

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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October 25, 2016

**Roll Call**

Mayor Dains called the Regular City Council meeting to order at 7:37 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeffrey Dains.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Dains asked if there were any changes to the meeting agenda. There being none, Councilor Grove moved and Councilor Hawkinson seconded to approve the agenda. Motion carried unanimously.

Councilor Gaasch moved to approve the minutes of October 11, 2016. Councilor Mac Lean seconded the motion and it carried unanimously.

Councilor Gaasch moved and seconded by Councilor Hawkinson to approve the claims totaling \$152,898.88 plus an additional \$4,323.40 for the Hydro Klean payment. Motion carried unanimously.

**Consent**

Councilor Mac Lean moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving SCORE Grant Resolution 102516A, the CIC Minutes, and the Sanitary Sewer Lining Project Payment Request No. 1. Motion carried unanimously.

**Informational Presentation/Reports**

A. Presentation by Roseville Area School Superintendent Aldo Sicoli

Superintendent Sicoli updated the Council on efforts to improve Roseville Area Schools. With many buildings approaching 50-60 years old, they are engaging the community in conversations around facilities planning. They are also launching a program to connect community members and businesses with students. These plans include volunteer reading programs for younger students, mentorships for middle school students, and job shadowing for high school students. The kickoff for the program is November 15 with former Minneapolis Mayor R.T. Rybak providing the keynote address.

B. Halloween Update

Jim Bownik gave an update on the Halloween party. The event will be from 5-7 pm in City Hall on October 31. Donations and volunteers are still needed.

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**Discussion/Action Items**

**A. Amending 2016 Fee Schedule Resolution 102516B**

Administrator Butkowski said the credit card system was up and running but staff needed Council input on how to handle the fees. Some cities charge credit card users some or all of the fees while other cities absorb the costs. After some discussion, the Council adopted a two-dollar charge for all transactions except those relating to the purchase of city merchandise.

Councilor Gaasch moved and seconded by Councilor Grove to adopt Resolution 102516B – Adopting the 2016 Fee Schedule as amended. Motion carried unanimously.

**B. Metropolitan Council Inflow and Infiltration Grant Resolution 102516C**

Butkowski explained that the City had been awarded between \$25,000 and \$30,000 from the Metropolitan Council to correct sources of inflow and infiltration into the sanitary sewer system. The resolution would allow staff to execute the grant agreement.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to adopt Resolution 102516C – A Resolution Authorizing Application for and Execution of the Municipal Infiltration and Inflow Grant. Motion carried unanimously.

**C. Enhanced Lighting for Community Park**

Butkowski informed the Council that bringing lighting to the dog park and Community Park parking lot off of Roselawn would require the installation of a utility pole. Xcel Energy estimates the cost at \$675. Staff was seeking feedback on whether the Council wanted to cover the cost; the dog park users volunteered to cover half of the cost. The Council felt the City should pay for the cost of the pole.

Councilor Gaasch moved and seconded by Councilor Grove to direct staff to coordinate with Xcel Energy for the installation of a light in Community Park. The motion was adopted as Councilors Gaasch, Grove, Mac Lean, and Mayor Dains voted yea; Councilor Hawkinson voted nay.

**D. Police Work Group Selection Process**

After a discussion amongst Council Members, it was determined that all ten applicants would be interviewed by Mayor Dains and Councilor Grove. Further information regarding the interview questions and format will be discussed at the next Council Meeting.

**Set Agenda for Next Meeting**

Administrator Butkowski noted the next meeting will include the 2017 Special Revenue Fund Budgets, canvassing results of the municipal election, and the Police Workgroup questions.

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**Work Session**

A. Opportunity for the Public to Address the City Council

Ilze Bakuzis addressed the Council to ask about the remaining terms of current Councilors.

Matt Eisenschenk followed to express comments regarding the Police Workgroup formation.

B. Community Development Update

Butkowski mentioned that there has been interest from private businesses in displaying billboards along Highway 280.

**Adjournment**

There being no further items to discuss, Councilor Hawkinson moved and seconded by Councilor Mac Lean to adjourn the meeting at 8:37 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk