Claim#	4454	PERA	Ck# 000965E	1/29/2015		
Cash Payment	G 101-21704	PERA		1/30/2015	Payroll	\$1,879.34
	Invoice					
Transaction Date	1/29/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,879.34
Claim#	4455	MN DEPARTMENT OF REVENUE	Ck# 000966E	1/29/2015		
Cash Payment	G 101-21702	STATE WITHHOLDING		1/30/2015	Payroll	\$1,508.33
	Invoice					
Transaction Date	1/29/2015	Due 0	NORTH STAR CHE	10100	Total	\$1,508.33
	Claim Type	Direct			Tota	\$8,365.87

Pre-Written Check	\$8,365.87
Checks to be Generated by the Compute	\$0.00
Total	\$8,365.87

CITY OF LAUDERDALE

Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
EFT	000000005	HUGHES, JOSEPH A	3.01	BI-WEEKLY	\$0.00	2/6/2015	Outstanding
					<u>\$0.00</u>		

CITY OF LAUDERDALE

02/05/15 1:16 PM

Page 1

***Claim Register©**

020615JHprll

FEBRUARY 2015

Claim Type	Direct				
Claim#	4483 ICMA RETIREMENT TRUST - 457	Ck#	000968E 2/5/2015		
Cash Payment	G 101-21705 ICMA RETIREMENT		2/6/15 JH ICMA payment		\$3,713.55
Invoice					
Transaction Date	2/5/2015	Due 0	NORTH STAR CHE 10100	Total	\$3,713.55
	Claim Type	Direct		Tota	\$3,713.55

Pre-Written Check	\$3,713.55
Checks to be Generated by the Compute	\$0.00
Total	\$3,713.55

CITY OF LAUDERDALE

02/06/15 1:38 PM

Page 1

***Check Detail Register©**

FEBRUARY 2015

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

Paid Chk#	Invoice	Check Amt	Comment
8TH DAY LANDSCAPING			
E 101-43000-313	SNOW & ICE REMOVAL	\$645.00	January LA sidewalks
Total 8TH DAY LANDSCAPING		\$645.00	
AFSCME			
G 101-21709	UNION DUES	\$123.84	1/15 Union Dues
Total AFSCME		\$123.84	
AT & T			
E 101-41200-391	TELEPHONE/PAGERS	\$5.00	1/15 Long Distance Faxes
Total AT & T		\$5.00	
CITY OF FALCON HEIGHTS			
E 101-42100-321	FIRE CALLS	\$915.36	2/15 Fire Calls
Total CITY OF FALCON HEIGHTS		\$915.36	
CITY OF ST ANTHONY			
E 101-42100-319	POLICE CONTRACT	\$52,865.50	2/15 Police Contract
Total CITY OF ST ANTHONY		\$52,865.50	
EUREKA RECYCLING			
E 203-50000-389	RECYCLING CONTRACTOR	\$2,711.25	1/15 Recycling Contract
Total EUREKA RECYCLING		\$2,711.25	
GLTC PREMIUM PAYMENTS			
G 101-21706	HEALTH INSURANCE	\$50.90	2/15 Long Term Care Plan
Total GLTC PREMIUM PAYMENTS		\$50.90	
GOPHER STATE ONE-CALL			
E 101-43400-386	GOPHER STATE ONE CALL	\$22.05	1/15 Locates
E 101-43400-386	GOPHER STATE ONE CALL	\$100.00	2015 Annual User Fee
Total GOPHER STATE ONE-CALL		\$122.05	
HOME DEPOT CRC			
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$96.24	Cleaning Supplies, batteries and a smoke detector
Total HOME DEPOT CRC		\$96.24	
LILLIE SUBURBAN NEWS			
E 101-41100-352	PUBLIC INFO NOTICES	\$36.00	Public Notices - Annual CC Schedule
Total LILLIE SUBURBAN NEWS		\$36.00	
MCFOA			
E 101-41200-308	TRAINING\CONFERENCES	\$200.00	MCFOA Conference - KK
Total MCFOA		\$200.00	
MET COUNCIL ENVIRONMENTAL SER.			
E 601-49000-387	WATER TREATMENT SERVICE	\$11,019.42	3/15 Waste Water Treatment

CITY OF LAUDERDALE

02/06/15 1:38 PM

Page 2

***Check Detail Register©**

FEBRUARY 2015

	Check Amt	Invoice	Comment
otal MET COUNCIL ENVIRONMENTAL SER.	\$11,019.42		
<hr/>			
Paid Chk# 022653 2/10/2015 RAMSEY COUNTY, PROP REC & REV			
E 101-42100-318 911 Dispatch	\$1,345.13		1/15 911 Dispatch
E 101-42100-442 MISC	\$6.24		1/15 800 MHz radio license
G 101-21706 HEALTH INSURANCE	\$397.59		2/15 Employee Insurance
E 101-41200-355 MISC PRINTING/PROCESS SER	\$25.00		2/15 Employee Insurance
Total RAMSEY COUNTY, PROP REC & REV	\$1,773.96		
<hr/>			
Paid Chk# 022654 2/10/2015 RAPIT PRINTING			
E 101-41200-353 NEWSLETTER PRINTING	\$675.77		1Q15 Newsletter Printing
Total RAPIT PRINTING	\$675.77		
<hr/>			
Paid Chk# 022655 2/10/2015 SIGN A RAMA			
E 602-49100-442 MISC	\$53.31		Dog Pick-up After Sign
Total SIGN A RAMA	\$53.31		
<hr/>			
Paid Chk# 022656 2/10/2015 UNIVERSITY OF MINNESOTA			
E 101-43400-308 TRAINING\CONFERENCES	\$185.00		2015 Shade Tree Seminar - DH
Total UNIVERSITY OF MINNESOTA	\$185.00		
<hr/>			
Paid Chk# 022657 2/10/2015 VANGUARD CLEANING SYSTEMS			
E 101-43000-333 CLEANING CONTRACT	\$446.00		February City Hall Cleaning
Total VANGUARD CLEANING SYSTEMS	\$446.00		
<hr/>			
Paid Chk# 022658 2/10/2015 WASTE MANAGEMENT			
E 101-43000-384 REFUSE DISPOSAL	\$209.03		2/15 PW Dumpster
Total WASTE MANAGEMENT	\$209.03		
<hr/>			
Paid Chk# 022659 2/10/2015 XCEL ENERGY, 2430 LARPENTEUR			
E 101-43000-381 ELECTRIC	\$130.39		1/15 Utilities
Total XCEL ENERGY, 2430 LARPENTEUR	\$130.39		
<hr/>			
Paid Chk# 022660 2/10/2015 XCEL ENERGY, CITY HALL			
E 101-43000-381 ELECTRIC	\$184.99		1/15 City Hall Utilities
E 101-43000-383 GAS UTILITIES	\$404.40		1/15 City Hall Utilities
Total XCEL ENERGY, CITY HALL	\$589.39		
<hr/>			
Paid Chk# 022661 2/10/2015 XCEL ENERGY, STREET LIGHTING			
E 101-43000-380 STREET LIGHT UTILITY	\$51.57		1/15 Bridge Lights
Total XCEL ENERGY, STREET LIGHTING	\$51.57		
10100 NORTH STAR CHECKING	\$72,904.98		

CITY OF LAUDERDALE

02/06/15 1:38 PM

Page 3

***Check Detail Register©**

FEBRUARY 2015

Check Amt Invoice Comment

Fund Summary

10100 NORTH STAR CHECKING

101 GENERAL	\$59,121.00
203 RECYCLING	\$2,711.25
601 SEWER UTILITIES	\$11,019.42
602 STORM SEWER ENTERPRISE FUND	\$53.31
	<hr/>
	\$72,904.98

CITY OF LAUDERDALE

02/06/15 1:46 PM

Page 1

***Check Detail Register©**

FEBRUARY 2015

Check Amt Invoice Comment

10100 NORTH STAR CHECKING

Paid Chk# 022662 2/10/2015 CITY OF ROSEVILLE

E 101-45200-371	NON-RESIDENT REIMBURSEM	\$584.00	2014 Jul- Dec Rec Program Reimbursements
Total CITY OF ROSEVILLE		\$584.00	

Paid Chk# 022663 2/10/2015 CROIX OIL

E 601-49000-212	MOTOR FUELS	\$40.80	12/14 & 1/15 Motor Fuel
E 101-43000-212	MOTOR FUELS	\$190.41	12/14 & 1/15 Motor Fuel
E 602-49100-212	MOTOR FUELS	\$40.80	12/14 & 1/15 Motor Fuel
Total CROIX OIL		\$272.01	

Paid Chk# 022664 2/10/2015 LMCIT

E 601-49000-151	WORKERS COMP PREMIUM	\$361.65	2014 Worker's Comp Final Audit
E 101-41100-151	WORKERS COMP PREMIUM	\$5.27	2014 Worker's Comp Final Audit
E 101-41200-151	WORKERS COMP PREMIUM	\$109.01	2014 Worker's Comp Final Audit
E 101-41500-151	WORKERS COMP PREMIUM	\$10.59	2014 Worker's Comp Final Audit
E 101-43400-151	WORKERS COMP PREMIUM	\$188.92	2014 Worker's Comp Final Audit
E 101-43400-151	WORKERS COMP PREMIUM	\$175.95	2014 Worker's Comp Final Audit
E 101-45200-151	WORKERS COMP PREMIUM	\$166.25	2014 Worker's Comp Final Audit
E 203-50000-151	WORKERS COMP PREMIUM	\$14.31	2014 Worker's Comp Final Audit
E 602-49100-151	WORKERS COMP PREMIUM	\$295.36	2014 Worker's Comp Final Audit
E 202-49500-151	WORKERS COMP PREMIUM	\$9.69	2014 Worker's Comp Final Audit
Total LMCIT		\$1,337.00	

Paid Chk# 022665 2/10/2015 RAMSEY COUNTY, PROP REC & REV

E 101-41100-352	PUBLIC INFO NOTICES	\$166.63	2014 Truth inTaxation Notices Payment
Total RAMSEY COUNTY, PROP REC & REV		\$166.63	

Paid Chk# 022666 2/10/2015 ST PAUL REGIONAL WATER SERVICE

E 101-43000-382	WATER	\$31.59	4Q14 Water Service - 2430 Larpenteur
E 101-43000-382	WATER	\$54.00	4Q14 Water Service - City Hall
E 101-45200-382	WATER	\$205.17	4Q14 Water Service - Warming House
E 601-49000-382	WATER	\$17.32	4Q14 Water Service - PW Garage
Total ST PAUL REGIONAL WATER SERVICE		\$308.08	

Paid Chk# 022667 2/10/2015 TWIN CITY OUTDOOR SERVICES

E 101-43000-313	SNOW & ICE REMOVAL	\$675.00	November 2014 LA Plowing
Total TWIN CITY OUTDOOR SERVICES		\$675.00	

10100 NORTH STAR CHECKING \$3,342.72

CITY OF LAUDERDALE

02/06/15 1:46 PM

Page 2

***Check Detail Register©**

FEBRUARY 2015

Check Amt Invoice Comment

Fund Summary

10100 NORTH STAR CHECKING

101 GENERAL	\$2,562.79		
202 COMMUNICATIONS	\$9.69		
203 RECYCLING	\$14.31		
601 SEWER UTILITIES	\$419.77		
602 STORM SEWER ENTERPRISE FUND	\$336.16		
	<hr/>		
	\$3,342.72		

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date February 10, 2015

ITEM NUMBER 4Q14 Investment Report

STAFF INITIAL HAB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The attached report and spreadsheet reflect the City's investment activity for the fourth quarter of 2014. I printed the spreadsheet in 8.5 x 11 format so the type is petty small. If you would like a larger version, staff will get you a paper or electronic copy.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the fourth quarter investment report for 2014.

COUNCIL ACTION:

City of Lauderdale
Fourth Quarter/ Year-End Investment Report
February 10, 2015

The quarter ended with a general fund balance of \$788,301.76 and cash and investments totaling \$3,323,743.31. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at quarter end \$3,073,069.62 was invested. \$873,014.48 was invested in money market funds and \$2,200,055.14 in certificates of deposit (CDs). City staff purchased three new CDs this quarter.

- Floridian Bank for 18 months at .65%
- Barclay's Bank for 24 months at 1.05%
- Synovus Bank for 30 months at 1.10%

This quarter, the City earned \$3,764.27 from investments compared to \$4,070.14 last quarter bringing the 2014 total to \$15,872.33. The City earned \$13,998.11 in interest in 2013; \$14,826.94 in interest in 2012; and \$30,612.67 in interest in 2011. The expectation is the City will receive about the same amount in interest in 2015 as 2014 as the rates have not changed.

Table 1 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the largest balances get the greatest interest distributions. Since the City is no longer receiving TIF funds, interest income was not budgeted for but the City will continue to apply interest to that account until the funds are spent. Additionally, the new Development Fund 414 was added to the list in 2014. Overall, investment interest came in \$5,462 above budget.

Table 1: Investment Earning Distribution by Fund

Fund	2014 Budget	As of December 31
101 – General Fund	\$1,800	\$2,432
201 – Community Events	\$35	\$48
202 – Communication	\$75	\$16
203 – Recycling	\$400	\$561
304 – 2003 Street Improve	\$500	\$426
401 – Capital Improve, Street	\$2,000	\$2,894
402 – Capital Improve, Gen	\$400	\$270
403 – Capital Improvement, Storm Sewer	\$600	\$908
404 – Capital Improve, Parks	\$1,000	\$1,450
405 – TIF Projects	\$0	\$1,698
407 – Sewer Improvements	\$1,500	\$2,176
414 – Development	\$0	\$204
601 – Sewer Enterprise Fund	\$1,800	\$2,326
602 – Storm Sewer Enterprise Fund	\$300	\$463
Totals	\$10,410	\$15,872

At the end of the quarter, the securities were held an average of 850 days or 28 1/3 months. Currently, investment maturity dates are laddered through the middle of 2017. It seems doubtful rates will improve significantly in the near future so staff will continue to ladder short-term CDs. If the rates rise, the City will be able to step up to the better rates with each maturity.

Staff provides Councilors the investment spreadsheet as an internal control procedure required by the city's auditor. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

2014 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	Balance 12/31/2013	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 1/31/2014	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 2/28/2014	Purchases	Sales	Transfers in	
Smith Barney																							
Inst Govt Money Market							227,186.82	-	-	-	-	8.00	\$227,184.82	-	-	-	-	7.00	227,731.14	-	-	-	101,239.72
CD Ally Bank	57803	02006L	1.100	1095	5/30/2017	5/29/2014	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CD Discover Bank	5649	254671	1.050	1095	5/30/2017	5/29/2014	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CD Barclays Bank, DE (June/Dec)	06740K		1.050	732	12/19/2016	12/17/2014	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CD BNY Bank of North America (UT-semi Mo/Se)	35141		1.150	1096	9/30/2016	9/30/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	570.27
CD AMEX Centurion (Int. Feb. Aug)	27471	02587C	1.050	1095	8/15/2016	8/15/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Compass Bank	19048	20451F	0.500	730	5/31/2016	5/28/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Apple Bank for Savings (NY)	16988	037830	0.550	730	4/4/2014	4/4/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD GE Capital Finance (UT-semi Sept 11)	33778	36160T	1.350	1096	3/11/2014	3/11/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	100,669.45
Future purchases							627,186.82	-	-	-	-	8.00	627,184.82	-	-	-	-	529.32	627,731.14	-	-	-	101,239.72
Portfolio Value																							
							703.97	-	-	-	-	-	703.97	-	-	-	-	302.47	1,006.44	-	-	-	694.24
CD Synovus Bank GA	87164C		1.100	913	6/30/2017	12/30/2014	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	395.71
CD Marlin Business Bank	03763C	037830	0.350	547	11/30/2015	5/28/2014	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	287.93
CD Apple Bank for Savings (May/Nov)	27314	36157F	0.600	547	3/27/2015	9/27/2013	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
CD GE Capital Retail	38124	38147J	0.600	730	2/20/2015	2/20/2013	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
CD Goldman Sachs (Feb/Aug Int)	58177	784800	0.750	730	10/31/2014	10/31/2012	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
CD State Mae Bank (Apr/Oct)	57803	02006L	0.650	730	4/4/2014	4/4/2012	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
Future purchases							500,736.97	-	-	-	-	-	500,736.97	-	-	-	-	302.47	501,041.44	-	-	-	694.24
Portfolio Value																							
							700,000.00	-	-	-	-	-	700,000.00	-	-	-	-	201,391.64	201,391.64	-	-	-	72.88
CD Private Bank & Trust (Chicago) Semi-Annual	74287G		0.900	990	2/21/2017	5/21/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Medillon Bank	58403E		1.100	1096	10/4/2016	10/4/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Great Southern Bank	39120V		0.950	730	8/10/2015	8/9/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Cedar Rapids Bank	57224	150517	0.500	1095	4/13/2015	4/12/2013	100,000.00	-	-	-	-	42.47	100,000.00	-	-	-	-	-	100,000.00	-	-	-	38.36
CD North Town Bank	89213T		0.500	548	2/28/2015	9/26/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD First Bank Puerto Rico	35764J		0.450	548	8/15/2014	2/15/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD First Bank	32102	23011L	0.400	955	2/27/2014	4/27/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Discover Bank, Greenwood, DE	3648	234670	0.650	730	2/24/2014	2/22/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
Future purchases							700,000.00	-	-	-	-	-	700,000.00	-	-	-	-	201,391.64	201,391.64	-	-	-	72.88
Portfolio Value																							
							847.92	-	-	-	-	-	847.92	-	-	-	-	-	847.92	-	-	-	291.92
CD Florida FL	34326A		0.650	548	6/30/2016	12/30/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Sterling Savings Bank	85853Z		0.750	916	2/16/2016	8/14/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Alma Bank NY (Mo. Int)	56424	020080	0.700	1095	12/28/2015	12/28/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD First Republic Bank	59017	612125	0.600	730	5/26/2015	5/24/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Onwest Bank (CA)	58978	140520	0.390	365	5/20/2015	5/20/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD World's Foremost Bank	57079	120215	1.070	1095	2/17/2015	2/17/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Fifth Third Bank (OH)	120517		0.600	732	5/19/2014	5/18/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
CD Merit Bank UT (Mo. Int)	34519	59012T	0.500	396	1/2/2014	12/28/2012	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
Future purchases							600,847.92	-	-	-	-	-	600,847.92	-	-	-	-	564.93	600,847.92	-	-	-	281.92
Portfolio Value																							
							428,779.05	-	-	-	-	-	428,779.05	-	-	-	-	-	428,779.05	-	-	-	72.88
Invest Fund							489,544.52	-	-	-	-	-	489,544.52	-	-	-	-	-	489,544.52	-	-	-	-
Plus Fund							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4M Short Term Series							-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Future purchases							928,453.59	-	-	-	-	-	928,453.59	-	-	-	-	-	928,453.59	-	-	-	-
Total Account							3,357,197.29	-	-	-	-	-	3,357,197.29	-	-	-	-	-	3,357,197.29	-	-	-	-
TOTAL INVESTMENTS AND CDs.																							
							100,365,446	201,586,84	101,217,38	101,217,38	101,217,38	403.40	3,357,197.29	100,365,446	201,586,84	101,217,38	101,217,38	403.40	3,357,197.29	100,365,446	201,586,84	101,217,38	403.40
850.0 Days																							
** Average holding of Current CDs/Agencies																							
												From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100											
												Inv Bal BS Interest New Balance											
												3,257,600.69 2,891,358.22 566,244.47											
												3,257,600.69 2,822.16 3,260,422.85											
												102,288.76 102,351.64											

Transfers out	Interest/ Dividends	Balance 7/31/2014	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 8/31/2014	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 9/30/2014	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 10/31/2014	Purchases	Sales	Transfers in	Transfers out
-	4.38	129,275.91	-	-	520.68	-	4.53	129,801.12	-	-	579.73	-	4.10	130,384.95	-	-	-	-	4.67	130,899.62	-	-	-	1,335.89
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	554.52
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	529.32
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	100,000.00	-	520.68	-	-	520.68	100,000.00	-	579.73	-	-	579.73	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-
-	4.39	629,275.91	-	520.68	520.68	-	525.21	629,801.12	-	579.73	579.73	-	583.83	630,384.95	-	-	-	-	4.67	630,999.62	-	-	1,335.89	1,335.89
-	-	2,897.25	-	-	-	-	-	2,897.25	-	-	705.76	-	-	3,393.01	-	-	100,376.08	-	-	103,771.09	-	-	-	-
-	-	100,007.00	-	-	-	-	-	100,007.00	-	403.29	705.76	-	403.29	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
-	297.53	100,007.00	-	-	-	-	-	100,007.00	-	302.47	-	-	302.47	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	100,376.08	-	-	100,007.00	-	-	-	-
-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-
-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-
-	297.53	502,722.25	-	502,722.25	502,722.25	-	705.76	502,722.25	-	705.76	705.76	-	705.76	503,428.01	-	-	100,376.08	-	371.06	503,799.09	-	-	-	-
78.09	-	100,000.00	-	-	100,650.97	100,650.97	-	100,000.00	-	-	42.47	-	42.47	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	41.10	100,000.00	-	323.33	100,000.00	-	323.33	100,000.00	-	42.47	42.47	-	42.47	100,000.00	-	551.51	-	-	551.51	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	100,000.00	-	42.47	100,000.00	-	42.47	100,000.00	-	42.47	-	-	42.47	100,000.00	-	41.10	-	-	41.10	100,000.00	-	-	-	-
-	-	100,000.00	-	247.95	100,000.00	-	247.95	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	36.99	100,000.00	-	100,036.22	100,000.00	-	36.22	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-
78.09	78.09	600,000.00	-	100,650.97	100,650.97	100,650.97	650.97	500,000.00	-	42.47	42.47	-	42.47	500,000.00	-	592.61	-	-	592.61	500,000.00	-	-	466.17	466.17
-	-	1,771.45	-	600.38	600.38	-	600.38	2,371.83	-	228.46	228.46	-	228.46	2,600.29	-	-	221.10	-	2,821.39	-	-	-	-	169.01
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-
-	116.99	100,000.00	-	371.92	100,000.00	-	371.92	100,000.00	-	59.45	59.45	-	59.45	100,000.00	-	57.53	-	-	57.53	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-
-	49.32	100,000.00	-	50.96	100,000.00	-	50.96	100,000.00	-	33.12	33.12	-	33.12	100,000.00	-	49.32	-	-	49.32	100,000.00	-	-	-	-
-	32.06	100,000.00	-	84.93	100,000.00	-	84.93	100,000.00	-	84.93	84.93	-	84.93	100,000.00	-	32.06	-	-	32.06	100,000.00	-	-	-	-
-	62.19	100,000.00	-	100,000.00	100,000.00	-	100,000.00	100,000.00	-	84.93	84.93	-	84.93	100,000.00	-	82.19	-	-	82.19	100,000.00	-	-	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-
-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	(0.00)	-	-	-	-	-
-	280.55	501,771.45	-	600.38	600.38	-	600.38	502,371.83	-	228.46	228.46	-	228.46	502,600.29	-	221.10	221.10	-	502,821.39	-	-	169.01	169.01	
-	2.12	281,216.81	-	100,650.97	100,650.97	-	4.57	381,871.35	-	42.47	42.47	-	42.47	381,918.92	-	150,000.00	-	-	232,518.17	-	-	-	-	496.17
-	20.46	525,932.92	-	-	-	-	20.46	525,953.38	-	-	-	-	19.80	525,973.18	-	-	-	-	525,993.64	-	-	-	-	-
-	-	807,146.73	-	-	-	-	-	807,824.73	-	-	-	-	-	807,892.10	-	-	-	-	807,959.61	-	-	-	-	-
-	22.58	807,146.73	-	100,650.97	100,650.97	-	25.03	907,824.73	-	42.47	42.47	-	42.47	907,892.10	-	150,000.00	-	-	758,599.61	-	-	-	-	-
78.09	683.13	3,040,918.34	-	101,772.03	202,423.00	100,650.97	1,801.59	3,042,719.93	-	1,585.42	1,589.89	42.47	1,585.42	3,044,305.35	-	251,191.79	101,191.79	-	2,893,519.91	-	-	-	-	-
3,040,235.21	-	2,360,140.11	-	3,040,918.34	3,040,918.34	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,044,305.35	-	2,894,305.35	2,894,305.35	-	2,894,305.35	-	-	-	-	-
680,095.10	-	680,095.10	-	2,461,153.85	2,461,153.85	-	2,461,153.85	2,461,153.85	-	2,461,153.85	2,461,153.85	-	2,461,153.85	2,461,153.85	-	2,461,153.85	2,461,153.85	-	2,461,153.85	-	-	-	-	-
-	-	-	-	579,754.49	579,754.49	-	476,624.68	476,624.68	-	476,624.68	476,624.68	-	476,624.68	476,624.68	-	405,160.49	405,160.49	-	405,160.49	-	-	-	-	-
3,040,235.21	-	685,113	-	3,040,918.34	3,040,918.34	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,044,305.35	-	2,894,305.35	2,894,305.35	-	2,894,305.35	-	-	-	-	-
685,113	-	685,113	-	1,601.59	1,601.59	-	1,601.59	1,601.59	-	1,601.59	1,601.59	-	1,601.59	1,601.59	-	1,214.56	1,214.56	-	1,214.56	-	-	-	-	-
3,040,918.34	-	3,040,918.34	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,042,719.93	-	3,042,719.93	3,044,305.35	-	2,895,519.91	2,895,519.91	-	2,895,519.91	-	-	-	-	-
-	-	-	-	Inv Bal BS	Inv Bal BS	-	Inv Bal BS	Inv Bal BS	-	Inv Bal BS	Inv Bal BS	-	Inv Bal BS	Inv Bal BS	-	Inv Bal BS	Inv Bal BS	-	Inv Bal BS	-	-	-	-	-
-	-	-	-	Interest	Interest	-	Interest	Interest	-	Interest	Interest	-	Interest	Interest	-	Interest	Interest	-	Interest	-	-	-	-	-
-	-	-	-	New Balance	New Balance	-	New Balance	New Balance	-	New Balance	New Balance	-	New Balance	New Balance	-	New Balance	New Balance	-	New Balance	-	-	-	-	-
-	-	-	-	From "Cash Balances"	From "Cash Balances"	-	From "Cash Balances"	From "Cash Balances"	-	From "Cash Balances"	From "Cash Balances"	-	From "Cash Balances"	From "Cash Balances"	-	From "Cash Balances"	From "Cash Balances"	-	From "Cash Balances"	-	-	-	-	-
-	-	-	-	101-10400 Invest	101-10400 Invest	-	101-10400 Invest	101-10400 Invest	-	101-10400 Invest	101-10400 Invest	-	101-10400 Invest	101-10400 Invest	-	101-10400 Invest	101-10400 Invest	-	101-10400 Invest	-	-	-	-	-
-	-	-	-	Actual Bal. 101-10100	Actual Bal. 101-10100</																			

Transfers out	Interest/ Dividends	Balance 11/30/2014	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 12/31/2014
-	3.95	131,728.47	-	100,020.14	-	-	3.55	31,712.88
-	554.52	100,000.00	-	-	-	-	-	100,000.00
-	529.32	100,000.00	100,020.14	-	-	-	-	100,020.14
-	-	100,000.00	-	-	-	-	-	100,000.00
-	252.05	100,000.00	-	-	-	-	-	100,000.00
-	-	0.00	-	-	-	-	-	0.00
-	1,339.85	631,729.47	100,020.14	100,020.14	-	-	9.55	631,733.02
-	-	103,771.09	-	100,007.00	176.44	3,940.53	-	(0.00)
-	-	100,007.00	100,007.00	-	-	-	-	100,007.00
-	-	100,007.00	-	-	-	-	-	100,007.00
-	-	100,007.00	176.44	-	-	-	176.44	100,007.00
-	-	100,007.00	-	-	-	-	-	100,007.00
-	-	(0.00)	-	-	-	-	-	(0.00)
-	-	(0.00)	-	-	-	-	-	(0.00)
-	-	533,799.09	100,007.00	100,183.44	176.44	3,940.53	176.44	500,035.00
486.17	453.70	100,000.00	-	-	41.10	41.10	-	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00
-	42.47	100,000.00	41.10	-	-	-	41.10	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	(0.00)	-	-	-	-	-	(0.00)
-	-	0.00	-	-	-	-	-	0.00
495.17	495.17	500,000.00	-	41.10	41.10	41.10	41.10	500,000.00
-	-	2,990.40	-	3,106.57	223.02	-	-	106.85
-	-	100,000.00	100,000.00	-	-	-	-	100,000.00
-	50.99	100,000.00	-	116.98	-	-	116.98	100,000.00
-	33.12	100,000.00	-	48.32	-	-	48.32	100,000.00
-	64.53	100,000.00	-	32.06	-	-	32.06	100,000.00
-	-	(0.00)	-	82.19	-	-	82.19	100,000.00
-	-	0.00	-	-	-	-	-	(0.00)
-	189.01	502,990.40	100,000.00	3,387.12	223.02	-	280.55	600,106.85
-	1.25	58,013.59	-	-	353,991.63	96,835.90	1.53	315,160.85
-	19.50	526,013.44	-	-	-	-	20.46	526,033.90
-	-	-	-	-	-	-	-	-
-	21.05	584,027.03	-	-	353,991.63	96,835.90	21.99	841,194.75
486.17	2,026.08	2,722,545.89	300,027.14	203,831.80	354,422.18	100,817.53	523.63	3,073,059.62
2,720,519.91	-	-	From "Cash Balances"	-	-	-	-	-
2,243,999.34	-	-	101-10400 Invest.	-	-	-	-	-
476,520.57	-	-	Actual Bal. 101-10100	-	-	-	-	-
2,720,519.91	-	-	Inv Bal BS	-	-	-	-	-
2,026.08	-	-	Interest	-	-	-	-	-
2,722,545.89	-	-	New Balance	-	-	-	-	-

Balance 12/31/2013	YTD Purchases	YTD Sales	YTD Trans in	YTD Trans out	YTD Int/ Dividends	Balance 12/31/2014
227,186.82	400,020.14	400,020.14	204,479.59	-	66.61	31,712.88
-	100,000.00	554.52	-	-	-	100,000.00
-	100,000.00	529.32	-	-	-	100,000.00
100,000.00	100,020.14	1,150.00	-	-	1,150.00	100,020.14
100,000.00	100,000.00	1,050.00	-	-	1,050.00	100,000.00
100,000.00	-	252.05	-	-	252.05	100,000.00
100,000.00	-	100,274.25	-	-	274.25	0.00
100,000.00	-	100,868.45	-	-	669.45	-
627,186.82	400,020.14	604,495.73	204,479.59	-	4,546.20	631,733.02
703.97	100,007.00	100,007.00	203,250.55	103,947.53	0.01	(0.00)
100,007.00	100,007.00	800.00	-	-	800.00	100,007.00
100,007.00	100,007.00	176.44	-	-	176.44	100,007.00
100,007.00	-	600.00	-	-	600.00	100,007.00
100,007.00	-	600.00	-	-	600.00	100,007.00
100,007.00	-	100,250.00	-	-	743.00	100,007.00
100,007.00	-	100,524.11	-	-	317.11	(0.00)
500,738.97	200,014.00	303,257.55	203,250.55	103,947.53	3,236.56	500,035.00
-	100,000.00	453.70	303,563.89	303,563.88	-	-
100,000.00	-	1,100.00	-	-	453.70	100,000.00
100,000.00	-	650.00	-	-	1,100.00	100,000.00
100,000.00	-	500.05	-	-	650.00	100,000.00
100,000.00	-	600.00	-	-	500.05	100,000.00
100,000.00	-	100,259.60	-	-	500.00	100,000.00
100,000.00	-	100,400.00	-	-	299.60	(0.00)
100,000.00	-	100,331.23	-	-	331.23	0.00
700,000.00	100,000.00	304,234.58	303,563.89	303,563.88	4,234.58	500,000.00
-	-	-	-	-	-	-
-	-	-	-	-	-	-
847.92	100,000.00	3,106.57	203,502.19	201,136.69	-	106.85
100,000.00	-	750.00	-	-	-	100,000.00
100,000.00	-	699.97	-	-	750.00	100,000.00
100,000.00	-	600.03	-	-	699.97	100,000.00
100,000.00	-	219.04	-	-	600.03	100,000.00
100,000.00	-	999.98	-	-	219.04	100,000.00
100,000.00	-	100,248.23	-	-	999.98	100,000.00
100,000.00	-	100,042.47	-	-	248.23	(0.00)
600,847.92	200,000.00	205,666.28	203,502.19	201,136.69	3,559.72	600,106.85
428,779.06	-	325,000.00	858,175.11	646,835.90	42.88	315,160.85
498,644.52	-	-	101,136.69	75,000.00	252.69	526,033.90
928,423.59	-	325,000.00	658,311.80	721,835.90	285.27	841,194.75
3,357,197.29	900,034.14	1,743,656.15	1,874,108.01	1,330,484.00	15,872.33	3,073,059.62

Investments as of 12/31/14	%	Amount
By Broker	20.6%	631,733.02
Smith Barney	18.3%	500,035.00
Northland	16.3%	500,000.00
RBC	0.0%	0.00
Piper Jaffrey	19.5%	600,106.85
Financial Northeastern Company	27.4%	841,194.75
League of MN Cities	0.0%	0.00
Fed Agency	100.0%	3,073,059.62
Total		

Investments as of 12/31/14	%	Amount
By Type	28.4%	873,014.48
Money Market	0.0%	0.00
Fed Agency	0.0%	0.00
Commercial Paper	0.0%	0.00
Treasury	71.6%	2,200,055.14
Certificate of Deposit		
Total		3,073,069.62

Investments as of 12/31/14	%	Amount
By holding period (from purchase date)	18.5%	600,021.00
Up to 2 years	42.3%	1,300,034.14
2 to 3 years	9.8%	300,000.00
3 years & over	28.4%	873,014.48
No time limit	100.0%	3,073,069.62
Total		

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date February 10, 2015

ITEM NUMBER Commercial Fee Schedule

STAFF INITIAL KK

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City Commercial Building Inspector Duane Grace expressed concern about the fees the City was charging for some roofing projects. The fees assigned to these projects are based on the value of the work done. Duane felt he was being compensated too much for certain projects of high value which needed very little in the area of plan review and inspection.

Duane submitted his ideas for fees which City staff used to determine equitable fees which would allow for the City to recoup its costs. The attached sheet shows the proposed breakdown of the new fees along with the established fee schedule which the City has used and continues to use for higher value improvements.

OPTIONS:

1. To approve the amended fee schedule.
2. To return to the standard fee schedule.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council directs staff to accept the amended commercial fee schedule for roofing projects.

COUNCIL ACTION:

Building Permit Fee Schedule for values above \$30,000.00

Value of Improvement	Permit Fees	Surcharge Fees	Plan Review Fee	Investigation Fee
\$30,000.01-\$50,000.00	\$441.75 for the first \$30,000 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	Multiply value of improvement by .0005	65% of the permit fee	Same as the permit fee
\$50,000.01-\$100,000.00	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	Multiply value of improvement by .0005	65% of the permit fee	Same as the permit fee
\$100,000.01-\$500,000.00	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	Multiply value of improvement by .0005	65% of the permit fee	Same as the permit fee
\$500,000.01-\$1,000,000.00	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	Multiply value of improvement by .0005	65% of the permit fee	Same as the permit fee
\$1,000,000.01 and up	\$5,608.75 for the first \$500,000 plus \$3.15 for each additional \$1,000.00, or fraction thereof	Multiply value of improvement by .0005	65% of the permit fee	Same as the permit fee
Commercial Roofing Fees	\$50.00 base permit fee plus multiply value of permit by .01	Multiply value of improvement by .0005	65% of the permit fee	Same as the permit fee

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion X _____
 Action X _____
 Resolution _____
 Work Session _____

Meeting Date February 10, 2015
 ITEM NUMBER Employment Agreement
 STAFF INITIAL AD
 APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, the Council asked for an analysis of city administrator/manager salaries. As staff have been busily preparing for the audit, I was only able to pull together the 2014 information for Ramsey County managers. Information for Shoreview, White Bear Lake, North St. Paul, and White Bear Township were unavailable.

	Min. Range	Max. Range	Current	Years in Role (Est.)
Maplewood			\$133,910	4 years
Roseville	\$123,281	\$148,533	\$129,230	3 years
New Brighton	\$108,134	\$135,122	\$123,136	10 years
Arden Hills	\$97,843	\$122,304	\$122,304	5 years
St. Anthony	\$98,800	\$123,510	\$119,995	4 years
Little Canada	\$96,907	\$116,272	\$116,272	20+ years
MWMO	\$88,000	\$132,000	\$114,200	10+ years
Mounds View	\$90,085	\$112,611	\$112,611	6 years
Vadnais Heights	\$101,171	\$121,410	\$111,280	3 years
North Oaks	\$86,600	\$98,000	\$95,500	1 year
Falcon Heights			\$94,307	3 years
Lauderdale	\$71,677	\$89,606	\$89,606	6 years

I updated my employment agreement with the City as well. That is attached for your review and consideration.

STAFF RECOMMENDATION:

COUNCIL ACTION:

EMPLOYMENT AGREEMENT

This **AGREEMENT** is entered into this 14th day of ~~December~~ February 20105, by and between the City of Lauderdale, (hereinafter referred to as "City") and Heather Butkowski-Hinrichs, (hereinafter referred to as "Employee").

WITNESSETH:

WHEREAS, the City desires to continue Heather Butkowski-Hinrichs' appointment as City Administrator under the terms and conditions set forth herein; and

WHEREAS, Heather Butkowski-Hinrichs wishes to continue serving as City Administrator under the terms and conditions set forth herein,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

The City hereby agrees to continue employing the Employee as the full-time City Administrator of Lauderdale to perform the functions and duties of City Administrator as specified in the attached job description and to perform such other legally permissible and proper functions and duties as the City Council from time to time shall assign.

Section 2. Term

- A. The Employee shall serve from ~~December 14, 2010~~ January 1, 2015, through December 31, ~~2012~~ 2016. This agreement shall extend for an additional two-year period on the same terms and conditions as specified herein unless written notice of intent not to renew is given by either party to the other within 90 days before the expiration of any such two-year period.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to voluntarily resign at any time from the position of City Administrator, subject only to the provisions set forth herein. In the event the Employee does voluntarily resign her position with the City, she shall give the City 30 days advanced written notice thereof, unless otherwise agreed by the parties.

Section 3. Termination and Severance Pay

- A. The City may discharge the Employee only by a majority vote of the full City Council. If a vacancy exists on the Council, the vacancy shall not be counted in determining the full City Council.

- B. In the event the Employee is terminated for any reason by the City Council, she shall be paid a lump sum cash payment equal to six months of aggregate salary and benefits at the time of her termination including any unused vacation or sick leave that would be paid.
- C. If the Employee has been charged with a felony, then at the discretion of the City Council, the Employee may not be entitled to any lump sum payments whatsoever.

Section 4. Compensation

- A. Beginning ~~December 1, 2010~~ January 1, 2015, the Employee shall receive a salary of ~~\$79,428.63~~ \$92,284.40 annually (Step 45). ~~That will be adjusted to \$83,609.08 beginning December 1, 2011 (Step 5).~~ Annual pay increases will be at the same rate afforded other staff or otherwise set by the City Council.
- B. Additionally, the City Council shall conduct a performance review of the Employee before November 30 each year. The City Council may consider a merit increase based on the Employee's overall performance.
- C. The City Council and the Employee shall develop a mutually agreeable method by which to conduct an evaluation and what criteria shall be used in the evaluation. Upon request of the Employee, and in agreement with the City Council, the City shall consider contracting with an outside neutral party to assist in the development of the process and criteria.

Section 5. Dues, Subscriptions, and Registration Expenses

The City agrees to budget for and to pay the professional dues and subscriptions of the Employee necessary for her full participation in associations and organizations necessary and desirable for her continued professional growth and development. Such memberships include, but are not limited to the International City/County Managers Association (ICMA), Minnesota City/County Managers Association (MCMA), and Metropolitan Administrator and Managers Association (MAMA).

Section 6. Mileage and Subsistence

The City recognizes the Employee is required to attend meetings in the Twin Cities metropolitan area in her official capacity and agrees to reimburse the Employee for mileage and reasonable subsistence expenses within the guidelines established by the City Council.

Section 7. Vacation and Sick Leave

The Employee shall continue to earn vacation and sick leave at the current level and shall advance in accrual rates based on City policy.

Section 8. Insurance

The City will pay the cost of hospital, medical, and life insurance for the Employee in the same amount it pays for other union and non-union City employees.

Section 9. Other Terms and Conditions of Employment

- A. All provisions of City Ordinances, personnel policies, and regulations relating to vacation and sick leave; retirement and pension system contributions; holidays; and other fringe benefits and working conditions shall apply to Employee as they would to other employees of the City except as provided herein.
- B. Notwithstanding anything else in this Agreement to the contrary, the City Council may fix, from time to time, such terms of employment regarding the Employee, provided such terms are not inconsistent with or in conflict with the provisions of this agreement, any other law, or ethics requirements established by the International City/County Management Association.
- C. The employment provided by this Agreement shall be for the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employee and the City, the Employee may accept teaching, consulting, or other business opportunities with the understanding that such arrangements shall not constitute interference with or a conflict of interest with her responsibilities under this agreement or present a potential violation of the ICMA Code of Ethics.

Section 10. Defense of Employee

The City agrees to defend the Employee in any civil action arising out of the Employee's performance of her duties in accordance with the requirements of state law.

Section 11. General Provisions

- A. This document constitutes the entire Agreement between the parties. This Agreement shall be interpreted under the Laws of Minnesota.
- B. If any provision or portion thereof contained in this Agreement shall be held unconstitutional, invalid or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS THEREOF, the parties have signed and executed this Agreement, both in duplicate, on the day and year first above written.

The City of Lauderdale

Employee

Jeffrey E. Dains, Mayor

Heather Butkowski-Hinrichs